



WARMINSTER ACTION GROUP

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 AUGUST 2023**

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FOR THE YEAR ENDED 31 AUGUST 2023**

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**WARMINSTER ACTION GROUP
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REFERENCE AND ADMINISTRATION DETAILS

Charity Name: Warminster Action Group
(working name WAG)

Registered Charity No: 1195657
The Charitable Incorporated Organisation was registered on
31 August 2021

Charity's address: 5 Wilson & Kennard Yard
Market Place
Warminster
Wiltshire
BA12 9AN

Trustees: Annalisa Young (Chair)
Gemma Boggs
Deborah Jolliffe
Maria Morris
Maria O'Neill

WARMINSTER ACTION GROUP REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

TRUSTEES REPORT

The Trustees have pleasure in submitting the Report and Accounts of Warminster Action Group for the year ended 31 August 2023. The accounts have been prepared on a receipts and payments basis with a Statement of Assets and Liabilities.

In March 2020 Warminster Action Group (WAG) was formed, a grassroots community action group, run entirely by volunteers to help those within the local community that were having to shield during lockdown. Covid-19 exposed the fact that there is a real need in Warminster for care, compassion support and action.

As the country came out of lockdown and things started to return to a new 'normal', the trustees at the time felt there was a continuing need in Warminster for support and action and Warminster Action Group became a registered charity.

Shortly after achieving charitable status a lease was secured on 1B Chinns Court which became known as 'The WAG House'.

Structure, governance and management

The Constitution of the CIO was adopted on 23 August 2021 and effective from 31 August 2021 when the charity was registered.

New trustees are usually recruited from existing volunteers who are already familiar with the charity's aims and objectives. They are chosen based on their skills, experience and suitability for the role. This ensures the Board has experience in the required areas to fulfil its responsibilities.

Trustees are re-appointed as per the Constitution at the Annual General Meeting approving the Accounts.

Objectives and activities

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage in the town of Warminster and the surrounding area, through the provision of a community hub for the delivery of such services as the trustees see fit, with a particular but not exclusive focus on those impacted by covid-19, poverty and financial hardship.

We work locally to enhance the quality of life for all in the community by:

- providing community support;
- promoting social inclusion;
- promoting voluntary activity;
- encouraging partnership working; and
- advocating for change.

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TRUSTEES REPORT (CONTINUED)

Our main activities are as follows:

- Shopping and prescription delivery service to those with mobility issues, illness or anyone who has come out of hospital and may need a little help.
- Befriending service – this provides a weekly call/visit to those experiencing isolation or loneliness and sometimes is their only link to the outside world.
- School Uniform Bank – this supports families by providing preloved school uniforms completely free of charge.
- The WAG House - this provides us with a base to operate from and acts as a safe non-judgemental place for the vulnerable or those experiencing loneliness and isolation, to socialise and learn new skills. People can come in and play games, do arts or crafts, or just call in for a cup of tea and slice of cake. We are open three times a week and on Thursdays we hold our 'Over 60s Youth Club'.

The trustees are aware of the Charity Commission's guidance on public benefit and have due regard to this when making decisions.

The charity is run entirely by volunteers and we are very grateful to them for giving up their time to support the local community and be a part of what we have achieved to date.

Achievements and Performance

Due to an increase in demand for our services we soon outgrew the premises in Chinns Court and our plan towards the end of 2022 was to look for suitable premises at a realistic rent. We were fortunate to find larger premises in Wilson & Kennard Yard and in March 2023 moved to the new premises.

The new premises have an office which provides a confidential room for meetings with third parties. We decorated the building inside and made one of the offices into a kitchen.

Having more space, meant that one of the rooms could be used as an activities room for sewing, knitting and arts and crafts. This has had a very positive affect on a large proportion of our clients, improving their mental health and well-being.

Our shopping and prescription service continues to provide a lifeline to those who are unable to leave home for whatever reason.

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TRUSTEES REPORT (CONTINUED)

Financial Review

Our current reserves policy is to allow for at least three months core costs.

Income

Restricted income of £7,977 is made up of grants received from Wiltshire Community Foundation, Wiltshire Council Area Board and the Fudge Trust. Grants from Warminster Town Council and The Asda Foundation amounted to £3,301. This supplemented our own donations and fundraising activities in order to cover our core costs. We are very grateful for the continued support from these organisations.

We would also like to thank NFU Mutual Warminster for their extremely generous donation which we have chosen to allocate to Designated Funds.

Expenditure

The move to Wilson and Kennard Yard did incur some one-off costs associated with larger premises as well as decorating throughout and plumbing for the kitchen.

