

# WARMINSTER ACTION GROUP

England & Wales · Charity number 1195657

## Details

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**Other names** WAG

**Status** Registered

**Legal form** CIO

**Registered** 2021-08-31

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 5 Wilson & Kennard Yard  
Market Place  
Warminster  
Wiltshire  
BA12 9AN

**Phone** 01985250081

**Email** [admin@warminsteractiongroup.co.uk](mailto:admin@warminsteractiongroup.co.uk)

**Website** <https://warminsteractiongroup.co.uk/>

## Activities

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**Objects:** THE RELIEF OF THOSE IN NEED, BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE IN THE TOWN OF WARMINSTER AND THE SURROUNDING AREA THROUGH THE PROVISION OF A COMMUNITY HUB FOR THE DELIVERY OF SUCH SERVICES AS THE TRUSTEES SEE FIT, WITH A PARTICULAR BUT NOT EXCLUSIVE FOCUS ON THOSE IMPACTED BY COVID-19, POVERTY AND FINANCIAL HARDSHIP.

**Activities:** To work locally to enhance the quality of life for all in the community by:- Provide community support- Promoting social inclusion- Promoting voluntary activity- Encouraging partnership working- Advocating for change

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Wiltshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£32,894	£21,961	-	-
2023-08-31	£23,442	£12,457	-	-
2022-08-31	£7,265	£9,706	-	-

## Trustees

Name	Role	Appointed
<b>Annalisa Young</b>	Chair	2020-03-13
Deborah Jolliffe		2022-07-01
Maria Morris		2022-10-10
Maria O'Neill		2020-03-13

**WARMINSTER ACTION GROUP**

England & Wales - Charity number 1195657

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# Accounts

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**WARMINSTER ACTION GROUP**

**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31 AUGUST 2024**

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

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**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**REFERENCE AND ADMINISTRATION DETAILS**

Charity Name: Warminster Action Group  
(working name WAG)

Registered Charity No: 1195657  
The Charitable Incorporated Organisation was registered on  
31 August 2021

Charity's address: 5 Wilson & Kennard Yard  
Market Place  
Warminster  
Wiltshire  
BA12 9AN

Trustees: Annalisa Young (Chair)  
Gemma Boggs – resigned 13 June 2024  
Deborah Jolliffe  
Maria Morris  
Maria O'Neill

# WARMINSTER ACTION GROUP REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

## TRUSTEES REPORT

The Trustees have pleasure in submitting the Report and Accounts of Warminster Action Group for the year ended 31 August 2024. The accounts have been prepared on a receipts and payments basis with a Statement of Assets and Liabilities.

In March 2020 Warminster Action Group (WAG) was formed, a grassroots community action group, run entirely by volunteers to help those within the local community that were having to shield during lockdown. Covid-19 exposed the fact that there is a real need in Warminster for care, compassion support and action.

As the country came out of lockdown and things started to return to a new 'normal', the trustees at the time felt there was a continuing need in Warminster for support and action and Warminster Action Group became a registered charity.

Shortly after achieving charitable status a lease was secured on 1B Chinns Court which became known as 'The WAG House'. The continuing need for WAG's services meant that we soon outgrew these premises and in March 2023 moved to our current location in Wilson & Kennard Yard.

### **Structure, governance and management**

The Constitution of the CIO was adopted on 23 August 2021 and effective from 31 August 2021 when the charity was registered.

New trustees are usually recruited from existing volunteers who are already familiar with the charity's aims and objectives. They are chosen based on their skills, experience and suitability for the role. This ensures the Board has experience in the required areas to fulfil its responsibilities.

Trustees are re-appointed as per the Constitution at the Annual General Meeting approving the Accounts.

### **Objectives and activities**

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage in the town of Warminster and the surrounding area, through the provision of a community hub for the delivery of such services as the trustees see fit, with a particular but not exclusive focus on those impacted by covid-19, poverty and financial hardship.

