

**THE ISLE OF ELY FEDERATION OF WOMEN' S INSTITUTES CIO
TRUSTEE'S REPORT
30TH SEPTEMBER 2024**

Trustees

Miss Val Ware	Joint Chairman
Mrs Ann Purt	Joint Chairman
Mrs Judith Cornwell	Treasurer
Mrs Marion Hodges	Vice Chairman
Mrs Veronica Marsden	Vice Chairman

Mrs Chrissie Jennings	co-opted April 2024
Mrs Liz Jordan	
Mrs Anna Wilson	co-opted June 2024

Mrs Beryl Brooks – resigned March 2024

Secretary

Mrs Judith Cornwell

Charity Registration Number

1195426

Office Address

W.I. Office, L12 South Fens Business Centre, Fenton Way, Chatteris PE16 6TT

Auditors

**Hills Accountants
14, St. Mary Street,
Whittlesey,
Peterborough,
PE7 1BG**

Bankers

Lloyds, March

INTRODUCTION

The Trustees are pleased to present their report and audited accounts for the year ended 30th September 2024

The accounts have been prepared in accordance with the Statement of Recommended Practice (SORP) 2005.

They deal with the transactions, assets and liabilities of the Isle of Ely Federation of Women's Institutes.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Isle of Ely Federation represents the WI movement in the East Cambs and Fenland districts of Cambridgeshire. The Federation consists of 23 WIs representing a membership of 595 women. The Federation became a CIO (Charitable Incorporated Organisation) during 2021.

The role of the Board of Trustees is to co-ordinate and focus the activities of the Federation in order to further the purposes of the Women's Institute movement in the Isle of Ely. Each WI is represented at the Annual Meeting, which provides an additional channel of communication.

The Federation is affiliated to the National Federation of Women's Institutes and is governed by the WI constitution, copies of which can be obtained from the Federation Office or downloaded from the MyWI website.

Procedures for recruitment and appointment of trustees

The Board of Trustees consists of up to 15 members in total. Up to 12 members are elected biennially by the WIs and up to 3 members may be co-opted by the elected Trustees.

Any member who has at least 1 year's membership is eligible to stand for election or co-option as a Trustee.

The Chairman, Treasurer and other Officers are elected annually by the Trustees from among their own number.

Policies and procedures for the training and induction of trustees

Following election, members of the Board receive training from NFWI.

Organisational structure of the Charity and how decisions are made

The Board meets 11 times a year. The Officers meet at least 4 times a year. The Treasurer is advised by an independent accountant. Much of the work of the Board is delegated to additional working committees with members of the Board of Trustees and members co-opted from WIs within the Federation. The committees include Membership and Leisure and Creative Skills.

The Board determines policy and strategy based on advice from its members and various working committees.

Day to day management is delegated to the Secretary who is accountable to the Board.

The following matters require Board approval:

- The annual budget
- Reserves policy
- Capital expenditure
- Investment policy on the recommendation of professional advisers
- The risk register
- The annual Financial Statements

Risk Management Policy

The Board regularly reviews the major risks facing the charity and ensures appropriate action is taken to mitigate the impact of risks where possible; a risk register is maintained and updated at least annually.

The principal risks that face the Federation include financial risks.

Financial risks are controlled through sound governance and robust financial control. Risks of a decline in membership and receipts from events are managed through proactive promotion and recruitment.

Objects

The objects of the Federation are to further the purposes of the Women's Institute movement: To enable women who are interested in issues associated with rural life, including arts, crafts and sciences, to take an effective part in the improvement and development of the conditions of rural life: to advance their education in citizenship, in public questions both national and international, in music, drama, and other cultural subjects and to secure instruction and training for them in all branches of agriculture, handicrafts, home economics, health and social welfare. It gives to women the opportunity of working together through the Women's Institute organisation and of putting into practice those ideals for which it stands.

Activities

The Federation supports, assists and advises WIs to provide an effective programme for the delivery of the objects. It promotes women's concerns and interests by providing a forum within which members' views shape policy and strategy and it represents member's views to the National Federation and local and national government. The Federation provides information, training and education services to members.

