

## **Trustee Annual Report**

1<sup>st</sup> October 2022 – 1<sup>st</sup> October 2023

The trustees present their report with the financial statements of the charity for the year ended 1<sup>st</sup> October 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Objectives and Activities**

Veterinary Education Malawi aims to improve the welfare of animals in Malawi through the provision of educational support to vet students at the first and only vet school in Malawi, the Lilongwe University of Agriculture and Natural Resources (LUANAR) and to para-vets, who currently provide most of the veterinary care in country. Our aims are also achieved through the provision of free veterinary care to low-income communities, mostly in canine population control and rabies vaccination and primary care for donkeys owned by farmers in rural communities.

#### **The main activities carried out this year:**

- Development and implementation of a clinical skills laboratory at LUANAR
- Equine clinical teaching at LUANAR
- Vet student volunteer programmes in which we provide free veterinary services to low income communities.
- Started a vet student bursary for a Malawian student to study veterinary medicine at LUANAR.
- Neutered 258 dogs.
- Treated 305 donkeys, including castration, dental care, hoof care, wound management and parasitic control.

### **Public benefit**

Trustees have read, understood and agree that the services provided by VEM are in line with guidance issued by the Charity Commission on public benefit. All work carried out by VEM is to further animal welfare and veterinary education in Malawi. Animal welfare and human welfare are intrinsically linked and in improving the welfare of animals, human welfare will simultaneously be improved, in Malawi this is most evident in the reduction of zoonotic diseases, most notably in Malawi, rabies. Improving the welfare of donkeys will impact their farmers and the communities they are working for overall.

### **Achievements and Performance**

Veterinary Education Malawi received their first grant this year from The Marchig Trust to develop and implement a clinical skills laboratory at the vet school, LUANAR. This consisted of stations in which students can carry out self directed learning in the following areas: suturing, microscopy, faecal worm egg count, sterile gloving, bandaging, using a refractometer, attaching and removing a scalpel blade, drug calculations, skin scrapes and

scrubbing for surgery. All the stations are practiced on models so that students can develop the skill prior to transferring the skill to a live animal. The University of Bristol were very supportive and allowed us to use their resources for the skills lab.

VEM carried out a two week equine medicine and surgery teaching block at LUANAR. Prior to this and despite a large working donkey population, there had been no equine teaching in the syllabus. During the two weeks, VEM trustees, alongside a volunteer equine vet, ran 10 outreach clinics in which farmers brought their donkeys for health checks, dentistry, hoof care and castration. These clinics ran as a seminar where students would lead the clinical assessment and discuss treatment plans and protocols with the trustees and volunteer vet. Students were taught all aspects of donkey castration including field anaesthesia and recovery. The afternoons comprised of lectures and time spent in the clinical skills lab.

VEM trustees are delighted to have been able to start a vet student bursary for a Malawian vet student. VEM will cover tuition fees for one student to attend vet school for the five year course. Long-term, this is something the trustees hope to expand to help more people who otherwise would not have been able to afford to go to vet school. This is something the trustees are passionate about as it directly links to the aims of the charity, to improve animal welfare through education in a sustainable way.

From October 2022 – October 2023 VEM led four international vet student surgical training courses. During this time, 258 dogs were neutered and 81 donkeys were castrated free of charge in low income communities around Lilongwe and Dedza. These projects were run alongside the Lilongwe Society for the Prevention of Cruelty to Animals (LSPCA). Canine neutering is an important tool in preventing human rabies deaths by humanely managing the canine population, which cause the majority of human rabies deaths. VEM aims to raise awareness of rabies through neutering and rabies vaccination drives in order to reduce human rabies deaths. In rural areas such as Dedza, farmers rely on donkeys for both transport and farming practices, particularly during harvest. However, due to economic restrictions they have little access to veterinary care. Farmers frequently request for their donkeys to be castrated as it means they are easier to handle and they will also be able to manage the breeding of donkeys more suitable to work. However, currently, there is no one carrying out safe and humane donkey castration in country.

## **Financial Review**

### ***Review of financial position at end of the period***

VEM is in a good position at the end of this accounting period with enough reserves in the bank to be able to continue our charitable activities. The trustees have not been remunerated for any of their work during the year other than to cover the costs of performing the charitable objectives on behalf of the charity. There are no restricted funds in reserve as they were all used to create the clinical skills lab at the vet school. The funds held in reserve are all unrestricted and can be used on any charitable activity in the future.

