

Oak Field Old Student Association CIO

**Report of Activities of Association January 2024 – December 2024
and Financial Statements for Period Ended: March 2024**

Charity No: 1195431

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Legal and administrative information

Constitution

Oak Field Old Student Association CIO a registered charity governed by its memorandum and articles. Charity number 1195431

Trustees

Glenys Clifton
Patricia Lewis
Glen Quickfall
Rosemary Stewart
David S Stewart OBE DL

Registered office

Oak Field School, Wigman Road Nottingham NH8 3HW

Auditor

John Clifton

Bankers

NatWest

Report of the trustees for the period ended 31st December 2024

The trustees, are pleased to present their report together with the financial statements of the charity for the year 31st March 2024.

Legal and administration information set out on page 3 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice 2005 - Accounting and Reporting by Charities and Financial Reporting Standard 102 (FRS 102).

Object of the charity

The object of the charity is to improve the lives of children and young adults in Nottinghamshire who suffer from moderate to very severe learning and/or physical disability by funding facilities and services designed to provide fun, friendship, care and stimulation.

Organisation

A board of trustees met four times in the year to administer the charity. The charity has no paid staff and no fees are paid to any director/trustee.

Review of activities and future developments

When the Oak Field Old Student Association CIO was established in 2021, we were still battling with the effects of the Covid pandemic, and I am pleased to report that we have been able to re-establish all face-to-face activities whilst appreciating that there are still some old students who still feel vulnerable and dealing with the long term consequences of the pandemic. I am delighted to report that we continue to reach out to our 500 adults with learning disabilities in the City and County of Nottingham.

The annual Christmas Old Student meal held at Oak Field School in December 2024 was once again well attended and much enjoyed.

Residential Visits

There was a residential visit to St Michael's, Hathersage, Derbyshire in June 2024 and this was very well supported by volunteers, making the weekend a great success. A further week was held in October 2024 in St John in Vale near Keswick. As noted previously Some parents note that such annual residential provide the only break that the family gets each year. The visit was supported by a grant of £2000 from Fundays in Nottinghamshire for which we are very grateful. Plans are in place for a return to Hathersage in 2025.

In 2024 a large party of students went to see Cinderella at Nottingham Playhouse. This is always an enjoyable evening.

Arts Activities

The Nottingham Theatre of Citizens continues to thrive, meeting at the Girls High School. This Spring they performed to a full house at The Space, the state-of-the-art theatre at the Girls High School. It was supported by the Lord Mayor and other civic dignatories.

Magenta Dance Group continues to meet at Dance4 (Fabric) The group is very popular and the standard of their work continues to be of high quality.

The Poetry Group met again in the Spring and Summer Terms 2024. Numbers are relatively small but for those who join there is real enthusiasm. For some recovering from mental distress due to lockdown this course has been a lifeline. A range of artists and poets provide a very stimulating course. We are grateful to the Thomas Farr trustees for allowing this opportunity.

These evening courses are largely funded by very generous support from Fundays in Nottinghamshire.

We continue to send birthday cards, a newsletter and Christmas Cards to all former students. With some 500 this is quite a task. We held a very successful Christmas card party at the beginning of December and with the team managed to sort nearly five hundred cards that afternoon. The cost of postage continues to be a challenge – 500 second class stamps is costing £425, but we know how important a card through the letter box is to our old students. For some it may be the only card.

The activities provided make it possible for them to share enjoyable experiences and to feel better about themselves hopefully leading to happier lives.

Funding

At present our largest provider of funding is happy to support the evening activities but as a CIO we seek further funders so that the work can be supported and maintained.

We are pleased to acknowledge support from

Fundays in Nottinghamshire
The Thomas Farr Charity
Thomas Edward Clarke Trust
Winifred Eileen Kemp Trust

Our Team

The trustees are impressed with the skilled, dedicated and kind personnel and volunteers who run the events organised and funded by the CIO. Providing support for the most

vulnerable adults in our City requires people with a particular skill-set, and we are indeed fortunate that such individuals lead on our activities.

Reserves policy and risk management

During the year the trustees have reviewed progress against the objectives and as part of that process have carried out a review of the risks which face the charity. All such risks are considered low risk by the trustees. An annual review will continue in addition to a review whenever a significant change to policy, people or procedures takes place.

The trustees' target for reserves is that cash of at least an amount equivalent to the subsequent twelve months anticipated expenditure should be held. **Trustees' responsibilities in relation to the financial statements**

In carrying out due diligence trustees are required to:

- ♣ select suitable accounting policies and then apply them consistently.
- ♣ make judgements and estimates that are reasonable and prudent; and
- ♣ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A resolution will be proposed at a Board Meeting that John Clifton be appointed as auditor to the charity for the ensuing year.

By order of the trustees: **25th March 2024**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Receipts and payments accounts

Section A Receipts and payments

	Unrestricted	Restricted	Endowment	Total funds	
	funds	funds	funds	Last year	
	to the nearest £	to the nearest £	to the nearest£	to the nearest £	to
the nearest £					
A1 Receipts					
Donations	1,337			1,337	4,850
Contributions for Trips & Events		3,405		3,405	4,555
Contributions for Christmas Dinner		1,224		1,224	1,640

Contributions for Pantomime Visit		714		714	841
Contributions for Poetry Group		3,500		3,500	200
Contributions for Theatre Group		1,000		1,000	
Sub total (Gross income for AR)	1,337	9,843		11,180	12,086

A2 Asset and investment sales, (see table).					
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total					
Total receipts					
	1,337	9,843	-	11,180	12,086

Cards for old students inc Postage	1,017		-	1,017	699
Trips & Events		3,991	-	3,991	6,900
Christmas Dinner		1,377	-	1,377	1,275
Pantomime Visit		2,075	-	2,075	958
Administration Charges	42		-	42	721
Costumes & Props		-	-	-	324
Poetry Group	-	-	-	-	184
Insurance	172	-	-	172	-
Room Hire	150	-	-	150	-
Sub total	1,381	7,443	-	8,824	11,061

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,381	7,443	-	8,824	11,061

Net of receipts/(payments)	- 44	2,400	-	2,356	1,025
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,343	23	-	3,366	2,341
Cash funds this year end	3,299	2,423	-	5,722	3,366

A3 Payments

Section B Statement of assets and liabilities at the end of the period

		Unrestricted Endowment	Restricted
Categories	Details	funds	funds
		to nearest £	to nearest £
B1 Cash funds	Bank Account	3,299	2,423
Total cash funds		3,299	2,423
(agree balances with receipts and payments account(s))		OK	OK
		Unrestricted Endowment funds	Restricted funds funds


	Details	to nearest £	to nearest £	£
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID STEWART	12/12/24