Strategies

The key elements of the Federation's medium to long-term strategy are to:

1. Offer a wide range of learning opportunities in a variety of settings, making available training in the widest sense, encouraging personal development, promoting lifelong learning and ensuring traditional skills are preserved.
2. Encourage WI members to adopt healthier, more sustainable lifestyles by supporting activities in the areas of sport and leisure, the sciences and combined arts.
3. Increase the WIs influence on legislators, opinion formers and the public at large with regard to politically and socially important local, national and international issues and to maintain the WIs position as a respected voice of reason, integrity and intelligence.
- 4.

Principal Objectives for the year ended 30th September 2024

The Federation's principal objectives were:

- To continue to retain and gain members and promote a positive modern image. To continue to offer a wide range of learning opportunities in a variety of settings, making them available in the widest sense, encouraging personal development, promote lifelong learning and traditional skills
- To continue to encourage members to adopt healthier and more sustainable lifestyles
- To continue to increase the influence of the WI on legislators, opinion formers and the public at large with regard to politically and socially important local, national and international issues of social and political importance and to maintain the voice of the WI as a respected voice of reason integrity and intelligence.
- To continue to improve communication with members

Achievements and Performance

- Gaining and retaining members and promoting a positive image of the WI
- Total membership in the year was 595 Some WIs have seen a small decrease in numbers due to members lost through advancing age and illness. Others have seen a small increase in numbers.
- The Federation makes a continuous effort to seek publicity for events and to promote the WI whenever the opportunity arises.

Education, training and learning

- The Joint Chairs and Treasurer attended the NF National Council, as well as several other ad hoc zoom sessions organised by NF.
- The choir continued to meet twice monthly and sang at our Carol Concert.
- The Membership Committee organised afternoon tea / evening refreshments for meetings with new committee members when they could talk to and ask questions of Board members. The Committee also organised a resolution selection meeting and a Resolution meeting to give further information on the resolution selected for discussion at the NF Annual Meeting.
- The Leisure and Creative Skills Committee organised Spring and Autumn Ten Pin Bowling, Spring and Autumn Whist Lunches, a coach trip to the Creative Craft Show at the NEC Birmingham, Carol Concert with the Federation Choir, the Annual Quiz and a cards morning to improve members' knowledge of Whist, Cribbage and Canasta. A Spring Show was held in May, followed by Petanque in June, Outdoor bowls in the summer and a woodland walk in a local wood run by the Woodland Trust.

- WI delegates, federation reps and observers attended the NFWI Annual Meeting in London in June 2024. Other members were able to access the meeting on line from their own homes.
- Two Advisers were appointed during the year, one on transfer from another Federation and one joint Chair completed her training.
-

Campaigning

The Board continues to monitor ongoing NF campaigns.

Communication with members

The Federation Newsletter is issued on ten occasions each year. Because it is produced in-house, topical items can be included easily. It is now also emailed to WIs for onward transmission to their members.

Board members are encouraged to attend Federation events and visit local WIs. They also accepted invitations to attend Annual Meetings of other Federations.

FINANCIAL REVIEW

General Fund

This fund is unrestricted and is used for all charitable purposes without restriction in accordance with the governing documents.

Funds in Deficit

There are no funds in deficit.

Investment Policy

The Federation's investments are managed by the Board of Trustees, who takes expert advice ensuring that investments are ethical. Monthly reports are received at Board meetings.

Reserves Policy

The Federation requires reserves to allow it to continue to work to promote the interests of women in accordance with WI objectives. The reserves policy is reviewed annually by the Board.

The Trustees policy is to hold sufficient free reserves:

1. To meet its working capital requirements, particularly given that the majority of membership subscription income is received in April/May each year and
2. To mitigate the impact of risks; the amount required being based on the risk assessment and calculated in relation to cover each risk and the likelihood of that risk occurring.

On that basis the total free reserves requirement is estimated to be equivalent to 4 months. At September 2024 the actual free reserves were £60,660.81

FUTURE PLANS

The Federation's medium to long-term plan is kept under review and adjusted to meet changing needs and the extent to which needs have been met in previous periods.