We work locally to enhance the quality of life for all in the community by:

- providing community support;
- promoting social inclusion;
- promoting voluntary activity;
- encouraging partnership working; and
- advocating for change.

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**TRUSTEES REPORT (CONTINUED)**

Our main activities are as follows:

- Shopping and prescription delivery service to those with mobility issues, illness or anyone who has come out of hospital and may need a little help.
- Befriending service – providing a weekly call/visit to those experiencing isolation or loneliness and sometimes this is their only link to the outside world.
- School Uniform Bank – this supports families by providing preloved school uniforms completely free of charge.
- The WAG House - this provides us with a base to operate from and acts as a safe non-judgemental place for the vulnerable or those experiencing loneliness and isolation, to socialise and learn new skills. People can come in and play games, do arts or crafts, or just call in for a cup of tea and slice of cake. We are open three times a week and on Thursdays we hold our 'Over 60s Youth Club'.

The trustees are aware of the Charity Commission's guidance on public benefit and have due regard to this when making decisions.

The charity is run entirely by volunteers and we are very grateful to them for giving up their time to support the local community and be a part of what we have achieved to date.

**Achievements and Performance**

Our move to Wilson & Kennard Yard meant we had a lot more space along with kitchen and toilet facilities. An office provided space for meetings with third parties. The increased space has enabled us to help more people.

Our shopping and prescription service continues to provide a lifeline to those who are unable to leave home for whatever reason. Our befriending service is very popular and we frequently have a waiting list.

At our year end the WAG Community Shed had been open for a short while, but the official opening was on 1 September 2024. The Shed provides a space for creativity, making and mending. Our Creative Space upstairs is where people can join in with arts and crafts and is being used for both complimentary and paid sessions. Both provide services that help with mental health and well-being.

**Financial Review**

Our current reserves policy is to allow for at least four months core costs.

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**TRUSTEES REPORT (CONTINUED)**

**Income**

Restricted income of £21,448 is made up of grants received from Wiltshire Community Foundation and Wiltshire Council Area Board. One of the grants from Wiltshire Community Foundation covered some core costs. We also received a grant from Warminster Town Council of £2,500. We are extremely grateful for the continued support from these organisations as, without it, we would be unable to provide our services to the community. Our income also included donations and our own fundraising activities.

**Expenditure**

Apps/Software/Web Services has increased significantly during the year due to the introduction of a dedicated volunteer management software programme, the first year of which was covered by a grant.

Included within the Phone Costs of £348 is £175 reimbursed to Annalisa Young, Chair of Trustees, for a mobile phone contract, which has been agreed by the Trustees.

Project expenses mainly cover restricted funds which includes the purchase of items for warm packs which were distributed to the elderly and vulnerable for the winter. In addition, there were some one-off costs for dust extraction in the Community Shed.

Volunteer expenses of £362 include Square App card charges and mileage reimbursed to some of our volunteers of £100. The remainder is in respect of DBS checks for new volunteers and replacement lanyards to include photo ID for all volunteers.

The WAG Shop involved a lot of one-off expenses but we have a lot of stock/materials which can be used to make items/take orders at Christmas markets.

**Future Plans**

Now that the WAG Community Shed is up and running, as well as generating income in terms of yearly membership, session subs and donations, the volunteers and members will be able to produce items that can be sold at markets.

We plan to promote the use of the upstairs area more and invite groups to use the space, both in terms of helping the local community to enjoy the free sessions on offer but also having some paid sessions which will bring in income for the charity. We need to ensure that our plans for a sustainable future come to fruition in order that the charity is always there for the people who need it.

Signed .....  
Annalisa Young, Chair of Trustees  
On behalf of the Trustees

Date: ..... 27/06/2025 .....

# INDEPENDENT EXAMINER'S REPORT TO WARMINSTER ACTION GROUP

## Independent Examiner's Report to the Trustees of Warminster Action Group

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2024, which are set out on pages 7 to 8.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....  .....

