

**THE PARISH OF THE WOODFORD VALLEY
WITH ARCHERS GATE**

comprising

All Saints' Woodford St Andrew's Durnford St Michael's Wilsford

and Archers Gate and Kings Gate in Amesbury civil parish

in the Diocese of Salisbury

**ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL
For the year ended 31 December 2022**

Vicar:

The Reverend Dr Michael Perry
The Vicarage
Middle Woodford
Salisbury SP4 6NR

Professional Advisers

Bankers: HSBC, 19 Minster Street, Salisbury SP1 1TE
 Lloyds Bank, 38 Blue Boar Row, Salisbury SP1 1DA

Investment Manager: CCLA, 80 Cheapside, London EC2V 6DZ

Independent Examiner: AJ Radice FCA, Guelder Cottage, Hanging
 Langford, Salisbury SP3 4NW.

Registered Charity No. 1195656

The Parish of the Woodford Valley with Archers Gate Annual Report for the year ended 31st December 2022

Parochial Church Council (PCC)

<u>Ex-officio:</u>		<u>Note</u>
Incumbent:	The Reverend Dr Michael Perry (Chairman)	1
Licensed Lay Minister:	Mrs Sylvia Parrett (Vice Chairman)	1
Churchwardens:		
All Saints' Woodford:	Mr Anthony Edwards	1
	Mr Giles Fletcher	1
St Andrew's Durnford:	Mrs Julia Gallop	1
	Mr Peter Curtis	1
St Michael's Wilsford:	Mrs Elizabeth Keatinge	1
Representatives to	Mrs Sylvia Parrett	1
Deanery Synod:	Mrs Margaret Knight	3,2,5
<u>Elected</u>	Mrs Rebecca Carson	4
	Mrs Sarah Coate	
	Mrs Helen Hosier	
	Mr James Iles	
	Mrs Elizabeth Le Sueur	
	Canon Luke March	1
	Mrs Suzanne Waters	
	Mr Antony Wells, Treasurer	1

Note: 1. Member of the PCC Standing Committee; 2. PCC Safeguarding Officer;
3. Member of Diocesan Synod; 4. Head, Woodford Valley Academy; 5. Electoral Role Officer

Other Office Holders

Rev'd Patricia Powell	Honorary Associate Priest
Parish Administrator	Joceyln Egan (retired 31/12/2022)
Lay Ministers	Mrs Sylvia Parrett Lt Col Hugh Keatinge
Lay Pastoral Assistants:	Mrs Suzanne Waters
Lay Worship Leaders:	Mrs Suzanne Waters, Mrs Donna Young
Sidesmen	
St Andrew's:	Canon Luke March, Mr Antony Wells, Mrs Suzanne Waters, Col Ian Stevens
St Michael's:	Lt Col Hugh Keatinge, Mr Simon Folkes
All Saints':	Mrs Sarah Coate, Mrs Jean Coates, Mrs Amanda Iles, Mr James Iles, Mr Joseph Studholme, Mr Stuart Whatley, Mrs Mary Wilson

Parishioners and Other Supporters of the Churches in the Woodford Valley

At 31 December 2022 there were 118 (2021: 121) parishioners on the Electoral Roll.

The Church has a worshipping community of 90 (2021: 91). The total number of people who worshipped with us at Easter was 183 (2021: 115) whilst at Christmas it was 245 (2021: 234).

Regular donors to the parish total 66 (2021: 56) persons in addition to the donations received at the church services

Objectives

The Woodford Valley with Archers Gate PCC is responsible for co-operating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in this ecclesiastical parish. It also has responsibility for the maintenance of the churches within the parish. As part of the Diocese of Salisbury, the Church of England and the worldwide Anglican Communion, the PCC also has a responsibility to promote the mission of the Church locally, nationally and internationally.

Within this context the PCC aims to be a resource allowing all people who live in the parish to develop faith in Jesus, and to promote and increase Christ-centred community within the Woodford Valley and also the new housing estates within our parish.

