



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Adele Pember Period start date 15th September 2023 - 5th April 2024
Period end date

Charity name: Puddleducks Playgroup

Charity registration number: 1195818

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide government funded and low cost childcare provision in an area of designated poverty. We operate a non profit facility and a registered charity providing education and care for the local community for children aged 2-4 years. We endeavour to raise funds to provide resources, equipment, food and provisions to enhance children's experiences, learning and development within the foundation phase welsh curriculum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a high quality service for children aged 2-4 years in a community which is classed as disadvantaged. We provide flying start free childcare for 2 year olds and childcare offer funded places for working parents funded by welsh government also. For those in the area not meeting the criteria for funded places we offer private places for a fee if we have any spaces left. We offer a sound foundation for future learning and development through a developmentally appropriate welsh curriculum which works in harmony with the child's needs and interests. Our children learn through activities and play and aims to put a child's personal and social development and well being at the heart of learning.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have signed the declaration that they have read and understood the guidance issued.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	To provide quality childcare through flying start, playgroup, wrap around care and childcare offer places for children aged 2-4 years in a deprived, disadvantaged area. Giving the children a good start in life. It enables parents to seek employment/training while their child is at the setting and also embark on further education opportunities. As well as enhancing the children's early year experiences and social skills.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Ensures every child's progress in all areas through a series of targeted outcomes for example the one page profile and the new welsh curriculum planning.
Performance of fundraising activities against objectives	Para 1.41	

set		
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are in a better position this year as we have not got any outstanding payments as opposed to last year when we had a loss. An increase for fs and childcare offer was given by welsh government.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	They are held for the purposes as in 1.21 above.
Amount of reserves held	Para 1.22	£1530
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	No fundraising activities held for this period. Principal funds are from welsh government funded places and ccbc, who fund our flying start and childcare offer places and then we have some private paying places also. We are a non maintained setting. Not run by our local authority.
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	foundation constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	cio
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Letters sent out to parents and professionals to accumulate interest in becoming a trustee. A meeting held with those interested with our management team and trustees appointed from there.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Puddleducks playgroup
Other name the charity uses	n/a
Registered charity number	1195818
Charity's principal address	Puddleducks playgroup Plas y felin primary, Lewis drive Churchill park, cf83 3ft

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Jennings			Committee
2	Lisa Hydes			Committee
3	Jamie Pritchard			Committee
4	Mark Jones			Committee
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

Adele Hall	Isabel Easterbrook
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A.Hall

I.Easterbrook

Full name(s)

Adele Hall

Isabel Easterbrook

**Position (eg Secretary,
Chair, etc)**

leader

Responsible individual

Date

16/1/25

Puddleducks Playgroup

STATEMENT OF INCOME AND EXPENDITURE FOR PERIOD 6th April 2023 - 5th April 2024

	2024	2023
	£	£
Income from CCBC, Welsh Govt & Parents	77015	69472
Less Refunds	0	0
	<u>77015</u>	<u>69472</u>

Less Expenses

Employee Costs	63241	60359
Expense Reimbursement	1178	1410
Pension	2190	1936
Payroll Fees	385	285
Rent	4006	1440
Charitable Donations	380	0
Trip	371	0
Phone	1199	947
Toys	1971	2464
Ink	173	151
Debt Collection	0	710
Fees, Subscriptions & Licences	119	183
Insurance	0	265
IT Costs	60	62
Uniform	65	86
Training	136	108
Milk	10	0
	<u>75485</u>	<u>70406</u>
Net Income/(Loss)	<u>1530</u>	<u>-934</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Puddleducks Playgroup

On accounts for the year
ended

5th April 2024

Charity no
(if any)

1195818

Set out on pages

attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C.P. Beach

Date:

26/01/25

Name:

C.P. Beach

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

2 Gelli'r Felin

Caerphilly

CF83 2LF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.