



The Joseph Aspdin Skills Trust

Annual Report of Activities and Statement of Accounts

for the year ending 31st December
2022

Report of the Trustees for the year ending 31st December 2022

Introduction

JAST was formed as a charitable trust in 2021 and registered with the Charity Commission in September 2021, with a financial year running from 1 January to 31 December.

This report covers the period from registration up to 31st December 2022.

Objectives/Aims and Activities of the Charity

The charitable aims of JAST are twofold:

1. To promote the provision of training in the environmentally friendly adaptation and rehabilitation of housing and other properties to give buildings which are ecologically sound and energy efficient.
2. To support the access of young people in West Yorkshire in these courses (especially young people between the ages of 16 and 25 in Postcode areas LS10 and LS11) and enable them to complete apprentices using these skills.

The main practical activities of JAST over this reporting period have been: financial support to the Leeds College of Building (LCB) for the recruitment and employment of a dedicated member of staff to teach students of LCB in "Green Skills"; and the building of contacts with other organisations (both statutory and voluntary) working in the same field. The aim of these contacts is to help JAST to identify the most important areas where it should focus its activities; and ultimately to identify resources to help JAST continue its work in the medium to longer term.

Appointment of JAST project Coordinator

Craig Goodall was recruited to the post and started work at LCB in July 2021. He has taught LCB students across the College throughout the academic year 2022-23.

Development of curriculum materials

Craig has developed teaching materials for LCB students across the College. They deal with the Zero-Carbon & Sustainability agenda, and dovetail into other material taught across the College. Material was prepared in time for the start of the Autumn term, and continued successfully throughout the academic year

Metrics were developed for both overall delivery, and to measure participation by students from the LS10 and LS11 areas.

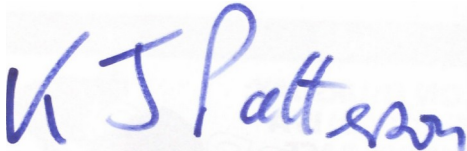
A project report summarising the work done within the college is attached to this report.

Future Work

In addition to the continuing curriculum development within the College of Building, the Trust is now looking to extend its community work in LS10 and LS11.

JAST and LCB are working with the WY Mayor's Office and other FE Colleges in WY, to make the teaching materials freely available to other building studies students.

Work has begun to identify projects which will give practical training opportunities in "Green" skills to LCB students and build relationships with others working in the same field as JAST, particularly on retrofitting older buildings to make them "fit for the future".

A handwritten signature in blue ink that reads "K J Patterson". The signature is written in a cursive style with a large 'K' and 'J'.

Chair of the Trustee Board
11 September 2023

Contact:

The Trust has an email address, which is:
JASTrust@Virginmedia.com

The address for correspondence is:

The Secretary
Joseph Aspdin Skills Trust
% 55 Grove Lane,
Headingley,
LEEDS,
West Yorkshire
LS6 4EQ

Governance

The Trust was formed in September 2021, with an initial 4 Trustees:

Sir John Battle - Treasurer
Dr Jackie Coates - Secretary
Dr Geoff Driver
Dr Ken Patterson - Chair

The Trustees met frequently as a group during the second half of 2021 to ensure the smooth set up of the Trust, and then to set out forward plans for 2022.

The Trustees met 3 times for Trust management and progress monitoring. Informal meetings also took place by Zoom, or with Leeds College of Building personnel.

At a special meeting of the Trustees in 2022, the Trust was pleased to be joined by Baroness Judith Blake.
Trustee members also welcomed Sir Frank McLoughlin as a valuable addition to the Trustees in late 2022.
Both were formalised as JAST Trustees with the Charity Commission in December 2022.

Thus the Trustees at 31st December were:

Sir John Battle - Treasurer
Baroness Judith Blake
Dr Jackie Coates - Secretary
Dr Geoff Driver
Sir Frank McLoughlin
Dr Ken Patterson - Chair

Financial Review

All the initial income of JAST has been provided by a private donation, which is to support a 3-year programme of development and consolidation of charitable activities.

Funds were accrued during last half of 2021 in preparation for the recruitment, by the Leeds College of Building, of a Zero Carbon Skills coordinator. The coordinator came into post in early July 2022.

This recruitment has proven very successful, and both JAST and the college expressed their wish to make this a full 3-year appointment.

This was done in early 2023.

No further funds were provided during 2022, as they were not needed; but the benefactor has guaranteed to fund the remainder of the project to at least the end of the academic year 2024-5.

The Trust uses the Unity Trust Bank to provide banking facilities.

Summary of accounts for 2022

Income

Initial opening balance at 1 January 2022, (allowing for bank charges during 2021)	£74,946
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Expenditure

College salary bill for year 2022/3	£45,748.27
Hardship bursary	£5,000
Expenses for London conference	£239.95
Sponsorship of college "Green" event	£3,080
Bank charges	£72

Total expenditure	£54,140.22
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Funds carried forward	£20,805.78
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The formal accounts are included as a separate file to this report, along with a statement from an Independent Examiner.

JAST Statement of Accounts 1 January - 31 December 2022

Receipts and Payments						
RECEIPTS		2022	2021			
Donation	Note 1	0	75,000			
Opening Balance (brought forwqrd)	Note 2	74,946	0			
Miscellaneous	Note 3	5,000	0			
Total receipts		79,946				
PAYMENTS						
LCB Bursary		5,000				
Salary of JAST Project Coordinator		45,748.27				
CG Expenses		239.95				
LCB Zero Carbon event sponsorship		3080				
Bank Charges (@£18 per quarter)		72	54			
Total Payments		54,140.22	74,496			
Surplus/(Deficit) for the year		25,805.78	74,946			
Current Assets (at 31 December)						
Current Account		25,805.78				
Other		0				
Liabilities						
Repayment of £5000, arising from bank error		5,000				
Net Assets/(Liabilities)		20,805.78				
Note 1	JAST was established with an initial donation of £75,000					
Note 2	The balance is made up of funds in the JAST Bank account					
Note 3	An amount of £5,000 was added into the JAST Bank account in error by the Bank. It was not removed until early 2023.					
	This is reflected in the final assets at the year end.					

Independent Examiner's Report

to the trustees of the **Joseph Aspdin Skills Trust, Registered Charity No. 1195750**

I'm reporting on the accounts of the charity for the year ended 31st December 2022, which are set out herewith.

Respective responsibilities of the trustees and the independent examiner.

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that under section 144 of the Charities Act 2011 an audit is not required for this year, but that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's statement.

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

As a result of my examination I have found no matter

1) which gives me reasonable cause to believe that, in any material respect, the following requirements have not been met:

- a) to keep accounting records in accordance with section 130 of the Charities Act;
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *D. L. Salinger*

Date *12/9/23*

David Salinger
7, Orville Gardens
Leeds
LS16 2BS