

Registered Charity no. 1196073

**The Parochial Church Council Of The
Ecclesiastical Parish Of Woodhouse and
Wrangthorn**

**Known as St Augustine's Church,
Wrangthorn**

Trustees Annual Report and Accounts

Year Ended 31st December 2022



St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

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St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Legal and Administrative Information

Reference

The Charity is called "The Parochial Church Council Of The Ecclesiastical Parish Of Woodhouse and Wrangthorn" also known as St Augustine's Church, Wrangthorn. The Church is registered with the Charity Commission for England and Wales and was registered on the 7th of October 2021. Prior to this the church was an excepted charity not required to register for charitable status with the commission.

Registered Charity Number

1196073

Registered Office

St Augustine's Church
Hyde Park Terrace
Leeds
LS16 1BJ

Website

<https://www.wrangthorn.org.uk/>

Parochial Church Council (PCC) Members and Trustees

Rev Adrian Smith	Incumbent
David Ireland	
Dr Kristan Webb	
Elizabeth McCaffrey	
Ruth Cowderoy	
John Rowland	Warden
Jonathan Philpott	
Hellen Msemo	
Charlotte Dixon	
Ann Johnson	Warden

Primary Bankers

Unity Trust Bank plc
Four Brindleyplace
Birmingham
B1 2JB

Independent Examiner

Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Trustee's Annual Report

Aims and Purposes

St Augustine's Church, Wrangthorn (PCC) has the responsibility of cooperating with the incumbent, the Reverend Adrian Smith, in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall at St Augustine's, Wrangthorn.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Augustine's, Wrangthorn. Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

Achievements and Performance

The PCC offers a range of services during the week which the community find both beneficial and spiritually fulfilling. The services and activities which take place within the community of St Augustine's, Wrangthorn are listed below:

- Sunday Service Ministry – a weekly Sunday morning service which takes place at 10:30am each Sunday.
- Church @HydeParkCorner – this is a service aimed at Students within our parish. This takes place at 1pm on Sundays.
- During the week the Church has been taking part in Warm Spaces on Wednesdays which is continuing to provide a place for people within the congregation to meet and use the resources of the building during this time.

Deanery Synod

St Augustine's, Wrangthorn is a member of the Headingley Area Deanery Synod.

St Augustine's Wrangthorn Church Hall

The Church Hall at St Augustine's, Wrangthorn is booked and used by various groups and organisations across the Parish. This income is used to support the expenditure and maintenance of the Church Hall building.

Pastoral Care

The church seeks to provide, spiritual, social, relational, and practical care and support to both members of the church and also those living in the parish and local community.

Mission and evangelism

Helping those in need is a demonstration of our faith. As a PCC there is a commitment to support 5 mission partners in areas of their mission. The 5 Mission Partners are: Kids Klub, Lighthouse, Tearfund, Transformations Leeds, Unity in Action against Poverty. The Church has also supported the Zimbabwe Project Christmas 2022.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Trustee's Annual Report

Ecumenical Relationships

St Augustine's Wrangthorn works in partnership with other local churches, both within the parish and beyond.. We are part of a larger Team Ministry that includes St George's and Holy Trinity Boar Lane.

Financial review

Total receipts on unrestricted funds were £198,140 of which was £193,574 was unrestricted donations, grants and fundraising. £9,414 was restricted donations which are detailed in the financial statements.

The closing fund and cash balance at the yearend was £99,872 of which £88,870 was unrestricted and £11,002 was restricted.

The planned giving through the standing orders increased, however the envelopes scheme decreased marginally. The gift aid donations increased.

The income for the hall increased slightly, however the expenditure for the Hall rose due to the rise in heating and energy bills.

Parish Share increased this year as well as facilities, utilities and insurance costs.

Reserves Policy

St Augustine's Church Reserves Policy
(Proposal for PCC 2016-07-11)

Why it matters

A reserves policy explains to existing and potential funders, donors, church members, and other stake holders why the PCC is holding a particular amount of reserves. A good reserves policy gives confidence that the PCC's finances are being managed and can also provide an indicator of future funding needs.

