



One Big Family
Helping the
Homeless

ONE BIG FAMILY HELPING THE HOMELESS

FINANCIAL STATEMENTS

30 SEPTEMBER 2022

CHARITY REGISTRATION NUMBER: 1195947



Spenser Wilson
Chartered Accountants & Business Advisers

ONE BIG FAMILY - HELPING THE HOMELESS

FINANCIAL STATEMENTS

PERIOD ENDED 30 SEPTEMBER 2022

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ONE BIG FAMILY - HELPING THE HOMELESS

TRUSTEES' ANNUAL REPORT

PERIOD ENDED 30 SEPTEMBER 2022

The trustees present their report and the unaudited financial statements of the charity for the period ended 31 December 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	One Big Family - Helping the Homeless	
Charity registration number	1195947	
Principal office	104 Rochester Avenue Rochester Kent ME1 2DR	
The Trustees	E M Shaw J Pugh A H Rastofsky J Pardesi C E Marlone G D Hill	Appointed 28 September 2021 Appointed 28 September 2021 Appointed 28 September 2021 Appointed 22 March 2022 Appointed 5 November 2022 Appointed 4 April 2023
Independent examiner	Sally Shacklock BA FCA Spenser Wilson Ltd Equitable House 55 Pellon Lane Halifax West Yorkshire HX1 5SP	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

One Big Family - Helping the Homeless was established as a registered Charitable Incorporated Organisation (CIO) on 28 September 2021 (Registered Charity No. 1195947) and is governed by its constitution.

The governance of the Charity is undertaken by a board of trustees who, with the leadership of the Elizabeth Shaw manage the affairs of the Charity. There should be at least three trustees on the board at any time.

Recruitment and appointment of Trustees

Trustees can be appointed to and removed from the board upon the concurrence of at least three fifths of the board. There is no minimum or maximum tenure. Trustees are appointed by serving trustees, after selecting individuals for appointment with regards to skills, knowledge and experience needed for the effective administration of the charity.

Risk assessment

The Trustees have reviewed the major risks to which the Charity is exposed and are satisfied that systems are in place to mitigate exposure to those risks.

ONE BIG FAMILY - HELPING THE HOMELESS

TRUSTEES' ANNUAL REPORT *(continued)*

PERIOD ENDED 30 SEPTEMBER 2022

OBJECTIVES AND ACTIVITIES

The objectives of the Charity are to:

- Prevent or relieve the poverty in Kent and Yorkshire by providing grants, items and housing services to individuals in need and/or other charities and other organisations who are also working to prevent or relieve poverty.
- Prevent or relieve poverty through undertaking and supporting research into factors that contribute to poverty and the most appropriate ways to mitigate these.

In furtherance of the main objects, the Charity undertakes the following activities:

- Supporting, advising and signposting those who are homeless, socially excluded and vulnerable adults.
- Providing a community outreach service to those who are homeless, socially excluded and vulnerable.
- Providing shelter in winter months to rough sleepers.
- Accompanying service users to appointments where they require assistance.
- Providing ongoing assistance to those who have been housed but still remain vulnerable.
- Promoting the needs of those who are homeless, socially excluded and vulnerable in the areas in which we offer support.

Public Benefit

In planning the charities activities for the year, the Trustees reviewed the guidance from the Charity Commission during Trustees meetings.

ACHIEVEMENTS AND PERFORMANCE

We registered as a CIO in September 2021 and the old charity number 1170846 was merged with new charity in May 2022.

We are pleased to report that we have once again been able to support many people. Over the year we have received numerous donations and fundraising support from members of the public as well as corporate organisations. We are very grateful for all the support we receive.

We have received physical donations from both businesses and members of the public. We thank each and every person, business and organisation that has donated to our charity. It would be impossible to quantify these donations. Increasing numbers of businesses are now aware of the charity's work, offering assistance including expertise and volunteering hours.

We have taken on one employee since registering as a CIO. This was a huge step for the Trustees and the decision was taken due to the increasing pressure on volunteers and trustees with an increase in the hours that volunteers were working for the charity. The majority of Trustees of the charity are also extremely active volunteers. We have identified a need to expand our Trustee board so as to widen our outlook, skills base and ensure OBF remains of maximum value to those we support. This will be one of our upcoming priorities.

