

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

England & Wales · Charity number 1195863

Details

Status Registered

Legal form CIO

Registered 2021-09-21

Register [View on the Charity Commission register](#)

Contact

Address Grammar School at Leeds
Harrogate Road
Leeds
LS17 8GS

Phone 01132291552

Email gsalpfa@gsal.org.uk

Activities

Objects: 3.1 THE OBJECTS OF THE CIO ARE FOR THE PUBLIC BENEFIT TO ADVANCE THE EDUCATIONAL PURPOSES OF THE GRAMMAR SCHOOL AT LEEDS (THE "SCHOOL"), IN PARTICULAR, BUT WITHOUT PREJUDICE TO THE GENERALITY OF THE FOREGOING, BY: 3.1.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH SCHOOL; 3.1.2 ENGAGING IN ACTIVITIES WHICH SUPPORT OR PROVIDE BENEFIT TO THE SCHOOL OR CONTRIBUTE TOWARDS THE IMPROVEMENT OF THE EDUCATIONAL EXPERIENCE OF PUPILS WHO ATTEND THE SCHOOL; AND 3.1.3 PROVIDING AND ASSISTING IN THE PROVISION OF ADDITIONAL OR IMPROVED FACILITIES AT THE SCHOOL AT THE DISCRETION OF THE CHARITY TRUSTEES.

Activities: The Parents and Friends of The Grammar School at Leeds.

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£28,997	£22,723	-	-
2024-08-31	£34,500	£19,904	-	-
2023-08-31	£43,495	£27,293	-	-
2022-08-31	£22,642	£4,569	-	-

Trustees

Name	Role	Appointed
Carthiga Satkunam Bell		2025-09-18
Christine Beintner Holmes		2025-09-18
Gail Marie Aderinto		2022-11-15
Helen Louise Forshaw		2022-09-12
Joanne Semple		2022-09-12
Kekeletso Malipalo Kuena Mokete		2022-09-12
Lauren Evans		2022-09-12
Michael Hall		2025-09-01
Nisha Rickaby		2025-09-18
Saher Tariq		2022-09-12
Stephen Kingston		2022-09-12
Victoria Louise Hart		2022-09-12

Linked charities

- THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS TRUST (1195863-1)

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

England & Wales - Charity number 1195863

Accounts

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025**

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2025

LEGAL AND ADMINISTRATIVE INFORMATION

Name and address	The Parents and Friends of The Grammar School at Leeds c/o The Grammar School at Leeds Alwoodley Gates Harrogate Road Leeds LS17 8GS
Charity Number	1195863 1195863-1
Governing Document	Constitution
Trustees	Susan Woodroffe Saher Tariq Stephen Kingston Joanne Semple Lauren Evans Helen Forshaw Victoria Hart Kekeletso Mokete Gail Aderinto
Officers	K Mokete (Chair) L Evans (Treasurer) G Aderinto (Secretary)

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2025

OBJECTIVES

The PFA plays an important role in the School. Its purposes are to:

- develop effective relationships between Parents, the School and its staff, plus others associated with School; and
- engage in activities which support or provide benefit to School or contribute towards the improvement of the educational experience of pupils who attend the School; and
- provide opportunities that support increased parental engagement and sense of community; and
- provide and assist in the provision of additional or improved facilities at the School at the discretion of the Trustees.

In practice this means that the PFA will undertake activities to:

- Assist in furthering the objectives of the School as laid out in the WSDP
- Promote the interests of the pupils and the School
- Help to develop co-operation and understanding between Parents and the School
- Support the integration of new Parents into the School community
- Increase parental engagement within the School
- Enable Parents, staff and pupils to build community spirit through a range of events
- Provide an opportunity for Parents to work with the School through the organisation of fund-raising activities which contribute to the best possible education for the pupils.

The Parents and Friends' funds shall be held at the discretion of the Trustees.

ORGANISATION

The Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863) has a sole member/shareholder and this is GSAL. As the sole member, it is GSAL who elects Trustees of the PFA. There are 4 types of Trustee:

- One Trustee who is appointed by the Member, (i.e. appointed by GSAL)
- One Trustee who is a member of the Senior Leadership Team (referred to as a Deputy Head of School) and is appointed by the Principal
- Four "ex officio" Trustees. This means that they become Trustees by virtue of the roles that they hold at the School. They are: the Principal, the Vice Principal and Head of Primary; the Director of Finance and Operations; the Parents and Friends Liaison Officer (this can be anyone who the Principal thinks will provide a positive addition to the workings of the PFA, a current or past parent or a member of staff. Currently this is Helen Forshaw.)

- Elected Trustees who are appointed by the Member and there must be between 3 and 15 Elected Trustees

The Trustees shall meet at least once each term.

The Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1195863-1) has one sole Trustee, The Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863).

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2025 (Continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees have the legal responsibility to control, manage and administer the affairs of the PFA and to ensure that it meets its objectives.

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that enable them to disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with The Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the appointment of new trustees after having considered appropriate recommendations from the Committee.

REVIEW OF PROGRESS AND ACHIEVEMENTS

All Social activity for the Financial year ending August 2025 passed through Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863) with only legacy activities passing through the Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1195863-1). Accounts are combined here, however you will see that funds are separately identifiable.