Events and Actions During the Year

Church Services, Music Study and Prayer

2022 finally saw a return to a more normal pattern of annual worship following the Pandemic. This included some new patterns of worship, special celebrations as well as the time of mourning following the death of our late Queen.

Our first major new service in 2022 was the Rogation at Great Durnford, which had worship across the village and the Estate. We joined with the wider community for the June Jubilee Weekend, with a service in the marquee, pitched on the Woodford school playing fields. Other notable church events included hosting an evening Deanery supper for Bishops from South Sudan following the Lambeth Conference.

It was a year of very large weddings, with All Saints in turn hosting a worship band and rousing contemporary worship for one and a full choir and wonderful full choral work for another. St Andrew's in turn hosted a large winter wedding just before Christmas. Sadly too we had a number of poignant funerals this year.

2022 also sadly saw the death of Her Majesty Queen Elizabeth, with the Parish opening books of remembrance and holding a Civic Service in Remembrance.

A new regular non-eucharistic 10.00am service was added to our rota of services on the first Sunday of the month and this has attracted people who have not previously regularly worshipped with us. The Second Sunday at Six services of informal worship started once again and have been well attended. Mike our Vicar developed a connection with the Wylie Valley Forest Church during the year (the church is currently in abeyance).

We are very grateful for the work of the Revd Patricia Powell, our Lay Minister Hugh Keatinge, our Lay Worship Assistant Suzanne Waters and Hugh Vivian for their involvement in

leading services alongside our vicar. Sylvia Parrett continues to have a full involvement in the ministry team but has pulled back from leading services.

With music we have been fortunate in having Peter Barrie to play for our evening services. Sincere thanks too go to Margaret Knight for covering organ playing for our morning services whilst we continue to look for a long-term organist. During this year our choir started once again, singing at our 10.00am third Sunday service – it has been wonderful to have them as part of our worship once again.

Two study courses were held in the year, exploring the Psalms in Lent and the writings of the Christian mystic Evelyn Underhill in Advent.

Parish Involvement with Woodford School

Our Parish continued to have an integral involvement with our local Primary school. Members of the worship team led regular services and the Foundation Governors, as well as the Academy Trustees from the Parish played a full and active part in overseeing the life of the school. Particular mention should go to Margaret Knight, the school's Chair of Governors, as well as Rebecca Carson our Head Teacher.

We held special services for the school at the key Festivals, including Ash Wednesday, Ascension Day and Harvest. Once again we held an open air Confirmation Service for members of year six who wished to be confirmed

Pastoral Care

Some members of the community have been unable to attend worship through sickness or disability and our Vicar the Revd Michael Perry, together with the Revd Patricia Powell and members of the church community have visited them both at home and in care homes. Regular home communions have been held.

Maintenance and Improvement of Church Buildings and Churchyards

Quinquennial Inspections were held for All Saints Woodford & St Andrew's Durnford this year.

Volunteers

Sincere thanks go to all those who have worked so hard to keep our buildings and grounds looking so beautiful and our churches worshipping well. Our Tower Captain Margaret and our team of bell ringers are greatly thanked for their dedicated ringing throughout the year. Sincere thanks goes to all those who clean the church buildings, have decorated them with flowers, have opened the buildings morning and night, made refreshments and have helped as sides people.

Governance and Management.

The PCC's appointment process is undertaken in line with the Church Representation Rules and the members are listed above. The PCC is a registered charity with the Charity Commission. The PCC met six times during the year, with the Standing Committee meeting on a monthly basis.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 that is its duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults.

Planning for the Future

A Mission Group met during 2022 to plan out future initiative with a Mission Action Plan. It is to be embedded as a rolling and reviewed plan to develop the life of the Parish.

