

## **Trustees Annual Report**

### **Reference and Administration Details**

**Charity Name** - Cylch Meithrin Ysgol Pentrecelyn

**Charity Registration Number** - 1195465

**Address** - Ysgol Pentrecelyn  
Pentrecelyn  
Ruthin  
LL15 2HG

### **Name of the charity trustees**

<b>Trustee Names</b>	<b>Office (If any)</b>
Nia Foulkes	Chair
Sarah Wynne	Treasurer
Bethan Edwards	Secretary
Jan Wilson-Jones	Responsible Person
Caryl Pughe	
Elen Wynne	
Sian Mosford	
Rose Norton	

### **Structure, governance and management**

**Type of governing document** – Constitution adopted September 2021

**How the charity is constituted** – Unincorporated association

**Trustee selection method** – Trustees are appointed or reappointed annually at the Annual General meeting held in July.

**Additional governance issues** – The Cylch is open to children aged 2-4 from 11.30am-3.15pm every day and from 9am-3.15pm on a Wednesday and Thursday. The trustees work with the leader of the Cylch (Jemma Williams) to oversee the running of the Cylch. There is a Child Protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements. The Cylch works closely with the school (Ysgol Pentrecelyn) and they provide a room for the Cylch free of charge. All trustees give their time voluntarily and received no remuneration or other benefits.

## **Objectives and Activities**

**Objective of the charity** – to provide Welsh medium education for children aged 2-4

**Summary of the main activities** – The leader of the Cylch plans a variety of fun and stimulating activities for the children to enjoy every day. She works closely with the nursery class teacher to help with their transition into school life. The children benefit from a range of different activities both in the indoor and outdoor areas, all of which help to develop and nurture their use of the Welsh language. There is an emphasis on teaching basic phonics and numeracy skills as well as giving the children the opportunity to investigate and explore, whilst developing their problem solving skills and their ability to work independently.

## **Achievements and performance**

**Summary of the main achievements of the charity during the year** – The Cylch has now been open for 2 years and continues to go from strength to strength. There has been some changes in staff and the use of bank staff this year but the leader (Jemma Williams) remains the same and continues to work hard with the children in the Cylch and also advertising in order to increase the number of children on roll. There were 7 children on the register by the end of April 2024. The feedback about the Cylch from both children and parents continues to be very positive.

## **Financial Review**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

CC16a

For the period from	Period start date 4/1/2023	To	Period end date 3/31/2024
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Mudiad Grant	2,000	-	-	2,000	-
3 year funding	6,388	-	-	6,388	-
Fees	2,380	-	-	2,380	-
Grants	500	-	-	500	-
Tax Free childcare payment	1,473	-	-	1,473	-
fundraising	1,000	-	-	1,000	-
donations	200	-	-	200	-
transfer to cover staffing	563	-	-	563	-
<b>Sub total</b> (Gross income for AR)	14,504	-	-	14,504	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	14,504	-	-	14,504	-
<b>A3 Payments</b>					
Salaries	19,263	-	-	19,263	-
Bank staff	1,758	-	-	1,758	-
Pension contributions	571	-	-	571	-
Snack costs	82	-	-	82	-
Advertising	11	-	-	11	-
Mudiad Meithrin Registration fee	125	-	-	125	-
Information Commision Office fee	35	-	-	35	-
Digital Technology	60	-	-	60	-
staff training and dbs	276	-	-	276	-
resources	599	-	-	599	-
<b>Sub total</b>	22,780	-	-	22,780	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	22,780	-	-	22,780	-
<b>Net of receipts/(payments)</b>	- 8,276	-	-	- 8,276	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	14,683	-	-	14,683	-
<b>Cash funds this year end</b>	6,407	-	-	6,407	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		6,407	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	6,407	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	