

BROXTOWE COMMUNITY PROJECTS

England & Wales - Charity number 1195969

Details

Status Registered

Legal form CIO

Registered 2021-09-29

Register [View on the Charity Commission register](#)

Contact

Address Broxtowe Community Projects
106 Chilwell Road
Beeston
Nottingham
NG9 1ES

Phone 07848378171

Email broxtowe.cp@gmail.com

Website <https://www.broxtoweprojects.org>

Activities

Objects: TO RELIEVE PEOPLE IN THE BOROUGH OF BROXTOWE AND THOSE IN THE NEIGHBOURING LENTON ABBEY AREA WHO ARE IN NEED, BY REASON OF THEIR AGE, ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES IN SUCH WAYS AS THE TRUSTEES SHALL THINK FIT, WITH PARTICULAR FOCUS IN THE IMMEDIATE FUTURE ON PROVIDING ASSISTANCE TO THOSE AFFECTED BY CORONAVIRUS (COVID-19), THROUGH THE PROVISION OF EDUCATIONAL PROGRAMMES, ADVICE, GUIDANCE AND ASSISTANCE.

Activities: BCP prevents & relieves poverty through providing services, advice, support & training which include but are not limited to, community meals, a subsidised supermarket, food, nappy & warm banks, basic English classes, financial & digital inclusion, wellbeing projects and promoting humanitarian values and community empowerment through volunteering & reducing isolation through community building.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** IN THE BOROUGH OF BROXTOWE AND THOSE IN THE NEIGHBOURING LENTON ABBEY AREA
- Nottinghamshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-09-30 | £120,095 | £148,969 | - | - |
| 2023-09-30 | £92,237 | £66,101 | - | - |
| 2022-09-30 | £89,574 | £33,594 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------------|-------|------------|
| Helen Winfield | Chair | 2020-09-22 |
| Charles Philip Daniel Walker | | 2023-11-09 |
| Laura Cameron | | 2020-09-22 |
| Thomas Patrick George Roberts | | 2024-06-11 |
| William Peter Mee | | 2024-02-21 |

BROXTOWE COMMUNITY PROJECTS

England & Wales - Charity number 1195969

Accounts

Broxtowe Community Projects
(Registered charity, number 1195969)
Financial statements
for the year ended 30 September 2024

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**Broxtowe Community Projects
Trustees' annual report
for the year ended 30 September 2024**

Full name Broxtowe Community Projects

Organisation type Charitable incorporated organisation

Registered charity number 1195969

Principal address 106 Chilwell Road, Beeston, Nottingham, NG9 1ES

Trustees

Helen Winfield, Chair

Faisal Rahim, Treasurer

Laura Cameron, Safeguarding Officer

Dan Walker, from 09/11/23

Will Mee, from 21/02/24

Tom Roberts, from 11/06/24

Shaun Dannheimer, until 15/04/25

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution – CIO Association registered 29 September 2021.

Trustee vacancies are advertised through open advertising and through our networks. Trustees are then interviewed and the existing trustees vote by majority vote according to quorum and constitution rules.

Objectives and activities

To relieve people in the borough of Broxtowe and those in the neighbouring Lenton Abbey area who are in need, by reason of their age, ill-health, disability, financial hardship or social circumstances in such ways as the trustees shall think fit, with particular focus in the immediate future on providing assistance to those affected by Coronavirus (Covid-19), through the provision of educational programmes, advice, guidance and assistance.

Summary of the main activities undertaken for the public benefit

BCP prevents & relieves poverty through providing services, advice, support & training which include but are not limited to, community meals, a subsidised supermarket, food, nappy & warm banks, basic English classes, financial & digital inclusion, wellbeing projects and promoting humanitarian values and community empowerment through volunteering & reducing isolation through community building.

These activities provide public benefit through ensuring no one in our community goes hungry or has to choose between heating and eating, our advice programs

Broxtowe Community Projects

educate people struggling with poverty and debt and empower them to make tangible changes that improve their lives, by providing community meals and events we create opportunities for community cohesion and actively reduce loneliness isolation, skills are also built and our beneficiaries report an improved sense of wellbeing and belonging. Introducing basic English classes has also been well received and has helped our refugee and asylum seeking members be able to access support, friendship and feel more confident in building relationships with their neighbours.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

This year has been an amazing year for our charity – we have been able to grow our services and embed ourselves firmly across our community as an important part of the local VCSE offer. Our project to welcome Hong Kongers to our community has been wonderful, allowing us to develop English classes and focus on community cohesion, welcome and a sharing of cultures. We have also been able to develop and deliver a micro community centre in a second building, this micro community centre, our hub, has enabled us to house a social supermarket, which provides a transitional opportunity for our longer term foodbank users, to have more choice and build independence as they contribute by paying 25% of the retail value of the goods they buy which helps us to become more sustainable but also provides dignity for our beneficiaries whilst still enabling them to access affordable, good quality nutritious food which they may not otherwise have been able to afford.