The principle objectives for the coming year are:

- To continue to work with WIs to retain and recruit members and to promote a positive image
- To continue to offer a wide range of learning opportunities, encouraging personal development, promoting lifelong learning and ensuring traditional skills are promoted by identifying needs and responding to requests for training
- To continue to promote healthier, sustainable lifestyles through the work of the Leisure and Creative Skills committee
- To continue to encourage WIs to support and take action on national and local initiatives related to WI mandates
- To encourage members to embrace modern technology and make use of the resources on MyWI, as well as the excellent courses available on the WI Learning Hub.
- To encourage members to access and be involved in Social Media
- To encourage more members to take on responsibility as both committee members and officers in our WIs.

Statement of Trustees' Responsibilities

The Trustees of the Isle of Ely Federation of Women's Institutes CIO are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Federation and of the incoming resources and the application of those resources including income and expenditure.

The Trustees are required to:

- **Select suitable accounting policies and apply them consistently**
- **Observe methods and principles in the Charities SORP**
- **Make judgements and estimates that are reasonable and prudent**
- **Prepare financial statements**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the Federation and to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Federation and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as we are aware there is no relevant information of which the auditor is unaware and the Trustees have taken all steps that they ought to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditors

Hills, Accountants of Whittlesey, have been the auditors during the year and have expressed a willingness to be re-appointed at the Annual Meeting.

By order of the Board

**Val Ware and Ann Purt
Joint Chairmen of the Trustees**

September 2024

The Isle of Ely Federation of Women's Institutes CIO

Charity No. 1195426

Company No. CE026347

Trustees' Report and Unaudited Accounts

· 30 September 2024

The Isle of Ely Federation of Women's Institutes CIO
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The Isle of Ely Federation of Women's Institutes CIO
Trustees Annual Report

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 30 September 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE026347

Charity No. 1195426

Registered Office

Office Suite L12
South Fens Business Centre
Fenton Way
Chatteris
PE16 6TT

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

B.M. Brooks	(Resigned 1 March 2024)
J.E. Cornwell	
M. Hodges	
C. Jennings	
E.A. Jordan	
V. Marsden	
A.R. Purt	
S. Shortland	(Resigned 1 April 2024)
V.E. Ware	
A. Wilson	

Accountants

Hills Accountants
14 St Marys Street
Whittlesey
Peterborough
PE7 1BG

OBJECTIVES AND ACTIVITIES

The Isle of Ely Federation of Women's Institutes CIO

Trustees Annual Report

The objects of the Federation are to further the purposes of the Women's Institute movement: To enable women who are interested in issues associated with rural life, including arts, crafts and sciences, to take an effective part in the improvement and development of the conditions of rural life: to advance their education in citizenship, in public questions both national and international, in music, drama, and other cultural subjects and to secure instruction and training for them in all branches of agriculture, handicrafts, home economics, health and social welfare. It gives to women the opportunity of working together through the Women's Institute organisation and of putting into practice those ideals for which it stands.

The Federation supports, assists and advises WIs to provide an effective programme for the delivery of the objects. It promotes women's concerns and interests by providing a forum within which members' views shape policy and strategy and it represents member's views to the National Federation and local and national government. The Federation provides information, training and education services to members.

ACHIEVEMENTS AND PERFORMANCE

Gaining and retaining members and promoting a positive image of the WI.

Total membership in the year was 632 (down from 656) spread across 25 Women's Institutes.

At September 2024 the cash reserves were £73,628 (2023 £71,045).

PLANS FOR FUTURE PERIODS

The Federation's medium to long-term plan is kept under review and adjusted to meet changing needs and the extent to which needs have been met in previous periods.

