



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 01 July 2022

To: 30th June 2023

Charity name: Orinoco – The Oxfordshire Scrapstore

Charity registration number: 1195735

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision of facilities for recreation and other leisure time occupation for children, young people and adults with special needs being facilities: a) of which such children have need by reason of their age or social and economic circumstances b) which will improve conditions of life for such children and adults by promoting their educational, physical, mental, or spiritual wellbeing To promote the use of waste things as playthings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our principal activities are: • running a 'scrapstore' (often known as a children's scrapstore or art scrapstore) where unwanted items from businesses and householders are sold at negligible cost to facilitate artistic endeavour and creative play. • running a garden and workshop tool re-use project. • providing activity sessions at our headquarters and in the community, utilizing our van, "The Amazing Scrapmobile". • providing leaders to run creative play events in the community. • running workshops and training sessions for students, teachers, play workers and others.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grantmaking	Para 1.38	Orinoco does not have a formal grant making policy. Orinoco uses the money raised through our two scrapstores to provide free support to teachers, parents, and art workers in the community. Orinoco's contribution is in kind (scraps to use and staff's time). Orinoco does not have an investment programme as our turnover is small and all available funds are used to fund the organisation's work.
Policy on social investment including program related investment	Para 1.38	Orinoco's policy in social investment is fundamentally focused on social capital. Orinoco focusses on engaging the community in activities using discarded materials and through these activities participants relate to each other.
Contribution made by volunteers	Para 1.38	Volunteers are vital to Orinoco's work. Orinoco have volunteers at all levels: collecting goods destined to landfills, serving in the scrapstores, running outreach activities, running the café and workshops. Training events and working on the management committee is another way volunteers contribute to the work of the charity. During the financial year (1JUL22-30JUN23), the team and the charity were the recipients of 9,829 hours of volunteer work.
Other		Central to Orinoco's work is its contribution to the minimisation of discarded goods and materials going to landfill. This year Orinoco have been consistently recording the amount (in weight – kilograms) of goods and materials gathered to be reused by the charity and the public via the scrapstore and workshops. Orinoco collected 19,503 kgs that were destined to go to a landfill.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • Orinoco is operating, currently, out of two sites: one in Oxford City and the second in Banbury, Oxfordshire • Orinoco Banbury, throughout all this last year has had the opportunity to make its presence known in the town's high street. The location has helped the organisation become known in a new site (Banbury opened its doors in December 2021). • Orinoco Banbury started developing a network of relationships with the council and other organisations. • The revenues generated by the two Orinoco sites have been phenomenal and has contributed to providing part-time,
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		<p>employment for 8 people in Banbury and Oxford and able to rent larger space to 'house' the Banbury store.</p> <ul style="list-style-type: none"> • Orinoco's volunteers come from all walks of life. • The changes up to now represent a big leap, in comparison to the three previous years. • Orinoco in Oxford attended the annual green fair in city hall, green meetings organised by other local charities, and the annual fair at Swann School to raise awareness of recycling, reuse and reduce, as well as Orinoco's work in this area. • Orinoco increase the volunteer hour from over 2.5 thousand to almost 10 thousand. • Also, the amount of discarded material going to landfill and collected by Orinoco tripled. • 55 children's art packs created and given to local food bank to distribute to food bank users.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>Team held several workshops including junk journaling, overlocker introduction, jewellery making and a second session for original sewing machine group.</p> <p>The team in Banbury provided support to home schooled children on a regular basis, one session per week.</p>
Investment performance against objectives	Para 1.41	
Other		<p>The new premises in Banbury came with space to set up a café which is another opportunity to raise the charity's profile, raise funds and diversify income stream and to have a space to carry out meetings with different groups.</p>

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	During this year, the remarkable work done by Orinoco's part-time staff, trustees and volunteers allowed the charity to be able to almost break even. Thus, reserved funds have not been touched. The foreseeable future will be challenging, due to the high levels of inflation and energy costs. Everybody at the charity is willing to operate within our means and grow as the revenues allow it.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity does not have a wide-ranging policy on reserves. This financial year, the charity decided to put on reserve the equivalent to approximately 3 months' operation costs.
Amount of reserves held	Para 1.22	Unrestricted funds £86,715 and Restricted funds £12,888 – The trustees approved to keep in a savings account £32,000 to be used in case of charity folding.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity has continued to face uncertainty regarding the retention of trustees. Orinoco has the minimum 3 trustees; however, the amount of work is becoming untenable for 3 trustees who are so on a part-time basis. At times the responses needed are not as swift as they are required. The challenge for the coming year is the recruitment of other trustees who can share the burden of the charity's tasks.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's main source of sales income, as stated above, is the scrap stores in Banbury and Oxford.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The cost-of-living crisis has impacted footfall and sales during this financial year. This reality meant that Orinoco had less revenues than the previous. Currently, Orinoco has employment obligations and y may not be able to secure premises in a timely fashion. If scrap store is not open, the charity does not have any revenues.

