

Foodbank at Saint Matthew's, Redhill
Registered Charity number 1196070

Annual Report and Financial Statements for the period 1st January 2023 to 31st December 2023

Structure, Governance and Management:

The Foodbank is registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission (no. 1196070) since 6th October 2021.

It is governed by a Constitution dated 1st September 2021

The foodbank operates from Saint Matthew's Church at:

Foodbank at Saint Matthew's Redhill
71 Station Road
Redhill
RH1 1DL

Trustees:

Ex Officio Trustee

The Vicar of the Parish of St. Matthew's Redhill shall be an ex-officio trustee for as long as he or she holds that office.

Appointed Charity Trustees

Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Nominated Trustees

The Parochial Church Council of the Ecclesiastical Parish of Saint Matthew, Redhill (the PCC) may appoint not less than three and not more than four nominated trustees.

Trustees during the reporting period:

Revd. Anna Moore (Ex-officio and Chair)

Appointed and nominated trustees:

Dr Michael Barnard (from 10 January 2023) (PCC nominated)
Mrs Maureen James (PCC nominated)
Mrs Alison Knibbs (Appointed)
Mr Karl Mittelstadt (PCC nominated)
Mr Stuart Norton (Appointed)
Mrs Sue Whitmore (PCC nominated)

Mrs Alison Knibbs and Mr Stuart Norton had their Trustee term extended for one year after their original appointment of three years finished in October 2023.

Objectives and Activities:

To show the love of Christ and for the public benefit, to relieve the poverty of persons and families who mainly but not exclusively live or work in Redhill, Surrey and its surrounding areas, and who are in conditions of need, hardship or distress, by providing those items of food, toiletries and other goods and services such a person or family may need, in ways that the trustees from time to time think fit.

The foodbank supplies parcels of food on a weekly basis to those in need, as referred by a local agency such as CAB, housing association, social services etc.

During the winter the foodbank also provides cash for fuel costs to those with appropriate referrals.

The foodbank operates mainly through the work of volunteers including sorting and packing food, handing food to clients, and administration. Some individuals and organisations provide specific support: For example provision of pet food, funds for the provision of fresh food and funds for fuel costs.

Achievements and Performance:

Demand for the foodbank has remained high and steady through the year. The foodbank has continued to support families and individuals totalling about 170 people on average per week. These have been provided with food parcels, other necessities such as toiletries and help with energy costs.

Over the year, over 4,000 parcels have been given out, with an approximate estimated value of over £160,000.

A proportion of these have been given to asylum seekers with young children who have been housed in the area. These parcels contain suitable items to supplement their allowance rather than the emergency parcels given to other clients.

The foodbank has also provided financial support to The Renewed Hope Trust, a local charity operating a winter night shelter and support for the homeless in the area. The support was specifically to cover the food costs of the winter night shelter.

The foodbank has also had to address its storage requirements, as continued planning permission for two hired portacabins was not available. The portacabins and surrounding steps and planting previously in the car park were removed, and all existing stock moved to the church. This significantly reduced the available storage space, so changes to our storage and bag-packing arrangements were made in order to fit these foodbank operations into a smaller area.

Financial Review:

The foodbank operates using donations from individuals, charities, groups and corporations, as well as local government grants. Much of the food distributed is also donated, with support from a number of local churches, schools and supermarkets. However, food donations have been decreasing over the year and consequently the foodbank has had to purchase more stock. The level of monetary donations and grants has been sufficient to allow this without depleting the cash balance.

The Trustees have decided to maintain a reserve of three months' worth of the total cost of all food given out, plus overheads. The cost depends on foodbank usage and costs of food and supplies, and has been estimated at £60,000. This includes some margin for inflation and increased usage, and so has not been adjusted since last year.

Storage for the stock moved in October from the portacabins to a room adjacent to the main body of the church. The foodbank therefore is no longer hiring portacabins and has entered into a lease agreement with the church. The overall cost of storage is slightly less, but it is not possible to store as much food.

