

WARMINSTER ACTION GROUP

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 AUGUST 2024**

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FOR THE YEAR ENDED 31 AUGUST 2024**

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**WARMINSTER ACTION GROUP
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024**

REFERENCE AND ADMINISTRATION DETAILS

Charity Name: Warminster Action Group
(working name WAG)

Registered Charity No: 1195657
The Charitable Incorporated Organisation was registered on
31 August 2021

Charity's address: 5 Wilson & Kennard Yard
Market Place
Warminster
Wiltshire
BA12 9AN

Trustees: Annalisa Young (Chair)
Gemma Boggs – resigned 13 June 2024
Deborah Jolliffe
Maria Morris
Maria O'Neill

WARMINSTER ACTION GROUP REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

TRUSTEES REPORT

The Trustees have pleasure in submitting the Report and Accounts of Warminster Action Group for the year ended 31 August 2024. The accounts have been prepared on a receipts and payments basis with a Statement of Assets and Liabilities.

In March 2020 Warminster Action Group (WAG) was formed, a grassroots community action group, run entirely by volunteers to help those within the local community that were having to shield during lockdown. Covid-19 exposed the fact that there is a real need in Warminster for care, compassion support and action.

As the country came out of lockdown and things started to return to a new 'normal', the trustees at the time felt there was a continuing need in Warminster for support and action and Warminster Action Group became a registered charity.

Shortly after achieving charitable status a lease was secured on 1B Chinns Court which became known as 'The WAG House'. The continuing need for WAG's services meant that we soon outgrew these premises and in March 2023 moved to our current location in Wilson & Kennard Yard.

Structure, governance and management

The Constitution of the CIO was adopted on 23 August 2021 and effective from 31 August 2021 when the charity was registered.

New trustees are usually recruited from existing volunteers who are already familiar with the charity's aims and objectives. They are chosen based on their skills, experience and suitability for the role. This ensures the Board has experience in the required areas to fulfil its responsibilities.

Trustees are re-appointed as per the Constitution at the Annual General Meeting approving the Accounts.

Objectives and activities

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage in the town of Warminster and the surrounding area, through the provision of a community hub for the delivery of such services as the trustees see fit, with a particular but not exclusive focus on those impacted by covid-19, poverty and financial hardship.

We work locally to enhance the quality of life for all in the community by:

- providing community support;
- promoting social inclusion;
- promoting voluntary activity;
- encouraging partnership working; and
- advocating for change.

WARMINSTER ACTION GROUP REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

TRUSTEES REPORT (CONTINUED)

Our main activities are as follows:

- Shopping and prescription delivery service to those with mobility issues, illness or anyone who has come out of hospital and may need a little help.
- Befriending service – providing a weekly call/visit to those experiencing isolation or loneliness and sometimes this is their only link to the outside world.
- School Uniform Bank – this supports families by providing preloved school uniforms completely free of charge.
- The WAG House - this provides us with a base to operate from and acts as a safe non-judgemental place for the vulnerable or those experiencing loneliness and isolation, to socialise and learn new skills. People can come in and play games, do arts or crafts, or just call in for a cup of tea and slice of cake. We are open three times a week and on Thursdays we hold our 'Over 60s Youth Club'.

The trustees are aware of the Charity Commission's guidance on public benefit and have due regard to this when making decisions.

The charity is run entirely by volunteers and we are very grateful to them for giving up their time to support the local community and be a part of what we have achieved to date.

Achievements and Performance

Our move to Wilson & Kennard Yard meant we had a lot more space along with kitchen and toilet facilities. An office provided space for meetings with third parties. The increased space has enabled us to help more people.

Our shopping and prescription service continues to provide a lifeline to those who are unable to leave home for whatever reason. Our befriending service is very popular and we frequently have a waiting list.

At our year end the WAG Community Shed had been open for a short while, but the official opening was on 1 September 2024. The Shed provides a space for creativity, making and mending. Our Creative Space upstairs is where people can join in with arts and crafts and is being used for both complimentary and paid sessions. Both provide services that help with mental health and well-being.

Financial Review

Our current reserves policy is to allow for at least four months core costs.

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TRUSTEES REPORT (CONTINUED)

Income

Restricted income of £21,448 is made up of grants received from Wiltshire Community Foundation and Wiltshire Council Area Board. One of the grants from Wiltshire Community Foundation covered some core costs. We also received a grant from Warminster Town Council of £2,500. We are extremely grateful for the continued support from these organisations as, without it, we would be unable to provide our services to the community. Our income also included donations and our own fundraising activities.

Expenditure

Apps/Software/Web Services has increased significantly during the year due to the introduction of a dedicated volunteer management software programme, the first year of which was covered by a grant.

Included within the Phone Costs of £348 is £175 reimbursed to Annalisa Young, Chair of Trustees, for a mobile phone contract, which has been agreed by the Trustees.