Diana Miller FCA  
Robinson Miller  
36 High Street  
Warminster  
Wiltshire  
BA12 9AF

Date: ..... 27/06/2025 .....

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2024  
RECEIPTS AND PAYMENTS ACCOUNT**

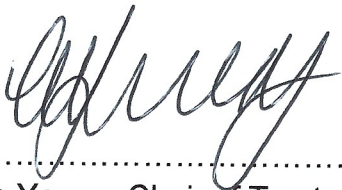
	Designated Funds £	Restricted Funds £	Unrestricted Funds £	Total 2024 £	Total 2023 £
<b>Receipts</b>					
Donations	-	481	7,602	8,083	9,328
Donations – School Uniform	-	-	122	122	5
Easy Fundraising/Amazon Smile	-	-	89	89	89
Fundraising Activities	-	-	2,527	2,527	2,235
Gift Aid Received	-	67	-	67	183
Sponsorship	-	-	50	50	100
Shed subs and donations	-	-	184	184	-
WAG Shop	-	-	324	324	-
Grants	-	<u>18,948</u>	<u>2,500</u>	<u>21,448</u>	<u>11,502</u>
	-	19,496	13,398	32,894	23,442
<b>Payments</b>					
Advertising/Promotional	601	84	30	715	147
Apps/Software/Web Services	-	1,816	1,994	3,810	1,865
CAFBank, Square, PayPal and Facebook					
Processing costs	-	13	11	24	22
Computer Equipment	239	257	9	505	-
Crafts/Activities	-	33	48	81	152
Dues and subscriptions	-	-	50	50	-
Electricity	-	1,168	519	1,687	571
Client Shopping Account	-	-	86	86	(86)
Fixtures & Fittings	-	-	-	-	(80)
Fundraising Activities	8	-	477	485	616
Insurance	-	563	8	571	297
Networking Events	40	-	7	47	-
Office/General Expenses	-	116	134	250	28
Phone Costs	-	348	-	348	353
Printing, Postage & Stationery	-	43	423	466	216
Project Expenses	-	2,560	14	2,574	288
Rent	-	2,975	1,625	4,600	5,967
Repairs and Renewals	738	1,873	66	2,677	1,093
Shopping	-	-	-	-	26
Training	-	954	-	954	552
Volunteer/Client Gifts	-	-	59	59	15
Volunteer Expenses	-	210	152	362	147
WAG House Refreshments/Supplies	-	222	311	533	268
WAG Shed Expenses	-	399	25	424	-
WAG Shop Expenses	-	<u>33</u>	<u>620</u>	<u>653</u>	<u>-</u>
	1,626	13,667	6,668	21,961	12,457
<b>Net profit/(loss) for the year</b>	<b>(1,626)</b>	<b>5,829</b>	<b>6,730</b>	<b><u>10,933</u></b>	<b><u>10,985</u></b>
<b>Funds b/f as at 31.08.2023</b>	<b><u>6,443</u></b>	<b><u>2,409</u></b>	<b><u>3,305</u></b>	<b><u>12,157</u></b>	<b><u>1,172</u></b>
<b>Funds c/f as at 31.08.2024</b>	<b><u>4,817</u></b>	<b><u>8,238</u></b>	<b><u>10,035</u></b>	<b><u>23,090</u></b>	

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**STATEMENT OF ASSETS AND LIABILITIES**

	2024 £
<b>Current Assets</b>	
Cash in hand and bank	23,090
<b>Fixed Assets</b>	
As at 31 August 2023	1,586
Additions/Disposals during the year	-
As at 31 August 2024	<u>1,586</u>
<b>Net Current Assets for the year</b>	<b><u>24,676</u></b>

Approved by the Trustees on ..... 27/06/2025 ..... and signed on their behalf by:



