

BROMLEY HIGH PARENTS' ASSOCIATION

For the Year Ended 31st July 2022

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BROMLEY HIGH PARENTS' ASSOCIATION

CHARITY INFORMATION

For the Year Ended 31st July 2022

TRUSTEES

Mrs T Endacott (Deputy Chair)
Mrs A Holton (Deputy Chair)
Mrs R Ridler (Honorary Treasurer)
Mrs A MacDonald (Honorary Secretary)

COMMITTEE MEMBERS

Alice Soh
Ben Eason
Catherine Harrison-Higham
Priti Kochhar
Stacy Harman
Teodora Christova

REGISTERED ADDRESS

Bromley High School
Blackbrook Lane
Bromley
BR1 2TW

PRINCIPAL BANKERS

Barclays Bank
High Street
Bromley
BR1 1NL

REGISTERED NUMBER

1195531

BROMLEY HIGH PARENTS' ASSOCIATION

REPORT OF THE TRUSTEES' For the Year Ended 31st July 2022

The trustees present their annual report together with the financial statements of the association for the year ended 31st July 2022.

PRINCIPAL ACTIVITIES

The principal activities of the association during the year were the organisation of activities and fundraising events for the school community and the funding of school projects and capital items.

REVIEW OF THE ASSOCIATION

The profit from events for the year amounted - £19,105. Payments to the school for the purchase of capital items and funding projects amounted to £9,642, leaving a profit of £9,463, funding pledged in 2021/22 not yet spent amounted to £22,306. Stock held on the balance sheet for resale amounted to £7,266.

TRUSTEES AND OFFICERS

The trustees in office at the report date were as follows:

Mrs T Endacott (Deputy Chair)
Mrs A Holton (Deputy Chair)
Mrs R Ridler (Honorary Treasurer)
Mrs A MacDonald (Honorary Secretary)

TRUSTEES RESPONSIBILITIES

Law requires the committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the association and the surplus or shortfall of the association for that period. In preparing those financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are prudent and reasonable;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the association will continue in business.

The committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011.

Mrs T Endacott Date 26/09/2022
Deputy Chair

Mrs A Holton Date 26/09/2022
Deputy Chair

Mrs R Ridler Date 26/09/2022
Honorary Treasurer

IN THE BLACK

Audit of Accounts for Bromley High Parents Association (BHPA) For period ending 31st July 2022

Independent Auditor Report

As an independent auditor, I can confirm I have no dealings with BHPA.
The audit was completed on Wednesday 23 September 2022 and covers the period 1st August 2021 to 31st July 2022.

Audit Process

From the cash book and statements from Barclays, I have verified each transaction on the cash book and the closing cash balance with the bank statements for that period.

I have seen signed donation receipts verifying all the donations made to BHPA. These in turn agree with the reported donations within the accounts.

I have reviewed the transactions of each event held over the period and again these agree with bank transactions and BHPA reporting and workings

Notes

1. Total Revenue from events for the year was £45,310. Total expenses from events for the year was £26,205, including an adjustment for closing stock. Therefore, a profit from events of £19,105 was made for the year 2021-2022.
2. Donations for the year to Bromley High amounted to £9,642. Plus, funds pledged of £22,306 – total amount donated of £31,948.

Recommendations

The accounts are produced in a clear and concise manner with all supporting documents provided.

I see no need for any further recommendations at this stage.



