

**GREATER MANCHESTER SOUTH ASIAN WOMEN'S
OUT OF HOURS SUPPORT**

A Charitable Incorporated Organisation (CIO)

**TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS**

**For The Year Ended
31st March 2023**

GREATER MANCHESTER SOUTH ASIAN WOMEN'S OUT OF HOURS SUPPORT

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GREATER MANCHESTER SOUTH ASIAN WOMEN'S OUT OF HOURS SUPPORT

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Greater Manchester South Asian Women's Out Of Hours Support
Charity Number	1195512
Registered Office	288 Frederick Street Oldham OL8 4HG
Trustees	Shahida Begum (Chair) Saima Suleman Marya Javed (appointed on 16/12/22) Saba Ahmed (resigned on 09/12/22)
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	National Westminster Warrington Street Ashton-under-Lyne OL6 6JL



Trustees' Annual Report for the period

Period start date
From Day 1st Month April Year 2022 To Day 31st Month March Year 2023

Section A Reference and administration details

Charity name Greater Manchester South Asian Women's Out of Hours Support

Other names charity is known by GMSAW

Registered charity number (if any) 1195512

Charity's principal address 288 Frederick Street

Oldham

Greater Manchester

Postcode OL8 4HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Saba Ahmed		Resigned on 9/12/2022	
2	Shahida Begum	Chair		
3	Saima Suleman			
4	Marya Javed		Appointed on 16/12/2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser Name Address

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Name of chief executive or names of senior staff members (Optional information)

Seher Sheikh

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust deed, articles of association)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointment, election)	Elected from Membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and procedures:

Risk management
Safeguarding vulnerable beneficiaries
Volunteer management
Complaints handling

Safe Recruitment and Staffing policy
Equal opportunities and general guidelines:
Health and safety policy

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the distress and suffering of women, in particular, women of South Asian ethnicity, who have suffered or who are exposed to domestic violence or other forms of abuse, through the provision of a support helpline, drop-in support sessions, education and through delivering training sessions and advice to other organisations and services on domestic violence.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

GMSAW provides a holistic approach in supporting BAME women in Medlock Vale area of Oldham through training and wellbeing activities, 1:1 support, and referrals to official agencies to reduce isolation, build self-esteem and enhance well-being.

We provide a safe environment where women can come together and learn new skills and seek support on issues affective them, support women's well-being by reducing isolation and build on skills they already have. Encourage building confidence for women who are wanting to learn English as a second language by providing a safe space to practice their spoken English.

Well-being activities such as exercise, coffee and connect, hair and beauty and activities as identified by the women are delivered.

The trustees have regard to the guidance issued by the Charity Commission on public benefit and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have 2 volunteers and 3 sessional workers that support the groups and help line delivered by GMSAW.
The volunteers and staff access training through Oldham Action Together and in house training is delivered by the manager.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We were previously an unincorporated organisation and registered as a CIO on the 13th of August 2021.

The assets of GMSAW (unincorporated organisation) were transferred in to Greater Manchester South Asian Women's Out of Hours Support CIO (GMSAW CIO) on the 31st of March 2022.

Activities during the year were:

Zumba and healthy eating from ABL (Your Health), henna painting, diabetics workshops, speakers from organisation i.e. Social prescribing, Mind in Oldham, Answer Cancer and Maggie's. Volunteers' celebration Event, Trip to Bradford.

Helpline that supported 37 women in offering advice and guidance on Domestic Abuse, benefits, foodbanks etc.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserves policy is to hold 3 months costs (expenditure) in free reserves (unrestricted funds) to ensure all costs are covered and the charity is sustainable as a going concern.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The assets of GMSAW (unincorporated organisation) totalling £2,984 (from Cash Funds) were transferred in to Greater Manchester South Asian Women's Out of Hours Support CIO (GMSAW CIO) on the 31st of March 2022.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SHAHIDA BEGUM	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	31/8/23.	