During the last year we have supported just over 800 member households, over half of which are families with primary school aged children – in total we provided over 3,000 food parcels to households in urgent crisis, whom without our support could not have afforded to buy food. On average households stay with us for 3-6 months whilst we work with them to resolve the cause of their crisis either through signposting to relevant advice agencies such as the CAB, supporting them with job applications and or arranging peer to peer support through our community meals- this is an important part of our work, and during this time of cost of living crisis we have seen more people request our services than in previous years and also had to recruit and train more volunteers in order to grow our capacity to deliver this help many of these new volunteers have been former beneficiaries or their wider family members.

We are looking forward to continuing to work with our beneficiaries to create programmes of support which support them in improving their lives and celebrating our 5th year of operations at the end of 2025.

Broxtowe Community Projects

Financial review

We have been fortunate this year to secure two large grants from the government which has helped us grow our work and expand our services; however, we are aware that the trusts and foundations grant environment is becoming increasingly competitive which is why we must look at ways to diversify our income - this year around 85% of our income came from trusts and foundation and only 15% was through community fundraising and public donations which means we are very project driven and whilst we have sufficient reserves to keep us secure for 3-6 months, very little of our income is unrestricted. In the next year we need to look at ways to diversify our income and grow our offer.

The charity's policy on reserves

We aim to hold 3-6 months of reserves – built through public donations and events income - we need this as we are an endowed charity whose services such as a foodbank require us to rent a physical space of our own, this means we have regular over heads. We also have to buy in a significant amount of the food we provide to our beneficiaries as there are few opportunities to have a collection point in local supermarkets with these mostly being supported by Trussel Trust affiliated organisations – we do have one in Wollaton however and this is making a difference. Core funding and unrestricted funding is vital to us because of this.

Financial risks

As trusts and foundations support is becoming increasingly difficult to secure and some are closing or reviewing their giving strategies, we risk less income being available or slower periods between grants being achieved this is why in this coming year we are looking at ways of building public donations through public engagement and diversifying other forms of income - this has been added as a responsibility for our new operations manager who, has more hours and whom we are excited to work with in moving the organisation forward.

Acknowledgements

We are very grateful to all those organisations and individuals who have supported us this year and have enabled us to reach out and improve the lives of so many individuals in our community.

Signed on behalf of the charity's trustees:

Signed 
Helen Winfield, Trustee

Date _____

**Independent examiner's report to the trustees of
Broxtowe Community Projects
for the year ended 30 September 2024**

I report to the trustees on my examination of the accounts of Broxtowe Community Projects (the charity) for the year ended 30 September 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

John O'Brien MSc, FAIA, FCIE
Employee of Community Accounting Plus

**Broxtowe Community Projects
Receipts & payments account
for the year ended 30 September 2024**

| 2023 | | | 2024 |
|--------------|---|--------------|---------------|
| Total | | Unrestricted | Restricted |
| Funds | | Funds | Funds |
| £ | Note | £ | £ |
| | Receipts | | |
| 90982 | Grants & donations | 23005 | 92252 |
| 1978 | Fundraising | 3168 | - |
| 277 | Bank interest | 1670 | - |
| <u>93237</u> | Total receipts | <u>27843</u> | <u>92252</u> |
| | Payments | | |
| 72 | Bank charges | 72 | - |
| 353 | Communications | - | 667 |
| 268 | Equipment | - | 8955 |
| 14896 | Food | 4868 | 30311 |
| 360 | Fundraising costs | 180 | - |
| 402 | Insurance | - | 238 |
| - | Leaflets & promotional | 122 | - |
| 12583 | Legal & professional | 7634 | 7135 |
| 1186 | Office costs | 249 | - |
| 4381 | Project supplies & costs | - | 14124 |
| 6000 | Rent | - | 14000 |
| 1260 | Room hire | - | 5771 |
| 21137 | Salaries, NI & pension | 7107 | 36634 |
| 117 | Staff & volunteer expenses & training | - | 5472 |
| 144 | Subscriptions & website | 432 | - |
| 145 | Sundry expenses | - | - |
| 874 | Travel | 179 | - |
| - | Trustees | 1073 | - |
| 1923 | Utilities & rates | - | 3746 |
| <u>66101</u> | Total payments | <u>21916</u> | <u>127053</u> |
| 27136 | Net receipts/(payments) | 5927 | (34801) |
| 55980 | Cash funds at start of this period | 25782 | 57334 |
| - | Transfers between funds | 8904 | (8904) |
| <u>83116</u> | Cash funds at end of this period | <u>40613</u> | <u>54242</u> |