Mrs Lynne Connolly,
ACMA, MAAT

BROMLEY HIGH PARENTS' ASSOCIATION

| Bromley High Parents Association - 1195531 | | | |
|--|-----------------|-------------------------------|----------------|
| Income and Expenditure sheet for period 1st August 2021 to 31st July 2022 | | | |
| Fund Raising | Income £ | Expenditure £ | Net £ |
| Parent Donation | 2,800 | | 2,800 |
| Fireworks | 14,969 | (11,871) | 3,098 |
| Christmas market | 14,463 | (8,697) | 5,766 |
| Christmas cards | 2,622 | (1,711) | 911 |
| Junior movie/stay & play | 1,588 | (378) | 1,210 |
| Mother's Day | 553 | (147) | 406 |
| Father's Day | 565 | (336) | 229 |
| Quiz | 3,052 | (1,751) | 1,301 |
| Uniform sales | 4,547 | (94) | 4,453 |
| Easy fundraising | 151 | 0 | 151 |
| Other | - | (1,221) | (1,221) |
| | 45,310 | (26,205) | 19,105 |
| | | | |
| Donations to school | - | (9,642) | (9,642) |
| | 45,310 | (35,847) | 9,463 |
| | | | |
| Cash Position | | | |
| Cash in bank | | | 50,980 |
| Less funds pledged not yet spent | | | (22,306) |
| Total cash - unrestricted | | | 28,674 |
| | | | |
| Stock held on balance sheet | | | |
| | Opening | Sold at various events | Closing |
| | £ | £ | £ |
| Teddy | 1,920 | 624 | 1,296 |
| Water bottles | 1,518 | 19 | 1,499 |
| Baubles | 4,608 | 136 | 4,472 |
| | 8,046 | 780 | 7,266 |

BROMLEY HIGH PARENTS' ASSOCIATION

REPORT OF THE CHAIRMAN

For the Year Ended 31st July 2022

The 2021/22 academic year saw many changes for the BHPA, the most notable of which was the adoption of a formal constitution and charity status. With a renewed purpose and energy the Committee's aim for the year was to begin to imbed working practices and procedures, making us fit for purpose and sustainable into the future.

With COVID having played a major role in the ability to fundraise the Committee were delighted to be able to work closely with the school and bring back to the calendar several events for the children and parents at Bromley High, as well as a few for our wider community.

The rain managed to hold for the Bromley High Firework and Funfair spectacular, which was a sell-out event and enjoyed by all that attended. Working with COVID restrictions in 2021 was a challenge, however we managed to sell out the event. With an increased ticket allowance for 2022 (and COVID restrictions relaxed), we look forward to welcoming more families and the local community to this year's event.

The Sports Hall was adorned with over 90 local stall holders at our re-launched Christmas Market in December. Festive fun was had by all Bromley High families and local residents, as well as Santa himself who was spotted enjoying a festive mince pie or two! Our amazing raffle, bottle tombola and secrets room were as popular as ever and children's crafts and Christmas games & attractions were the scene of much laughter and frolicking fun. Work is already underway for this year's market, which will undoubtedly prove to be even more festively magnificent and is surely one not to be missed.

The 2nd Hand Uniform Sale continued its success and is a welcomed entry on the calendar. Not only providing a cheaper, pre-loved option for uniform, it also helps to reduce waste by promoting 'reuse and recycle' making us more sustainable as a school as well as providing a profit which directly benefits the girls through our donations to the school.

The Movie and Fun with Friends events run for the Junior School were superbly attended and allowed the children to get back to a rejoiced level of normality after the hiatus imposed by COVID. Other activities such as Design your Own Christmas Card, Mother's Day and Father's Day events were all well supported as was our Quiz and Disco, which provided an evening of quizzing and entertainment for parents and teachers.

Of course, there are activities that are run on a cost basis, to enhance the girls time at Bromley High. This year saw us provide a donation towards the Junior School Christmas Panto, Senior School 'sweet treats and pizza', whilst enjoying the school production of Legally Blonde and an 'Ice cream day' where we hired an ice cream van to come into school, apparently dubbed as "the best school day ever!". These activities cost a total of £5,486 throughout the year.

Overall, this year's fundraising activities generated a net income of £45,310 with a profit of 42% before donations made. After donations given, profit made was £9,463 or 21%. This profit, in

addition to funds already held, allowed us to fund £31,948 of initiatives that will enhance and advance the experience and education of all children at Bromley High.

In addition, by raising the profile of the Committee and the work that it undertakes, parents and extended family are becoming more involved in school life and we are slowly beginning to strengthen links between the school and our local community, something that we will again focus on in the coming year.

Special thanks must be given to the dedicated team of parents and teachers, whether a member of the BHPA, School, parental volunteer or Class Rep. Your time and efforts make an incredible difference to the girls of Bromley High and we are immensely proud to be part of such a community, let's soldier on and continue into another successful year.

A handwritten signature in cursive script, appearing to read 'A Holton'.

Tanya Endacott
Deputy Chair

Anna Holton
Deputy Chair