



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date: September 2021
To Period end date: September 2022

Charity name: Behavioural Science and Public Health Network

Charity registration number: 1195935

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the scientific understanding of behavioural, social and psychological processes in health, illness and health care for the public benefit in the United Kingdom by: (a) facilitating the sharing of knowledge and best practice of professionals in behavioural and social science and public health; and (b) advancing behavioural and social science skills and knowledge in public health systems across the United Kingdom (c) and in so doing, raise public understanding and awareness of, and provide information on, such matters.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In furtherance of its objectives in the last year our activities have been focused on the following key projects: BSPHN Hubs: The BSPHN has established local behavioural science networks across the UK, bringing together a forum for those utilising or wishing to utilise behavioural science to improve public health outcomes through best practice and networking. The BSPHN works with regional colleagues to establish and support behavioural science hubs, which feature both face-to-face and online educational sessions along with access to virtual learning and support, increasing access to expertise, training, and the opportunity to collaborate and share practice across the behavioural science local system.

		Network Directory: The BSPHN has established an online network directory where people can add a free profile so colleagues and professionals working in related areas of interest can link up to share ideas and best practice, both locally within regional hubs and nationally. Conference: The annual conference provides delegates with the opportunity to share their work, to learn from others, and to build relationships. People working across the spectrum of behavioural science roles (e.g., public health, academic, NHS, and industry) learn how to optimise and demonstrate impact of their work to create healthy environments and people, by using behavioural/social science in their professional roles to enhance population health and wellbeing outcomes. Behaviour change leads group: This UK wide group is led by the BSPHN in collaboration with the Local Government Association. The group membership consists of approx. 50 behavioural scientists/ local authority officers leading on behaviour change work for their local authority area. The group aims to share best practice and reduce duplication of effort and resource across the public health system.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, we have done this in the following ways: 1. All Trustees have had a briefing and links to the guidance of the Charity Commission 2. A lead trustee in addition to the Chair each have responsibility to check the commission website for guidance and to brief the Trustees regularly on how we are achieving this 3. Ensuring our work delivers our aims - progress against our aims is reviewed quarterly to ensure we are reaching our charitable objectives. We review our aims, objectives each year and ensure our activities align to achieving these in line with the commission guidance. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have

		brought to those groups of people we are set up to support. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set going forward.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants
Policy on social investment including program related investment	Para 1.38	We do not have investment resources at this time
Contribution made by volunteers	Para 1.38	The BSPHN is run by volunteers who form our committee, support our events and develop our publicity and publication. In the year under review over 1,400 volunteer hours were donated as part of meetings, training, planning, speaker events and publicity and liaison. Additionally, many of the expert speakers at our events donate their time to the charity.
Other		Further information can be obtained from our website www.bsphn.org.uk

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	A number of activities have been undertaken to support the aims of the BSPHN by facilitating the sharing of knowledge and best practice of professionals in behavioural and social science and public health, and advance behavioural and social science skills and knowledge in public health systems across the United Kingdom. Website: In this period, we were preparing to launch a refreshed website in November 2022. This included adding a significant number of resources to improve practice, and support professionals, free of charge. <i>Public benefit</i> These bring benefit to professionals and organisations in a) enabling them to practice more effectively, b) saving them time and money finding resources and c) enable them to deliver services or support to the public faster and more effectively. Conference: The 2022 annual conference was centred around "Collaborating to Build Fairer Communities" with the aim of addressing health inequalities using behavioural and social sciences. The conference was held online and was attended by more than 280 delegates from public health, NHS, academia and professional bodies, local government officers and practitioners. The event provided the opportunity for delegates to share their work, to learn from others, and to build relationships. It showcased a wide range of experiences and learning about how to create healthy environments and healthy people. Delegates also heard from expert speakers using behavioural/social science to enhance population outcomes. <i>Public benefit</i> Our events provide public benefit by enabling our beneficiaries (i.e. members and attendees) to improve their professional practice and advance their education and knowledge on key topics of interest, therefore contributing to evidence base and informing best practice.

