



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/07/2023      Period start date  
To 30/6/2024      Period end date

Charity name: A Purrfect Friend

Charity registration number: 1195439

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | For the benefit of the public to relieve the suffering of stray and abandoned cats in Preston, Lancashire which are in need of care and attention by providing them with food, shelter and veterinary care whilst seeking to find them permanent, caring homes |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | See 1.17. In addition we carry out trap neuter and release activities to help control feral cat populations.                                                                                                                                                   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The trustees have had regard to the guidance issued by the Charity Commission on public benefit                                                                                                                                                                |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      | N/A                                                                                                                                                                                                                                                          |
| Policy on social investment including program related investment | Para 1.38      | N/A                                                                                                                                                                                                                                                          |
| Contribution made by volunteers                                  | Para 1.38      | We are grateful to all our volunteers for their work for the charity which includes cat fostering, fundraising and donating to the cause. We could not operate without their dedicated support. We generate sufficient funds to support our charitable work. |
|                                                                  |                |                                                                                                                                                                                                                                                              |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The main achievements of the charity during the year are as follows :-</p> <ul style="list-style-type: none"> <li>- To provide shelter for, and facilitate the adoption 132 cats by members of the public</li> </ul> <p>Generating £40,500 in revenue for the charity which comprised the following :-</p> <ul style="list-style-type: none"> <li>- Staging fundraising events which raised £14,668</li> <li>- Generating £5,232 from the sale of donated goods</li> <li>- Receiving donations of £12,680</li> <li>- Cat adoption fees totalling £7,920</li> </ul> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |  |
|--------------------------------------------------------------|-----------|--|--|
| Achievements against objectives set                          | Para 1.41 |  |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |  |
| Investment performance against objectives                    | Para 1.41 |  |  |
| Other                                                        |           |  |  |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The charity had a cash at bank balance of £32k as at 30/06/2024 all of which was unrestricted funds. £2.5k was owed to vets at the year end. The charity raised £41k during the year (see para 1.2). The cash balance in the year decreased by £2k from £34k at previous year end. |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves are held to cover future needs of the charity in challenging economic times and rising costs. Future large outgoings may include purchase of further new cat pens.                                                                                                        |
| Amount of reserves held                                                          | Para 1.22 | Reserves total £34k                                                                                                                                                                                                                                                                |
| Reasons for holding zero reserves                                                | Para 1.22 | N/A                                                                                                                                                                                                                                                                                |
| Details of fund materially in deficit                                            | Para 1.24 | N/A                                                                                                                                                                                                                                                                                |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The main risks to the charity are reduction in revenues due to increasing inflationary pressures in the economy and the increase in demand for our services from members of the public who cannot afford to keep their cats.                                                       |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                         |
|---------------------------------------------------------------------------------|-----------|-------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | See above paragraph 1.2 |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |                         |
| A description of the principal risks facing the charity                         | Para 1.46 |                         |
| Other                                                                           |           |                         |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                         |
| Type of governing document (trust deed, royal charter)                                                                                                                    | Para 1.25 | Constitution adopted on 9 <sup>th</sup> August 2021                                                                     |
| How is the charity constituted? (e.g unincorporated association, CIO)                                                                                                     | Para 1.25 | Unincorporated association                                                                                              |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees appointed or reappointed annually by the other trustees at the Annual General meeting held in August each year |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                   |
|-------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |                                                                   |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The charity is run by 4 trustees and supported by c40 volunteers. |
| Relationship with any related parties                                                     | Para 1.51 |                                                                   |
| Other                                                                                     |           |                                                                   |

## Reference and Administrative details

|                             |                                                                    |
|-----------------------------|--------------------------------------------------------------------|
| Charity name                | A Purrfect Friend                                                  |
| Other name the charity uses |                                                                    |
| Registered charity number   | 1195439                                                            |
| Charity's principal address | 11 Aldwych Drive<br>Lostock Hall<br>Preston, Lancashire<br>PR5 5LF |
|                             |                                                                    |

## Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Shirley Chisnall | Chair           |                                   | Other trustees                                                |
| 2  | Phyllis Pearson  |                 |                                   | Other trustees                                                |
| 3  | Margaret Murphy  |                 |                                   | Other trustees                                                |
| 4  | Janice Vaughan   |                 | Resigned on 12/07/2024            | Other trustees                                                |
| 5  | Anne Kelleher    |                 |                                   | Other trustees                                                |
| 6  |                  |                 |                                   |                                                               |
| 7  |                  |                 |                                   |                                                               |
| 8  |                  |                 |                                   |                                                               |
| 9  |                  |                 |                                   |                                                               |
| 10 |                  |                 |                                   |                                                               |
| 11 |                  |                 |                                   |                                                               |
| 12 |                  |                 |                                   |                                                               |
| 13 |                  |                 |                                   |                                                               |
| 14 |                  |                 |                                   |                                                               |
| 15 |                  |                 |                                   |                                                               |
| 16 |                  |                 |                                   |                                                               |
| 17 |                  |                 |                                   |                                                               |
| 18 |                  |                 |                                   |                                                               |
| 19 |                  |                 |                                   |                                                               |
| 20 |                  |                 |                                   |                                                               |

## Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

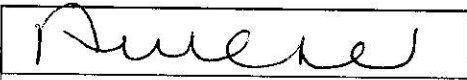
### Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |  |
|-------------------------------------|-----------------------------------------------------------------------------------|--|
| Signature(s)                        |  |  |
| Full name(s)                        | Anne Kelleher                                                                     |  |
| Position (eg Secretary, Chair, etc) | Trustee and Treasurer                                                             |  |

Date 30/11/24



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
A Purrfect Friend

On accounts for the year  
ended

30/6/2024

Charity no  
(if any)