		<p>The location of the new, larger, shop may not be ideal which may impact on the store's footfall and sales.</p> <p>The store in Banbury is facing vandalism during the nights and weekends.</p> <p>Both stores, in Banbury and Oxford, have experienced increasing shoplifting and store managers and assistant managers face verbal abuse.</p>
Other		

Structure, governance, and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Constitution
How is the charity constituted? for example limited company , unincorporated association , CIO	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are approached and invited to be trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity is managed by a committee made up of the trustees and ordinary committee members.</p> <p>Day to day running of the charity's activities is managed by the management committee, two part-time employed store managers, and five part-time assistant store managers and an outreach person, plus volunteers.</p> <p>Orinoco maintains strong links with District, City and County councils in Oxfordshire.</p> <p>Orinoco is a small charity with limited turnover and no borrowing or investment requirements.</p> <p>Orinoco is fully insured. We have procedures in</p>

		place to counter fraud, to safeguard vulnerable adults and children, to look after health and safety while at the charity's premises.
Relationship with any related parties	Para 1.51	
Other		The CIO Charity, this one, was 'born' when trustees changed category of charity. Orinoco, the Oxfordshire Scrapstore was founded in 1994 as a foundation charity. As of 2020s, this type of charity did not fit the charity's work purposes. Trustees applied to the Charities Commission to change the charity from a foundation charity to a CIO. This was granted on 7 th September 2021. After opening a new premises in Banbury, Oxfordshire the charity began operations in December 2021.

Reference and administrative details

Charity name	Orinoco - The Oxfordshire Scrapstore
Other name the charity uses	ORINOCO
Registered charity number	1195735
Charity's principal address	Bullington Community Centre Peat Moors Headington, Oxford, Oxfordshire Postcode OX3 7HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zohra Fatima Jenkinon	-----	-----	-----
2	Victor Lal	-----	-----	-----
3	Marlen Ivette Llanes	-----	-----	-----
4				
5				
6				
7				
8				
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10				
11				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Accountant	Sheila Parry	SPX Oxford Ltd, Accounting and bookkeeping services for the not-for-profit sector, Peace House, 19 Paradise Street, Oxford, OX1 1LD

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies’ exemption in preparing the report above.

The trustees declare that they have approved the trustees’ report (including directors’ report) above.

Signed on behalf of the charity’s trustees/directors

Signature(s)	Zohra Jenkinson	Marlen Llanes
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Full name(s)	Zohra Fatima Jenkinson	Marlen Ivette Llanes
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Position (for example Secretary, Chair, etc)	Trustee	Trustee
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Date	24.02.2024
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE OXFORDSHIRE SCRAPSTORE

No (if any)
1195735

CC16a

Receipts and payments accounts

For the period from	Period start date 01/07/2022	To	Period end date 30/06/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales	144,925	979	-	145,904	41,327
Donations	300	-	-	300	18
Events	900	-	-	900	-
Transfer from previous charity	-	-	-	-	60,345
Grants	-	-	-	-	2,844
Interest	106	-	-	106	3
Other	868	-	-	868	21,911
	-	-	-	-	-
Sub total (Gross income for AR)	147,099	979	-	148,078	126,448
A2 Asset and investment sales, (see table).					
Restricted grant	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	147,099	979	-	148,078	126,448
A3 Payments					
Administration	1,546	-	-	1,546	2,528
Grant expenditure	228	2,956	-	3,184	-
Van Expenses	1,066	-	-	1,066	361
Van Insurance	397	-	-	397	394
Event	4,056	-	-	4,056	448
Building and Liability Insurance	1,016	-	-	1,016	-
Phone	153	-	-	153	180
Van Diesel	30	-	-	30	-
Rent	12,818	-	-	12,818	9,900
Staff Salary	78,736	-	-	78,736	24,754
Transportation for volunteer	206	-	-	206	94
Volunteer subsistence	2,820	-	-	2,820	139
Business Rates	6,218	233	-	6,451	1,538
Utilities	6,529	-	-	6,529	2,908
Café expenses	2,177	-	-	2,177	-
Outreach expenses	689	-	-	689	99
Staff travel and subsistence	401	-	-	401	681
Small equipment	1,650	-	-	1,650	2,844
Payroll / accounting fees	1,013	-	-	1,013	275
Electrical repairs project	-	8	-	8	2,527
Trustee expenses	307	-	-	307	-
	-	-	-	-	-
Sub total	122,056	3,197	-	125,253	49,670
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	122,056	3,197	-	125,253	49,670
Net of receipts/(payments)	25,043	- 2,218	-	22,825	76,778
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	61,672	15,106	-	76,778	-
Cash funds this year end	86,715	12,888	-	99,603	76,778

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Savings Account	25,921	-	-
	Business Account	60,694	12,888	-
	Co-op account	100	-	-
	Total cash funds	86,715	12,888	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Marlen Llanes	Marlen Ivette Llanes	15.04.22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ORINOCO - THE OXFORDSHIRE SCRAPSTORE

On accounts for the
period ended

30/06/2023

Charity no
(if any)

1195735

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/06/2019**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 12/04/2024

Name:

Sheila Parry

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

SPX Oxford Ltd, Peace House

19 Paradise Street

OX1 1LD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None