



# Trustees' Annual Report for the period

Period start date		Period end date		
From	21st	Sept	2024	To 31st March 2025

## Section A Reference and administration details

Charity name

Chapel of  
St Michael the Archangel

Other names charity is known by

Registered charity number (if any)

1195869

Charity's principal address

The Chapel,

Guards Avenue

Caterham

Postcode

CR3 5XL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Rolfe			
2	Marilyn Payne			
3	Darren Barnes			
4				
5				

6

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant		
Accountant		

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

CONSTITUTION OF A CHARITABLE INCORPORATED ORGANISATION  
WHOSE ONLY VOTING MEMBERS ARE ITS CHARITY TRUSTEES

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by Existing Trustees

### Additional governance issues (Optional information)

- policies and procedures adopted for the induction and training of trustees;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and procedures adopted:

Major risk management training & procedures :

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance heritage through preserving for public benefit the building named "Chapel of St Michael the Archangel"

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- No activities have been undertaken in this financial year

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D	Achievements and performance
-----------	------------------------------

*Summary of the main achievements of the charity during the year*

*No achievements or activities in this financial year*



Section E	Financial review
-----------	------------------

Brief statement of the charity’s policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)


You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**No financial activities during the year**

## Section F

## Other optional information

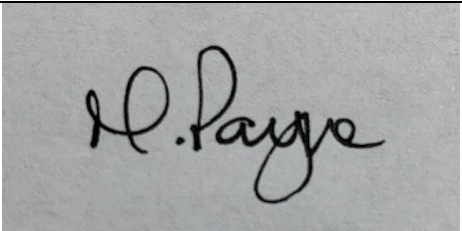
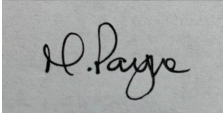
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

		
		
<b>Full name(s)</b>	Timothy Rolfe	Marilyn Payne
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer

Date

29/04/2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Chapel of St Michael the Archangel

1195869

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2024

To

Period end date  
31/03/2025

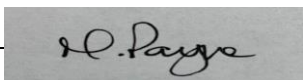
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Marilyn Payne	29/04/2025