**Broxtowe Community Projects
Statement of assets and liabilities
at 30 September 2024**

| 2023 | | | 2024 |
|---------------|--|------|---------------|
| £ | Cash assets | Note | £ |
| <u>83116</u> | Bank accounts | | <u>54242</u> |
| <u>83116</u> | | | <u>54242</u> |
| | Assets retained for the charity's own use | | |
| | General equipment. | | |
| | Liabilities | | |
| <u>(3603)</u> | Creditors | 3 | <u>(3593)</u> |
| <u>(3603)</u> | | | <u>(3593)</u> |

These financial statements are accepted on behalf of the charity by:

Signed  _____ Date _____
Helen Winfield, Trustee

Broxtowe Community Projects
Notes to the accounts
for the year ended 30 September 2024

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

| | Unrestricted | Restricted | Total |
|---------------------------------|--------------|--------------|---------------|
| | £ | £ | £ |
| National Lottery Community Fund | - | 36958 | 36958 |
| Nottinghamshire County Council | - | 23180 | 23180 |
| People's Health Trust | - | 21369 | 21369 |
| National Grid | - | 9995 | 9995 |
| Warburtons | - | 400 | 400 |
| Feed | - | 350 | 350 |
| Groundwork UK | 1000 | - | 1000 |
| Thomas Farr Charity | 4000 | - | 4000 |
| The Woodward Trust | 1000 | - | 1000 |
| Unite | 1000 | - | 1000 |
| Broxtowe Borough Council | 1100 | - | 1100 |
| Costco | 200 | - | 200 |
| Arnold Clarke | 2000 | - | 2000 |
| The Jones 1986 Trust | 5000 | - | 5000 |
| Jessie Spencer Trust | 1000 | - | 1000 |
| Neighbourly | 280 | - | 280 |
| Sundry donations | 6425 | - | 6425 |
| | <u>23005</u> | <u>92252</u> | <u>115257</u> |

3. Creditors

| | |
|-------------------------------|-------------|
| | £ |
| Independent examination fee | 690 |
| Salaries, NI & pension (HMRC) | 2248 |
| Salaries, NI & pension (NEST) | 655 |
| | <u>3593</u> |

Broxtowe Community Projects

4. Funds analysis

| | Opening balance | Receipts | (Payments) | Transfers | Closing balance |
|---------------------------|---------------------|---------------------|------------------------|----------------------|---------------------|
| | £ | £ | £ | £ | £ |
| Restricted funds | | | | | |
| DLUHC | 39460 | - | (39460) | - | - |
| Happy Meals | 941 | - | (941) | - | - |
| NCC Energy fund | 4488 | - | (4488) | - | - |
| NCC Food fund | 2275 | - | (2275) | - | - |
| NCC Social Supermarket | 9300 | 6390 | (11651) | - | 4039 |
| Pebbles | 382 | - | (382) | - | - |
| Toy fund (Neighbourly) | 486 | - | (486) | - | - |
| Warmbanks (National Grid) | 2 | 9995 | (9997) | - | - |
| DCMS (Lottery) | - | 36958 | (36958) | - | - |
| NCC Revenue grant | - | 3290 | (3290) | - | - |
| People's Health Trust | - | 21369 | (12465) | (8904) | - |
| NCC Cost of living | - | 2500 | (2500) | - | - |
| NCC Ukraine | - | 5000 | (1410) | - | 3590 |
| NCC Capital development | - | 6000 | - | - | 6000 |
| Warburtons | - | 400 | (400) | - | - |
| Feed | - | 350 | (350) | - | - |
| | <u>57334</u> | <u>92252</u> | <u>(127053)</u> | <u>(8904)</u> | <u>13629</u> |
| Unrestricted funds | | | | | |
| General fund | <u>25782</u> | <u>27843</u> | <u>(21916)</u> | <u>8904</u> | <u>40613</u> |
| | <u>25782</u> | <u>27843</u> | <u>(21916)</u> | <u>8904</u> | <u>40613</u> |

The transfer from the People's Health Trust to the General fund represents costs claimed retrospectively for 22/23 and recorded in General fund in prior year.