ONE BIG FAMILY - HELPING THE HOMELESS

TRUSTEES' ANNUAL REPORT *(continued)*

PERIOD ENDED 30 SEPTEMBER 2022

ACHIEVEMENTS AND PERFORMANCE *(continued)*

In all areas, we have seen an increase in the number of people who we support. We continue to run soup kitchens, outreach and provide food parcels in all areas. We continue to offer emergency assistance for families in poverty and others facing financial crisis who are referred to us. This includes, but not exclusively, the provision of food parcels, home starter packs, clothing, nappies and other basic essentials, which are delivered at least three times weekly. In the last year we have seen an increase of 30% for food parcels and a 50% increase in referrals for Home Starter Packs. The number of agencies referring into this service has once again increased, mainly due to the increasing cost of living. This not only reflects an increasing demand but the strong relationships we have built with other agencies and the high regard in which One Big Family is held.

We continue to run Dukes House on behalf of Medway Council offering intensive support to residents who were formerly rough sleepers, with the overall aim to eventually move them on from Dukes House to permanent, sustainable accommodation. The project accepts single homeless people as referred by the Rough Sleeper Team and Housing Options to engage in support to deal with underlying issues of homelessness, for example, medical issues, addiction and mental health – Due to our strong links with other agencies and our willingness to collaborate, this project continues to be a success. The INFORM reporting system has proven to be an invaluable investment, instrumental in improving Data Protection and record keeping. This has also highlighted the intensive level of work undertaken for each client, which is evidenced in reports. One Big Family self-fund the day to day running costs, including administration, bedding, some furnishings and also food items. We have also spent money to improve security for volunteers and residents at the property. We continue to invest money to upskill our team so we are keeping abreast with “best practise” within the sector, but also we have encouraged training in specialist areas to enable us to provide the optimum support to our clients plus improve outcomes. In the next 12 months we anticipate One Big Family will take over the tenancy from Medway Council which is very exciting.

After a three year hiatus due to the Covid-19 pandemic and the subsequent Government restrictions on shelter/shared space provision, we will again be running the Homeless Emergency Winter Refuge from December 2022 – plans for this are well underway and training will commence in October.

In all areas we pride ourselves on our level of professional communications with agencies such as DWP, Council, Housing Associations etc., building these relationships has been key to ensuring the charity achieves its objectives. We attend many multi-agency meetings and actively work alongside a multitude of agencies, statutory and third-sector to support people.

At the time of writing, One Big Family – Helping the Homeless has over 80 active volunteers who take on different roles such as street outreach, food collections and deliveries, daily support, management of Dukes House, accompanying service users to hospital appointments, to name a few activities. The time and commitment given by our volunteers is crucial, without them, the charity would not be able to function or offer the variety of services that we do. Their time, skills and commitment are invaluable and are vital to the continued success of the charity. We have invested in an ID Badge maker to ensure all volunteers are recognisable and feel included. We remain committed to maintaining compliance within third sector best practise guidance for our team – for example, DBS checks for front-line volunteers, plus regular updating of risk assessments and policies/procedures.

ONE BIG FAMILY - HELPING THE HOMELESS

TRUSTEES' ANNUAL REPORT *(continued)*

PERIOD ENDED 30 SEPTEMBER 2022

ACHIEVEMENTS AND PERFORMANCE *(continued)*

One Big Family were invited by Medway Council to join the Strategic Group for the recently announced Making Every Adult Matter (MEAM) project. The MEAM approach helps local areas design and deliver better coordinated services for people experiencing multiple disadvantage. It's currently being used by partnerships of statutory and voluntary agencies in 42 local areas across England. Once again evidencing the high regard in which our service is held.

This year we were honoured to be included in the Kent Housing Group "Extraordinary Awards" where we won the "Excellent Community Project" award.

FINANCIAL REVIEW

Principle funding sources

The principal funding sources for the charity are from donations and fundraising received from members of the public and corporate organisations.

Financial review of the year

The operating surplus for the period was £11,403. Funds held 30 September 2022 were £146,017 which are used to finance additional activities, trading in the ensuing year and as a backup reserve. If the Charity continues at its present level of activity it has funds available to continue for two years.

Reserves policy

The Unrestricted General Funds of the Charity are all available to promote the objects. The total Unrestricted General Funds at the year end were £146,017. The total Restricted General Funds at the year end were £nil.

PLANS FOR THE FUTURE

Whilst we commit to continuing to provide our "social" support (eg soup kitchens and food parcel delivery) we feel the next 12 months will require us to re-focus our efforts toward Holistic, sustainable support for people, which may mean we need to consider increasing our housing provision – the overall outlook for the sector is not positive with clients and services being majorly impacted by the rising cost of living and lack of affordable accommodation, therefore it will be imperative we strive not toward being a success, but toward being of most value.