.....  
Annalisa Young, Chair of Trustees

**WARMINSTER ACTION GROUP**

England & Wales - Charity number 1195657

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# Accounts

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**WARMINSTER ACTION GROUP**

**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31 AUGUST 2023**

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

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**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**REFERENCE AND ADMINISTRATION DETAILS**

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(working name WAG)

Registered Charity No: 1195657  
The Charitable Incorporated Organisation was registered on  
31 August 2021

Charity's address: 5 Wilson & Kennard Yard  
Market Place  
Warminster  
Wiltshire  
BA12 9AN

Trustees: Annalisa Young (Chair)  
Gemma Boggs  
Deborah Jolliffe  
Maria Morris  
Maria O'Neill

# WARMINSTER ACTION GROUP REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

## TRUSTEES REPORT

The Trustees have pleasure in submitting the Report and Accounts of Warminster Action Group for the year ended 31 August 2023. The accounts have been prepared on a receipts and payments basis with a Statement of Assets and Liabilities.

In March 2020 Warminster Action Group (WAG) was formed, a grassroots community action group, run entirely by volunteers to help those within the local community that were having to shield during lockdown. Covid-19 exposed the fact that there is a real need in Warminster for care, compassion support and action.

As the country came out of lockdown and things started to return to a new 'normal', the trustees at the time felt there was a continuing need in Warminster for support and action and Warminster Action Group became a registered charity.

Shortly after achieving charitable status a lease was secured on 1B Chinns Court which became known as 'The WAG House'.

### **Structure, governance and management**

The Constitution of the CIO was adopted on 23 August 2021 and effective from 31 August 2021 when the charity was registered.

New trustees are usually recruited from existing volunteers who are already familiar with the charity's aims and objectives. They are chosen based on their skills, experience and suitability for the role. This ensures the Board has experience in the required areas to fulfil its responsibilities.

Trustees are re-appointed as per the Constitution at the Annual General Meeting approving the Accounts.

### **Objectives and activities**

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage in the town of Warminster and the surrounding area, through the provision of a community hub for the delivery of such services as the trustees see fit, with a particular but not exclusive focus on those impacted by covid-19, poverty and financial hardship.

We work locally to enhance the quality of life for all in the community by:

- providing community support;
- promoting social inclusion;
- promoting voluntary activity;
- encouraging partnership working; and
- advocating for change.

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**TRUSTEES REPORT (CONTINUED)**

Our main activities are as follows:

- Shopping and prescription delivery service to those with mobility issues, illness or anyone who has come out of hospital and may need a little help.
- Befriending service – this provides a weekly call/visit to those experiencing isolation or loneliness and sometimes is their only link to the outside world.
- School Uniform Bank – this supports families by providing preloved school uniforms completely free of charge.
- The WAG House - this provides us with a base to operate from and acts as a safe non-judgemental place for the vulnerable or those experiencing loneliness and isolation, to socialise and learn new skills. People can come in and play games, do arts or crafts, or just call in for a cup of tea and slice of cake. We are open three times a week and on Thursdays we hold our 'Over 60s Youth Club'.

The trustees are aware of the Charity Commission's guidance on public benefit and have due regard to this when making decisions.

The charity is run entirely by volunteers and we are very grateful to them for giving up their time to support the local community and be a part of what we have achieved to date.

**Achievements and Performance**

Due to an increase in demand for our services we soon outgrew the premises in Chinns Court and our plan towards the end of 2022 was to look for suitable premises at a realistic rent. We were fortunate to find larger premises in Wilson & Kennard Yard and in March 2023 moved to the new premises.

The new premises have an office which provides a confidential room for meetings with third parties. We decorated the building inside and made one of the offices into a kitchen.

Having more space, meant that one of the rooms could be used as an activities room for sewing, knitting and arts and crafts. This has had a very positive affect on a large proportion of our clients, improving their mental health and well-being.

Our shopping and prescription service continues to provide a lifeline to those who are unable to leave home for whatever reason.

