

Broxtowe Community Projects
(Registered charity, number 1195969)
Financial statements
for the year ended 30 September 2023

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**Broxtowe Community Projects
Trustees' annual report
for the year ended 30 September 2023**

Full name Broxtowe Community Projects

Organisation type Charitable incorporated organisation

Registered charity number 1195969

Principal address 32 High Road, Chilwell, Beeston, Nottingham, NG9 4AE

Trustees

Helen Winfield, Chair
Faisal Rahim, Treasurer
Shaun Dannheimer, Deputy Chair
Laura Cameron
Dan Walker, from 09/11/23
Colette Morgan, until 09/11/23
Teresa Cullen, until 27/06/23

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution – CIO Association registered 29 September 2021.

Trustee vacancies will be advertised online via social media, opportunity finding websites & word of mouth. Interested parties invited to meet with current trustees for a short interview - trustees vote on appointing new trustees.

Objectives and activities

To relieve people in the borough of Broxtowe and those in the neighbouring Lenton Abbey area who are in need, by reason of their age, ill-health, disability, financial hardship or social circumstances in such ways as the trustees shall think fit, with particular focus in the immediate future on providing assistance to those affected by Coronavirus (Covid-19), through the provision of educational programmes, advice, guidance and assistance.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

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Summary of the main activities undertaken for the public benefit

Operation of a self-referral food bank serving the community of Broxtowe. We offer whole family food bags with options for service users to collect or have food bags delivered by our wonderful volunteers if they cannot manage this themselves.

Operation of a baby bank providing nappies & baby formula.

Community meals, events and projects where the community come together to share eating food, make new friends and learn new skills.

We have greatly enjoyed welcoming Hong Kong migrants to Broxtowe and offering them a range of social integration activities and support.

We have also run many seasonal events to celebrate special festivals e. g. Christmas making up hampers of donated food and small gifts for children.

BCP's community projects benefit the public by helping to reduce hunger and the harsh impacts of poverty on local people's mental and physical health through the food and baby bank projects, by promoting social integration, and helping to reduce food waste when local people are going hungry. BCP provides a range of listening support, advice and signposting to other local charities and free service providers to enable people in financial crisis to access much needed advice and support to get themselves out of food poverty.

BCP trained over 50 wonderful volunteers who enjoy participating in BCP's projects, contributing to their local community and helping others who are having a hard time.

The Trustees wish to express their grateful thanks to every person who has volunteered, contributed or donated to BCP as you make this amazing charity happen.

Summary of the main achievements during the period

- BCP distributed over 2,766 food parcels in 2022/23 in addition to providing a range of other activities, including community meals and craft sessions, cooking lessons, winter warm banks & craft sessions, and partnerships with local businesses and cafes to create opportunities for people struggling on a low or inadequate income to access food and companionship in a dignified and easily accessible way.
- Over 50 volunteers every month arrived at BCP to run our foodbank services, adding up to over a hundred volunteers supporting us throughout the year. This is in addition to the many other who donated, shared or attended our fundraising event, and supported us in many other ways throughout the year.
- We are particularly grateful to the local families, street groups, supermarkets, schools and faith groups that organised food collections for BCP, as well as several fantastic local businesses that have continued generously to support us in our efforts.
- Overall approximately 800 households were registered with BCP, including single parent families, people dependent on disability benefits, Job Seeker's allowances

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or Universal Credit where their income is not adequate to pay for their basic living needs. Many of these households are in some of the most deprived postcodes in the UK and BCP offers a vital lifeline in helping them survive and tackle the root-causes of their situation e.g. bad debt, care responsibilities, lack of work experience, self-confidence, training or qualifications.

- BCP launched a successful food project bringing isolated members of the community together to prepare and share food and activities in a free, friendly environment.
- We collaborated with other local groups and charities to deliver a range of events and activities for the community. Reducing waste and benefiting the environment are also a key part of what we do. We partner with organisation such as Fareshare, Neighbourly and local supermarkets to prevent food going to waste. And our weekly Saturday give-as-you-can stall allows the whole community to participate in preventing on-date food going to waste.
- In 2023, through our Neighbourly collections alone, BCP redirected over 8 tonnes of food waste which would otherwise have gone to landfill, ensuring that it was redistributed to local communities. When on-date food cannot be given away we ensure that it is composted wherever possible, which is then used by the community allotment projects at our premises and nearby to help local people participate in growing their own food. An addition, we run a number of community recycling programmes for hard-to-recycle waste in collaboration with Terracycle and other local community partners.