Included within the phone costs of £353 is £180 reimbursed to Annalisa Young, Chair of Trustees, for a mobile phone contract, which has been agreed by the Trustees.

Volunteer expenses of £173 include Square App card charges of £17 reimbursed to one of the volunteers. The remainder is in respect of DBS checks for new volunteers.

Project expenses include items for warm packs and refreshments for a launch event for the new WAG House.

The Client Shop of £26 was for an emergency shop requested by The Avenue Surgery.

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TRUSTEES REPORT (CONTINUED)


Future Plans

During 2023, we were given the opportunity to rent the upstairs space and we felt that we could use utilise the larger room for training sessions and workshops. The small room could accommodate the School Uniform Bank and a Recycling area.

The remaining room was an ideal space for a community shed. A Men's Shed, had previously received funding but was unable to get off the ground as they could not find suitable premises. We approached the person behind this to see if he could bring our vision to life and he, along with a friend, started the process of getting the workshop ready to use. Sadly, he became terminally ill and so progress on the workshop slowed down while we tried to find a suitable person to take on this role.

During the current year ending 31 August 2024, we have been successful in securing grants to get the project up and running and are very grateful to Wessex Water Foundation Environment Fund and Wiltshire Council Area Board for their support.

Setting up the community shed has not been without its challenges but we are delighted to report that we plan to open in the next month.

Signed 
Annalisa Young, Chair of Trustees
On behalf of the Trustees

Date: 6 June 2024

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FOR THE YEAR ENDED 31 AUGUST 2023
RECEIPTS AND PAYMENTS ACCOUNT**

	Designated Funds £	Restricted Funds £	Unrestricted Funds £	Total 2023 £	Total 2022 £
Receipts					
Donations	6,443	-	3,109	9,552	3,311
Donations – School Uniform	-	-	5	5	192
Gift Aid received on eligible donations	-	-	183	183	-
Easy Fundraising/Amazon Smile	-	-	89	89	70
Sponsorship	-	-	100	100	250
Fundraising Activities	-	-	2,235	2,235	2,526
Grants	-	7,977	3,301	11,278	916
	<u>6,443</u>	<u>7,977</u>	<u>9,022</u>	<u>23,442</u>	<u>7,265</u>
Payments					
Advertising/Promotional	-	-	147	147	362
Apps/Software/Web Services	-	24	1,841	1,865	1,457
Card Machines	-	-	-	-	38
Square and CAFBank processing costs	-	-	22	22	1
Shopping	-	-	26	26	-
Computer Costs	-	-	-	-	(465)
Crafts/Activities	-	124	28	152	-
Electricity	-	456	115	571	268
Client Shopping Account	-	-	(86)	(86)	-
Fixtures & Fittings	-	-	(80)	(80)	517
Fundraising Activities	-	-	616	616	542
Insurance	-	148	149	297	245
Office/General Expenses	-	-	28	28	182
Legal and Professional Fees	-	-	-	-	360
Office Equipment Cost	-	-	-	-	445
Phone Costs	-	221	132	353	353
PPE	-	-	-	-	35
Printing, Postage & Stationery	-	-	216	216	256
Project Expenses	-	111	177	288	-
Repairs and Renewals	-	1,009	84	1,093	92
Rent	-	3,000	2,967	5,967	4,583
Training	-	475	77	552	75
Volunteer/Client Gifts	-	-	15	15	15
Volunteer Expenses	-	-	147	147	125
WAG House – Refreshments/Supplies	-	-	268	268	220
	-	<u>5,568</u>	<u>6,889</u>	<u>12,457</u>	<u>9,706</u>
Net profit/(loss) for the year	<u>6,443</u>	<u>2,409</u>	<u>2,133</u>	<u>10,985</u>	<u>(2,441)</u>
Funds b/f as at 31.08.2022	<u>-</u>	<u>-</u>	<u>1,172</u>	<u>1,172</u>	
Funds c/f as at 31.08.2023	<u>6,443</u>	<u>2,409</u>	<u>3,305</u>	<u>12,157</u>	

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STATEMENT OF ASSETS AND LIABILITIES

	2023 £
Current Assets	
Cash in hand and bank	12,157
Fixed Assets	
As at 31 August 2022	1,666
Less: Disposal during the year	<u>80</u>
As at 31 August 2023	1,586
Net Current Assets for the year	<u>13,743</u>

Approved by the Trustees on 6 June 2024 and signed on their behalf by:


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Annalisa Young, Chair of Trustees