

# FOODBANK AT SAINT MATTHEW'S, REDHILL

England & Wales · Charity number 1196070

## Details

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**Other names** REDHILL FOOD BANK

**Status** Registered

**Legal form** CIO

**Registered** 2021-10-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Matthews Church  
71 Station Road  
Redhill  
RH1 1DL

**Phone** 07849253085

**Email** [admin@redhillfoodbank.org.uk](mailto:admin@redhillfoodbank.org.uk)

**Website** <https://www.redhillfoodbank.org.uk/>

## Activities

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**Objects:** TO SHOW THE LOVE OF CHRIST AND FOR THE PUBLIC BENEFIT, TO RELIEVE THE POVERTY OF PERSONS AND FAMILIES WHO MAINLY BUT NOT EXCLUSIVELY LIVE OR WORK IN REDHILL, SURREY AND ITS SURROUNDING AREAS, AND WHO ARE IN CONDITIONS OF NEED, HARDSHIP OR DISTRESS, BY PROVIDING THOSE ITEMS OF FOOD, TOILETRIES AND OTHER GOODS AND SERVICES SUCH A PERSON OR FAMILY MAY NEED, IN WAYS THAT THE TRUSTEES FROM TIME TO TIME THINK FIT.

**Activities:** Food bank

## Classification

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- **How:** Provides Services
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£101,739	£126,597	-	-
2023-12-31	£145,451	£124,937	-	-
2022-12-31	£201,459	£106,457	-	-

## Trustees

Name	Role	Appointed
<b>Rev Anna Moore</b>	Chair	2021-06-09
Dr Michael Edwin Barnard		2023-01-10
Maureen James		2021-06-09
Professor Stephen Michael Richardson		2025-09-22
Rose Mary Proudfoot		2025-03-03

**FOODBANK AT SAINT MATTHEW'S, REDHILL**

England & Wales - Charity number 1196070

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# Accounts

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Foodbank at Saint Matthew's, Redhill  
Registered Charity number 1196070

## **Annual Report and Financial Statements for the period 1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024**

### **Structure, Governance and Management:**

The Foodbank is registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission (no. 1196070) since 6<sup>th</sup> October 2021.

It is governed by a Constitution dated 1<sup>st</sup> September 2021

The foodbank operates from Saint Matthew's Church at:

Foodbank at Saint Matthew's Redhill  
71 Station Road  
Redhill  
RH1 1DL

### **Trustees:**

#### Ex Officio Trustee

The Vicar of the Parish of St. Matthew's Redhill shall be an ex-officio trustee for as long as he or she holds that office.

#### Appointed Charity Trustees

Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

#### Nominated Trustees

The Parochial Church Council of the Ecclesiastical Parish of Saint Matthew, Redhill (the PCC) may appoint not less than three and not more than four nominated trustees.

Trustees during the reporting period:

Revd. Anna Moore (Ex-officio and Chair)

Appointed and nominated trustees:

Dr Michael Barnard (PCC nominated)  
Mrs Maureen James (PCC nominated)  
Mrs Alison Knibbs (Appointed)  
Mr Karl Mittelstadt (PCC nominated)  
Mr Stuart Norton (Appointed) (until October 2024)  
Mrs Sue Whitmore (PCC nominated)

Mrs Alison Knibbs had her Trustee term extended until May 2025.

## **Objectives and Activities:**

To show the love of Christ and for the public benefit, to relieve the poverty of persons and families who mainly but not exclusively live or work in Redhill, Surrey and its surrounding areas, and who are in conditions of need, hardship or distress, by providing those items of food, toiletries and other goods and services such a person or family may need, in ways that the trustees from time to time think fit.

The foodbank supplies parcels of food on a weekly basis to those in need, as referred by a local agency such as CAB, housing association, social services etc.

During the winter the foodbank also provides cash for fuel costs to those with appropriate referrals.

The foodbank operates mainly through the work of volunteers including sorting and packing food, handing food to clients, and administration. Some individuals and organisations provide specific support: For example provision of pet food, funds for the provision of fresh food and funds for fuel costs.

## **Achievements and Performance:**

Demand for the foodbank is still high and steady through the year, although it has decreased compared to high numbers during the Covid pandemic. The foodbank has continued to support families and individuals totalling about 160 people on average per week. These have been provided with food parcels, other necessities such as toiletries and help with energy costs.

The foodbank continues to support asylum seekers with young children who have been housed in the area. Their food parcels contain suitable items to supplement their allowance rather than the emergency parcels given to other clients.

Over the year, nearly 5,000 parcels have been given out, with an approximate estimated value of over £120,000.

The foodbank has occasionally welcomed representatives from local services to the sessions, to give advice to clients on health, employment and other issues which the different services address.

The foodbank has made progress on putting appropriate policies and procedures in place and these are regularly reviewed.