The specific purposes for which the funds are to be applied are as follows:

DLUHC – Honk Kong BNO Welcome project costs, including staff.

Happy Meals – McDonalds meals and activities for low income households.

NCC Energy fund – energy and similar costs.

NCC Food fund – food and similar costs.

NCC Social Supermarket – Social supermarket project.

Pebbles – to improve our work space to sort food and fill food bags for better service provision.

Toy fund – fun and social outings.

Warmbanks – Warm bank costs.

DCMS (Lottery) – Community Organisations Cost of Living Fund.

NCC Revenue grant – to underpin core costs that enable the charity to function.

People's Health Trust – towards costs of Empowering People and Communities Social Meal.

Broxtowe Community Projects

NCC Cost of living - to underpin core costs and food costs to underpin the work of the foodbank.

NCC Ukraine - to provide English classes, small group crafts and welcome events for the Ukrainian community.

NCC Capital development – fund for our kitchen installation project.

Warburtons - to provide activities for families who are struggling to bring joy and enable consultation with these families to gain insight into the causes of hardship in their lives, an understanding of our impact and what new services may be valuable.

Feed - for the purchase of formula and baby bank items.

5. Trustees' remuneration

During this period, a total of £1,073 was reimbursed to 2 trustees for expenses incurred.

6. Related party transactions

There were no related party transactions in this period.

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

BROXTOWE COMMUNITY PROJECTS

England & Wales - Charity number 1195969

Accounts

Broxtowe Community Projects
(Registered charity, number 1195969)
Financial statements
for the year ended 30 September 2023

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**Broxtowe Community Projects
Trustees' annual report
for the year ended 30 September 2023**

Full name Broxtowe Community Projects

Organisation type Charitable incorporated organisation

Registered charity number 1195969

Principal address 32 High Road, Chilwell, Beeston, Nottingham, NG9 4AE

Trustees

Helen Winfield, Chair
Faisal Rahim, Treasurer
Shaun Dannheimer, Deputy Chair
Laura Cameron
Dan Walker, from 09/11/23
Colette Morgan, until 09/11/23
Teresa Cullen, until 27/06/23

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution – CIO Association registered 29 September 2021.

Trustee vacancies will be advertised online via social media, opportunity finding websites & word of mouth. Interested parties invited to meet with current trustees for a short interview - trustees vote on appointing new trustees.

Objectives and activities

To relieve people in the borough of Broxtowe and those in the neighbouring Lenton Abbey area who are in need, by reason of their age, ill-health, disability, financial hardship or social circumstances in such ways as the trustees shall think fit, with particular focus in the immediate future on providing assistance to those affected by Coronavirus (Covid-19), through the provision of educational programmes, advice, guidance and assistance.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Broxtowe Community Projects

Summary of the main activities undertaken for the public benefit

Operation of a self-referral food bank serving the community of Broxtowe. We offer whole family food bags with options for service users to collect or have food bags delivered by our wonderful volunteers if they cannot manage this themselves.

Operation of a baby bank providing nappies & baby formula.

Community meals, events and projects where the community come together to share eating food, make new friends and learn new skills.

We have greatly enjoyed welcoming Hong Kong migrants to Broxtowe and offering them a range of social integration activities and support.

We have also run many seasonal events to celebrate special festivals e. g. Christmas making up hampers of donated food and small gifts for children.

BCP's community projects benefit the public by helping to reduce hunger and the harsh impacts of poverty on local people's mental and physical health through the food and baby bank projects, by promoting social integration, and helping to reduce food waste when local people are going hungry. BCP provides a range of listening support, advice and signposting to other local charities and free service providers to enable people in financial crisis to access much needed advice and support to get themselves out of food poverty.

BCP trained over 50 wonderful volunteers who enjoy participating in BCP's projects, contributing to their local community and helping others who are having a hard time.

The Trustees wish to express their grateful thanks to every person who has volunteered, contributed or donated to BCP as you make this amazing charity happen.