The principle objectives for the coming year are:

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

J.E. Cornwell
Trustee
19 February 2025

The Isle of Ely Federation of Women's Institutes CIO
Independent Examiners Report

Independent Examiner's Report to the trustees of The Isle of Ely Federation of Women's Institutes CIO

I report to the charity trustees on my examination of the financial statements of The Isle of Ely Federation of Women's Institutes CIO for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



L Hills ACCA
Hills Accountants
14 St Marys Street
Whittlesey
Peterborough
PE7 1BG

19 February 2025

The Isle of Ely Federation of Women's Institutes CIO
Statement of Financial Activities
for the year ended 30 September 2024

		Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
	Notes			
Income and endowments				
from:				
Charitable activities	4	32,355	32,355	33,771
Investments	5	764	764	732
Total		33,119	33,119	34,503
Expenditure on:				
Charitable activities	6	19,853	19,853	22,326
Other	7	11,544	11,544	12,282
Total		31,397	31,397	34,608
Net gains on investments		-	-	-
Net income/(expenditure)		1,722	1,722	(105)
Transfers between funds		-	-	-
Net income/(expenditure)		1,722	1,722	(105)
before other gains/(losses)				
Other gains and losses				
Net movement in funds		1,722	1,722	(105)
Reconciliation of funds:				
Total funds brought forward		70,642	70,642	70,747
Total funds carried forward		72,364	72,364	70,642

The Isle of Ely Federation of Women's Institutes CIO
Summary Income and Expenditure Account
for the year ended 30 September 2024

	2024	2023
	£	£
Income	32,355	33,771
Interest and investment income	764	732
Gross income for the year	<u>33,119</u>	<u>34,503</u>
Expenditure	31,397	34,608
Total expenditure for the year	<u>31,397</u>	<u>34,608</u>
Net income/(expenditure) before tax for the year	1,722	(105)
Net income /(expenditure)for the year	<u>1,722</u>	<u>(105)</u>

The Isle of Ely Federation of Women's Institutes CIO
Balance Sheet

at 30 September 2024

Company No. CE026347	Notes	2024 £	2023 £
Current assets			
Debtors	9	1,200	1,950
Cash at bank and in hand		73,628	71,046
		<u>74,828</u>	<u>72,996</u>
Creditors: Amount falling due within one year	10	(2,464)	(2,354)
Net current assets		<u>72,364</u>	<u>70,642</u>
Total assets less current liabilities		<u>72,364</u>	<u>70,642</u>
Net assets excluding pension asset or liability		<u>72,364</u>	<u>70,642</u>
Total net assets		<u><u>72,364</u></u>	<u><u>70,642</u></u>
The funds of the charity			
Restricted funds	11		
Unrestricted funds	11		
General funds		72,364	70,642
		<u>72,364</u>	<u>70,642</u>
Reserves	11		
Total funds		<u><u>72,364</u></u>	<u><u>70,642</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 30 September 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 19 February 2025

And signed on its behalf by:

J.E. Cornwell
Trustee
19 February 2025

The Isle of Ely Federation of Women's Institutes CIO
Statement of Cash flows
for the year ended 30 September 2024

	2024	2023
	£	£
Cash flows from operating activities		
Net income/(expenditure) per Statement of Financial Activities	1,722	(105)
Adjustments for:		
Dividends, interest and rents from investments	(764)	(732)
Decrease in trade and other receivables	750	-
Increase in trade and other payables	110	-
Net cash provided by/(used in) operating activities	<u>1,818</u>	<u>(837)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	764	732
Net cash from investing activities	<u>764</u>	<u>732</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents	2,582	(105)
Cash and cash equivalents at the beginning of the year	71,046	71,150
Cash and cash equivalents at the end of the year	<u>73,628</u>	<u>71,045</u>
Components of cash and cash equivalents		
Cash and bank balances	73,628	71,046
	<u>73,628</u>	<u>71,046</u>

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

The Isle of Ely Federation of Women's Institutes CIO

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

The Isle of Ely Federation of Women's Institutes CIO
Notes to the Accounts

3 Statement of Financial Activities - prior year

	Unrestricted funds 2023 £	Total funds 2023 £
Income and endowments from:		
Charitable activities	33,771	33,771
Investments	732	732
Total	34,503	34,503
Expenditure on:		
Charitable activities	22,326	22,326
Other	12,282	12,282
Total	34,608	34,608
Net income	(105)	(105)
Net income before other gains/(losses)	(105)	(105)
Other gains and losses:		
Net movement in funds	(105)	(105)
Reconciliation of funds:		
Total funds brought forward	70,747	70,747
Total funds carried forward	70,642	70,642