**Financial Review:**

The foodbank operates using donations from individuals, charities, groups and corporations, as well as local government grants. Much of the food distributed is also donated, with support from a number of local churches, schools and supermarkets.

In comparison to the last two years, the level of income from grants has decreased. The amount of food donated has also decreased, such that the foodbank is now having to purchase about half of all the food it distributes.

Overall costs have increased, mainly due to higher spending on food.

The cash balance has decreased and it is anticipated that it will continue to do so next year.

The level of funds is still more than one year's worth of total estimated costs, and so it was decided to open a savings account and invest in a term deposit, in order to gain some interest. The funds available are not sufficient to invest more actively.

The Trustees have decided to maintain a reserve of three months' worth of the total cost of all food given out, plus overheads. The cost depends on foodbank usage and costs of food and supplies, and the estimate remains at £60,000. This includes some margin for inflation and increased usage, and so has not been adjusted since last year.

The Trustees aim to maintain a stock level of approximately two weeks' worth.

During the period the foodbank had one full-time employee and one part-time employee.

## Statement of Trustees responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the income resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgement and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the ongoing concern basis unless it is appropriated to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provision of the trust deed, They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:



.....  
Trustee

.....  
MAUREEN JAMES

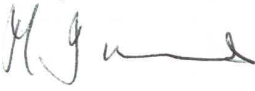
**Receipts and Payments accounts for the period  
1 January 2024 to 31 December 2024**

	Unrestricted funds	Total funds	1 January 2023 to 31 December 2023
Receipts			
Grants	2,700	2,700	21,720
Donations/Gift Aid	68,075	68,075	85,667
Corporate and charity donations	28,641	28,641	38,064
Interest	2,323	2,323	-
Total receipts	101,739	101,739	145,451
Payments			
Purchases: food and other support	59,249	59,249	50,445
Administration and other costs	15,574	15,574	13,527
Accommodation costs	5,363	5,363	7,967
Staff costs	46,411	46,411	42,698
Grant to Renewed Hope Trust	-	-	10,300
Total payments	126,597	126,597	124,937
Net of receipts and payments	(24,858)	(24,858)	20,514
Investments			
Barclays term deposit	110,000	110,000	-
Cash funds 1 January 2024	266,322	266,322	266,322
Cash funds 31 December 2024	131,464	131,464	
Total funds	241,464	241,464	

Statement of assets and liabilities at the end of the period

Cash funds	
Lloyds bank accounts	122,105
Barclays bank account	9,060
Petty cash	299
Total cash funds	131,464
Investments	
Barclays term deposit	110,000
Total assets	241,464

Approved by the Trustees and signed on their behalf by:

  
 .....  
 Trustee  
 MAUREEN JAMES  
 .....

  
 .....  
 Trustee  
 ROSE PROUDFOOT.  
 .....



Section A Independent Examiner's Report

<b>Report to the trustees of</b>	Foodbank at Saint Matthew's Redhill		
<b>On accounts for the period ended</b>	31 <sup>st</sup> December 2024	<b>Charity no</b>	1196070
	<b>Set out on pages</b> 5-6		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31 / 12 / 2024**.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** Julia Sired **Date:** 08.10.2025

**Name:** Julia Sired

**Relevant professional qualification(s) or body:**

Associate member of the Chartered Institute of Management Accountants

**Address:**

12 Station Approach West

Redhill

Surrey RH1 6HP

**FOODBANK AT SAINT MATTHEW'S, REDHILL**

England & Wales - Charity number 1196070

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# Accounts

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Foodbank at Saint Matthew's, Redhill  
Registered Charity number 1196070

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#### Ex Officio Trustee

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#### Appointed Charity Trustees

Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

#### Nominated Trustees

The Parochial Church Council of the Ecclesiastical Parish of Saint Matthew, Redhill (the PCC) may appoint not less than three and not more than four nominated trustees.

Trustees during the reporting period:

Revd. Anna Moore (Ex-officio and Chair)

Appointed and nominated trustees:

Dr Michael Barnard (from 10 January 2023) (PCC nominated)  
Mrs Maureen James (PCC nominated)  
Mrs Alison Knibbs (Appointed)  
Mr Karl Mittelstadt (PCC nominated)  
Mr Stuart Norton (Appointed)  
Mrs Sue Whitmore (PCC nominated)

Mrs Alison Knibbs and Mr Stuart Norton had their Trustee term extended for one year after their original appointment of three years finished in October 2023.

## **Objectives and Activities:**

To show the love of Christ and for the public benefit, to relieve the poverty of persons and families who mainly but not exclusively live or work in Redhill, Surrey and its surrounding areas, and who are in conditions of need, hardship or distress, by providing those items of food, toiletries and other goods and services such a person or family may need, in ways that the trustees from time to time think fit.

The foodbank supplies parcels of food on a weekly basis to those in need, as referred by a local agency such as CAB, housing association, social services etc.

During the winter the foodbank also provides cash for fuel costs to those with appropriate referrals.