Whilst in previous years, raising funds for the School's development within a friendly and enthusiastic environment has been the Parents and Friends main aim, greater focus has been placed this year (and will be in future years) on developing a sense of community within the parent group alongside this. This activity is carried out on a wholly voluntary basis by the committee members and a number of additional helpers. All funds generated are used to improve and enhance the facilities at the Grammar School at Leeds which are offered in a number of ways for the benefit of the public.

The Parents and Friends aim to raise at least £10,000 each year and in the year under review cash of £10,018 (£9,5143CIO, £505 Trust) was raised.

2kit gently used uniform sales continue to be popular despite a lower level of stock due to Uniform supplier changes. We would anticipate an upturn in sales in the next financial year as stock of the new uniform supply are donated. Sports Nights, Primary Family Events and the Choir have also proved popular.

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2025 (Continued)

RESERVES POLICY

The Charity has reserves at the end of the year amounting to £110,980 (CIO: £32,060, Trust £78,920). The reserves are retained to provide future donations to the School as and when they are required.

REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

Net income from social activities was £10,018 (CIO: £9,513, Trust: £505) and in 2024 it was £15,380 (CIO:£14,600, Trust: £780). Principal sources of income were the 2 kit gently used Uniform Shop (CIO: £3,798), Sports Nights (CIO: £2,592) and the Primary Christmas Event (CIO: £2,084). As a result, available funds at 31 August 2025 were £110,980.

No expenses have been incurred by the Trustees which have been reimbursed by the Parents and Friends of the Grammar School at Leeds.

By order of the Trustees

17th November 2025

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

I report on my examination of the accounts of the Parents and Friends of The Grammar School at Leeds for the year ended 31 August 2025.

Responsibilities and basis of report

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect :

- the accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Daniel ACA
27 Plantation Gardens

Leeds

LS17 8SX

17th November 2025

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

		Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds
		CIO	Trust	Combined	Combined
		2025	2025	2025	2024
	No te	£	£	£	£
Incoming Resources					
Subscriptions	1	0	394	394	426
Income from social activities	2	26,709	505	27,214	35,284
Income from Interest	3	0	1,389	1,389	1,578
Total incoming resources		<u>26,709</u>	<u>2,288</u>	<u>28,997</u>	<u>37,288</u>
Resources Expended					
Cost of social activities	2	17,196	0	17,196	19,904
Administrative expenses		75	0	75	25
Donations to GSAL	5	5,400	0	5,400	0
Bank Charges	4	0	52	52	0
Total resources expended		<u>22,671</u>	<u>52</u>	<u>22,723</u>	<u>19,929</u>
Net Incoming Resources		4,038	2,236	6,274	17,359
Balance at 1 September 2024		28,022	76,684	104,706	87,347
Balance at 31 August 2025		<u><u>32,060</u></u>	<u><u>78,920</u></u>	<u><u>110,980</u></u>	<u><u>104,706</u></u>

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

BALANCE SHEET AS AT 31 AUGUST 2025

	Not e	2025 - CIO	2025 - Trust	2025 - Combined £	2024 - Combined £
Current Assets					
Stock	6	0	328	328	328
Cash at Bank		32,060	80,867	112,927	105,028
		<u>32,060</u>	<u>81,195</u>	<u>113,255</u>	<u>105,356</u>
Creditors due within one year	7	0	(2,275)	(2,275)	(650)
Net Current Assets		<u>32,060</u>	<u>78,920</u>	<u>110,980</u>	<u>104,706</u>
Unrestricted Funds		<u>32,060</u>	<u>78,920</u>	<u>110,980</u>	<u>104,706</u>

Approved by the Trustees on 18th November 2025

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2025 - 1195863

1 ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable United Kingdom accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015).

Subscription income is included in the financial statements when received.

Donations to the Grammar School at Leeds are included in the financial statements when the expenditure is committed by the Trustees.

2 SOCIAL ACTIVITIES - CIO 1105863

	Income	Costs	Net 2025	Net 2024
	£	£	£	£
2Kit Used Uniform Shop	6,935	3,137	3,798	9,304
Sport	5,808	3,216	2,592	1,818
Primary - Christmas Event	4,395	2,311	2,084	1,518
Primary - Halloween Disco/Movie Night	1,143	677	466	525
Music + Arts - Choir	1,660	1244	416	180
Primary - Halloween Disco/Movie Night (2025-2026)	885	672	213	0
Primary - Year 6	2,977	2,786	191	669
Primary - Sports Day	307	143	164	0
Senior - Wreath Making	851	800	51	10
Primary - Wine Tasting	1,258	1230	28	0
Music + Arts - Crafts	0	0	0	111
Primary - Wreath Making	0	0	0	65
Primary - Easter Egg Hunt	0	0	0	20
Primary - Summer Disco	0	0	0	485
Primary - Coronation/Paris Olympics	0	0	0	(21)
Music + Arts - Choir Gareth Malone	0	0	0	(36)
Senior - Year 7 Welcome	0	0	0	(48)
Primary - Back to School BBQ (2025-2026)	490	980	(490)	0