		Hub events relevant to the reporting period The four regional hubs extended their work through the provision of regional events and networking opportunities. Support was provided for the development of two new communities of practice, in Wales and London. We identified funding, set up steering groups and worked with local stakeholders to conduct local needs assessments in preparation for their launch in winter of 2022. The communities of practice have a repository on the BSPHN website and are part of the Network Directory, facilitating sharing best practice and identifying relevant topic expertise. These activities have supported local members to advance their knowledge, understanding and skills in the application of behavioural science to public health. Finally, an action learning set was developed and was delivered in the Midlands, providing an intensive expert led skills programme for local authority officers. <i>Public benefit</i> These activities benefit our beneficiaries by supporting local members to advance their knowledge, understanding and skills in the application of behavioural science to public health. This has led to the development of a number of project plans that local authorities can implement to support improvements in outcomes for their local populations and the public as a whole. The BSPHN has worked with the NHS (OHID and UKHSA) as well as professional bodies to support the implementation of behavioural science in practice following the Covid response. <i>How this brings public benefit</i> This work will help a) create a system where behavioural science is applied ethically and with greater consistency helping to build the evidence-base for effective implementation, b) Help agencies apply behavioural science knowledge (e.g. social science on how communities can look after each other and how
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		people can assess risk) routinely to public health challenges, c) The application of behavioural science to enable organisations to better design transparent and honest communications with residents, d) funding for the creation of behavioural science posts and the upskilling of staff ahead of any future public health emergencies.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have summarised this above. We also provide annual reports and statements of impact to our Annual General Meeting, see attached.
Performance of fundraising activities against objectives set	Para 1.41	Our funding has been from statutory sources to deliver work and we have not engaged in specific fundraising to date. This may change as we create our next business plan.
Investment performance against objectives	Para 1.41	We do not have investments

Financial Review

Commented [CB1]: I assume Oury Clarke will complete this?

Commented [JM2R1]: Need just a paragraph on each here on our finances

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves held
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<u>Main sources of funding:</u> • Membership fees • Fees from running events such as the Annual Conference • Payments from bodies such as Health Education England for running services such as the BSPHN Hubs
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not yet have investments and will not be creating an investment policy until later this year
A description of the principal risks facing the charity	Para 1.46	We do not anticipate any financial risks to the charity in the short-term future.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The BSPHN is a CIO.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	13. Appointment of charity trustees 13.1 Retirement by rotation (a) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire. (b) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (c) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in clause 13.1(d). (d) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12.3 on the number of charity trustees would not as a result be exceeded. (e) A person so appointed by the members of the CIO shall retire in accordance with the provisions of clause 13.1(a) and clause 13.1(b). A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Our policy is currently being revised as part of our approach to review all policies as we develop.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	Further information is in our annual reports.

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Reference and Administrative details

Charity name	Behavioural Science and Public Health Network
Other name the charity uses	N/A
Registered charity number	1195935
Charity's principal address	Business and Technology Centre, Bessemer Drive, Stevenage, Herts SG1 2DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Neil Howlett	n/a	n/a	n/a
2	Dr Michelle Constable	n/a	n/a	n/a
3	Prof Jim McManus	n/a	n/a	n/a
4	Dr Amanda Bunten	n/a	n/a	n/a
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD
27 SEPTEMBER 2021 TO 30 SEPTEMBER 2022
FOR
BEHAVIOURAL SCIENCE AND PUBLIC HEALTH
NETWORK**

Oury Clark Chartered Accountants
Herschel House
58 Herschel Street
Slough
Berkshire
SL1 1PG

**CONTENTS OF THE FINANCIAL STATEMENTS
for the Period 27 September 2021 to 30 September 2022**

	Page
Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 6
Detailed Statement of Financial Activities	7

**BEHAVIOURAL SCIENCE AND PUBLIC HEALTH
NETWORK**

**REPORT OF THE TRUSTEES
for the Period 27 September 2021 to 30 September 2022**

The trustees present their report with the financial statements of the charity for the period 27 September 2021 to 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1195935

Principal address

BSPHN
Business and Technology Centre
Bessemer Drive
Stevenage
Hertfordshire
SG1 2DX

Trustees

Pro. J McManus (appointed 27.9.21)
Dr M Constable (appointed 27.9.21)
Dr A Bunten (appointed 27.9.21)
Dr N Howlett (appointed 27.9.21)