The Charities Commission requires a statement of a charity's reserves policy within its annual report. In addition, if a charity operates without a reserves policy, the Regulations require this fact to be stated in the annual report.

Why the PCC needs reserves

The PCC exists to fulfil its charitable objects and all its activities must relate directly or indirectly to fulfilling its purpose. The PCC raises funds from a both individual donors and grant-making bodies. Some of the funding received is restricted to specific purposes and the PCC is committed to complying with those restrictions.

In addition, the PCC needs reserves without any restriction which can be used at its discretion within the overall limitations of its charitable objects. These reserves are needed to ensure it operates efficiently and effectively in a planned and managed way without the need to significantly reduce activities unexpectedly or produce a shortfall on financial commitments, principally the Parish Share.

The PCC considers that a prudent reserves policy is to hold one year's Parish Share plus 3 month's expected expenditure not including the Parish Share.

Level of reserves

The PCC estimates that it needs to maintain reserves between £30,000 and £35,000 to ensure it can continue its activities without having to plan for significant reduction in activities or face a shortfall on financial commitments.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Trustee's Annual Report

This amount is made of two parts; a conservative £20,000 estimation for Parish Share and £13,000 representing 3 months of expenditure not including the Parish Share.

The PCC will monitor the level of reserves to ensure the level remains appropriate.

Volunteers

We would like to thank all volunteers who work hard to ensure that the Church remains at the heart of the Parish Community of St Augustine's, Wrangthorn. In particular to the Church Wardens: Ann Johnson and Jim Rowland.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Augustine's, Wrangthorn the membership of the PCC consists of the Incumbent, Church Wardens and members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and the importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met 12 times during the year.

The trustees' annual report was approved and signed on behalf of the board of trustees by:



Trustee: Charlotte Louise Dixon

Date 26/06/2023

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Independent Examiners Report

I report to the trustees on my examination of the financial statements of St Augustine's Church, Wrangthorn ('the charity') for the year ended 31st December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date:

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Statement of Receipts and Payments

		Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	Note	£	£	£	£
Receipts					
Giving		29,075	-	29,075	41,860
Fundraising		460	-	460	-
Hall income		4,566	-	4,566	4,406
Grants and SDF income		141,989	-	141,989	19,008
Other income		22,050	9,414	31,464	26,689
Total Receipts	2	198,140	9,414	207,554	91,963
Payments					
Payments on charitable activities	3, 9	181,524	5,430	186,954	130,412
Total Payments		181,524	5,430	186,954	130,412
Net Receipts / (Payments)		16,616	3,984	20,600	(38,449)
Net movement in funds (Cash)					
Total funds (Cash) brought forward	7	72,354	6,918	79,272	117,721
Transfers		-	-	-	-
Total funds (Cash) carried forward	7	88,970	10,902	99,872	79,272
Funds represented by					
General (Unrestricted)		41,218	-	41,218	25,321
Designated funds		47,652	-	47,652	47,033
Restricted funds		-	11,002	11,002	6,918
	7	88,870	11,002	99,872	79,272

These financial statements were approved by the board of trustees and authorised for issue :

Name of Trustee:

Charlotte Louise Dixon

Signed on behalf of the Trustees:



Date of approval:

26/06/2023

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Statement of Assets and Liabilities

As the accounts are prepared on a cash basis, there is no formal Balance Sheet or Statement of Financial Position. Instead a statement of assets and liabilities is outlined giving an indication of the charity's assets at the year end.