We face the continuing challenge of maintaining our ancient buildings. In particular there is a

need to renew the lighting, heating and sound system of All Saints Woodford, alongside the need to ensure all our buildings are in good repair.

Financial Report

ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022

A full detail of the Financial Activities and Balance Sheet can be found on pages 7-10

The bottom line for 2022 is that we registered a very small surplus for the year. Significant features were:

Revenues from Planned Giving – standing orders including Parish Giving revenue - showed a significant increase to £44,608. This largely reflects the benefit of a full year Parish Giving which includes also the Gift Aid reclaim for that income

The decline of Bequests and Other Gifts is due to the St Michaels churchyard wall appeal revenue which fell into 2021

Similarly, Fund Raising declined where the 2021 figure included the wonderfully successful duck race and other events

Repairs and Maintenance costs also declined against 2021 which included the cost of the repair to the Wilsford wall at over £10,000. The decline in expenditure was notwithstanding the significant backlog of repairs that is accumulating to maintain our churches, where the process of finding acceptable contractors and completing faculty approval has frustrated the implementation of some repairs.

The return on investments was negative (-£6,446) for the first time in many a year reflecting the decline in the stock market valuations.

The total value of Funds – the net worth of the PCC – increased marginally to £108,160. This includes Designated Funds of £36,559 and Endowment Funds of £22,385. This balance is considered sufficient to carry out the parish responsibilities

While it is pleasing to be able to report a small surplus for the year the outlook for the PCC finances is concerning. The parish has to bear the steady increase in Diocesan Share as well as a mounting cost of maintaining our fine churches. To fund this we are principally dependent on the continuing generosity of our parishioners and other supporters who may not be there forever. And added to this we are facing a cost of living crisis which will inevitably have an impact on our costs and will likely also effect our ability to raise funds from hard pressed supporters.

This parish is in a relatively strong position financially – we show a surplus and are able to fund our Diocesan share. However the strains on our finances are evident so that to maintain such a position is going to provide some big challenges.

Independent Examiner's Report to the PCC of Woodford Valley with Archers Gate.

I report on the financial statements of the charity for the year ended 31 December 2022, which are set out on pages 7-10.

Respective Responsibilities of Trustee and Examiner

The charity's trustee is responsible for the preparation of the financial statements. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustee as a body. My work has been undertaken so that I might state to the charity's trustee those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee as a body for my examination work, for this report, or for the statements I have made.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

A J Radice, FCA.

April 2023

WOODFORD VALLEY WITH ARCHERS GATE PAROCHIAL CHURCH COUNCIL							
STATEMENT OF FINANCIAL ACTIVITIES							
YEAR ENDED 31st DECEMBER 2022							
			General Fund	Designated Funds	Endowment Funds	Total	2021
			£	£	£	£	£
REVENUES							
Donations							
	Planned Giving		44,608			44,608	36,578
	Collections and Boxes		6,513			6,513	5,544
	Bequests and Other Gifts		12,853	3,000		15,853	34,633
	Gift Aid Reclaim		13,170			13,170	10,117
	Fund-raising Events		3,387			3,387	12,250
	Fees		8,273			8,273	6,009
	Investment Income		1,456			1,456	1,399
	Grants etc		1,500			1,500	1,500
	Sundries		28	2,593		2,621	3,081
						-	-
	Total Incoming Resources		91,788	5,593		97,381	111,110
RESOURCES EXPENDED							
	Parish Office & Travel exps		2,615			2,615	2,727
	Utilities		2,806			2,806	1,374
	Repairs & Maintenance		1,826	2,724		4,550	12,039
	Legal & Professional Fees		752			752	1,954
	Churchyard Maintenance		4,630			4,630	5,601
	Parish Administrator Salary		4,571			4,571	4,677
	Organist fee		1,970			1,970	4,070
	Diocese Parish Share and Fee		59,365			59,365	55,926
	Charity Donations		1,224			1,224	329
	Insurance		6,195			6,195	5,833
	Church Supplies & Others		680	847		1,527	3,781
	Total Resources Expended		86,634	3,571	-	90,205	98,311
	Net Resource Turnover - gain/(loss)		5,154	2,022	-	7,176	12,799
	(Loss)/Profit on Investments	-	3,510		- 2,936	- 6,446	6,900
	Net Movement of funds		1,644	2,022	- 2,936	730	19,699
	Total funds brought forward		47,772	34,337	25,321	107,430	87,731
	Total Funds carried forward		£49,416	£36,359	£22,385	£108,160	£107,430