INDEPENDENT EXAMINER

Sally Shacklock BA FCA has been re-appointed as independent examiner for the ensuing year.

The trustees' annual report was approved on 29 April 2023 and signed on behalf of the board of trustees by:

J Pugh
Trustee

ONE BIG FAMILY - HELPING THE HOMELESS

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

Charity number: 1170846

PERIOD ENDED 30 SEPTEMBER 2022

I report to the trustees on my examination of the financial statements of One Big Family - Helping the Homeless ('the charity') for the period ended 31 December 2022.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sally Shacklock BA FCA

Independent Examiner

Equitable House
55 Pellon Lane
Halifax
West Yorkshire
HX1 5SP

29 April 2023

ONE BIG FAMILY - HELPING THE HOMELESS

RECEIPTS AND PAYMENTS ACCOUNTS

PERIOD ENDED 30 SEPTEMBER 2022

	Note	2022 £
RECEIPTS		
Donations - Corporate		6,890
Donations - Individuals		8,823
Donations – Council		42,508
Fundraising events		5,029
Gift aid		4,360
TOTAL RECEIPTS		<u>67,610</u>
PAYMENTS		
Fundraising		648
Charitable activities		
Outreach costs		12,128
Rent		1,800
Repairs & maintenance		56
Wages And salaries		19,801
Pension costs		469
Van expenses		1,733
Telephone		1,593
Leaflets and stationery		1,786
Sundries		2,686
Support costs		
Website		667
Software		2,568
Volunteer expenses and costs		4,468
Training costs		225
Governance costs		
Insurance		226
Accountancy fees		1,544
Travelling expenses		1,693
DBS checks etc.		300
Licences and subscriptions		207
Bank charges		44
		<u>53,994</u>
ASSET PURCHASES		
Equipment		1,565
TOTAL PAYMENTS		<u>56,207</u>
NET RECEIPTS/(PAYMENTS)		11,403
CASH FUNDS BROUGHT FORWARD		–
CASH FUNDS TRANSFERRED FROM CHARITY NO. 1170846		<u>134,614</u>
CASH FUNDS CARRIED FORWARD		<u>146,017</u>

The notes on pages 8 to 9 form part of these financial statements.

ONE BIG FAMILY - HELPING THE HOMELESS

STATEMENT OF FINANCIAL POSITION

PERIOD ENDED 3 SEPTEMBER 2022

	Note	2022 £
CURRENT ASSETS		
Cash at bank and in hand	3	146,017
NET ASSETS		<u>146,017</u>
FUNDS OF THE CHARITY		
Unrestricted funds	4	146,017
Restricted Funds		—
Total charity funds	5	<u>146,017</u>

These financial statements were approved by the board of trustees and authorised for issue on
and are signed on behalf of the board by:

J Pugh
Trustee

The notes on pages 8 to 9 form part of these financial statements.

ONE BIG FAMILY - HELPING THE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 30 SEPTEMBER 2022

1. BASIS OF ACCOUNTING

The financial statements of One Big Family – Helping the Homeless have been prepared using the Receipts and Payments basis.

2. TRUSTEES' REMUNERATION

Travel expenses totalling £1,693 have been reimbursed to seven trustees during the period ended 30 September 2022. No other remuneration or expenses have been paid to trustees during the year.

3. CASH AT BANK AND IN HAND

	2022
	£
Cash at bank	146,004
Cash in hand	13
	<u>146,017</u>

4. UNRESTRICTED FUNDS

	Balance at 28 Sept 2021	Incoming resources	Outgoing resources	Transfers	Balance at 30 Sept 2022
	£	£	£	£	£
General Funds	–	60,110	(48,370)	134,277	146,017
	<u>–</u>	<u>60,110</u>	<u>(48,370)</u>	<u>134,277</u>	<u>146,017</u>

5. RESTRICTED FUNDS

	Balance at 28 Sept 2021	Incoming resources	Outgoing resources	Transfers	Balance at 30 Sept 2022
	£	£	£	£	£
Medway Council	–	5,000	(5,000)	–	–
Kent Community				–	
Foundation	–	2,000	(2,000)		–
Morrisons	–	500	(500)	–	–
Virgin - Neighbourly	–	–	(337)	337	–
	<u>–</u>	<u>2,500</u>	<u>(2,837)</u>	<u>337</u>	<u>–</u>