)	
26,709	17,196	9,513	14,600

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2025 - 1195863

2 SOCIAL ACTIVITIES - Trust 1105863 - 1

	Income	Costs	Net 2025	Net 2024
	£	£	£	£
500 Club	505	0	505	780
	505	0	505	780

3 INTEREST

	2025	2024
	£	£
Bank Interest	1389	1578
	1,38	
	9	1,578

4 BANK CHARGES

	2025	2024
	£	£
Bank Charges	(52)	0
	(52)	0

5 DONATIONS TO THE GRAMMAR SCHOOL AT LEEDS

	2025	2024
	£	£
Classlist	5,40	
	0	0
	5,40	0
	0	0

6 STOCK

	2025	2024
	£	£
GSAL Merchandise - Cups	328	328

	<u>328</u>	<u>328</u>
7 CREDITORS		
	2024	2024
	£	£
	2,22	
500 Club prizes outstanding	5	600
Other creditors	<u>50</u>	<u>50</u>
	2,27	
	<u>5</u>	<u>650</u>
OTHER CREDITORS		
Covenanted loan	<u>50</u>	<u>50</u>
	<u>50</u>	<u>50</u>

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

England & Wales - Charity number 1195863

Accounts

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024

LEGAL AND ADMINISTRATIVE INFORMATION

Name and address	The Parents and Friends of The Grammar School at Leeds c/o The Grammar School at Leeds Alwoodley Gates Harrogate Road Leeds LS17 8GS
Charity Number	1195863 1195863-1
Governing Document	Constitution
Trustees	Susan Woodroffe Saher Tariq Stephen Kingston Joanne Semple Lauren Evans Helen Forshaw Victoria Hart Kekeletso Mokete Gail Aderinto
Officers	K Mokete (Chair) L Evans (Treasurer) G Aderinto (Secretary)

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024

OBJECTIVES

The PFA plays an important role in the School. Its purposes are to:

- develop effective relationships between Parents, the School and its staff, plus others associated with School; and
- engage in activities which support or provide benefit to School or contribute towards the improvement of the educational experience of pupils who attend the School; and
- provide opportunities that support increased parental engagement and sense of community; and
- provide and assist in the provision of additional or improved facilities at the School at the discretion of the Trustees.

In practice this means that the PFA will undertake activities to:

- Assist in furthering the objectives of the School as laid out in the WSDP
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- Help to develop co-operation and understanding between Parents and the School
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ORGANISATION

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- One Trustee who is appointed by the Member, (i.e. appointed by GSAL)
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- Elected Trustees who are appointed by the Member and there must be between 3 and 15 Elected Trustees

The Trustees shall meet at least once each term.

The Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1195863-1) has one sole Trustee, The Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863).

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024 (Continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees have the legal responsibility to control, manage and administer the affairs of the PFA and to ensure that it meets its objectives.

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
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The Trustees are responsible for keeping proper accounting records that enable them to disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with The Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the appointment of new trustees after having considered appropriate recommendations from the Committee.

REVIEW OF PROGRESS AND ACHIEVEMENTS

All Social activity for the Financial year ending August 2024 passed through Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863-1) with only legacy activities passing through the Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1195863-1). Accounts are combined here, however you will see that funds are separately identifiable.

Whilst in previous years, raising funds for the School's development within a friendly and enthusiastic environment has been the Parents and Friends main aim, greater focus has been placed this year (and will be in future years) on developing a sense of community within the parent group alongside this. This activity is carried out on a wholly voluntary basis by the committee members and a number of additional helpers. All funds generated are used to improve and enhance the facilities at the Grammar School at Leeds which are offered in a number of ways for the benefit of the public.

The Parents and Friends aim to raise at least £10,000 each year and in the year under review cash of £15,380 (£14,600 CIO, £780 Trust) was raised. This is above the target level due to the increased success of the 2 Kit used uniform sales and an increase in the number of events held.

2kit gently used uniform sales continue to be popular despite a lower level of stock due to Uniform supplier changes, although we would anticipate a downturn in sales in the next financial year until stock of the new uniform supply are donated. Sports Nights, Primary Family Events and the Choir have also proved popular.

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS
TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024 (Continued)

RESERVES POLICY

The Charity has reserves at the end of the year amounting to £104,706 (CIO: £28,022, Trust £76,684). The reserves are retained to provide future donations to the School as and when they are required.

REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

Net income from social activities was £15,380 (CIO: £14,600, Trust: £780) and in 2023 it was £20,451 (CIO:£18,996, Trust: £1,455). Principal sources of income were the 2 kit gently used Uniform Shop (CIO: £9,304), Sports Nights (CIO: £1,818) and the Primary Christmas Event (CIO: £1,518). As a result, available funds at 31 August 2024 were £104,706.

No expenses have been incurred by the Trustees which have been reimbursed by the Parents and Friends of the Grammar School at Leeds.

By order of the Trustees

A handwritten signature in black ink, appearing to read 'U. King'.

18th November 2024

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

I report on my examination of the accounts of the Parents and Friends of The Grammar School at Leeds for the year ended 31 August 2024.