Summary of the main achievements during the period

- BCP distributed over 2,766 food parcels in 2022/23 in addition to providing a range of other activities, including community meals and craft sessions, cooking lessons, winter warm banks & craft sessions, and partnerships with local businesses and cafes to create opportunities for people struggling on a low or inadequate income to access food and companionship in a dignified and easily accessible way.
- Over 50 volunteers every month arrived at BCP to run our foodbank services, adding up to over a hundred volunteers supporting us throughout the year. This is in addition to the many other who donated, shared or attended our fundraising event, and supported us in many other ways throughout the year.
- We are particularly grateful to the local families, street groups, supermarkets, schools and faith groups that organised food collections for BCP, as well as several fantastic local businesses that have continued generously to support us in our efforts.
- Overall approximately 800 households were registered with BCP, including single parent families, people dependent on disability benefits, Job Seeker's allowances

Broxtowe Community Projects

or Universal Credit where their income is not adequate to pay for their basic living needs. Many of these households are in some of the most deprived postcodes in the UK and BCP offers a vital lifeline in helping them survive and tackle the root-causes of their situation e.g. bad debt, care responsibilities, lack of work experience, self-confidence, training or qualifications.

- BCP launched a successful food project bringing isolated members of the community together to prepare and share food and activities in a free, friendly environment.
- We collaborated with other local groups and charities to deliver a range of events and activities for the community. Reducing waste and benefiting the environment are also a key part of what we do. We partner with organisation such as Fareshare, Neighbourly and local supermarkets to prevent food going to waste. And our weekly Saturday give-as-you-can stall allows the whole community to participate in preventing on-date food going to waste.
- In 2023, through our Neighbourly collections alone, BCP redirected over 8 tonnes of food waste which would otherwise have gone to landfill, ensuring that it was redistributed to local communities. When on-date food cannot be given away we ensure that it is composted wherever possible, which is then used by the community allotment projects at our premises and nearby to help local people participate in growing their own food. An addition, we run a number of community recycling programmes for hard-to-recycle waste in collaboration with Terracycle and other local community partners.

Financial review

BCP has worked very hard on fundraising and thanks to many wonderful charitable grants and public donations we are currently in a stable financial position, with sufficient funds to meet our obligations for the next 6 months.

At the 2022/23 year end we received two large grants of restricted funds for projects running into 2023/24 – our next financial year. These restricted funds should not be confused with free reserves. Of the £90,982 annual grants & donations income total, these two restricted grants amounted to £49,200 and must and will be spent on the Hong Kong BNO Welcome project and Social Supermarket project by the 31st March 2024. As a consequence, BCP's 'cash funds at end of this period' shown as £83,116 is overstated by £49,200 and should be considered as £33,916.

The charity's policy on reserves

We aim to operate with enough in reserve to cover any outstanding agreements (eg supplier agreements and leases) and operate for 6 months.

Financial risks

The main financial risk we face is not raising sufficient funds to continue operating as we have few assets and debts, however at present we have sufficient funds to operate at current capacity for at least 6 months.

Broxtowe Community Projects

Chair's Report AGM November 2023

This year has been both an exciting and challenging year and I would like to pay particular tribute to the dedication and commitment of our hard-working staff, amazing volunteers and dedicated trustee team, without whom our charity would not function as it does and make such a huge contribution to the community.

I am proud of our achievements over the last twelve months, especially our foodbank, social meals and warm banks and the dedication of the staff who have delivered these vitally important local projects. The last year has presented many challenges, with the cost-of-living crisis causing local need for our services to escalate to a new high. This impacted our finances and we have had to make difficult decisions about limiting the length of time we can support people for, the types of support we can offer and how many new service users BCP can accept each month. There is a growing need for disadvantaged and low-income people to access free good advice about how best they can manage their situations, and offer support to people facing crisis. Joseph Rowntree Foundation has reported that 'politicians must urgently address "relentless reality" of hardship as 7 million low-income households continue to go without essentials' including turning off their fridge, selling their belongings, and heating their homes less than needed. Locally we support families and individuals who have multiple needs only one aspect of which is they are unable to afford to buy food. BCP's approach is holistic, providing advice, ongoing support as well as referrals to other voluntary, community and statutory agencies with whom we are proud to work. Poverty and social exclusion impacts every aspect of people's lives, especially their mental health and well-being.

We have seen a growth in our funding income, however obtaining grants has become increasingly challenging, a fact backed up by a recent NCVO report indicating that large national and regional charities are increasingly receiving a greater percentage of available grant funding and smaller charities, like ours, have fared significantly less well. Food banks are now a less high-profile cause, making fundraising for our essential core costs like rent, staff and food costs harder and many more sections of the community are struggling to meet their own living costs which understandably leaves less to donate to charities. Small charities play a key role in supporting local communities and vulnerable people, reacting quickly and flexibly to local needs and reducing demand on health and other public services.

Looking forward to next year, we are excited to be delivering our Hong Kong social integration project and we are introducing a social supermarket to help our service users transition towards food independence. This year we are planning a greater focus on encouraging public donations, sponsorship events, corporate and personal giving as well as community fundraising events like our very successful and well-attended live comedy evening. The trustees plan to hold a fundraising strategy day in 2024 to set goals for the coming year, terms of reference and renew our vision and mission statements.

