

Registered Charity no. 1196073

**The Parochial Church Council Of The
Ecclesiastical Parish Of Woodhouse and
Wrangthorn**

**Known as St Augustine's Church,
Wrangthorn**

Trustees Annual Report and Accounts

Year Ended 31st December 2023



St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

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St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Legal and Administrative Information

Reference

The Charity is called "The Parochial Church Council Of The Ecclesiastical Parish Of Woodhouse and Wrangthorn" also known as St Augustine's Church, Wrangthorn. The Church is registered with the Charity Commission for England and Wales and was registered on the 7th of October 2021. Prior to this the church was an excepted charity not required to register for charitable status with the commission.

Registered Charity Number

1196073

Registered Office

St Augustine's Church
Hyde Park Terrace
Leeds
LS16 1BJ

Website

<https://www.wrangthorn.org.uk/>

Parochial Church Council (PCC) Members and Trustees

Rev Adrian Smith	Incumbent
David Ireland	<i>Resigned Apr 2023</i>
Dr Kristan Webb	<i>Resigned Apr 2023</i>
Elizabeth McCaffrey	<i>Resigned Apr 2023</i>
Ruth Cowderoy	
John Rowland	Warden
Jonathan Philpott	<i>Resigned Apr 2023</i>
Hellen Msemo	
Charlotte Dixon	
Ann Johnson	Warden
Graham Hartney	<i>Appointed Apr 2023</i>
James Buckridge	<i>Appointed Apr 2023</i>
Toby Grasham	<i>Appointed Apr 2023</i>
Janet Seabourne	<i>Appointed Apr 2023</i>

Primary Bankers

Unity Trust Bank plc
Four Brindleyplace
Birmingham
B1 2JB

Independent Examiner

Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Trustee's Annual Report

Aims and purposes

St Augustine's Church, Wrangthorn (PCC) has the responsibility of cooperating with the incumbent, the Reverend Adrian Smith, in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall at St Augustine's, Wrangthorn.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Augustine's, Wrangthorn. Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

Achievements and Performance

The PCC offers a range of services during the week which the community find both beneficial and spiritually fulfilling. The services and activities which take place within the community of St Augustine's, Wrangthorn are listed below:

- Sunday Service Ministry – a weekly Sunday morning service which takes place at 10:30am each Sunday.
- Church @HydeParkCorner – this is a service aimed at Students within our parish. This takes place at 1pm on Sundays.
- During the week the Church has been taking part in Warm Spaces on Wednesdays which is continuing to provide a place for people within the congregation to meet and use the resources of the building during this time.

Deanery Synod

St Augustine's, Wrangthorn is a member of the Headingley Area Deanery Synod.

St Augustine's Wrangthorn Church Hall

The Church Hall at St Augustine's, Wrangthorn is booked and used by various groups and organisations across the Parish. This income is used to support the expenditure and maintenance of the Church Hall building.

Pastoral Care

The church seeks to provide, spiritual, social, relational, and practical care and support to both members of the church and also those living in the parish and local community.

Mission and evangelism

Helping those in need is a demonstration of our faith. As a PCC there is a commitment to support 5 mission partners in areas of their mission. The 5 Mission Partners are: Kids Klub, Lighthouse, Tearfund, Transformations Leeds, Unity in Action against Poverty. The Church has also supported the Zimbabwe Project Christmas 2023.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Trustee's Annual Report

Ecumenical Relationships

St Augustine's Wrangthorn works in partnership with other local churches, both within the parish and beyond.. We are part of a larger Team Ministry that includes St George's and Holy Trinity Boar Lane.

Financial review

Total receipts on unrestricted funds were £139,064.00 of which was £126,611 was unrestricted voluntary donations, and £10,926 was restricted donations which are detailed in the financial statements.

The planned giving through the standing orders increased, however the envelopes scheme decreased marginally. The gift aid donations increased.

The income for the hall increased slightly, however the expenditure for the Hall rose due to the rise in heating and energy bills.

Parish Share increased this year as well as facilities, utilities and insurance costs.

Reserves Policy

St Augustine's Church Reserves Policy
(Proposal for PCC 2016-07-11)

Why it matters

A reserves policy explains to existing and potential funders, donors, church members, and other stake holders why the PCC is holding a particular amount of reserves. A good reserves policy gives confidence that the PCC's finances are being managed and can also provide an indicator of future funding needs.