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**TRUSTEES REPORT (CONTINUED)**

**Financial Review**

Our current reserves policy is to allow for at least three months core costs.

**Income**

Restricted income of £7,977 is made up of grants received from Wiltshire Community Foundation, Wiltshire Council Area Board and the Fudge Trust. Grants from Warminster Town Council and The Asda Foundation amounted to £3,301. This supplemented our own donations and fundraising activities in order to cover our core costs. We are very grateful for the continued support from these organisations.

We would also like to thank NFU Mutual Warminster for their extremely generous donation which we have chosen to allocate to Designated Funds.

**Expenditure**

The move to Wilson and Kennard Yard did incur some one-off costs associated with larger premises as well as decorating throughout and plumbing for the kitchen.

Included within the phone costs of £353 is £180 reimbursed to Annalisa Young, Chair of Trustees, for a mobile phone contract, which has been agreed by the Trustees.

Volunteer expenses of £173 include Square App card charges of £17 reimbursed to one of the volunteers. The remainder is in respect of DBS checks for new volunteers.

Project expenses include items for warm packs and refreshments for a launch event for the new WAG House.

The Client Shop of £26 was for an emergency shop requested by The Avenue Surgery.

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**TRUSTEES REPORT (CONTINUED)**

**Future Plans**

During 2023, we were given the opportunity to rent the upstairs space and we felt that we could use utilise the larger room for training sessions and workshops. The small room could accommodate the School Uniform Bank and a Recycling area.

The remaining room was an ideal space for a community shed. A Men's Shed, had previously received funding but was unable to get off the ground as they could not find suitable premises. We approached the person behind this to see if he could bring our vision to life and he, along with a friend, started the process of getting the workshop ready to use. Sadly, he became terminally ill and so progress on the workshop slowed down while we tried to find a suitable person to take on this role.

During the current year ending 31 August 2024, we have been successful in securing grants to get the project up and running and are very grateful to Wessex Water Foundation Environment Fund and Wiltshire Council Area Board for their support.

Setting up the community shed has not been without its challenges but we are delighted to report that we plan to open in the next month.

Signed .....  .....  
Annalisa Young, Chair of Trustees  
On behalf of the Trustees

Date: 6 June 2024

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2023  
RECEIPTS AND PAYMENTS ACCOUNT**

	Designated Funds £	Restricted Funds £	Unrestricted Funds £	Total 2023 £	Total 2022 £
<b>Receipts</b>					
Donations	6,443	-	3,109	9,552	3,311
Donations – School Uniform	-	-	5	5	192
Gift Aid received on eligible donations	-	-	183	183	-
Easy Fundraising/Amazon Smile	-	-	89	89	70
Sponsorship	-	-	100	100	250
Fundraising Activities	-	-	2,235	2,235	2,526
Grants	-	<u>7,977</u>	<u>3,301</u>	<u>11,278</u>	<u>916</u>
	<u>6,443</u>	<u>7,977</u>	<u>9,022</u>	<u>23,442</u>	<u>7,265</u>
<b>Payments</b>					
Advertising/Promotional	-	-	147	147	362
Apps/Software/Web Services	-	24	1,841	1,865	1,457
Card Machines	-	-	-	-	38
Square and CAFBank processing costs	-	-	22	22	1
Shopping	-	-	26	26	-
Computer Costs	-	-	-	-	(465)
Crafts/Activities	-	124	28	152	-
Electricity	-	456	115	571	268
Client Shopping Account	-	-	(86)	(86)	-
Fixtures & Fittings	-	-	(80)	(80)	517
Fundraising Activities	-	-	616	616	542
Insurance	-	148	149	297	245
Office/General Expenses	-	-	28	28	182
Legal and Professional Fees	-	-	-	-	360
Office Equipment Cost	-	-	-	-	445
Phone Costs	-	221	132	353	353
PPE	-	-	-	-	35
Printing, Postage & Stationery	-	-	216	216	256
Project Expenses	-	111	177	288	-
Repairs and Renewals	-	1,009	84	1,093	92
Rent	-	3,000	2,967	5,967	4,583
Training	-	475	77	552	75
Volunteer/Client Gifts	-	-	15	15	15
Volunteer Expenses	-	-	147	147	125
WAG House – Refreshments/Supplies	-	-	268	268	220
	-	<u>5,568</u>	<u>6,889</u>	<u>12,457</u>	<u>9,706</u>
<b>Net profit/(loss) for the year</b>	<b><u>6,443</u></b>	<b><u>2,409</u></b>	<b><u>2,133</u></b>	<b><u>10,985</u></b>	<b><u>(2,441)</u></b>
<b>Funds b/f as at 31.08.2022</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,172</u></b>	<b><u>1,172</u></b>	
<b>Funds c/f as at 31.08.2023</b>	<b><u>6,443</u></b>	<b><u>2,409</u></b>	<b><u>3,305</u></b>	<b><u>12,157</u></b>	