WOODFORD VALLEY WITH ARCHERS GATE PAROCHIAL CHURCH COUNCIL							
BALANCE SHEET AT 31 DECEMBER 2022							
						2021	
			£	£	£	£	
Fixed Assets							
	Investments at Market Value			48,574		55,020	
Current Assets							
	Cash at Banks						
	General Account		56,011		48,603		
	Planned Giving Account		3,575		3,807		
				59,586		52,410	
Total Assets				£108,160		£107,430	
Represented by							
	General Fund						
	At 1 January 2021		47,772		31,339		
	Surplus/(Deficit) for the year		1,644		16,433		
				49,416		47,772	
	Designated Funds (see below)						
	At 1 January 2021		34,337		34,196		
	Surplus/(Deficit) for the year		2,022		141		
				36,359		34,337	
	Endowment Funds						
	At 1 January 2021		25,321		22,196		
	Profit on Investments	-	2,936		3,125		
				22,385		25,321	
Total Funds				£108,160		£107,430	
Designated Funds							
	Choir	-	178		-	178	
	Bells		656		656		
	Bridge Magazine		13,468		11,722		
	All Saints Re-ordering		2,189		2,189		
	St Andrew's maintenance		9,819		6,819		
	Repairs (Thody Legacy)		10,373		13,097		
	Sudan Collection		32		32		
	Total			£36,359		£34,337	

WOODFORD VALLEY WITH ARCHERS GATE PAROCHIAL CHURCH COUNCIL

Notes to Financial Statements for the year ended 31st December 2022

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Statement of Recommended Practice: Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011. They have been prepared under the historic cost convention except for investments which are shown at market value at 31 December 2022. The PCC considers that the charity has the ability to continue as a going concern.

Funds

The General Fund represents the fund of the Parochial Church Council which is not subject to any restriction regarding its use. Designated Funds are either from or for specific projects. The capital of Endowment Funds is not available for revenue expenses.

Incoming Resources

All income is recognized when received. Income Tax and Value Added Tax recoverable are not accrued.

Resources Used

All expenditure is accounted for when incurred.

2. Incoming Resources and Resources Used

Full information appears in the detailed accounts, available from the Honorary Treasurer.

3. Staff Costs

Members of the Parochial Church Council

The Chairman's reimbursed working expenses	£2,192
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Others

Organists' Fees	£1,970
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Administrator's fees and expenses	£4,571
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4. Investments

The historical cost of investments was £11,668 and the market value at 31 December 2022 was £48,574 (2021 £55,020).

5. Related Trusts

The Vicar and Churchwardens of Woodford as trustees are the owners of the original site of Woodford Valley Church of England Primary Academy and the curtilage of Woodford Village Cross. They hold a long lease of the school car park.

6. Risk Management

The Parochial Church Council is responsible for risk management, which is kept under review, and also for safeguarding, health & safety, disabled access and protection of children & vulnerable adults.

7. Contingent Liabilities

No contingent liabilities are recorded at 31 December 2022.

8. Funds Analysis

Investments

Endowment Funds	£22,385	
General Fund	<u>£26,189</u>	
Total		£48,574

Cash at Bank and Deposits

General Fund	£23,227	
Designated Funds	<u>£36,359</u>	
Total		£59,586

Total Funds at 31 December 2022	<u>£108,160</u>	(2021 £107,430)
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