1195439

Set out on pages

10-11

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 25/11/24

Name: Olivia Lindsey Blythe

Relevant professional  
qualification(s) or body  
(if any):

ACMA – Chartered Accountant

Address:

Holly Bank, Off Wigan Road, Aspull, Wigan, Lancashire WN2 1EF

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

October 2018

**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name : A Purfect Friend

1195439

## Receipts and payments accounts

CC16a

For the period  
from

01/07/2023

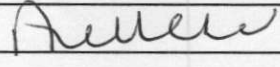
To

30/06/2024

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Fundraising events                                    | 14,668                                 | -                                    | -                                   | 14,668                          | 13,114                        |
| Donations and pen sponsorship                         | 12,680                                 | -                                    | -                                   | 12,680                          | 20,278                        |
| Adoption fees                                         | 7,920                                  | -                                    | -                                   | 7,920                           | 5,620                         |
| Sale of donated goods                                 | 5,232                                  | -                                    | -                                   | 5,232                           | 4,853                         |
| Other income                                          | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>40,500</b>                          | <b>-</b>                             | <b>-</b>                            | <b>40,500</b>                   | <b>43,865</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>40,500</b>                          | <b>-</b>                             | <b>-</b>                            | <b>40,500</b>                   | <b>43,865</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Vetinary fees                                         | 20,794                                 | -                                    | -                                   | 20,794                          | 14,152                        |
| Cost of fundraising events                            | 2,577                                  | -                                    | -                                   | 2,577                           | 1,962                         |
| Fostering costs                                       | 5,389                                  | -                                    | -                                   | 5,389                           | 2,783                         |
| Cat pen and other maintenance                         | 750                                    | -                                    | -                                   | 750                             | -                             |
| Bank charges                                          | 402                                    | -                                    | -                                   | 402                             | 399                           |
| Postage, stationary and other costs                   | 1,703                                  | -                                    | -                                   | 1,703                           | 496                           |
| Cost of sales                                         | 219                                    | -                                    | -                                   | 219                             | 393                           |
| Motoring expenses                                     | 1,790                                  | -                                    | -                                   | 1,790                           | 1,168                         |
| VAT                                                   | 528                                    | -                                    | -                                   | 528                             | 763                           |
| <b>Sub total</b>                                      | <b>34,152</b>                          | <b>-</b>                             | <b>-</b>                            | <b>34,152</b>                   | <b>22,116</b>                 |
| <b>A4 Asset and investment purchases. (see table)</b> |                                        |                                      |                                     |                                 |                               |
| Van                                                   | -                                      | -                                    | -                                   | -                               | 4,690                         |
| Cat fostering pen and other                           | 8,343                                  | -                                    | -                                   | 8,343                           | -                             |
| <b>Sub total</b>                                      | <b>8,343</b>                           | <b>-</b>                             | <b>-</b>                            | <b>8,343</b>                    | <b>4,690</b>                  |
| <b>Total payments</b>                                 | <b>42,495</b>                          | <b>-</b>                             | <b>-</b>                            | <b>42,495</b>                   | <b>26,806</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 1,995</b>                         | <b>-</b>                             | <b>-</b>                            | <b>- 1,995</b>                  | <b>17,059</b>                 |
| A5 Transfers between funds                            | -                                      | -                                    | -                                   | -                               | -                             |
| A6 Cash funds last year end                           | 34,203                                 | -                                    | -                                   | 34,203                          | 17,144                        |
| <b>Cash funds this year end</b>                       | <b>32,208</b>                          | <b>-</b>                             | <b>-</b>                            | <b>32,208</b>                   | <b>34,203</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds to nearest £                                                     | Restricted funds to nearest £ | Endowment funds to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>                                        | Cash at bank                                           | 32,208                                                                              | -                             | -                            |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
|                                                             | <b>Total cash funds</b>                                | <b>32,208</b>                                                                       | <b>-</b>                      | <b>-</b>                     |
|                                                             | (agree balances with receipts and payments account(s)) | OK                                                                                  | OK                            | OK                           |
| <b>B2 Other monetary assets</b>                             | Details                                                | Unrestricted funds to nearest £                                                     | Restricted funds to nearest £ | Endowment funds to nearest £ |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
|                                                             |                                                        | -                                                                                   | -                             | -                            |
| <b>B3 Investment assets</b>                                 | Details                                                | Fund to which asset belongs                                                         | Cost (optional)               | Current value (optional)     |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
| <b>B4 Assets retained for the charity's own use</b>         | Details                                                | Fund to which asset belongs                                                         | Cost (optional)               | Current value (optional)     |
|                                                             | Van                                                    | Unrestricted                                                                        | 4,690                         | 3,752                        |
|                                                             | Cat fostering pen                                      | Unrestricted                                                                        | 7,627                         | 7,496                        |
|                                                             | IT equipment                                           | Unrestricted                                                                        | 716                           | 580                          |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
|                                                             |                                                        |                                                                                     | -                             | -                            |
| <b>B5 Liabilities</b>                                       | Details                                                | Fund to which liability relates                                                     | Amount due (optional)         | When due (optional)          |
|                                                             | Vet bill for June 2024                                 | Unrestricted                                                                        | 2,472                         | 31 July 2024                 |
|                                                             | HMRC - VAT refund                                      | Unrestricted                                                                        | (1,291)                       |                              |
|                                                             |                                                        |                                                                                     | -                             |                              |
|                                                             |                                                        |                                                                                     | -                             |                              |
| Signed by one or two trustees on behalf of all the trustees |                                                        | Signature                                                                           | Print Name                    | Date of approval             |
|                                                             |                                                        |  | ANNE KELLERTON                | 30/11/24                     |