Responsibilities and basis of report

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect :

- the accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Daniel ACA
27 Plantation Gardens

Leeds

LS17 8SX



18th November 2024

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

		Unrestrict ed Funds	Unrestrict ed Funds	Unrestrict ed Funds	Unrestrict ed Funds
		CIO	Trust	Combined	Combined
		2024	2024	2024	2023
	Not e	£	£	£	£
Subscriptions	1	0	426	426	463
Income from social activities	2	34,504	780	35,284	42,056
Income from Interest	3	<u>0</u>	<u>1,578</u>	<u>1,578</u>	<u>976</u>
Total Incoming resources		<u>34,504</u>	<u>2,784</u>	<u>37,288</u>	<u>43,495</u>
Cost of social activities	2	19,904	0	19,904	21,605
Administrativ e expenses		25	0	25	288
Donations to GSAL	4	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,400</u>
Total resources expended		<u>19,929</u>	<u>0</u>	<u>19,929</u>	<u>27,293</u>
		14,575	2,784	17,359	16,202
Balance at 1 September 2023		13,447	73,900	87,347	71,145
Balance at 31 August 2024		<u><u>28,022</u></u>	<u><u>76,684</u></u>	<u><u>104,706</u></u>	<u><u>87,347</u></u>

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

BALANCE SHEET AS AT 31 AUGUST 2024

	Note	2024 - CIO	2024 - Trust	2024 - Combined £	2023 - Combined £
Current Assets					
Stock	5	0	328	328	328
Cash at Bank		<u>28,022</u>	<u>77,006</u>	<u>105,028</u>	<u>87,869</u>
		28,022	77,334	105,356	88,197
Creditors due within one year					
	6	0	(650)	(650)	(850)
Net Current Assets					
		<u>28,022</u>	<u>76,684</u>	<u>104,706</u>	<u>87,347</u>
Unrestricted Funds					
		<u>28,022</u>	<u>76,684</u>	<u>104,706</u>	<u>87,347</u>

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Approved by the Trustees on 18th November 2024

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024 - 1195863

1 ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable United Kingdom accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015).

Subscription income is included in the financial statements when received.

Donations to the Grammar School at Leeds are included in the financial statements when the expenditure is committed by the Trustees.

2 SOCIAL ACTIVITIES - CIO

	Income	Costs	Net	Net
	£	£	£	£
			2023	2023
2Kit Used Uniform Shop	11,265	1,961	9,304	15,956
Sport	6,308	4,490	1,818	(157)
Primary - Christmas Event	4,069	2,551	1,518	63
Primary - Year 6	2,525	1,856	669	416
Primary - Halloween Disco/Movie Night	867	342	525	1,475
Primary - Summer Disco	1,262	777	485	776
Music + Arts - Choir	1,827	1647	180	(28)
Music + Arts - Crafts	1,396	1285	111	
Primary - Wreath Making	1,065	1,000	65	0
Primary - Easter Egg Hunt	941	921	20	3
Senior - Wreath Making	1,010	1,000	10	(132)
Primary - Christmas Event 2023	0	0	0	(75)
Music + Arts - Bookclub	0	0	0	(16)
Primary - Costume Exchange	0	0	0	121
Multifaith - Iftar	0	0	0	236
Primary - Coronation/Paris Olympics	1,271	1,292	(21)	455
Music + Arts - Choir Gareth Malone	698	734	(36)	0
Senior - Year 7 Welcome	0	48	(48)	(97)
	<u>34,504</u>	<u>19,904</u>	<u>14,600</u>	<u>18,996</u>

2 SOCIAL ACTIVITIES - Trust 1105863 -**1**

	Income	Costs	Net 2024	Net 2023
	£	£	£	£
500 Club	780	0	780	995
2Kit Used Uniform Shop	0	0	0	511
Primary Disco	0	0	0	(44)
Primary Crown Jewel Hunt	0	0	0	(7)
	<u>780</u>	<u>0</u>	<u>780</u>	<u>1,455</u>

3 INTEREST

	2024	2023
	£	£
Bank Interest	<u>1,578</u>	<u>976</u>
	<u>1,578</u>	<u>976</u>

4 DONATIONS TO THE GRAMMAR SCHOOL AT LEEDS

	2023	2023
	£	£
Classlist	<u>0</u>	<u>5400</u>
	<u>0</u>	<u>5,400</u>

5 STOCK

	2024	2023
	£	£
GSAL Merchandise - Cups	<u>328</u>	<u>328</u>
	<u>328</u>	<u>328</u>

6 CREDITORS

	2024	2023
	£	£
500 Club prizes outstanding	600	800
Other creditors	<u>50</u>	<u>50</u>
	<u>650</u>	<u>850</u>

OTHER CREDITORS

Covenanted loan	<u>50</u>	<u>50</u>
	<u>50</u>	<u>50</u>

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

England & Wales - Charity number 1195863

Accounts

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST

2023 LEGAL AND ADMINISTRATIVE INFORMATION

Name and address	The Parents and Friends of The Grammar School at Leeds c/o The Grammar School at Leeds Alwoodley Gates Harrogate Road Leeds LS17 8GS
Charity Number	1195863 1195863-1
Governing Document	Constitution
Trustees	Susan Woodroofe Saher Tariq Stephen Kingston Joanne Semple Lauren Evans Helen Forshaw Victoria Hart Kekeletso Mokete Anna Dyson Gail Aderinto
Officers	A Dyson (Chair) K Mokete (Deputy Chair) L Evans (Treasurer) G Aderinto (Secretary)

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023

OBJECTIVES

The PFA plays an important role in the School. Its purposes are to:

develop effective relationships between Parents, the School and its staff, plus others associated with School; and
engage in activities which support or provide benefit to School or contribute towards the improvement of the educational experience of pupils who attend the School; and
provide opportunities that support increased parental engagement and sense of community; and
provide and assist in the provision of additional or improved facilities at the School at the discretion of the Trustees.