The Charities Commission requires a statement of a charity's reserves policy within its annual report. In addition, if a charity operates without a reserves policy, the Regulations require this fact to be stated in the annual report.

Why the PCC needs reserves

The PCC exists to fulfil its charitable objects and all its activities must relate directly or indirectly to fulfilling its purpose. The PCC raises funds from a both individual donors and grant-making bodies. Some of the funding received is restricted to specific purposes and the PCC is committed to complying with those restrictions.

In addition, the PCC needs reserves without any restriction which can be used at its discretion within the overall limitations of its charitable objects. These reserves are needed to ensure it operates efficiently and effectively in a planned and managed way without the need to significantly reduce activities unexpectedly or produce a shortfall on financial commitments, principally the Parish Share.

The PCC considers that a prudent reserves policy is to hold one year's Parish Share plus 3 month's expected expenditure not including the Parish Share.

Level of reserves

The PCC estimates that it needs to maintain reserves between £30,000 and £35,000 to ensure it can continue its activities without having to plan for significant reduction in activities or face a shortfall on financial commitments. This amount is made of two parts; a conservative £20,000 estimation for Parish Share and £13,000 representing 3 months of expenditure not including The Parish Share

The PCC will monitor the level of reserves to ensure the level remains appropriate.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Trustee's Annual Report

Volunteers

We would like to thank all volunteers who work hard to ensure that the Church remains at the heart of the Parish Community of St Augustine's, Wrangthorn. In particular to the Church Wardens: Ann Johnson and Jim Rowland.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Augustine's, Wrangthorn the membership of the PCC consists of the Incumbent, Church Wardens and members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and the importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met 12 times during the year.

The trustees' annual report was approved and signed on behalf of the board of trustees by:

Trustee:



Charlotte Louise Dixon

Date

29/06/2024

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Independent Examiners Report

I report to the trustees on my examination of the financial statements of St Augustine's Church, Wrangthorn ('the charity') for the year ended 31st December 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

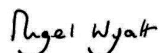
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 01/07/2024

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Statement of Receipts and Payments

		Unrestricted Funds	2023 Restricted Funds	Total Funds	2022 Total Funds
	Note	£	£	£	£
Receipts					
Giving		38,609	9,572	48,181	29,075
Fundraising		84	-	84	460
Hall income		6,847	-	6,847	4,566
Grants and SDF income		64,396	1,000	65,396	141,989
Other income		18,202	354	18,556	31,464
Total Receipts	2	128,138	10,926	139,064	207,554
Payments					
Payments on charitable activities	3, 9	149,363	12,476	161,839	186,954
Total Payments		149,363	12,476	161,839	186,954
Net Receipts / (Payments)		(21,225)	(1,550)	(22,775)	20,600
Net Movement In Funds (Cash)					
Total funds (Cash) brought forward	7	88,970	10,902	99,872	79,272
Transfers		-	-	-	-
Total Funds (Cash) Carried Forward	7	67,745	9,352	77,097	99,872
Funds Represented By					
General (Unrestricted)		18,466	-	18,466	41,218
Designated funds		49,179	-	49,179	47,652
Restricted funds		-	9,452	9,452	11,002
	7	67,645	9,452	77,097	99,872

These financial statements were approved by the board of trustees and authorised for issue :

Name of Trustee:

Charlotte Louise Dixn

Signed on behalf of the Trustees:



Date of approval:

29/06/2024

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Statement of Assets and Liabilities

As the accounts are prepared on a cash basis, there is no formal Balance Sheet or Statement of Financial Position. Instead a statement of assets and liabilities is outlined giving an indication of the charity's assets at the year end.