Project expenses mainly cover restricted funds which includes the purchase of items for warm packs which were distributed to the elderly and vulnerable for the winter. In addition, there were some one-off costs for dust extraction in the Community Shed.

Volunteer expenses of £362 include Square App card charges and mileage reimbursed to some of our volunteers of £100. The remainder is in respect of DBS checks for new volunteers and replacement lanyards to include photo ID for all volunteers.

The WAG Shop involved a lot of one-off expenses but we have a lot of stock/materials which can be used to make items/take orders at Christmas markets.

Future Plans

Now that the WAG Community Shed is up and running, as well as generating income in terms of yearly membership, session subs and donations, the volunteers and members will be able to produce items that can be sold at markets.

We plan to promote the use of the upstairs area more and invite groups to use the space, both in terms of helping the local community to enjoy the free sessions on offer but also having some paid sessions which will bring in income for the charity. We need to ensure that our plans for a sustainable future come to fruition in order that the charity is always there for the people who need it.

Signed
Annalisa Young, Chair of Trustees
On behalf of the Trustees

Date: 27/06/2025

INDEPENDENT EXAMINER'S REPORT TO WARMINSTER ACTION GROUP

Independent Examiner's Report to the Trustees of Warminster Action Group

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2024, which are set out on pages 7 to 8.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

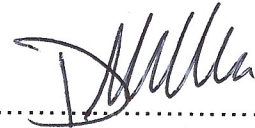
Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Diana Miller FCA
Robinson Miller
36 High Street
Warminster
Wiltshire
BA12 9AF

Date: 27/06/2025

**WARMINSTER ACTION GROUP
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024
RECEIPTS AND PAYMENTS ACCOUNT**

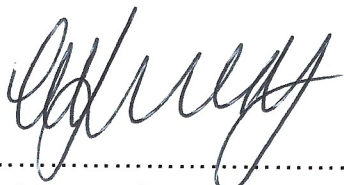
	Designated Funds £	Restricted Funds £	Unrestricted Funds £	Total 2024 £	Total 2023 £
Receipts					
Donations	-	481	7,602	8,083	9,328
Donations – School Uniform	-	-	122	122	5
Easy Fundraising/Amazon Smile	-	-	89	89	89
Fundraising Activities	-	-	2,527	2,527	2,235
Gift Aid Received	-	67	-	67	183
Sponsorship	-	-	50	50	100
Shed subs and donations	-	-	184	184	-
WAG Shop	-	-	324	324	-
Grants	-	<u>18,948</u>	<u>2,500</u>	<u>21,448</u>	<u>11,502</u>
	-	19,496	13,398	32,894	23,442
Payments					
Advertising/Promotional	601	84	30	715	147
Apps/Software/Web Services	-	1,816	1,994	3,810	1,865
CAFBank, Square, PayPal and Facebook					
Processing costs	-	13	11	24	22
Computer Equipment	239	257	9	505	-
Crafts/Activities	-	33	48	81	152
Dues and subscriptions	-	-	50	50	-
Electricity	-	1,168	519	1,687	571
Client Shopping Account	-	-	86	86	(86)
Fixtures & Fittings	-	-	-	-	(80)
Fundraising Activities	8	-	477	485	616
Insurance	-	563	8	571	297
Networking Events	40	-	7	47	-
Office/General Expenses	-	116	134	250	28
Phone Costs	-	348	-	348	353
Printing, Postage & Stationery	-	43	423	466	216
Project Expenses	-	2,560	14	2,574	288
Rent	-	2,975	1,625	4,600	5,967
Repairs and Renewals	738	1,873	66	2,677	1,093
Shopping	-	-	-	-	26
Training	-	954	-	954	552
Volunteer/Client Gifts	-	-	59	59	15
Volunteer Expenses	-	210	152	362	147
WAG House Refreshments/Supplies	-	222	311	533	268
WAG Shed Expenses	-	399	25	424	-
WAG Shop Expenses	-	<u>33</u>	<u>620</u>	<u>653</u>	<u>-</u>
	1,626	13,667	6,668	21,961	12,457
Net profit/(loss) for the year	(1,626)	5,829	6,730	<u>10,933</u>	<u>10,985</u>
Funds b/f as at 31.08.2023	<u>6,443</u>	<u>2,409</u>	<u>3,305</u>	<u>12,157</u>	<u>1,172</u>
Funds c/f as at 31.08.2024	<u>4,817</u>	<u>8,238</u>	<u>10,035</u>	<u>23,090</u>	

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STATEMENT OF ASSETS AND LIABILITIES

	2024 £
Current Assets	
Cash in hand and bank	23,090
Fixed Assets	
As at 31 August 2023	1,586
Additions/Disposals during the year	-
As at 31 August 2024	<u>1,586</u>
Net Current Assets for the year	<u>24,676</u>

Approved by the Trustees on27/06/2025..... and signed on their behalf by:



.....
Annalisa Young, Chair of Trustees