In practice this means that the PFA will undertake activities to:

Assist in furthering the objectives of the School as laid out in the WSDP
Promote the interests of the pupils and the School
Help to develop co-operation and understanding between Parents and the School
Support the integration of new Parents into the School community
Increase parental engagement within the School
Enable Parents, staff and pupils to build community spirit through a range of events
Provide an opportunity for Parents to work with the School through the organisation of fund raising activities which contribute to the best possible education for the pupils.

The Parents and Friends' funds shall be held at the discretion of the Trustees.

ORGANISATION

The Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863) has a sole member/shareholder and this is GSAL. As the sole member, it is GSAL who elects Trustees of the PFA. There are 4 types of Trustee:

One Trustee who is appointed by the Member, (i.e. appointed by GSAL)
One Trustee who is a member of the Senior Leadership Team (referred to as a Deputy Head of School) and is appointed by the Principal
Four "ex officio" Trustees. This means that they become Trustees by virtue of the roles that they hold at the School. They are: the Principal, the Vice Principal and Head of Primary; the Director of Finance and Operations; the Parents and Friends Liaison Officer (this can be anyone who the Principal thinks will provide a positive addition to the workings of the PFA, a current or past parent or a member of staff. Currently this is Helen Forshaw.)
Elected Trustees who are appointed by the Member and there must be between 3 and 15 Elected Trustees

The Trustees shall meet at least once each term.

The Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1195863-1) has one sole Trustee, The Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863).

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (Continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees have the legal responsibility to control, manage and administer the affairs of the PFA and to ensure that it meets its objectives.

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that enable them to disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with The Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the appointment of new trustees after having considered appropriate recommendations from the Committee.

REVIEW OF PROGRESS AND ACHIEVEMENTS

Activity for the Financial year ending August 2023, moved from the Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1195863-1) to the Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863). All Social activity passed through the CIO, with only legacy activities passing through the Trust. Accounts are combined here, however you will see that funds are separately identifiable.

Whilst in previous years, raising funds for the School's development within a friendly and enthusiastic environment has been the Parents and Friends main aim, greater focus has been placed this year (and will be in future years) on developing a sense of community within the parent group alongside this. This activity is carried out on a wholly voluntary basis by the committee members and a number of additional helpers. All funds generated are used to improve and enhance the facilities at the Grammar School at Leeds which are offered in a number of ways for the benefit of the public.

The Parents and Friends aim to raise at least £10,000 each year and in the year under review cash of £20,451 (£18,996 CIO, £1,455 Trust) was raised. This is above the target level due to the increased success of the 2 Kit used uniform sales and an increase in the number of events held.

2kit gently used uniform sales continue to be popular and following the appointment of new officers in December 2021, a reinvigorated team began to plan different events and experiences to bring a sense of community to the Grammar School at Leeds. Primary and Multi-faith social events have been extremely popular and a number of new initiatives such as Sports Night, Choirs and Bookclubs have been started.

A donation of £5,400 was committed to during the year to cover the cost of Classlist.

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT
TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (Continued)

RESERVES POLICY

The Charity has reserves at the end of the year amounting to £87,347 (CIO: £13,447, Trust £73,900). The reserves are retained to provide future donations to the School as and when they are required.

REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

Net income from social activities was £20,451 (CIO: £18,996, Trust: £1,455) and in 2022 it was £17,523 (CIO:£0, Trust: £17,523). Principal sources of income were the 2 kit gently used Uniform Shop (CIO: £15,956, Trust £511) and the Primary Halloween Disco (CIO: £1,475). As a result, available funds at 31 August 2023 were £87,347.

No expenses have been incurred by the Trustees which have been reimbursed by the Parents and Friends of the Grammar School at Leeds.

By order of the Trustees



14th November 2023

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

I report on my examination of the accounts of the Parents and Friends of The Grammar School at Leeds for the year ended 31 August 2023.

Responsibilities and basis of report

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

the accounting records were not kept in accordance with Section 130 of the Act; or

the accounts did not accord with the accounting records; or

the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Daniel ACA
27 Plantation Gardens

Leeds
LS17 8SX



14th November 2023

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023

	Note	Unrestricted Funds CIO 2023	Unrestricted Funds Trust 2023	Unrestricted Funds Combined 2023	Unrestricted Funds Combined 2022
Incoming Resources					
Subscriptions			463	463	550
Income from social activities		40,550	1,506	42,056	22,092
Income from Interest			976	976	
Total incoming		40,550	2,945	43,495	22,642
Resources Expended					
Cost of social activities		21,554	51	21,605	4,569
Administrative expenses		149	139	288	
Donations to GSAL		5,400		5,400	
Total resources expended		27,103	190	27,293	4,569
Net Incoming resources		13,447	2,755	16,202	18,073
Balance at 1 September 2022			71,145	71,145	53,072
Balance at 31 August 2023		13,447	73,900	87,347	71,145

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

BALANCE SHEET AS AT 31 AUGUST 2023

	2023- CIO	2023- Trust	2023 - Combined £	2022 - Combined £
Current Assets				
Stock	0	328	328	328
Cash at Bank	13,447	74,422	87,869	71,467
	<u>13,447</u>	<u>74,750</u>	<u>88,197</u>	<u>71,795</u>
Creditors due within one year	6	0 (850)	(850)	(650)
Net Current Assets	<u>13,447</u>	<u>73,900</u>	<u>87,347</u>	<u>71,145</u>
Unrestricted Funds	<u>13,447</u>	<u>73,900</u>	<u>87,347</u>	<u>71,145</u>

Approved by the Trustees on 14th November 2023

1 ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable United Kingdom accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015).