Signed on behalf of the charity's trustees:

Signed 

Cllr. Helen Winfield, Trustee

Date 23.07.24_____

**Independent examiner's report to the trustees of
Broxtowe Community Projects
for the year ended 30 September 2023**

I report to the trustees on my examination of the accounts of Broxtowe Community Projects (the charity) for the year ended 30 September 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

**Broxtowe Community Projects
Statement of assets and liabilities
at 30 September 2023**

| 2022 | | | 2023 |
|---------------|--|------|----------------------|
| £ | | Note | £ |
| <u>55980</u> | Cash assets | | |
| <u>55980</u> | Bank accounts | | <u>83116</u> |
| | | | <u>83116</u> |
| | Other monetary assets | | |
| <u>27</u> | Debtors & prepayments | | <u>-</u> |
| <u>27</u> | | | <u>-</u> |
| | Assets retained for the charity's own use | | |
| | General equipment. | | |
| | Liabilities | | |
| <u>(1789)</u> | Creditors | 3 | <u>(3603)</u> |
| <u>(1789)</u> | | | <u>(3603)</u> |

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
Faisal Rahim, Trustee

Broxtowe Community Projects
Notes to the accounts
for the year ended 30 September 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

| | Unrestricted £ | Restricted £ | Total £ |
|--------------------------------|-------------------|-----------------|--------------|
| Unite East Midlands | 1000 | - | 1000 |
| Nottinghamshire County Council | - | 21816 | 21816 |
| Neighbourly Foundation | - | 555 | 555 |
| Mansfield Building Society | 1000 | - | 1000 |
| National Grid | - | 9960 | 9960 |
| Simon Harris Happy Meals | - | 941 | 941 |
| EMA Community Fund | - | 1911 | 1911 |
| DLUHC | - | 39900 | 39900 |
| Pebbles | - | 382 | 382 |
| Crowdfunder | 6598 | - | 6598 |
| Sundry donations | 6919 | - | 6919 |
| | <u>15517</u> | <u>75465</u> | <u>90982</u> |

3. Creditors

| | £ |
|-----------------------------|-------------|
| Independent examination fee | 666 |
| Food | 529 |
| Staff expenses - Mileage | 194 |
| Salaries & bonuses | 1212 |
| HMRC | 1002 |
| | <u>3603</u> |

4. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

5. Related party transactions

There were no related party transactions in this period.

Broxtowe Community Projects

6. Funds analysis

| | Opening balance £ | Receipts (Payments) £ | | Closing balance £ |
|---------------------------------|-------------------------|--------------------------|----------------|-------------------------|
| Restricted funds | | | | |
| Project Manager | 1764 | - | (1764) | - |
| Eastwood & Kimberley Baby Bank | 1078 | - | (1078) | - |
| Baby Bank | 450 | - | (450) | - |
| Family Cooking & holiday hunger | 413 | - | (413) | - |
| Social Meal | 10686 | - | (10686) | - |
| DLUHC | - | 39900 | (440) | 39460 |
| EMA Community fund | - | 1911 | (1911) | - |
| Happy Meals | - | 941 | - | 941 |
| NCC Energy fund | - | 6266 | (1778) | 4488 |
| NCC Food fund | - | 6250 | (3975) | 2275 |
| NCC Social Supermarket | - | 9300 | - | 9300 |
| Pebbles | - | 382 | - | 382 |
| Toy fund (Neighbourly) | - | 555 | (69) | 486 |
| Warmbanks (National Grid) | - | 9960 | (9958) | 2 |
| | <u>14391</u> | <u>75465</u> | <u>(32522)</u> | <u>57334</u> |
| Unrestricted funds | | | | |
| General fund | <u>41589</u> | <u>17772</u> | <u>(33579)</u> | <u>25782</u> |
| | 41589 | 17772 | (33579) | 25782 |

The specific purposes for which the funds are to be applied are as follows:

Project Manager – Awards for All funding towards salary and recruitment costs.

Eastwood and Kimberley Baby Bank – Coalfields Regeneration Trust funding, specifically for use only for the people of Eastwood and Kimberley for food parcels, food and nappies/formula etc.

Baby Bank – The Wakeham Trust funding, to be spent on baby bank items to support under 5's.

Family Cooking & holiday hunger – Western Power Distribution funding, family cooking skills, holiday hunger project which must assist at least under 11's with skills along with their families.