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**STATEMENT OF ASSETS AND LIABILITIES**

	<b>2023 £</b>
<b>Current Assets</b>	
Cash in hand and bank	12,157
<b>Fixed Assets</b>	
As at 31 August 2022	1,666
Less: Disposal during the year	<u>80</u>
As at 31 August 2023	1,586
<b>Net Current Assets for the year</b>	<b><u>13,743</u></b>

Approved by the Trustees on 6 June 2024 and signed on their behalf by:

  
.....  
Annalisa Young, Chair of Trustees

**WARMINSTER ACTION GROUP**

England & Wales - Charity number 1195657

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# Accounts

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**WARMINSTER ACTION GROUP**

**REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED  
31 AUGUST 2022**

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED 31 AUGUST 2022**

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**REFERENCE AND ADMINISTRATION DETAILS**

Charity Name: Warminster Action Group  
(working name WAG)

Registered Charity No: 1195657  
The Charitable Incorporated Organisation was registered on  
31 August 2021

Charity's address: 5 Wilson & Kennard Yard  
Market Place  
Warminster  
Wiltshire  
BA12 9AN

Trustees: Annalisa Young (Chair)  
Gemma Boggs  
Andrea Cairns (resigned 14 April 2022)  
Deborah Jolliffe (appointed 1 July 2022)  
Maria Morris (appointed 10 October 2022)  
Maria O'Neill

# WARMINSTER ACTION GROUP REPORT AND ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2022

## TRUSTEES REPORT

The Trustees have pleasure in submitting the Report and Accounts of Warminster Action Group for the period ended 31 August 2022. The accounts have been prepared on a receipts and payments basis with a Statement of Assets and Liabilities.

In March 2020 Warminster Action Group (WAG) was formed, a grassroots community action group, run entirely by volunteers to help those within the local community that were having to shield during lockdown. Covid-19 exposed the fact that there is a real need in Warminster for care, compassion support and action.

As the country came out of lockdown and things started to return to a new 'normal', the trustees felt there was a continuing need in Warminster for support and action and decided to move WAG to the next stage, becoming a registered charity.

The trustees agreed that the total funds of £3,613 from the community group would be carried forward to the newly formed CIO, along with the computer equipment (laptop) of £704. The amount of £3,613 included £312 of restricted funds, raised by a GoFundMe page to go towards a community space in the centre of Warminster.

Becoming a registered charity enabled WAG to secure a lease on premises in Chinns Court, which became known as The WAG House.

### **Structure, governance and management**

The Constitution of the CIO was adopted on 23 August 2021 and effective from 31 August 2021 when the charity was registered.

New trustees are usually recruited from existing volunteers who are already familiar with the charity's aims and objectives. They are chosen based on their skills, experience and suitability for the role. This ensures the Board has experience in the required areas to fulfil its responsibilities.