Subscription income is included in the financial statements when received.

Donations to the Grammar School at Leeds are included in the financial statements when the expenditure is committed by the Trustees.

2 SOCIAL ACTIVITIES - CIO

	Income	Costs	Net 2023	Net 2022
	£	£	£	£
Kit Used Uniform Shop	16,747	791	15,956	0
Primary - Halloween Disco	2,000	525	1,475	0
Primary - Summer Disco	1,242	466	776	0
Primary - Coronation	2,436	1,981	455	0
Primary - Year 6	1,978	1,562	416	0
Multifaith - Iftar	5,530	5,294	236	0
Primary - Costume Exchange	121	0	121	0
Primary - Christmas Event	3,735	3,672	63	0
Primary - Easter Egg Hunt	1,070	1,067	3	0
Primary - Ice Lollies	0	0	0	0
Music + Arts - Bookclub	0	16	(16)	0
Music+ Arts - Choir	880	908	(28)	0
Primary - Christmas Event 2023	0	75	(75)	0
Senior - Year 7 Welcome	0	97	(97)	0
Senior - Wreath Making	818	950	(132)	0
Sport	3,993	4,150	(157)	0
	<u>40,550</u>	<u>21,554</u>	<u>18,996</u>	<u>0</u>

2 SOCIAL ACTIVITIES • TRUST

	Income	Costs	Net 2023	Net 2022
	£	£	£	£
500 Club	995	0	995	1,440
2Kit Used Uniform Shop	511	0	511	13,742
Primary Disco	0	44	(44)	1,499
Primary Crown Jewel Hunt	0	7	(7)	481
Primary Year 6 Moving Up	0	0	0	444
Senior Year 7 Welcome	0	0	0	(23)
Primary Halloween	0	0	0	(60)
	<u>1,506</u>	<u>51</u>	<u>1,455</u>	<u>17,523</u>

3 INTEREST

	2023	2022
	£	£
Bank Interest	976	0
	<u>976</u>	<u>0</u>

4 DONATIONS TO THE GRAMMAR SCHOOL AT LEEDS

	2023	2022
	£	£
Classlist	5,400	0
	<u>5,400</u>	<u>0</u>

5 STOCK

	2023	2022
	£	£
GSAL Merchandise - Cups	328	328
	<u>328</u>	<u>328</u>

6 CREDITORS

	2023	2022
	£	£
500 Club prizes outstanding	800	600
Other creditors	50	50
	<u>850</u>	<u>650</u>

OTHER CREDITORS

Covenanted loan	50	50
	<u>50</u>	<u>50</u>

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

England & Wales - Charity number 1195863

Accounts

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS CIO

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Name and address
Leeds

The Parents and Friends of The Grammar School at
Leeds

c/o The Grammar School at Leeds
Alwoodley Gates
Harrogate Road
Leeds
LS17 8GS

Charity Number 1195863

Governing Document Constitution

Trustees
Susan Woodroffe
Saher Tariq
Stephen Kingston
Joanne Semple
Lauren Evans
Helen Forshaw
Victoria Hart
Kekeletso Mokete
Anna Dyson
Gail Aderinto

Officers
A Dyson (Chair)
K Mokete (Deputy Chair)
L Evans (Treasurer)
G Aderinto (Secretary)

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022

OBJECTIVES

The PFA plays an important role in the School. Its purposes are to:

- develop effective relationships between Parents, the School and its staff, plus others associated with School; and
- engage in activities which support or provide benefit to School or contribute towards the improvement of the educational experience of pupils who attend the School; and
- provide opportunities that support increased parental engagement and sense of community; and
- provide and assist in the provision of additional or improved facilities at the School at the discretion of the Trustees.

In practice this means that the PFA will undertake activities to:

- Assist in furthering the objectives of the School as laid out in the WSDP
- Promote the interests of the pupils and the School
- Help to develop co-operation and understanding between Parents and the School
- Support the integration of new Parents into the School community
- Increase parental engagement within the School
- Enable Parents, staff and pupils to build community spirit through a range of events
- Provide an opportunity for Parents to work with the School through the organisation of fund-raising activities which contribute to the best possible education for the pupils.

The Parents and Friends' funds shall be held at the discretion of the Trustees.

ORGANISATION

The Parents and Friends of the Grammar School at Leeds CIO has a sole member/shareholder and this is GSAL. As the sole member, it is GSAL who elects Trustees of the PFA. There are 4 types of Trustee:

- One Trustee who is appointed by the Member, (i.e. appointed by GSAL)
- One Trustee who is a member of the Senior Leadership Team (referred to as a Deputy Head of School) and is appointed by the Principal
- Four “ex officio” Trustees. This means that they become Trustees by virtue of the roles that they hold at the School. They are: the Principal, the Vice Principal and Head of Primary; the Director of Finance and Operations; the Parents and Friends Liaison Officer (this can be anyone who the Principal thinks will provide a positive addition to the workings of the PFA, a current or past parent or a member of staff. Currently this is Helen Forshaw.)
- Elected Trustees who are appointed by the Member and there must be between 3 and 15 Elected Trustees

The Trustees shall meet at least once each term.

**THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS
TRUSTEES’ REPORT FOR THE YEAR ENDED 31 AUGUST 2022 (Continued)
STATEMENT OF TRUSTEES’ RESPONSIBILITIES**

The Trustees have the legal responsibility to control, manage and administer the affairs of the PFA and to ensure that it meets its objectives.

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that enable them to disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with The Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the appointment of new trustees after having considered appropriate recommendations from the Committee.

REVIEW OF PROGRESS AND ACHIEVEMENTS

Activity for the Financial year ending August 2022, was conducted through the Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1040990) as a bank account for the CIO was only opened in July 2022.

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022 (Continued)

RESERVES POLICY

The Charity has reserves at the end of the year amounting to £0.

REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

Net income from social activities was £0. As a result, available funds at 31 August 2022 were £0.

No expenses have been incurred by the Trustees which have been reimbursed by the Parents and Friends of the Grammar School at Leeds.

By order of the Trustees

15th November 2022

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

I report on my examination of the accounts of the Parents and Friends of The Grammar School at Leeds for the year ended 31 August 2022 which are set out on pages 6 and 7.

Responsibilities and basis of report

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect :

- the accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Daniel ACA
27 Plantation Gardens

Leeds

LS17 8SX

15th November 2022

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	Note	Unrestrict ed Funds 2022 £
Incoming Resources		
Subscriptions		0
Income from social activities		0
Total incoming resources		<u>0</u>
Resources Expended		
Cost of social activities		0
Administrative expenses		0
Donations to the Grammar School at Leeds		0

Total resources expended	0
Net Incoming Resources	0
Balance at 1 September 2021	0
Balance at 31 August 2022	0

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

BALANCE SHEET AS AT 31 AUGUST 2022

	Note	2022
		£
Current Assets		
Stock		0
Cash at Bank		0
		<u>0</u>
Creditors due within one year		<u>0</u>
Net Current Assets		<u>0</u>
Unrestricted Funds		<u><u>0</u></u>

Approved by the Trustees on 15th November 2022

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

1 ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable United Kingdom accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015).

Subscription income is included in the financial statements when received.

Donations to the Grammar School at Leeds are included in the financial statements when the expenditure is committed by the Trustees.

Registered Charity No 1040990

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Name and address Leeds	The Parents and Friends of The Grammar School at Leeds c/o The Grammar School at Leeds Alwoodley Gates Harrogate Road Leeds LS17 8GS
Charity Number	1040990
Governing Document	Constitution (Amended September 1994)
Trustees	The Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863)
Officers	A Dyson (Chair) K Mokete (Deputy Chair) L Evans (Treasurer) G Aderinto (Secretary)

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022

OBJECTIVES

The PFA plays an important role in the School. Its purposes are to:

- develop effective relationships between Parents, the School and its staff, plus others associated with School; and
- engage in activities which support or provide benefit to School or contribute towards the improvement of the educational experience of pupils who attend the School; and
- provide opportunities that support increased parental engagement and sense of community; and
- provide and assist in the provision of additional or improved facilities at the School at the discretion of the Trustees.

In practice this means that the PFA will undertake activities to:

- Assist in furthering the objectives of the School as laid out in the WSDP
- Promote the interests of the pupils and the School
- Help to develop co-operation and understanding between Parents and the School
- Support the integration of new Parents into the School community
- Increase parental engagement within the School
- Enable Parents, staff and pupils to build community spirit through a range of events
- Provide an opportunity for Parents to work with the School through the organisation of fund-raising activities which contribute to the best possible education for the pupils.

The Parents and Friends' funds shall be held at the discretion of the Trustees.

ORGANISATION

The Parents and Friends of the Grammar School at Leeds Trust (Charity Number 1040990) has one sole Trustee, The Parents and Friends of the Grammar School at Leeds CIO (Charity Number 1195863). The Parents and Friends of the Grammar

School at Leeds CIO has a sole member/shareholder and this is GSAL. As the sole member, it is GSAL who elects Trustees of the PFA. There are 4 types of Trustee:

- One Trustee who is appointed by the Member, (i.e. appointed by GSAL)
- One Trustee who is a member of the Senior Leadership Team (referred to as a Deputy Head of School) and is appointed by the Principal
- Four “ex officio” Trustees. This means that they become Trustees by virtue of the roles that they hold at the School. They are: the Principal, the Vice Principal and Head of Primary; the Director of Finance and Operations; the Parents and Friends Liaison Officer (this can be anyone who the Principal thinks will provide a positive addition to the workings of the PFA, a current or past parent or a member of staff. Currently this is Helen Forshaw.)
- Elected Trustees who are appointed by the Member and there must be between 3 and 15 Elected Trustees

The Trustees shall meet at least once each term.

**THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS
TRUSTEES’ REPORT FOR THE YEAR ENDED 31 AUGUST 2022 (Continued)
STATEMENT OF TRUSTEES’ RESPONSIBILITIES**

The Trustees have the legal responsibility to control, manage and administer the affairs of the PFA and to ensure that it meets its objectives.

