



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 9th September 2021

To: 30th June 2022

Charity name: Orinoco – The Oxfordshire Scrapstore

Charity registration number: 1195735

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision of facilities for recreation and other leisure time occupation for children, young people and adults with special needs being facilities: a) of which such children have need by reason of their age or social and economic circumstances b) which will improve conditions of life for such children and adults by promoting their educational, physical, mental, or spiritual wellbeing To promote the use of waste things as playthings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our principal activities are: • running a 'scrapstore' (often known as a children's scrapstore or art scrapstore) where unwanted items from businesses and householders are sold at negligible cost to facilitate artistic endeavour and creative play. • running a garden and workshop tool re-use project. • providing activity sessions at our headquarters and in the community, utilizing our van, "The Amazing Scrapmobile". • providing leaders to run creative play events in the community. • running workshops and training sessions for students, teachers, play workers and others.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grantmaking	Para 1.38	Orinoco does award grants. Orinoco uses the money raised through our two scrapstores to provide free support to teachers, parents, and art workers in the community. Orinoco does not have an investment programme as our turnover is small and all available funds are used to fund the organisation's work.
Policy on social investment including program related investment	Para 1.38	Orinoco's policy in social investment is fundamentally focused on social capital. Orinoco focusses on engaging the community in activities using discarded materials and through these activities participants relate to each other.
Contribution made by volunteers	Para 1.38	Volunteers are vital to Orinoco's work. Orinoco have volunteers at all levels: collecting goods destined to landfills, serving in the scrapstores, running outreach activities, running the café and workshops. Training events and working on the management committee is another way volunteers contribute to the work of the charity. This last year (December-21 to June-22), the team and the charity were the recipients of 2,565 hours of volunteer work.
Other		Central to Orinoco's work is its contribution to the minimisation of discarded goods and materials going to landfill. This year Orinoco have been consistently recording the amount (in weight – kilograms) of goods and materials gathered to be reused by the charity and the public via the scrapstore and workshops. Orinoco collected 4,168.25 kgs that were destined to go to a landfill.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> Orinoco became a CIO in September 2021. Thus, officially the charity started working since September 2021. However, in reality, due to the opening of a new scrapstore in Banbury, Oxfordshire the charity started to serve the public on 1st December 2021. Orinoco is operating, currently, out of two sites: one in Oxford City and the second in Banbury, Oxfordshire Orinoco Banbury, throughout all this last year has had the opportunity to make its presence known in the town's high street. The location has helped the organisation become known in a new site (Banbury opened its doors in December 2021).
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		<ul style="list-style-type: none"> • Orinoco Banbury started developing a network of relationships with the council and other organisations. • The revenues generated by the two Orinoco sites have been phenomenal and has contributed to providing part-time, employment for 6 people in Banbury and Oxford and able to rent larger space to 'house' the Banbury store. • Orinoco's volunteers come from all walks of life. • The changes up to now represent a big leap, in comparison to the three previous years. • Before December 2021 the charity could only generate income to employ a part-time member of staff and rent a small room in a community centre. The location was not accessible to all. • Orinoco Oxford opened later in the year. New premises were secured. Orinoco was ceded leased space, for free, in one of the retail centres in the city. Orinoco is bound to pay utilities only. • Orinoco in Oxford attended the annual green fair in city hall, green meetings organised by other local charities, and the annual fair at Swann School to raise awareness of recycling, reuse and reduce, as well as Orinoco's work in this area. • 55 children's art packs created and given to local food bank to distribute to food bank users.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>Team in Banbury carried out a raffle for the jubilee rug/quilt made by the team raised £606 in total in May 2022.</p> <p>Team held several workshops including junk journaling, overlocker introduction, jewellery making and a second session for original sewing machine group.</p>
Investment performance against objectives	Para 1.41	
Other		The new premises in Banbury came with space to set up a café which is another opportunity to

		raise the charity's profile, raise funds and diversify income stream and to have a space to carry out meetings with different groups.
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Financial review