	2022 £	2021 £
Current assets		
Cash at bank and petty cash	99,872	79,272
	<u>99,872</u>	<u>79,272</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

Basis of Preparation

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Resources expended

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

2 Analysis of receipts

	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Giving			
Standing orders	19,992	-	19,992
Envelope scheme	8,171	-	8,171
Cash collections	794	-	794
One-off gifts	118	-	118
Sum-Up giving	-	-	-
	<hr/> 29,075	<hr/> -	<hr/> 29,075
Fundraising			
External charity donations	410	-	410
Talent table	50	-	50
	<hr/> 460	<hr/> -	<hr/> 460
Hall income			
Hall recurring lettings	4,566	-	4,566
Hall occasional lettings	-	-	-
	<hr/> 4,566	<hr/> -	<hr/> 4,566
Grants and SDF Income			
SDF income	141,989	-	141,989
Grants	-	-	-
	<hr/> 141,989	<hr/> -	<hr/> 141,989
Other income			
Tower rental	9,750	-	9,750
Gift aid	8,113	-	8,113
Gift aid small donations scheme	282	-	282
Church rental income	91	-	91
Building fund	100	9,360	9,460
C@HPC	1,000	-	1,000
Bank interest	2,468	53	2,521
Transfer	-	-	-
Miscellaneous	246	1	247
	<hr/> 22,050	<hr/> 9,414	<hr/> 31,464
Total receipts	<hr/> 198,140	<hr/> 9,414	<hr/> 207,554

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Giving			
Standing orders	19,259	11,910	31,169
Envelope scheme	9,446	-	9,446
Cash collections	1,170	-	1,170
One-off gifts	-	50	50
Sum-Up giving	25	-	25
	<u>29,900</u>	<u>11,960</u>	<u>41,860</u>
Fundraising			
External charity donations	-	-	-
Talent table	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Hall income			
Hall recurring lettings	-	-	-
Hall occasional lettings	4,406	-	4,406
	<u>4,406</u>	<u>-</u>	<u>4,406</u>
Grants and SDF Income			
SDF income	19,008	-	19,008
Grants	-	-	-
	<u>19,008</u>	<u>-</u>	<u>19,008</u>
Other income			
Tower rental	9,750	-	9,750
Gift aid	7,403	-	7,403
Gift aid small donations scheme	422	-	422
Church rental income	752	-	752
Building fund	8,077	-	8,077
C@HPC	-	-	-
Bank interest	34	-	34
Transfer	50	-	50
Miscellaneous	201	-	201
	<u>26,689</u>	<u>-</u>	<u>26,689</u>
Total receipts	<u>80,003</u>	<u>11,960</u>	<u>91,963</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

3 Payments on charitable activities by fund type

	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Parish share	18,883	-	18,883
Ministries & outreach	15,782	-	15,782
Facilities, utilities & insurance	87,965	5,430	93,395
Running costs	57,049	-	57,049
Other expenditure	1,845	-	1,845
	<u>181,524</u>	<u>5,430</u>	<u>186,954</u>

	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Parish share	17,166	-	17,166
Ministries & outreach	15,361	-	15,361
Facilities, utilities & insurance	51,198	30,528	81,726
Running costs	14,906	-	14,906
Other expenditure	1,253	-	1,253
	<u>99,884</u>	<u>30,528</u>	<u>130,412</u>

4 Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustee's report for further detail about volunteer contributions in the organisation.

5 Independent examination fees

Fees payable to the independent examiner for:	2022
	£
Independent examination and preparation of the financial statements	830

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

6 Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022
	£
Wages and salaries	53,103
Social security costs	-
Employer contributions to pension plans	3,024
	<u>56,127</u>

The average head count of employees during the year was as follows:

	2022
Average Head Count	3

No employees received employee benefits of more than £60,000 during the year.

