

Foodbank at Saint Matthew's, Redhill  
Registered Charity number 1196070

## **Annual Report and Financial Statements for the period 1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024**

### **Structure, Governance and Management:**

The Foodbank is registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission (no. 1196070) since 6<sup>th</sup> October 2021.

It is governed by a Constitution dated 1<sup>st</sup> September 2021

The foodbank operates from Saint Matthew's Church at:

Foodbank at Saint Matthew's Redhill  
71 Station Road  
Redhill  
RH1 1DL

### **Trustees:**

#### **Ex Officio Trustee**

The Vicar of the Parish of St. Matthew's Redhill shall be an ex-officio trustee for as long as he or she holds that office.

#### **Appointed Charity Trustees**

Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

#### **Nominated Trustees**

The Parochial Church Council of the Ecclesiastical Parish of Saint Matthew, Redhill (the PCC) may appoint not less than three and not more than four nominated trustees.

Trustees during the reporting period:

Revd. Anna Moore (Ex-officio and Chair)

Appointed and nominated trustees:

Dr Michael Barnard (PCC nominated)  
Mrs Maureen James (PCC nominated)  
Mrs Alison Knibbs (Appointed)  
Mr Karl Mittelstadt (PCC nominated)  
Mr Stuart Norton (Appointed) (until October 2024)  
Mrs Sue Whitmore (PCC nominated)

Mrs Alison Knibbs had her Trustee term extended until May 2025.

## **Objectives and Activities:**

To show the love of Christ and for the public benefit, to relieve the poverty of persons and families who mainly but not exclusively live or work in Redhill, Surrey and its surrounding areas, and who are in conditions of need, hardship or distress, by providing those items of food, toiletries and other goods and services such a person or family may need, in ways that the trustees from time to time think fit.

The foodbank supplies parcels of food on a weekly basis to those in need, as referred by a local agency such as CAB, housing association, social services etc.

During the winter the foodbank also provides cash for fuel costs to those with appropriate referrals.

The foodbank operates mainly through the work of volunteers including sorting and packing food, handing food to clients, and administration. Some individuals and organisations provide specific support: For example provision of pet food, funds for the provision of fresh food and funds for fuel costs.

## **Achievements and Performance:**

Demand for the foodbank is still high and steady through the year, although it has decreased compared to high numbers during the Covid pandemic. The foodbank has continued to support families and individuals totalling about 160 people on average per week. These have been provided with food parcels, other necessities such as toiletries and help with energy costs.

The foodbank continues to support asylum seekers with young children who have been housed in the area. Their food parcels contain suitable items to supplement their allowance rather than the emergency parcels given to other clients.

Over the year, nearly 5,000 parcels have been given out, with an approximate estimated value of over £120,000.

The foodbank has occasionally welcomed representatives from local services to the sessions, to give advice to clients on health, employment and other issues which the different services address.

The foodbank has made progress on putting appropriate policies and procedures in place and these are regularly reviewed.

**Financial Review:**

The foodbank operates using donations from individuals, charities, groups and corporations, as well as local government grants. Much of the food distributed is also donated, with support from a number of local churches, schools and supermarkets.

In comparison to the last two years, the level of income from grants has decreased. The amount of food donated has also decreased, such that the foodbank is now having to purchase about half of all the food it distributes.

Overall costs have increased, mainly due to higher spending on food.

The cash balance has decreased and it is anticipated that it will continue to do so next year.

The level of funds is still more than one year's worth of total estimated costs, and so it was decided to open a savings account and invest in a term deposit, in order to gain some interest. The funds available are not sufficient to invest more actively.

The Trustees have decided to maintain a reserve of three months' worth of the total cost of all food given out, plus overheads. The cost depends on foodbank usage and costs of food and supplies, and the estimate remains at £60,000. This includes some margin for inflation and increased usage, and so has not been adjusted since last year.

The Trustees aim to maintain a stock level of approximately two weeks' worth.

During the period the foodbank had one full-time employee and one part-time employee.

## Statement of Trustees responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the income resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgement and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the ongoing concern basis unless it is appropriated to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provision of the trust deed, They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:

  
.....

Trustee

  
.....



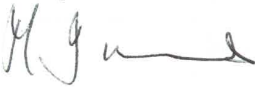
**Receipts and Payments accounts for the period  
1 January 2024 to 31 December 2024**

	Unrestricted funds	Total funds	1 January 2023 to 31 December 2023
Receipts			
Grants	2,700	2,700	21,720
Donations/Gift Aid	68,075	68,075	85,667
Corporate and charity donations	28,641	28,641	38,064
Interest	2,323	2,323	-
Total receipts	101,739	101,739	145,451
Payments			
Purchases: food and other support	59,249	59,249	50,445
Administration and other costs	15,574	15,574	13,527
Accommodation costs	5,363	5,363	7,967
Staff costs	46,411	46,411	42,698
Grant to Renewed Hope Trust	-	-	10,300
Total payments	126,597	126,597	124,937
Net of receipts and payments	(24,858)	(24,858)	20,514
Investments			
Barclays term deposit	110,000	110,000	-
Cash funds 1 January 2024	266,322	266,322	266,322
Cash funds 31 December 2024	131,464	131,464	
Total funds	241,464	241,464	

Statement of assets and liabilities at the end of the period

Cash funds	
Lloyds bank accounts	122,105
Barclays bank account	9,060
Petty cash	299
Total cash funds	131,464
Investments	
Barclays term deposit	110,000
Total assets	241,464

Approved by the Trustees and signed on their behalf by:

  
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Trustee  
MAUREEN JAMES  
.....

  
.....  
Trustee  
ROSE PROUDFOOT.  
.....



Section A

Independent Examiner's Report

Report to the trustees of	Foodbank at Saint Matthew's Redhill		
On accounts for the period ended	31 <sup>st</sup> December 2024	Charity no	1196070
Set out on pages	5-6		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31 / 12 / 2024**.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Julia Sired*

Date:

08.10.2025

Name:

Julia Sired

**Relevant professional qualification(s) or body:**

Associate member of the Chartered Institute of Management Accountants

**Address:**

12 Station Approach West

Redhill

Surrey RH1 6HP