Independent Examiner

Oury Clark Chartered Accountants
Herschel House
58 Herschel Street
Slough
Berkshire
SL1 1PG

Approved by order of the board of trustees onJul.28, 2023..... and signed on its behalf by:



[Jim McManus \(Jul 28, 2023 10:14 GMT+1\)](#)

Pro. J McManus - Trustee

**BEHAVIOURAL SCIENCE AND PUBLIC HEALTH
NETWORK**

**STATEMENT OF FINANCIAL ACTIVITIES
for the Period 27 September 2021 to 30 September 2022**

	Notes	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies		<u>87,434</u>	<u>-</u>	<u>87,434</u>
 EXPENDITURE ON				
Raising funds	2	17,828	-	17,828
Charitable activities				
Governance costs		<u>2,862</u>	<u>-</u>	<u>2,862</u>
Total		<u>20,690</u>	<u>-</u>	<u>20,690</u>
 NET INCOME		<u>66,744</u>	<u>-</u>	<u>66,744</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>66,744</u></u>	<u><u>-</u></u>	<u><u>66,744</u></u>

The notes form part of these financial statements

**BEHAVIOURAL SCIENCE AND PUBLIC HEALTH
NETWORK**

**BALANCE SHEET
30 September 2022**

	Notes	Unrestricted funds £	Restricted fund £	Total funds £
CURRENT ASSETS				
Cash at bank		69,244	-	69,244
CREDITORS				
Amounts falling due within one year	4	(2,500)	-	(2,500)
NET CURRENT ASSETS		<u>66,744</u>	<u>-</u>	<u>66,744</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>66,744</u>	<u>-</u>	<u>66,744</u>
NET ASSETS		<u>66,744</u>	<u>-</u>	<u>66,744</u>
FUNDS	5			
Unrestricted funds				<u>66,744</u>
TOTAL FUNDS				<u>66,744</u>

The financial statements were approved by the Board of Trustees and authorised for issue on~~Jul 28, 2023~~..... and were signed on its behalf by:

Jim McManus
Jim McManus (Jul 28, 2023 10:14 GMT+1)

 J McManus - Trustee

**NOTES TO THE FINANCIAL STATEMENTS
for the Period 27 September 2021 to 30 September 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. RAISING FUNDS

Raising donations and legacies

Support costs	£ <u>17,828</u>
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3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 30 September 2022.

Trustees' expenses

There were no trustees' expenses paid for the period ended 30 September 2022.

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Period 27 September 2021 to 30 September 2022**

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Other creditors	<u><u>2,500</u></u>

5. MOVEMENT IN FUNDS

	Net movement in funds £	At 30.9.22 £
Unrestricted funds		
General fund	66,744	66,744
TOTAL FUNDS	<u><u>66,744</u></u>	<u><u>66,744</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	87,434	(20,690)	66,744
TOTAL FUNDS	<u><u>87,434</u></u>	<u><u>(20,690)</u></u>	<u><u>66,744</u></u>

6. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 30 September 2022.

**BEHAVIOURAL SCIENCE AND PUBLIC HEALTH
NETWORK**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Period 27 September 2021 to 30 September 2022**

£

INCOME AND ENDOWMENTS

Donations and legacies

Donations	85,679
Subscriptions	<u>1,755</u>

87,434

Total incoming resources 87,434

EXPENDITURE

Support costs

Management

Consulting	11,058
Postage and stationery	51
Advertising	4,630
Ecommerce	1,343
Accountancy	2,500
Legal fees	<u>362</u>

19,944

Finance

Bank charges	<u>746</u>
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Total resources expended 20,690

Net income 66,744

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BEHAVIOURAL SCIENCE AND PUBLIC HEALTH
NETWORK**

Independent examiner's report to the trustees of Behavioural Science and Public Health Network

I report to the charity trustees on my examination of the accounts of Behavioural Science and Public Health Network (the Trust) for the period 27 September 2021 to 30 September 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

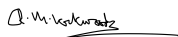
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Oury Clark Chartered Accountants
Herschel House
58 Herschel Street
Slough
Berkshire
SL1 1PG

Date: Jul 28, 2023