Empowering People and Communities Social Meal – People's Health Trust, to be spent according to schedule on social meals and education only.

DLUHC – Honk Kong BNO Welcome project costs, including staff. This grant arrived at the end of the financial period and will be spent in 2023/24.

EMA Community Fund – reimbursement for specific submitted spend

Happy Meals – McDonalds meals and activities for low income households.

NCC Energy fund – energy and similar costs.

NCC Food fund – food and similar costs.

Broxtowe Community Projects

NCC Social Supermarket – Social supermarket project. This grant arrived at the end of the financial period and will be spent in 2023/24.

Pebbles – to improve our work space to sort food and fill food bags for better service provision.

Toy fund – fun and social outings.

Warmbanks – Warm bank costs.

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

BROXTOWE COMMUNITY PROJECTS

England & Wales - Charity number 1195969

Accounts

Broxtowe Community Projects
(Registered charity, number 1195969)
Financial statements
for the period ended 30 September 2022

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| 7 - 8 | Notes to the accounts |

**Broxtowe Community Projects
Trustees' annual report
for the period ended 30 September 2022**

Full name Broxtowe Community Projects

Organisation type Charitable incorporated organisation

Registered charity number 1195969

Principal address

32 High Road, Chilwell, Beeston, Nottingham, NG9 4AE

Trustees

Helen (Ellie) Winfield, Chairperson

Colette Morgan, Treasurer

Shaun Dannheimer

Laura Cameron

Teresa Cullen

Faisal Rahim, from 01/10/21

Gabrielle Burn, until 01/04/22

Freya Cumming-Webb, until 31/08/21

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution – CIO Association registered 29 September 2021.

Trustee vacancies will be advertised online via social media, opportunity finding websites & word of mouth. Interested parties invited to meet with current trustees for short interview - trustees vote on appointing new trustees.

Objectives and activities

To relieve people in the borough of Broxtowe and those in the neighbouring Lenton Abbey area who are in need, by reason of their age, ill-health, disability, financial hardship or social circumstances in such ways as the trustees shall think fit, with particular focus in the immediate future on providing assistance to those affected by Coronavirus (Covid-19), through the provision of educational programmes, advice, guidance and assistance.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Broxtowe Community Projects

Summary of the main activities undertaken for the public benefit

Operation of self-referral food bank serving NG9 & NG16 areas, options for service users to collect or have food delivered.

Operation of baby bank providing nappies & baby formula.

Community meals projects where the community come together to prepare & share a free meal, also run cooking classes.

Seasonal events such as Christmas Hampers & gifts.

Preventing hunger and poverty by the operation of the food & baby bank.

Summary of the main achievements during the period

The last year has seen BCP consolidate and build upon the foundations laid in its first year, before it became a registered charity.

In the last year, we have provided over 3,000 parcels, which contained food for nearly 8,000 people.

We have received incredible support from our local area, with over 130 registered volunteers in total, around half of whom are actively engaged each month.

We usually collected between 4-5 supermarket donations each week, and we have saved over 18 tonnes of food from going to waste since we started.

Particular highlights include:

- successful summer meal project teaching families about food and cooking skills;
- Mayor's appeal partnership and present run in Christmas 2021, helping bring Christmas cheer to struggling families across the Borough;
- successfully building on our prior achievements in our first year as a registered charity to build better links across the community with our service users and our volunteers.

Financial review

We are currently in a fairly stable financial position, with enough funds to meet our current obligations for at least 6 months.

The charity's policy on reserves

We should aim to build up a reserve fund of at least £20,000 - this is sufficient for us to operate for 6 months and would give us a bit of security in the event of a reduction in future grant income.

Financial risks

The main financial risk we face is not raising sufficient funds to continue operating, however at present we have sufficient funds to operate at current capacity for at least 6 months.

Signed on behalf of the charity's trustees:

Signed 
Helen (Ellie) Winfield, Trustee

Date 24th March 2022

**Independent examiner's report to the trustees of
Broxtowe Community Projects
for the period ended 30 September 2022**

I report to the trustees on my examination of the accounts of Broxtowe Community Projects (the charity) for the period ended 30 September 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____