Trustees are re-appointed as per the Constitution at the Annual General Meeting approving the Accounts.

### **Objectives and activities**

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage in the town of Warminster and the surrounding area, through the provision of a community hub for the delivery of such services as the trustees see fit, with a particular but not exclusive focus on those impacted by covid-19, poverty and financial hardship.

# WARMINSTER ACTION GROUP REPORT AND ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2022

## TRUSTEES REPORT (CONTINUED)

We work locally to enhance the quality of life for all in the community by:

- providing community support;
- promoting social inclusion;
- promoting voluntary activity;
- encouraging partnership working; and
- advocating for change.

Our main activities are as follows:

- Shopping and prescription delivery service to those with mobility issues, illness or anyone who has come out of hospital and may need a little help. We have regular clients that we shop for on a weekly basis. As well as delivering prescriptions for our regular clients, we deal with requests for urgent same day prescriptions as and when people need it.
- Befriending service – this provides a weekly call/visit to those experiencing isolation or loneliness and sometimes is their only link to the outside world. We have seen a significant demand in the requirement for this service and currently have a waiting list.

The trustees are aware of the Charity Commission's guidance on public benefit and have due regard to this when making decisions.

The charity is run entirely by volunteers and we are very grateful to them for giving up their time to support the local community and be a part of what we have achieved to date.

### **Achievements and Performance**

#### **The WAG House**

Shortly after achieving charitable status a lease was secured on 1B Chinns Court which has enabled us to help the local community in a different way. It provides us with a base to operate from and acts as a safe non-judgemental place for the vulnerable or those experiencing loneliness and isolation, to socialise and learn new skills. People can come in and play games, do arts or crafts, or just call in for a cup of tea and slice of cake.

For those who find a group setting a bit daunting, we can arrange for them to come and meet just one or two of the volunteers to begin with. The team of volunteers are happy to listen and help in any way they can. We currently offer this out of hours on a Wednesday afternoon. We work with the social prescriber from the local Doctors Surgery but you do not have to be referred to use this service as it is available to anyone on request.

The WAG House also provides a vital space for training and meetings with third parties. Since we came out of lockdown our befriending service has moved from telephone calls to face to face meetings which has helped with peoples' mental health and well-being and the majority of these meetings are now held in the WAG House.

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**TRUSTEES REPORT (CONTINUED)**

**Financial Review**

We do not have a formal reserves policy in place for this accounting period but one is being implemented during the year ending 31 August 2023.

**Income**

Out of the total income of £7,265 for the period, our own fundraising activities accounted for £2,526, made up as follows:

- Stall at Warminster Park Event on 12 September 2021 £409.
- Christmas Raffle 2021 £1,639.
- We organised a Table Top Sale on 9 April 2022 and sold tables to local businesses. We had a raffle, our own cake stall and sold refreshments £478.

In addition, we received £250 for sponsorship of our Bingo and Chilli Night which was held on 1 October 2022.

Income included a donation of £1,000 received from The Fudge Trust and a grant of £916 from Wiltshire Council.

**Expenditure**

At this was our first period operating as a registered charity there were several one-off costs associated with setting up the premises in Chinns Court, such as seating, crafting tables and office furniture. There were also legal fees in relation to the lease of the property. The opening of premises increased our general monthly ongoing costs due to expenses such as wi-fi and heating.

Included within the phone costs of £353 is £180 reimbursed to Annalisa Young, Chair of Trustees, for a mobile phone contract, which has been agreed by the Trustees.

Volunteer expenses of £125 include £14 reimbursed to Annalisa Young in respect of Driving Licence validation required for the purposes of CAFBank to enable us to receive payment via direct debit. Square App card charges of £17 reimbursed to one of the volunteers represents the card charges for clients who pay for their shopping by card. The remainder is for DBS checks for new volunteers.