Review of the charity's financial position at the end of the period	Para 1.21	During this year, the remarkable work done by Orinoco's part-time staff, trustees and volunteers have allowed the charity to triple the revenues, compared to 2018-19 (the year before the pandemic). The foreseeable future will be challenging, due to the high levels of inflation and energy costs. Everybody at the charity is willing to operate within our means and grow as the revenues allow it.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity does not have a wide-ranging policy on reserves. This financial year, the charity decided to put on reserve the equivalent to approximately 3 months' operation costs.
Amount of reserves held	Para 1.22	Unrestricted funds £61,672.00 and Restricted funds £15,106.00 – The trustees approved to keep in a savings account £32,000 to be used in case of charity folding.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is facing some uncertainty regarding the retention of trustees. Currently, Orinoco has the minimum 3 trustees; however, the amount of work is becoming untenable for 3 trustees who are so on a part-time basis. The challenge for the coming year is the recruitment of other trustees who can share the burden of the charity's tasks.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's main source of sales income, as stated above, is the scrap stores in Banbury and Oxford.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	<p>The cost-of-living crisis may influence footfall and sales. This reality may impact Orinoco with less revenues. Currently, Orinoco has employment obligations and y may not be able to secure premises in a timely fashion. If scrap store is not open, the charity does not have any revenues.</p> <p>The location of the new, larger, shop may not be ideal which may impact on the store's footfall and sales.</p>
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Constitution
How is the charity constituted? for example limited company , unincorporated association , CIO	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are approached and invited to be trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity is managed by a committee made up of the trustees and ordinary committee members.</p> <p>Day to day running of the charity's activities is managed by the management committee, two employed store managers, three assistant store managers and an outreach person and its volunteers.</p> <p>Orinoco maintains strong links with District, City and County councils in Oxfordshire.</p> <p>Orinoco is a small charity with limited turnover and no borrowing or investment requirements.</p>

		We are fully insured. We have procedures in place to counter fraud, to safeguard vulnerable adults and children, to look after health and safety while at the charity's premises.
Relationship with any related parties	Para 1.51	
Other		The CIO Charity, this one, was 'born' as a result of changing category of charity. Orinoco, the Oxfordshire Scrapstore was founded in 1994 as a foundation charity. After all these years, this type of charity did not fit the charity's work purposes. Trustees applied to the Charities Commission to change the charity from a foundation charity to a CIO. This was granted on 7 th September 2021. The charity began operations in December 2021.

Reference and administrative details

Charity name	Orinoco - The Oxfordshire Scrapstore
Other name the charity uses	ORINOCO
Registered charity number	1195735
Charity's principal address	Bullingdon Community Centre Peat Moors Headington, Oxford, Oxfordshire Postcode OX3 7HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zohra Fatima Jenkinon	-----	-----	-----
2	Victor Lal	-----	-----	-----
3	Marlen Ivette Llanes	-----	-----	-----
4				
5				
6				
7				
8				
9				

10				
11				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Accountant	Sheila Parry	SPX Oxford Ltd, Accounting and bookkeeping services for the not-for-profit sector, Peace House, 19 Paradise Street, Oxford, OX1 1LD

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)

Zohra Jenkinson

Marlen Llanes

Full name(s)

Zohra Fatima Jenkinson

Marlen Ivette Llanes

Position (for example
Secretary, Chair, etc)

Trustee

Trustee

Date

27.03.2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE OXFORDSHIRE SCRAPSTORE

No (if any)
1195735

Receipts and payments accounts

CC16a

For the period
from

Period start date
07/09/2021

To

Period end date
30/06/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Sales	41,327	-	-	41,327	-
Donations	18	-	-	18	-
Transfer from previous charity	42,712	17,633	-	60,345	-
Grants	2,844	-	-	2,844	-
Interest	3	-	-	3	-
Other	21,911	-	-	21,911	-
	-	-	-	-	-
Sub total (Gross income for AR)	108,815	17,633	-	126,448	-
A2 Asset and investment sales, (see table).					
Restricted grant	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	108,815	17,633	-	126,448	-
A3 Payments					
Administration	2,528	-	-	2,528	-
Bank Fees	-	-	-	-	-
Van Expenses	361	-	-	361	-
E-commerce Fees	-	-	-	-	-
Van Insurance	394	-	-	394	-
Event	448	-	-	448	-
Building and Liability Insurance	-	-	-	-	-
Phone	180	-	-	180	-
Van Diesel	-	-	-	-	-
Rent	9,900	-	-	9,900	-
Staff Salary	24,754	-	-	24,754	-
Transportation for volunteer	94	-	-	94	-
Volunteer subsistence	139	-	-	139	-
Business Rates	1,538	-	-	1,538	-
Utilities	2,908	-	-	2,908	-
Café expenses	-	-	-	-	-
Outreach expenses	99	-	-	99	-
Staff travel and subsistence	681	-	-	681	-
Small equipment	2,844	-	-	2,844	-
Payroll / accounting fees	275	-	-	275	-
Electrical repairs project	-	2,527	-	2,527	-
Sub total	47,143	2,527	-	49,670	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	47,143	2,527	-	49,670	-
Net of receipts/(payments)	61,672	15,106	-	76,778	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	61,672	15,106	-	76,778	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Savings Account	53,463	-	-
	Business Account	8,209	15,106	-
			-	-
	Total cash funds	61,672	15,106	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Zohra Jenkinson	Zohra Jenkinson	28.02.23	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ORINOCO - THE OXFORDSHIRE SCRAPSTORE

On accounts for the
period ended

30/06/2022

Charity no
(if any)

1195735

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2019

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 14/07/2023

Name:

Sheila Parry

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

SPX Oxford Ltd, Peace House

19 Paradise Street

OX1 1LD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None