The foodbank operates mainly through the work of volunteers including sorting and packing food, handing food to clients, and administration. Some individuals and organisations provide specific support: For example provision of pet food, funds for the provision of fresh food and funds for fuel costs.

## **Achievements and Performance:**

Demand for the foodbank has remained high and steady through the year. The foodbank has continued to support families and individuals totalling about 170 people on average per week. These have been provided with food parcels, other necessities such as toiletries and help with energy costs.

Over the year, over 4,000 parcels have been given out, with an approximate estimated value of over £160,000.

A proportion of these have been given to asylum seekers with young children who have been housed in the area. These parcels contain suitable items to supplement their allowance rather than the emergency parcels given to other clients.

The foodbank has also provided financial support to The Renewed Hope Trust, a local charity operating a winter night shelter and support for the homeless in the area. The support was specifically to cover the food costs of the winter night shelter.

The foodbank has also had to address its storage requirements, as continued planning permission for two hired portacabins was not available. The portacabins and surrounding steps and planting previously in the car park were removed, and all existing stock moved to the church. This significantly reduced the available storage space, so changes to our storage and bag-packing arrangements were made in order to fit these foodbank operations into a smaller area.

## **Financial Review:**

The foodbank operates using donations from individuals, charities, groups and corporations, as well as local government grants. Much of the food distributed is also donated, with support from a number of local churches, schools and supermarkets. However, food donations have been decreasing over the year and consequently the foodbank has had to purchase more stock. The level of monetary donations and grants has been sufficient to allow this without depleting the cash balance.

The Trustees have decided to maintain a reserve of three months' worth of the total cost of all food given out, plus overheads. The cost depends on foodbank usage and costs of food and supplies, and has been estimated at £60,000. This includes some margin for inflation and increased usage, and so has not been adjusted since last year.

Storage for the stock moved in October from the portacabins to a room adjacent to the main body of the church. The foodbank therefore is no longer hiring portacabins and has entered into a lease agreement with the church. The overall cost of storage is slightly less, but it is not possible to store as much food.

The Trustees aim to maintain a stock level of approximately two weeks' worth.

There is no longer the immediate possibility of having a large outlay on accommodation, and so maintaining the current level of funds is not necessary. The Trustees are exploring ways to make sure the foodbank is reaching the needs of the area. As part of this endeavour, the Trustees made a donation of £10,300 to Renewed Hope Trust in December.

However, the lower level of donations, particularly of food, means that the cash balance has not increased by much over the year and it is anticipated that this will be the case for next year as well.

During the period the foodbank had one full-time employee and one part-time employee.

## Statement of Trustees responsibilities

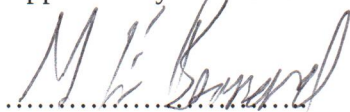
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Approved by the Trustees and signed on their behalf by:



Trustee

MICHAEL EDWIN BARNARD

**Receipts and Payments accounts for the period  
1 January 2023 to 31 December 2023**

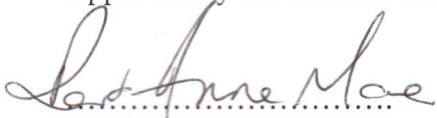
	Unrestricted funds	Total funds	6 October 2021 to 31 December 2022
Receipts			
Grants	21,720	21,720	29,250
Donations/Gift Aid	85,667	85,667	110,307
Corporate and charity donations	38,064	38,064	61,902
Total receipts	145,451	145,451	201,459
Payments			
Purchases: food and other support	50,445	50,445	43,469
Administration and other costs	13,527	13,527	9,172
Accommodation costs	7,967	7,967	18,554
Staff costs	42,698	42,698	35,262
Grant to Renewed Hope Trust	10,300	10,300	-
Total payments	124,937	124,937	106,457
Net of receipts and payments	20,514	20,514	95,002
Cash funds 1 January 2023	245,808	245,808	245,808
Cash funds 31 December 2023	266,322	266,322	

Statement of assets and liabilities at the end of the period

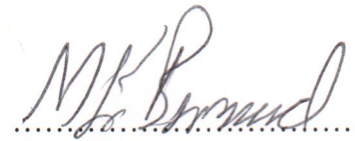
Cash funds	
Lloyds bank account	237,323
Barclays bank account	17,495
Held by St. Matthew's PCC	11,053
Petty cash	451
Total cash funds	266,322

Note: Liabilities at the year end include credit card debt of £3,213 and PAYE tax.

Approved by the Trustees and signed on their behalf by:

  
.....  
Trustee

Revd ANNA MCOFFEE

  
.....  
Trustee

MICHAEL EDWIN BARNARD



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees of</b>	Foodbank at Saint Matthew's Redhill		
<b>On accounts for the period ended</b>	31 <sup>st</sup> December 2023	<b>Charity no</b>	1196070
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**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:**

**Name:**

**Relevant professional qualification(s) or body:**

**Address:**