Fundraising expenses of £542 for our own fundraising activities were as follows:

- Stall at Warminster Park Event on 12 September 2021 £44.
- Table Top Sale on 9 April 2022 £91.
- Christmas Raffle 2021 £123.
- Donations boxes, buckets and seals £14.
- Hire of Civic Centre for Bingo and Chilli Night on 1 October 2022 £240.
- Table at the Christmas Market on 26 November 2022 £30.

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**TRUSTEES REPORT (CONTINUED)**

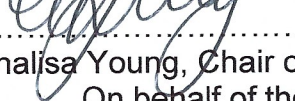
**Future Plans**

Due to an increase in demand for our services we soon outgrew the premises in Chinns Court and our plan at the end of the last year was to look for suitable premises at a realistic rent. We were lucky enough to find larger premises in Wilson & Kennard Yard and in March 2023 moved to the new premises.

Now we have more space we have been able to have a separate activities room for sewing, knitting and arts and crafts. An office provides a confidential room for meetings with third parties. We have already made some alterations to the space by creating a kitchen in one of the offices.

The new WAG House has the ability to be wheelchair friendly with some modifications. We are looking to obtain grant funding in order to combine the old kitchen and existing toilet to make one large, easily accessible, disabled toilet.

We are offering the space to local support groups so that it can be utilised when we are not open.

Signed .....  .....  
Annalisa Young, Chair of Trustees  
On behalf of the Trustees

Date ..... 6/6/23 .....

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**RECEIPTS AND PAYMENTS ACCOUNT**

	Restricted Funds £	Unrestricted Funds £	Total £
<b>Receipts</b>			
Donations	176	3135	3,311
Donations – School Uniform	-	192	192
Easy Fundraising/Amazon Smile	-	70	70
Sponsorship	-	250	250
Fundraising Activities	-	2,526	2,526
Grant	<u>-</u>	<u>916</u>	<u>916</u>
	176	7,089	7,265
<b>Payments</b>			
Advertising/Promotional	-	362	362
Apps/Software/Web Services	-	1,457	1,457
Card Machines	-	38	38
Computer Costs	-	(465)	(465)
Electricity	-	268	268
Fixtures & Fittings	-	517	517
Fundraising Activities	-	542	542
Insurance	-	245	245
Office/General Expenses	-	182	182
Legal and Professional Fees	-	360	360
Office Equipment Cost	-	445	445
Phone Costs	-	353	353
PPE	-	35	35
Printing, Postage & Stationery	-	256	256
Repairs and Renewals	-	92	92
Rent	488	4,095	4,583
Square App charges on donations	-	1	1
Training	-	75	75
Volunteer/Client Gifts	-	15	15
Volunteer Expenses	-	125	125
WAG House – Refreshments	-	81	81
WAG House – Supplies	<u>-</u>	<u>139</u>	<u>139</u>
	488	9,218	<u>9,706</u>
<b>Net profit/(loss) for the period</b>	<b><u>(312)</u></b>	<b><u>(2,129)</u></b>	<b><u>(2,441)</u></b>
<b>Funds b/f as at 30.08.2021</b>	<b><u>312</u></b>	<b><u>3,301</u></b>	<b><u>3,613</u></b>
<b>Funds c/f as at 31.08.2022</b>	<b><u>-</u></b>	<b><u>1,172</u></b>	<b><u>1,172</u></b>

**WARMINSTER ACTION GROUP  
REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**STATEMENT OF ASSETS AND LIABILITIES**

	£
<b>Current Assets</b>	
Cash in hand and bank	1,172
<b>Fixed Assets</b>	
As at 30 August 2021	704
Less: Disposal during the period	<u>(704)</u>
	-
Additions during the period:	
Fixtures and Fittings	517
Computer	<u>1,149</u>
As at 31 August 2022	1,666
<b>Net Current Assets for the period</b>	<b><u>2,838</u></b>

Approved by the Trustees on ..... 6/6/23 ..... and signed on their behalf by:



.....  
Annalisa Young, Chair of Trustees