Financial review

BCP has worked very hard on fundraising and thanks to many wonderful charitable grants and public donations we are currently in a stable financial position, with sufficient funds to meet our obligations for the next 6 months.

At the 2022/23 year end we received two large grants of restricted funds for projects running into 2023/24 – our next financial year. These restricted funds should not be confused with free reserves. Of the £90,982 annual grants & donations income total, these two restricted grants amounted to £49,200 and must and will be spent on the Hong Kong BNO Welcome project and Social Supermarket project by the 31st March 2024. As a consequence, BCP's 'cash funds at end of this period' shown as £83,116 is overstated by £49,200 and should be considered as £33,916.

The charity's policy on reserves

We aim to operate with enough in reserve to cover any outstanding agreements (eg supplier agreements and leases) and operate for 6 months.

Financial risks

The main financial risk we face is not raising sufficient funds to continue operating as we have few assets and debts, however at present we have sufficient funds to operate at current capacity for at least 6 months.

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Chair's Report AGM November 2023

This year has been both an exciting and challenging year and I would like to pay particular tribute to the dedication and commitment of our hard-working staff, amazing volunteers and dedicated trustee team, without whom our charity would not function as it does and make such a huge contribution to the community.

I am proud of our achievements over the last twelve months, especially our foodbank, social meals and warm banks and the dedication of the staff who have delivered these vitally important local projects. The last year has presented many challenges, with the cost-of-living crisis causing local need for our services to escalate to a new high. This impacted our finances and we have had to make difficult decisions about limiting the length of time we can support people for, the types of support we can offer and how many new service users BCP can accept each month. There is a growing need for disadvantaged and low-income people to access free good advice about how best they can manage their situations, and offer support to people facing crisis. Joseph Rowntree Foundation has reported that 'politicians must urgently address "relentless reality" of hardship as 7 million low-income households continue to go without essentials' including turning off their fridge, selling their belongings, and heating their homes less than needed. Locally we support families and individuals who have multiple needs only one aspect of which is they are unable to afford to buy food. BCP's approach is holistic, providing advice, ongoing support as well as referrals to other voluntary, community and statutory agencies with whom we are proud to work. Poverty and social exclusion impacts every aspect of people's lives, especially their mental health and well-being.

We have seen a growth in our funding income, however obtaining grants has become increasingly challenging, a fact backed up by a recent NCVO report indicating that large national and regional charities are increasingly receiving a greater percentage of available grant funding and smaller charities, like ours, have fared significantly less well. Food banks are now a less high-profile cause, making fundraising for our essential core costs like rent, staff and food costs harder and many more sections of the community are struggling to meet their own living costs which understandably leaves less to donate to charities. Small charities play a key role in supporting local communities and vulnerable people, reacting quickly and flexibly to local needs and reducing demand on health and other public services.

Looking forward to next year, we are excited to be delivering our Hong Kong social integration project and we are introducing a social supermarket to help our service users transition towards food independence. This year we are planning a greater focus on encouraging public donations, sponsorship events, corporate and personal giving as well as community fundraising events like our very successful and well-attended live comedy evening. The trustees plan to hold a fundraising strategy day in 2024 to set goals for the coming year, terms of reference and renew our vision and mission statements.

Signed on behalf of the charity's trustees:

Signed



Cllr. Helen Winfield, Trustee

Date 23.07.24

**Independent examiner's report to the trustees of
Broxtowe Community Projects
for the year ended 30 September 2023**

I report to the trustees on my examination of the accounts of Broxtowe Community Projects (the charity) for the year ended 30 September 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

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Receipts & payments account
for the year ended 30 September 2023

2022				2023
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
Receipts				
89574	Grants & donations	2 15517	75465	90982
-	Fundraising	1978	-	1978
-	Bank interest	277	-	277
<u>89574</u>	Total receipts	<u>17772</u>	<u>75465</u>	<u>93237</u>
Payments				
-	Accommodation & meals	-	69	69
1024	Baby bank	10	607	617
84	Bank charges	72	-	72
309	Cleaning & cleaning supplies	351	193	544
345	Communications	158	195	353
128	Cooking equipment	-	1820	1820
8428	Food	3421	11475	14896
4597	Fundraising costs	12360	-	12360
293	Insurance	362	40	402
-	Legal & professional	583	-	583
212	Meeting expenses	83	-	83
190	Mileage	300	491	791
1205	Office costs	487	155	642
165	Office equipment	181	87	268
2000	Rent	6000	-	6000
107	Room hire	-	1260	1260
11078	Salaries, NI & pension	9070	12067	21137
108	Staff & volunteer training	45	72	117
119	Subscriptions	96	48	144
-	Sundry expenses	-	145	145
3202	Utilities	-	1923	1923
-	Warm bank items	-	1875	1875
<u>33594</u>	Total payments	<u>33579</u>	<u>32522</u>	<u>66101</u>
55980	Net receipts/(payments)	(15807)	42943	27136
-	Cash funds at start of this period	41589	14391	55980
<u>55980</u>	Cash funds at end of this period	<u>25782</u>	<u>57334</u>	<u>83116</u>