### ***Policy for holding reserves***

It is the charities policy to hold unrestricted reserves at the end of the accounting period to ensure there are funds available to use for charitable purposes in the coming years. We aim to hold minimum funds equivalent to one year's Malawian vet student fees in reserve in order to ensure our ability to continue to fund our vet student bursary. Any other reserves will be used to fund educational projects at the vet school as well as para-vet training projects.

### ***Amount of reserves held***

At the end of the financial period, £7,966.89 were held in reserve. These are unrestricted funds generated from our international vet student volunteering programme. These funds will be used in the following years to achieve our aims of providing educational support to the vet school and to para-vets in Malawi.

## **Structure, Governance and Management**

### ***Constitution and Governing document***

The charity a CIO. It is controlled by its governing document, using a foundation model constitution.

### ***Trustee selection methods***

VEM is a CIO. Additional trustees must be appointed by a resolution passed at a meeting of charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO, in particular knowledge and experience in the fields of veterinary medicine and surgery, animal welfare, charity management and structure.

## **Reference and Administrative details**

**Name:** Veterinary Education Malawi

**Registered charity number:** 1195815

**Charities principal address:** 2 Colliers Cottages, Midhurst Road, Fernhurst, West Sussex, GU27 3EX

## **Trustees**

Rebecca Hampson – Chair

Angus Yeomans

Catherine Wood

Precious Mastala

Joe Banda

All trustees declare that they have approved the trustees' report above.

Signature:

Full name: Rebecca Hampson

Position: Chair

Date: 14.01.2024

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Grant from The Marchig Trust	-	2,000	-	2,000
Charitable Activities (Student Volunteer Programme)	24,750	-	-	24,750
Public Donations	811	-	-	811
Amazon Smile	13	-	-	13
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	25,575	2,000	-	27,575
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	25,575	2,000	-	27,575

<b>A3 Payments</b>				
Charitable Activites	13,060	-	-	13,060
Medical Equipment	160	2,000	-	2,160
Programme Running Costs (Accommodation)	546	-	-	546
Programme Running Costs (Flights)	3,116	-	-	3,116
Programme Consumables (T-shirts)	385	-	-	385
Website	142	-	-	142
International Payment Fee	25	-	-	25
Student Refund	175	-	-	175
	-	-	-	-
<b>Sub total</b>	17,608	2,000	-	19,608

<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b><i>Sub total</i></b>	-	-	-	-
<b><i>Total payments</i></b>	17,608	2,000	-	19,608
<b><i>Net of receipts/(payments)</i></b>	7,967	-	-	7,967
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-
<b><i>Cash funds this year end</i></b>	7,967	-	-	7,967



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Veterinary Education Malawi

1195815

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01.10.2022

To

Period end date  
01.10.2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant from The Marchig Trust	-	2,000	-	2,000	-
Charitable Activities (Student Volunteer Programme)	24,750	-	-	24,750	-
Public Donations	811	-	-	811	-
Amazon Smile	13	-	-	13	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>25,575</b>	<b>2,000</b>	<b>-</b>	<b>27,575</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,575</b>	<b>2,000</b>	<b>-</b>	<b>27,575</b>	<b>-</b>
<b>A3 Payments</b>					
Charitable Activites	13,060	-	-	13,060	-
Medical Equipment	160	2,000	-	2,160	-
Programme Running Costs (Accommodation)	546	-	-	546	-
Programme Running Costs (Flights)	3,116	-	-	3,116	-
Programme Consumables (T-shirts)	385	-	-	385	-
Website	142	-	-	142	-
International Payment Fee	25	-	-	25	-
Student Refund	175	-	-	175	-
	-	-	-	-	-
<b>Sub total</b>	<b>17,608</b>	<b>2,000</b>	<b>-</b>	<b>19,608</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>17,608</b>	<b>2,000</b>	<b>-</b>	<b>19,608</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>7,967</b>	<b>-</b>	<b>-</b>	<b>7,967</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>7,967</b>	<b>-</b>	<b>-</b>	<b>7,967</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Veterinary Education Malawi		
On accounts for the year ended	30.09.2023	Charity no (if any)	1195815
Set out on pages	5,6 of the Trustee Annual report 2022-2023 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/09/2023**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 04/May/2024

Name:

Christopher J Cheetham

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant (ICAEW member)

Address:

Stables Cottage

Forwood, Minchinhampton

GL6 9AB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



Give here brief details of any items that the examiner wishes to disclose.

No issues to raise