4 Income from charitable activities

	Unrestricted £	Total 2024 £	Total 2023 £
Affiliation Fees	16,107	16,107	15,991
Federation Activities	11,083	11,083	12,221
Federation Services	5,165	5,165	5,559
	32,355	32,355	33,771

5 Income from investments

	Unrestricted £	Total 2024 £	Total 2023 £
Bank Interest Received	764	764	732
	764	764	732

The Isle of Ely Federation of Women's Institutes CIO
Notes to the Accounts

6 Expenditure on charitable activities

	Unrestricted	Total	Total
		2024	2023
	£	£	£
<i>Expenditure on charitable activities</i>			
Affiliation Fees	8,846	8,846	8,638
Federation Activities	7,913	7,913	8,978
Federation Services	3,094	3,094	4,710
<i>Governance costs</i>			
	<u>19,853</u>	<u>19,853</u>	<u>22,326</u>

7 Other expenditure

	Unrestricted	Total	Total
		2024	2023
	£	£	£
Employee costs	-	-	125
Motor and travel costs	500	500	436
Premises costs	7,200	7,200	7,800
General administrative costs	2,644	2,644	2,721
Legal and professional costs	1,200	1,200	1,200
	<u>11,544</u>	<u>11,544</u>	<u>12,282</u>

8 Staff costs

	2024	2023
	£	£
Salaries and wages	-	125
	<u>-</u>	<u>125</u>

No employee received emoluments in excess of £60,000.

9 Debtors

	2024	2023
	£	£
Prepayments and accrued income	1,200	1,950
	<u>1,200</u>	<u>1,950</u>

10 Creditors:

amounts falling due within one year

	2024	2023
	£	£
Other creditors	1,263	1,153
Accruals	1,201	1,201
	<u>2,464</u>	<u>2,354</u>

The Isle of Ely Federation of Women's Institutes CIO
Notes to the Accounts

11 Movement in funds

	At 1 October 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 30 September 2024 £
Restricted funds:				
Unrestricted funds:				
General funds	70,642	33,119	(31,397)	72,364
Total funds	<u>70,642</u>	<u>33,119</u>	<u>(31,397)</u>	<u>72,364</u>

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	72,364	72,364
	<u>72,364</u>	<u>72,364</u>

13 Reconciliation of net debt

	At 1 October 2023 £	Cash flows £	At 30 September 2024 £
Cash and cash equivalents	71,046	2,582	73,628
	<u>71,046</u>	<u>2,582</u>	<u>73,628</u>
Net debt	<u>71,046</u>	<u>2,582</u>	<u>73,628</u>

14 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

The Isle of Ely Federation of Women's Institutes CIO
Detailed Statement of Financial Activities
for the year ended 30 September 2024

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:			
Charitable activities			
Affiliation Fees	16,107	16,107	15,991
Federation Activities	11,083	11,083	12,221
Federation Services	5,165	5,165	5,559
	<u>32,355</u>	<u>32,355</u>	<u>33,771</u>
Investments			
Bank Interest Received	764	764	732
	<u>764</u>	<u>764</u>	<u>732</u>
Total income and endowments	33,119	33,119	34,503
Expenditure on:			
Charitable activities			
Affiliation Fees	8,846	8,846	8,638
Federation Activities	7,913	7,913	8,978
Federation Services	3,094	3,094	4,710
	<u>19,853</u>	<u>19,853</u>	<u>22,326</u>
Total of expenditure on charitable activities	19,853	19,853	22,326
Salaries/wages	-	-	125
	<u>-</u>	<u>-</u>	<u>125</u>
Motor and travel costs			
Travel and subsistence	500	500	436
	<u>500</u>	<u>500</u>	<u>436</u>
Premises costs			
Rent	7,200	7,200	7,800
	<u>7,200</u>	<u>7,200</u>	<u>7,800</u>
General administrative costs, including depreciation and amortisation			
Bank charges	-	-	282
General insurances	1,131	1,131	1,159
Stationery and printing	529	529	192
Sundry expenses	52	52	96
Telephone, fax and broadband	932	932	992
	<u>2,644</u>	<u>2,644</u>	<u>2,721</u>
Legal and professional costs			
Audit/Independent examination fees	1,200	1,200	1,200
	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>