	2023 £	2022 £
Current Assets		
Cash at bank and petty cash	77,097	99,872
	<u>77,097</u>	<u>99,872</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

Basis of Preparation

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Resources expended

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Taxation

The charity is exempt from tax on its charitable activities.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

2 Analysis of Receipts

	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Giving			
Standing orders	22,575	9,572	32,147
Envelope scheme	6,264	-	6,264
Cash collections	854	-	854
One-off gifts	-	-	-
Sum-Up giving	916	-	916
Legacy	8,000	-	8,000
	<u>38,609</u>	<u>9,572</u>	<u>48,181</u>
Fundraising			
External charity donations	34	-	34
Talent table	50	-	50
	<u>84</u>	<u>-</u>	<u>84</u>
Hall Income			
Hall recurring lettings	6,097	-	6,097
Hall occasional lettings	750	-	750
	<u>6,847</u>	<u>-</u>	<u>6,847</u>
Grants and SDF Income			
SDF income	56,071	-	56,071
Grants	8,325	1,000	9,325
	<u>64,396</u>	<u>1,000</u>	<u>65,396</u>
Other Income			
Tower rental	9,750	-	9,750
Gift aid	5,344	-	5,344
Gift aid small donations scheme	624	-	624
Church rental income	957	-	957
Building fund	-	-	-
C@HPC	-	-	-
Bank interest	1,527	354	1,881
Transfer	-	-	-
Miscellaneous	-	-	-
	<u>18,202</u>	<u>354</u>	<u>18,556</u>
Total Receipts	<u>128,138</u>	<u>10,926</u>	<u>139,064</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Giving			
Standing orders	19,992	-	19,992
Envelope scheme	8,171	-	8,171
Cash collections	794	-	794
One-off gifts	118	-	118
Sum-Up giving	-	-	-
	<u>29,075</u>	<u>-</u>	<u>29,075</u>
Fundraising			
External charity donations	410	-	410
Talent table	50	-	50
	<u>460</u>	<u>-</u>	<u>460</u>
Hall Income			
Hall recurring lettings	4,566	-	4,566
Hall occasional lettings	-	-	-
	<u>4,566</u>	<u>-</u>	<u>4,566</u>
Grants and SDF Income			
SDF income	141,989	-	141,989
Grants	-	-	-
	<u>141,989</u>	<u>-</u>	<u>141,989</u>
Other Income			
Tower rental	9,750	-	9,750
Gift aid	8,113	-	8,113
Gift aid small donations scheme	282	-	282
Church rental income	91	-	91
Building fund	100	9,360	9,460
C@HPC	1,000	-	1,000
Bank interest	2,468	53	2,521
Transfer	-	-	-
Miscellaneous	246	1	247
	<u>22,050</u>	<u>9,414</u>	<u>31,464</u>
Total Receipts	<u>198,140</u>	<u>9,414</u>	<u>207,554</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

3 Payments On Charitable Activities by Fund Type

	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Parish share	20,771	-	20,771
Ministries & outreach	15,930	-	15,930
Facilities, utilities & insurance	41,316	12,476	53,792
Running costs	70,666	-	70,666
Other expenditure	680	-	680
	<u>149,363</u>	<u>12,476</u>	<u>161,839</u>

	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Parish share	18,883	-	18,883
Ministries & outreach	15,782	-	15,782
Facilities, utilities & insurance	87,965	5,430	93,395
Running costs	57,049	-	57,049
Other expenditure	1,845	-	1,845
	<u>181,524</u>	<u>5,430</u>	<u>186,954</u>

4 Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustee's report for further details about volunteer contributions in the organisation.

5 Independent Examination Fees

Fees payable to the independent examiner for:	2023	2022
	£	£
Independent examination and preparation of the financial statements	872	830

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

6 Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	62,074	53,103
Social security costs	-	-
Employer contributions to pension plans	4,196	3,024
	<u>66,271</u>	<u>56,127</u>

The average head count of employees during the year was as follows:

	2023	2022
Average Head Count	4	3

No employees received employee benefits of more than £60,000 during the year.

7 Analysis of Charitable Funds

Unrestricted Funds

	1 Jan 2023	Income	Expenditure	Transfers	31 Dec 2023
	£	£	£	£	£
Unrestricted					
General	41,218	126,611	(149,363)	-	18,466
	<u>41,218</u>	<u>126,611</u>	<u>(149,363)</u>	<u>-</u>	<u>18,466</u>
Designated					
Reserves (CCLA)	47,652	1,527	-	-	49,179
	<u>47,652</u>	<u>1,527</u>	<u>-</u>	<u>-</u>	<u>49,179</u>
Total Unrestricted	<u>88,870</u>	<u>128,138</u>	<u>(149,363)</u>	<u>-</u>	<u>67,645</u>
Restricted Funds					
Building fund	11,002	10,926	(12,476)	-	9,452
Total Restricted	<u>11,002</u>	<u>10,926</u>	<u>(12,476)</u>	<u>-</u>	<u>9,452</u>
Total Funds	<u>99,872</u>	<u>139,064</u>	<u>(161,839)</u>	<u>-</u>	<u>77,097</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

Fund Descriptions

Designated Funds

Reserves (CCLA)	Reserves ring fenced by the PCC to be spent in line with the PCC's reserves policy.
Building fund	Funds raised with a restriction by the PCC for maintaining and repairing the building, including the ongoing building project.

