

FIDES et OPERA

# BROMLEY

## HIGH SCHOOL

# Parents' Association

AGM Report - 2023

Registered Charity: 1195531  
e-mail: [info@bhpa.org.uk](mailto:info@bhpa.org.uk)

# **BROMLEY HIGH PARENTS' ASSOCIATION**

**For the Year Ended 31<sup>st</sup> July 2023**

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## **BROMLEY HIGH PARENTS' ASSOCIATION**

### **CHARITY INFORMATION**

For the Year Ended 31<sup>st</sup> July 2023

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#### **TRUSTEES**

Mrs T Endacott	(Chair)
Mrs A Holton	(Deputy Chair)
Mr S Harman	(Deputy Chair)
Mrs R Ridler	(Honorary Treasurer)
Mrs A Longley	(Honorary Secretary)

#### **COMMITTEE MEMBERS**

Sasha Bowler	Sani Jackson
Teodora Cristova	Priti Kocchhar
Stuart Durham	Kirsty Pappin
Ben Eason	Giovanna Trianni
Daniele Forni	Andre Wilkins
Selina Fritzsche	Shirley Zheng
Emily Fu	

#### **REGISTERED ADDRESS**

Bromley High School  
Blackbrook Lane  
Bromley  
BR1 2TW

#### **PRINCIPAL BANKERS**

Barclays Bank  
High Street  
Bromley  
BR1 1NL

#### **REGISTERED NUMBER**

1195531



## **BROMLEY HIGH PARENTS' ASSOCIATION**

### **REPORT OF THE TRUSTEES'**

For the Year Ended 31<sup>st</sup> July 2023

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The trustees present their annual report together with the financial statements of the association for the year ended 31<sup>st</sup> July 2023.

#### **PRINCIPAL ACTIVITIES**

The principal activities of the association during the year were the organisation of activities and fundraising events for the school community and the funding of school projects and capital items.

#### **REVIEW OF THE ASSOCIATION**

The profit from activities for the year amounted - £31,213. Payments to the school, for the purchase of capital items and funding projects, and donations to external bodies, amounted to £23,452, leaving a profit of £7,762. In addition, funding pledged in 2022/23 but not yet spent amounted to £23,000.

#### **TRUSTEES AND OFFICERS**

The trustees in office at the report date were as follows:

Mrs T Endacott	(Chair)
Mrs A Holton	(Deputy Chair)
Mr S Harman	(Deputy Chair)
Mrs R Ridler	(Honorary Treasurer)
Mrs A Longley	(Honorary Secretary)

#### **TRUSTEES RESPONSIBILITIES**

Law requires the committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the association and the surplus or shortfall of the association for that period. In preparing those financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are prudent and reasonable;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the association will continue in business.

The committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

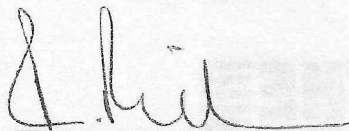
This report has been prepared in accordance with the Charities Act 2011.

Mrs T Endacott  
Chair



Date 11/9/23

Mrs R Ridler  
Honorary Treasurer



Date 11/9/2023

## BROMLEY HIGH PARENTS' ASSOCIATION

### REPORT OF THE INDEPENDENT EXAMINER For the Year Ended 31<sup>st</sup> July 2023

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#### Audit of Accounts for Bromley High Parents Association (BHPA) For period ending 31<sup>st</sup> July 2023

#### Independent Auditor Report

As an independent auditor, I can confirm I have no dealings with BHPA.  
The audit was completed on Friday 08 September 2023 and covers the period 1<sup>st</sup> August 2022 to 31<sup>st</sup> July 2023.

#### Audit Process

From the cash book and statements from Barclays, I have verified each transaction on the cash book and the closing cash balance with the bank statements for that period.

I have seen signed donation receipts verifying all the donations made to BHPA. These in turn agree with the reported donations within the accounts.

I have reviewed the transactions of each event held over the period and again these agree with bank transactions and BHPA reporting and workings.

#### Notes

1. Total Revenue from events for the year was £63,283. Total expenses from events for the year was £32,069. Therefore, a profit from events of £31,213 was made for the year 2022-2023.
2. Donations for the year to Bromley High amounted to £22,284 and other smaller donations to local charities totalled £1,168. Plus, funds pledged of £23,000 – total amount donated of £46,452.

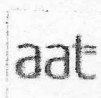
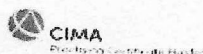
#### Recommendations

The accounts are produced in a clear and concise manner with all supporting documents provided.

I see no need for any further recommendations at this stage.

A handwritten signature in dark ink, appearing to read 'L Connolly'.