7 Analysis of charitable funds

Unrestricted funds

	1 Jan 2022	Income	Expenditure	Transfers	31 Dec 2022
	£	£	£	£	£
Unrestricted					
General	25,321	197,519	(181,522)	(100)	41,218
	<u>25,321</u>	<u>197,519</u>	<u>(181,522)</u>	<u>(100)</u>	<u>41,218</u>
Designated					
Reserves (CCLA)	47,033	619	-	-	47,652
	<u>47,033</u>	<u>619</u>	<u>-</u>	<u>-</u>	<u>47,652</u>
Total unrestricted	<u>72,354</u>	<u>198,138</u>	<u>(181,522)</u>	<u>(100)</u>	<u>88,870</u>
Restricted funds					
Building fund	6,918	9,414	(5,430)	100	11,002
Total restricted	<u>6,918</u>	<u>9,414</u>	<u>(5,430)</u>	<u>100</u>	<u>11,002</u>
Total funds	<u>79,272</u>	<u>207,552</u>	<u>(186,952)</u>	<u>-</u>	<u>99,872</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

Fund descriptions

Designated Funds

Reserves (CCLA)

Reserves ring fenced by the PCC to be spent inline with the PCC's reserves policy.

Building fund

Funds raised with a restriction by the PCC for maintaining and repairing the building, including the ongoing building project.

8 Related party transactions

There were no related party transactions which took place during the year (2021: £0).

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

9 Detailed Payments on Charitable Activities

	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Parish Share			
Parish Share	18,883	-	18,883
	<u>18,883</u>	<u>-</u>	<u>18,883</u>
Ministries & Outreach			
Sunday Service Ministry	279	-	279
Church@hypeparkcorner	2,398	-	2,398
Community Engagement Wednesday	1,257	-	1,257
Publicity	752	-	752
Mission & Outreach	1,953	-	1,953
Hospitality	2,744	-	2,744
Licenses	1,034	-	1,034
Charity Donations	5,365	-	5,365
	<u>15,782</u>	<u>-</u>	<u>15,782</u>
Facilities, Utilities & Insurance			
Building Project Design Feasibility	59,410	5,430	64,840
Utilities	11,972	-	11,972
Insurance	7,981	-	7,981
Supplies and Equipment	189	-	189
Repairs and Maintenance	3,746	-	3,746
Hall	281	-	281
Cleaning	4,386	-	4,386
	<u>87,965</u>	<u>5,430</u>	<u>93,395</u>
Running Costs			
Sunday Service Ministry	-	-	-
Staff Salaries	56,127	-	56,127
Staff & Clergy Expenses	218	-	218
Administration	227	-	227
Financial Administration	477	-	477
	<u>57,049</u>	<u>-</u>	<u>57,049</u>
Other Expenditure			
Miscellaneous	1,845	-	1,845
	<u>1,845</u>	<u>-</u>	<u>1,845</u>
Total Payments	<u>181,524</u>	<u>5,430</u>	<u>186,954</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2022

Notes to the Financial Statements

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Parish Share			
Parish Share	17,166	-	17,166
	<u>17,166</u>	<u>-</u>	<u>17,166</u>
Ministries & Outreach			
Sunday Service Ministry	940	-	940
Church@hypeparkcorner	3,743	-	3,743
Community Engagement Wednesday	-	-	-
Students, Children & Youth	3	-	3
Training Support	-	-	-
Publicity	551	-	551
Mission & Outreach	307	-	307
Hospitality	137	-	137
Licenses	927	-	927
Charity Donations	8,753	-	8,753
	<u>15,361</u>	<u>-</u>	<u>15,361</u>
Facilities, Utilities & Insurance			
Building Project Design Feasibility	26,940	30,528	57,468
Utilities	7,049	-	7,049
Insurance	7,387	-	7,387
Supplies and Equipment	163	-	163
Repairs and Maintenance	6,866	-	6,866
Hall	1,482	-	1,482
Cleaning	1,311	-	1,311
	<u>51,198</u>	<u>30,528</u>	<u>81,726</u>
Running Costs			
Staff Salaries	14,159	-	14,159
Staff & Clergy Expenses	141	-	141
Administration	232	-	232
Financial Administration	374	-	374
	<u>14,906</u>	<u>-</u>	<u>14,906</u>
Other Expenditure			
Miscellaneous	1,253	-	1,253
	<u>1,253</u>	<u>-</u>	<u>1,253</u>
Total Payments	<u>99,884</u>	<u>30,528</u>	<u>130,412</u>