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that enable them to disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with The Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the appointment of new trustees after having considered appropriate recommendations from the Committee.

REVIEW OF PROGRESS AND ACHIEVEMENTS

Whilst in previous years, raising funds for the School's development within a friendly and enthusiastic environment has been the Parents and Friends main aim, greater focus has been placed this year (and will be in future years) on developing a sense of community within the parent group alongside this. This activity is carried out on a wholly voluntary basis by the committee members and a number of additional helpers. All funds generated are used to improve and enhance the facilities at the Grammar School at Leeds which are offered in a number of ways for the benefit of the public.

The Parents and Friends aim to raise at least £10,000 each year and in the year under review cash of £17,523 was raised. This is above the target level due to the increased success of the 2 Kit used uniform sales and an increase in the number of events held as COVID restrictions began to ease.

2kit used uniform sales continue to be popular and following the appointment of new officers in December 2021, a reinvigorated team began to plan different events and experiences to bring a sense of community to the Grammar School at Leeds. A Parents and Friends Choir was launched, a very successful multi-faith Iftar was held and the Primary PFA team put on both events for families and for the children. Nil donations were committed to during the year.

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022 (Continued)

Funds raised have historically been allocated where considered appropriate based on the requirements of the School and further donations will be considered in the future.

RESERVES POLICY

The Charity has reserves at the end of the year amounting to £71,145. The reserves are retained to provide future donations to the School as and when they are required. They have not been distributed as there were no further projects requested by the School and approved by the Committee in this year.

REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

Subscription income for the year was £550 (2021 : £571). Net income from social activities was £17,523 (2021 : £4,277). Principal sources of net income this year were the 2 Kit Used Uniform Shop (£13,742) and the Primary Disco (£1,499). As a result, available funds at 31 August 2022 were £71,145.

No expenses have been incurred by the Trustees which have been reimbursed by the Parents and Friends of the Grammar School at Leeds.

By order of the Trustee

The Parents and Friends of the Grammar School at Leeds (1195863)

15th November 2022

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

I report on my examination of the accounts of the Parents and Friends of The Grammar School at Leeds for the year ended 31 August 2022 which are set out on pages 1 to 4.

Responsibilities and basis of report

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect :

- the accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Daniel ACA
27 Plantation Gardens

Leeds

LS17 8SX

15th November 2022

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	Note	Unrestricted Funds 2022	Unrestricted Funds 2021
	e	£	£
Incoming Resources			
Subscriptions	1	550	571
Income from social activities	2	22,092	5,311
Total incoming resources		<u>22,642</u>	<u>5,882</u>

Resources Expended			
Cost of social activities	2	4,569	1,034
Administrative expenses		0	160
Donations to the Grammar School at Leeds	3	0	0
Total resources expended		<u>4,569</u>	<u>1,194</u>
Net Incoming Resources			
Balance at 1 September 2021		18,073	4,688
Balance at 31 August 2022		<u>53,072</u>	<u>48,384</u>
		<u>71,145</u>	<u>53,072</u>

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

BALANCE SHEET AS AT 31 AUGUST 2022

	Note	2022 £	2021 £
Current Assets			
Stock	4	328	328
		71,46	53,46
Cash at Bank		7	9
		<u>71,79</u>	<u>53,79</u>
		5	7
Creditors due within one year	5	<u>(650)</u>	<u>(725)</u>
		71,14	53,07
Net Current Assets		<u>5</u>	<u>2</u>
		<u>71,14</u>	<u>53,07</u>
Unrestricted Funds		<u>5</u>	<u>2</u>

Approved by the Trustee on 15th November 2022

The Parents and Friends of the Grammar School at Leeds

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

1 ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable United Kingdom accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015).

Subscription income is included in the financial statements when received.

Donations to the Grammar School at Leeds are included in the financial statements when the expenditure is committed by the Trustees.

2 SOCIAL ACTIVITIES

	Income	Costs	Net 2022	Net 2021
	£	£	£	£
2Kit Used Uniform Shop	14,016	274	13,742	1,376
Primary Disco	2,169	670	1,499	0
500 Club	1,440	0	1,440	2,115
Primary Crown Jewel Hunt	1,492	1,011	481	0
Primary Year 6 Moving Up	2,975	2,531	444	0
Senior Year 7 Welcome	0	23	(23)	0
Primary Halloween	0	60	(60)	0
Xmas Raffle	0	0	0	814
Wreath Making	0	0	0	52
Santa Suit	0	0	0	(80)
	<u>22,092</u>	<u>4,569</u>	<u>17,523</u>	<u>4,277</u>

THE PARENTS AND FRIENDS OF THE GRAMMAR SCHOOL AT LEEDS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

3 DONATIONS TO THE GRAMMAR SCHOOL AT LEEDS

	2022	2021
	£	£
Total Donations	<u>0</u>	<u>0</u>

4 STOCK

	2022	2021
	£	£
GSAL Merchandise - Cups	328	328

<u>328</u>	<u>328</u>
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5 CREDITORS

	2022	2021
	£	£
500 Club prizes outstanding	600	675
Other creditors	<u>50</u>	<u>50</u>
	<u>650</u>	<u>725</u>