Mrs Lynne Connolly,  
ACMA, MAAT



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## **BROMLEY HIGH PARENTS' ASSOCIATION**

### **REPORT OF THE HONORARY TREASURER**

For the Year Ended 31<sup>st</sup> July 2023

#### **Income and Expenditure sheet for period 1st August 2022 to 31st July 2023**

<b>Fund Raising</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Net £</b>
Parent Donation	1,450		1,450
Fireworks	28,978	(18,925)	10,052
Christmas market	11,569	(5,628)	5,941
Christmas cards	2,459	(1,748)	711
Junior movie/Fun with Friends	1,603	(454)	1,149
Y7&8 Disco	1,713	(662)	1,051
Ice Cream Friday	1,622	(843)	779
Mother's Day	1,684	(1,243)	440
Father's Day	1,463	(653)	809
Barn Dance	827	(840)	(13)
Uniform sales	8,356	(296)	8,060
Easy fundraising	544	0	544
Acorn book donation income	750	0	750
Wellbeing hub donation	55	0	55
Sale of teddy/bauble/water bottles	210	0	210
Other	-	(776)	(776)
	<b>63,283</b>	<b>(32,069)</b>	<b>31,213</b>
Donations to school	-	(22,284)	(22,284)
Acorn book donation		(750)	(750)
Battersea Cats & Dogs (From Y7&8 Disco)		(209)	(209)
Bromley Y (from Y7&8 Disco)		(209)	(209)
	<b>63,283</b>	<b>(55,521)</b>	<b>7,762</b>
Cash in bank			54,615
Less funds pledged not yet spent			(23,000)
<b>Total cash - unrestricted</b>			<b>31,615</b>

## **BROMLEY HIGH PARENTS' ASSOCIATION**

### **REPORT OF THE CHAIR**

For the Year Ended 31<sup>st</sup> July 2023

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The 2022/23 academic year was a resounding success for the BHPA and is a testament to the fantastic Community that we are part of here at Bromley High School. From the girls, to teachers, parents, Class Rep's, volunteers and of course the fantastic BHPA team, the time and effort given has played an immense part of our fundraising success.

November saw our annual Firework and Funfair spectacular once again be a sell-out event and the evening was a roaring success, despite the last-minute cancellation of the funfair. As usual the undeterred BHPA team leapt into action to inform all ticket holders and offered a £1 token redeemable at any stall, to all attendees. Whilst some definitely missed the funfair, others appreciated the interaction between their children and their friends. After careful consideration it was decided that the funfair would continue to be part of the offering for 2023 but managed by the BHPA instead of a funfair family.

Once again, our Christmas Market in December saw local stall holders adorn the sports hall, whilst the gym was transformed into a magical Winter Wonderland with festive fun and games for the whole family, enjoyed by both the Bromley High Community as well as local residents and families. The school choirs serenaded us with yuletide songs and carols and Father Christmas brought joy and happiness to all who visited him, while our magnificent hampers, raffle, bottle tombola and secrets room were a joyous delight for all.

The success of the 2nd Hand Uniform Sale increased once more and has become a major player in our annual fundraising efforts. Under new leadership for the year ahead the sales will continue to help Bromley High be more sustainable by reducing waste and positively promoting all to 'reuse and recycle', all whilst providing a profit which directly benefits every girl at the school.

Year 7 & 8 were thrilled to see our Y7 & 8 Disco back on the calendar, allowing them to party with friends and boys from Bickley Park School. The night was a dazzling success, not only providing fun to those who attended, but also those in year 6 who, having heard about the event, are waiting with desperate anticipation for whether it appears on the calendar again this year!

Giggles, laughter and the sound of children having fun adorned both the Movie Nights and Fun with Friends events run for the Junior School, both of which were superbly attended. Other activities such as Design your Own Christmas Card, Mother's & Father's Day activities were all well supported. New to the calendar for this year, and one that will definitely return, was the BHPA Freezie Friday's. They ran every Friday in the last half of the summer term from the Junior School playground, they were well supported by both Junior & Senior pupils as well as parents and even a few teachers!



## **BROMLEY HIGH PARENTS' ASSOCIATION**

### **REPORT OF THE CHAIR**

For the Year Ended 31<sup>st</sup> July 2023

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Another new initiative was the work undertaken on behalf of Acorn Book Club, which ran alongside our school Book Week. Once again, the fantastic Bromley High Community came together to donate over 1,000 high quality children's books, helping to ensure that all children across South London have access to quality reading material in school libraries and other community settings. In addition, Bromley High parents made monetary donations to help provide Tonie Boxes to local SEN schools.

As always, there are activities that are run on a cost basis, to enhance the girls' time at Bromley High. This year saw us provide the Junior School Christmas Panto, Senior School 'Domino's pizza treat', and an Ice-cream van at Bromfest, providing every girl at school an ice cream whilst they enjoyed their festival day. These activities cost a total of £4,317 throughout the year.

Overall, this year's fundraising activities and parental donations generated a net income of £31,213 with a profit of 49% before donations. After donations to Bromley High, Acorn Book Club, Bromley Y and Battersea Cats and Dogs home totaling £23,452, the profit for the year stood at £7,762 or 12%. This profit, in addition to funds already held and those that will be raised in the Autumn term 23/24, allowed us to pledge a further £23,000 to Bromley High that is earmarked for the Senior School Pond refurbishment and the forthcoming Wellbeing Hub that will enhance and advance the experience and education of all children at Bromley High.

On a personal note, I would like to say thank you to my amazing trustee team for their support and relentless dedication over the last year. My gratitude, of course, is also extended to the wider BHPA team who work tirelessly, and without question, to fundraise for the benefit of every girl at Bromley High. I feel privileged to be part of such an incredible team.



Tanya Endacott  
Chair