The Trustees aim to maintain a stock level of approximately two weeks' worth.

There is no longer the immediate possibility of having a large outlay on accommodation, and so maintaining the current level of funds is not necessary. The Trustees are exploring ways to make sure the foodbank is reaching the needs of the area. As part of this endeavour, the Trustees made a donation of £10,300 to Renewed Hope Trust in December.

However, the lower level of donations, particularly of food, means that the cash balance has not increased by much over the year and it is anticipated that this will be the case for next year as well.

During the period the foodbank had one full-time employee and one part-time employee.

Statement of Trustees responsibilities

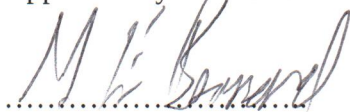
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the income resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgement and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the ongoing concern basis unless it is appropriated to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provision of the trust deed, They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:



Trustee

MICHAEL EDWIN BARNARD

**Receipts and Payments accounts for the period
1 January 2023 to 31 December 2023**

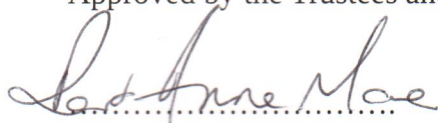
| | Unrestricted funds | Total funds | 6 October 2021 to 31 December 2022 |
|-----------------------------------|--------------------|-------------|---------------------------------------|
| Receipts | | | |
| | | | |
| Grants | 21,720 | 21,720 | 29,250 |
| Donations/Gift Aid | 85,667 | 85,667 | 110,307 |
| Corporate and charity donations | 38,064 | 38,064 | 61,902 |
| | | | |
| Total receipts | 145,451 | 145,451 | 201,459 |
| | | | |
| Payments | | | |
| | | | |
| Purchases: food and other support | 50,445 | 50,445 | 43,469 |
| Administration and other costs | 13,527 | 13,527 | 9,172 |
| Accommodation costs | 7,967 | 7,967 | 18,554 |
| Staff costs | 42,698 | 42,698 | 35,262 |
| Grant to Renewed Hope Trust | 10,300 | 10,300 | - |
| | | | |
| Total payments | 124,937 | 124,937 | 106,457 |
| | | | |
| Net of receipts and payments | 20,514 | 20,514 | 95,002 |
| | | | |
| Cash funds 1 January 2023 | 245,808 | 245,808 | 245,808 |
| Cash funds 31 December 2023 | 266,322 | 266,322 | |
| | | | |

Statement of assets and liabilities at the end of the period

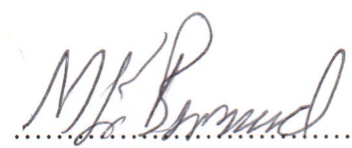
| | |
|---------------------------|---------|
| Cash funds | |
| | |
| Lloyds bank account | 237,323 |
| Barclays bank account | 17,495 |
| Held by St. Matthew's PCC | 11,053 |
| Petty cash | 451 |
| | |
| Total cash funds | 266,322 |

Note: Liabilities at the year end include credit card debt of £3,213 and PAYE tax.

Approved by the Trustees and signed on their behalf by:


.....
Trustee

Revd Anna Moore
.....


.....
Trustee

MICHAEL EDWIN BARNARD
.....



Section A

Independent Examiner's Report

| | | | |
|----------------------------------|-------------------------------------|------------|---------|
| Report to the trustees of | Foodbank at Saint Matthew's Redhill | | |
| On accounts for the period ended | 31 st December 2023 | Charity no | 1196070 |
| Set out on pages | 4-5 | | |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31 / 12 / 2023**.

Responsibilities and basis of report As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Julia Sired Date: 11.09.2024

Name: Julia Sired

Relevant professional qualification(s) or body: Associate member of the Chartered Institute of Management Accountants

Address: 12 Station Approach West
Redhill
Surrey RH1 6HP