Broxtowe Community Projects
Statement of assets and liabilities
at 30 September 2023

2022			2023
£		Note	£
<u>55980</u>	Cash assets		<u>83116</u>
<u>55980</u>	Bank accounts		<u>83116</u>
	Other monetary assets		
<u>27</u>	Debtors & prepayments		<u>-</u>
<u>27</u>			<u>-</u>
	Assets retained for the charity's own use		
	General equipment.		
	Liabilities		
<u>(1789)</u>	Creditors	3	<u>(3603)</u>
<u>(1789)</u>			<u>(3603)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
Faisal Rahim, Trustee

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Notes to the accounts
for the year ended 30 September 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Unite East Midlands	1000	-	1000
Nottinghamshire County Council	-	21816	21816
Neighbourly Foundation	-	555	555
Mansfield Building Society	1000	-	1000
National Grid	-	9960	9960
Simon Harris Happy Meals	-	941	941
EMA Community Fund	-	1911	1911
DLUHC	-	39900	39900
Pebbles	-	382	382
Crowdfunder	6598	-	6598
Sundry donations	6919	-	6919
	<u>15517</u>	<u>75465</u>	<u>90982</u>

3. Creditors

	£
Independent examination fee	666
Food	529
Staff expenses - Mileage	194
Salaries & bonuses	1212
HMRC	1002
	<u>3603</u>

4. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

5. Related party transactions

There were no related party transactions in this period.

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6. Funds analysis

	Opening balance £	Receipts (Payments) £		Closing balance £
Restricted funds				
Project Manager	1764	-	(1764)	-
Eastwood & Kimberley Baby Bank	1078	-	(1078)	-
Baby Bank	450	-	(450)	-
Family Cooking & holiday hunger	413	-	(413)	-
Social Meal	10686	-	(10686)	-
DLUHC	-	39900	(440)	39460
EMA Community fund	-	1911	(1911)	-
Happy Meals	-	941	-	941
NCC Energy fund	-	6266	(1778)	4488
NCC Food fund	-	6250	(3975)	2275
NCC Social Supermarket	-	9300	-	9300
Pebbles	-	382	-	382
Toy fund (Neighbourly)	-	555	(69)	486
Warmbanks (National Grid)	-	9960	(9958)	2
	14391	75465	(32522)	57334
Unrestricted funds				
General fund	<u>41589</u>	<u>17772</u>	<u>(33579)</u>	<u>25782</u>
	41589	17772	(33579)	25782

The specific purposes for which the funds are to be applied are as follows:

Project Manager – Awards for All funding towards salary and recruitment costs.

Eastwood and Kimberley Baby Bank – Coalfields Regeneration Trust funding, specifically for use only for the people of Eastwood and Kimberley for food parcels, food and nappies/formula etc.

Baby Bank – The Wakeham Trust funding, to be spent on baby bank items to support under 5's.

Family Cooking & holiday hunger – Western Power Distribution funding, family cooking skills, holiday hunger project which must assist at least under 11's with skills along with their families.

Empowering People and Communities Social Meal – People's Health Trust, to be spent according to schedule on social meals and education only.

DLUHC – Honk Kong BNO Welcome project costs, including staff. This grant arrived at the end of the financial period and will be spent in 2023/24.

EMA Community Fund – reimbursement for specific submitted spend

Happy Meals – McDonalds meals and activities for low income households.

NCC Energy fund – energy and similar costs.

NCC Food fund – food and similar costs.

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NCC Social Supermarket – Social supermarket project. This grant arrived at the end of the financial period and will be spent in 2023/24.

Pebbles – to improve our work space to sort food and fill food bags for better service provision.

Toy fund – fun and social outings.

Warmbanks – Warm bank costs.

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.