Date _____

24/3/23

John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus

**Broxtowe Community Projects
Receipts & payments account
for the period ended 30 September 2022**

| | | 29/09/21 - 30/09/22 | |
|---|-----------------------|------------------------|----------------|
| | Unrestricted Funds | Restricted Funds | Total Funds |
| | £ | £ | £ |
| Note | | | |
| Receipts | | | |
| Grants & donations | 2 | 62913 | 26661 |
| Total receipts | | 62913 | 26661 |
| Payments | | | |
| Baby bank | | 23 | 1001 |
| Bank charges | | 84 | - |
| Cleaning & cleaning supplies | | 210 | 99 |
| Communications | | 345 | - |
| Cooking equipment | | - | 128 |
| Food | | 6686 | 1742 |
| Fundraising costs | | 4597 | - |
| Insurance | | 293 | - |
| Meeting expenses | | 212 | - |
| Mileage | | 96 | 94 |
| Office costs | | 1205 | - |
| Office equipment | | 165 | - |
| Rent | | 2000 | - |
| Room hire | | - | 107 |
| Salaries & NI | | 2087 | 8991 |
| Staff & volunteer training | | - | 108 |
| Subscriptions | | 119 | - |
| Utilities | | 3202 | - |
| Total payments | | 21324 | 12270 |
| Net receipts/(payments) | | 41589 | 14391 |
| Cash funds at start of this period | | - | - |
| Cash funds at end of this period | | 41589 | 14391 |

**Broxtowe Community Projects
Statement of assets and liabilities
at 30 September 2022**

| | Note | 2022 £ |
|--|------|----------------------|
| Cash assets | | |
| Bank accounts | | <u>55980</u> |
| | | <u>55980</u> |
| Other monetary assets | | |
| Debtors & prepayments | 4 | <u>27</u> |
| | | <u>27</u> |
| Assets retained for the charity's own use | | |
| General equipment. | | |
| Liabilities | | |
| Creditors | 5 | <u>(1789)</u> |
| | | <u>(1789)</u> |

These financial statements are accepted on behalf of the charity by:

Signed 
Helen (Ellie) Winfield, Trustee

Dated 26th March 2023

Broxtowe Community Projects
Notes to the accounts
for the period ended 30 September 2022

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

| | Unrestricted £ | Restricted £ | Total £ |
|--------------------------------|---------------------|---------------------|---------------------|
| Arnold Clark Community Fund | 2500 | - | 2500 |
| Awards for All | - | 10000 | 10000 |
| Coalfields Regeneration Trust | - | 2000 | 2000 |
| Crowdfunder | 10191 | - | 10191 |
| LocalGiving | 889 | - | 889 |
| Neighbourly Foundation | 1000 | - | 1000 |
| Nottinghamshire County Council | 21722 | - | 21722 |
| People's Health Trust | - | 10686 | 10686 |
| Sundry donations | 21211 | - | 21211 |
| Tesco Bags of Help | 1000 | - | 1000 |
| The Wakeham Trust | - | 1500 | 1500 |
| Thomas Farr Charity | 4000 | - | 4000 |
| Warburtons Family | 400 | - | 400 |
| Western Power Distribution | - | 2475 | 2475 |
| | <u>62913</u> | <u>26661</u> | <u>89574</u> |

3. Funds analysis

| | Receipts (Payments) | | Closing balance |
|---|---------------------|-----------------------|---------------------|
| | £ | £ | £ |
| Restricted funds | | | |
| Project Manager | 10000 | (8236) | 1764 |
| Eastwood and Kimberley Baby Bank | 2000 | (922) | 1078 |
| Baby Bank | 1500 | (1050) | 450 |
| Family Cooking & holiday hunger | 2475 | (2062) | 413 |
| Empowering People and Communities Social Meal | 10686 | - | 10686 |
| | <u>26661</u> | <u>(12270)</u> | <u>14391</u> |
| Unrestricted funds | | | |
| General fund | 62913 | (21324) | 41589 |
| | <u>62913</u> | <u>(21324)</u> | <u>41589</u> |

Broxtowe Community Projects

The specific purposes for which the funds are to be applied are as follows:

Project Manager – Awards for All funding towards salary and recruitment costs.

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Empowering People and Communities Social Meal – People's Health Trust, to be spent according to schedule on social meals and education only.

4. Debtors & prepayments

| | £ |
|-----------------------------|-------|
| Insurance prepayment | 25 |
| Salaries & NI (overpayment) | 2 |
| | <hr/> |
| | 27 |
| | <hr/> |

5. Creditors

| | £ |
|-----------------------------|-------|
| Independent examination fee | 570 |
| Mileage | 138 |
| Office costs (rates) | 447 |
| Salaries & NI (HMRC) | 634 |
| | <hr/> |
| | 1789 |
| | <hr/> |

6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

7. Previous period comparison

The previous period's figures have not been included for comparison because this is the charity's first accounting period.

8. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

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