GREATER MANCHESTER SOUTH ASIAN WOMEN'S OUT OF HOURS SUPPORT
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
GREATER MANCHESTER SOUTH ASIAN WOMEN'S OUT OF HOURS SUPPORT
FOR THE YEAR ENDED 31 MARCH 2023

I report on the accounts for the year ended 31st March 2023 as set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiners Statement

I have completed my examination for the year ended 31st March 2023.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



4th September 2023

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

GREATER MANCHESTER SOUTH ASIAN WOMEN'S OUT OF HOURS SUPPORT

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted Funds	Restricted Funds	Total Funds
		2023	2023	2023
	Notes	£	£	£
RECEIPTS				
Grants	2	1,000	28,094	29,094
Donations		-	-	-
Fund Raising		-	-	-
Refreshments		38	-	38
Other Income		-	-	-
TOTAL RECEIPTS		1,038	28,094	29,132
PAYMENTS				
Sessional Workers		-	6,089	6,089
Management Costs		-	280	280
Administration Support		-	-	-
Venue Hire		-	2,239	2,239
Activities Costs & Resources		-	2,229	2,229
Refreshments		186	507	693
Marketing & Publicity		-	785	785
Telephone & Internet		-	-	-
Printing & Stationery		-	-	-
Volunteer Expenses		-	-	-
Gifts (Volunteers)		-	159	159
Memberships		-	26	26
Insurance		-	180	180
Accountancy Fees		250	-	250
Bank Charges		-	-	-
Sundries		-	-	-
TOTAL PAYMENTS		436	12,494	12,930
Net of receipts/(payments)		602	15,600	16,202
Cash funds as transferred at 31 March 2022		1,240	1,744	2,984
Cash funds at 31 March 2023	3	<u>1,842</u>	<u>17,344</u>	<u>19,186</u>

GREATER MANCHESTER SOUTH ASIAN WOMEN'S OUT OF HOURS SUPPORT

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2023

	Unrestricted Funds As at 31/03/23 £	Restricted Funds As at 31/03/23 £	Total Funds As at 31/03/23 £	Funds Transferred As at 31/03/22 £
CASH FUNDS				
Bank	1,842	17,344	19,186	2,984
Cash	-	-	-	-
	<u>1,842</u>	<u>17,344</u>	<u>19,186</u>	<u>2,984</u>

LIABILITIES

Independent Examination and Accountancy Fees

£
365

The financial statements were approved by the Board of Trustees on the 31st of August 2023 and signed on their behalf:



Shahida Begum
Chair/Trustee

GREATER MANCHESTER SOUTH ASIAN WOMEN'S OUT OF HOURS SUPPORT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The assets and liabilities were transferred from "Greater Manchester South Asian Women's Out of Hours Support (un-incorporated charity)" to "Greater Manchester South Asian Women's Out of Hours Support CIO (registered charity number: 1195512)" on the 31st of March 2022.

2. Grants Received

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Arnold Clarke Grant	1,000	-	1,000	-
Action Together (Volunteer Celebration)	-	500	500	-
Ideal Fund	-	5,319	5,319	-
Oak Community Development	-	375	375	-
Oldham One	-	11,000	11,000	-
Oldham One (Helpline)	-	1,500	1,500	-
Answer Cancer	-	8,000	8,000	-
Primrose Bank	-	500	500	-
Forever Manchester	-	900	900	-
	<u>1,000</u>	<u>28,094</u>	<u>29,094</u>	<u>-</u>

3. Fund Analysis

Fund Name	Balance transferred at 31 March 2022 £	Receipts £	Payments £	Balance as at 31 March 2023 £
Unrestricted Funds	<u>1,240</u> 1,240	<u>1,038</u> 1,038	<u>(436)</u> (436)	<u>1,842</u> 1,842
Restricted Funds:				
Action Together (Volunteer Celebration)	30	500	(500)	30
Ideal Fund	-	5,319	(3,124)	2,195
Near Neighbours	390	-	-	390
Action Together (Helpline)	1,000	-	-	1,000
Oak Community Development	324	375	-	699
Oldham One	-	11,000	(6,682)	4,318
Oldham One (Helpline)	-	1,500	-	1,500
Answer Cancer	-	8,000	(1,743)	6,257
Primrose Bank	-	500	-	500
Forever Manchester	-	900	(445)	455
	<u>1,744</u>	<u>28,094</u>	<u>(12,494)</u>	<u>17,344</u>
TOTAL FUNDS	<u>2,984</u>	<u>29,132</u>	<u>(12,930)</u>	<u>19,186</u>