8 Related Party Transactions

There were no related party transactions which took place during the year (2022: £0).

Elizabeth Woolf is a member of St George's PCC and Adrian Smith is a member of St Augustine's Wrangthorn PCC. A number of financial transactions took place between the two organisations, the most notable ones relating to payroll as St George's assists Wrangthorn in undertaking its payroll. All transactions that do take place are reimbursed to ensure the finances are kept separate.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

9 Detailed Payments on Charitable Activities

	Unrestricted funds £	Restricted funds £	Total Funds 2023 £
Parish Share			
Parish Share	20,771	-	20,771
	<u>20,771</u>	<u>-</u>	<u>20,771</u>
Ministries & Outreach			
Church@hypeparkcorner	4,323	-	4,323
Space	2,239	-	2,239
Training Support	71	-	71
Publicity	819	-	819
Hospitality	1,777	-	1,777
Licenses	1,264	-	1,264
Music and Worship	267	-	267
Charity Donations	5,170	-	5,170
	<u>15,930</u>	<u>-</u>	<u>15,930</u>
Facilities, Utilities & Insurance			
Building Project Design Feasibility	612	-	612
Utilities	13,480	1,000	14,480
Insurance	8,346	-	8,346
Supplies and Equipment	269	-	269
Repairs and Maintenance	9,017	11,476	20,493
Hall	3,078	-	3,078
Cleaning	6,514	-	6,514
	<u>41,316</u>	<u>12,476</u>	<u>53,792</u>
Running Costs			
Sunday Service Ministry	666	-	666
Staff Salaries	68,634	-	68,634
Staff & Clergy Expenses	-	-	-
Administration	-	-	-
Financial Administration	285	-	285
Office Administration	1,081	-	1,081
	<u>70,666</u>	<u>-</u>	<u>70,666</u>
Other Expenditure			
Miscellaneous	680	-	680
	<u>680</u>	<u>-</u>	<u>680</u>
Total Payments	<u>149,363</u>	<u>12,476</u>	<u>161,839</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2023

Notes to the Financial Statements

	Unrestricted funds £	Restricted funds £	Total Funds 2022 £
Parish Share			
Parish Share	18,883	-	18,883
	<u>18,883</u>	<u>-</u>	<u>18,883</u>
Ministries & Outreach			
Sunday Service Ministry	279	-	279
Church@hypeparkcorner	2,398	-	2,398
Community Engagement Wednesday	1,257	-	1,257
Publicity	752	-	752
Mission & Outreach	1,953	-	1,953
Hospitality	2,744	-	2,744
Licenses	1,034	-	1,034
Charity Donations	5,365	-	5,365
	<u>15,782</u>	<u>-</u>	<u>15,782</u>
Facilities, Utilities & Insurance			
Building Project Design Feasibility	59,410	5,430	64,840
Utilities	11,972	-	11,972
Insurance	7,981	-	7,981
Supplies and Equipment	189	-	189
Repairs and Maintenance	3,746	-	3,746
Hall	281	-	281
Cleaning	4,386	-	4,386
	<u>87,965</u>	<u>5,430</u>	<u>93,395</u>
Running Costs			
Sunday Service Ministry	-	-	-
Staff Salaries	56,127	-	56,127
Staff & Clergy Expenses	218	-	218
Administration	227	-	227
Financial Administration	477	-	477
	<u>57,049</u>	<u>-</u>	<u>57,049</u>
Other Expenditure			
Miscellaneous	1,845	-	1,845
	<u>1,845</u>	<u>-</u>	<u>1,845</u>
Total Payments	<u>181,524</u>	<u>5,430</u>	<u>186,954</u>