The Isle of Ely Federation of Women's Institutes CIO
Detailed Statement of Financial Activities

Total of expenditure of other costs	11,544	11,544	12,282
Total expenditure	31,397	31,397	34,608
Net gains on investments	-	-	-
Net income/(expenditure)	1,722	1,722	(105)
Net income/(expenditure) before other gains/(losses)	1,722	1,722	(105)
Other Gains	-	-	-
Net movement in funds	1,722	1,722	(105)
Reconciliation of funds:			
Total funds brought forward	70,642	70,642	70,747
Total funds carried forward	72,364	72,364	70,642

The Isle of Ely Federation of Women's Institutes CIO

Charity No. 1195426

Company No. CE026347

Trustees' Report and Unaudited Accounts

- 30 September 2024

The Isle of Ely Federation of Women's Institutes CIO
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The Isle of Ely Federation of Women's Institutes CIO
Trustees Annual Report

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 30 September 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE026347

Charity No. 1195426

Registered Office

Office Suite L12
South Fens Business Centre
Fenton Way
Chatteris
PE16 6TT

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

B.M. Brooks	(Resigned 1 March 2024)
J.E. Cornwell	
M. Hodges	
C. Jennings	
E.A. Jordan	
V. Marsden	
A.R. Purt	
S. Shortland	(Resigned 1 April 2024)
V.E. Ware	
A. Wilson	

Accountants

Hills Accountants
14 St Marys Street
Whittlesey
Peterborough
PE7 1BG

OBJECTIVES AND ACTIVITIES

The Isle of Ely Federation of Women's Institutes CIO

Trustees Annual Report

The objects of the Federation are to further the purposes of the Women's Institute movement: To enable women who are interested in issues associated with rural life, including arts, crafts and sciences, to take an effective part in the improvement and development of the conditions of rural life: to advance their education in citizenship, in public questions both national and international, in music, drama, and other cultural subjects and to secure instruction and training for them in all branches of agriculture, handicrafts, home economics, health and social welfare. It gives to women the opportunity of working together through the Women's Institute organisation and of putting into practice those ideals for which it stands.

The Federation supports, assists and advises WIs to provide an effective programme for the delivery of the objects. It promotes women's concerns and interests by providing a forum within which members' views shape policy and strategy and it represents member's views to the National Federation and local and national government. The Federation provides information, training and education services to members.

ACHIEVEMENTS AND PERFORMANCE

Gaining and retaining members and promoting a positive image of the WI.

Total membership in the year was 632 (down from 656) spread across 25 Women's Institutes.

At September 2024 the cash reserves were £73,628 (2023 £71,045).

PLANS FOR FUTURE PERIODS

The Federation's medium to long-term plan is kept under review and adjusted to meet changing needs and the extent to which needs have been met in previous periods.

The principle objectives for the coming year are:

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

J.E. Cornwell
Trustee
19 February 2025

The Isle of Ely Federation of Women's Institutes CIO
Independent Examiners Report

Independent Examiner's Report to the trustees of The Isle of Ely Federation of Women's Institutes CIO

I report to the charity trustees on my examination of the financial statements of The Isle of Ely Federation of Women's Institutes CIO for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



L Hills ACCA
Hills Accountants
14 St Marys Street
Whittlesey
Peterborough
PE7 1BG

19 February 2025

The Isle of Ely Federation of Women's Institutes CIO
Statement of Financial Activities
for the year ended 30 September 2024

		Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
	Notes			
Income and endowments				
from:				
Charitable activities	4	32,355	32,355	33,771
Investments	5	764	764	732
Total		33,119	33,119	34,503
Expenditure on:				
Charitable activities	6	19,853	19,853	22,326
Other	7	11,544	11,544	12,282
Total		31,397	31,397	34,608
Net gains on investments		-	-	-
Net income/(expenditure)		1,722	1,722	(105)
Transfers between funds		-	-	-
Net income/(expenditure) before other gains/(losses)		1,722	1,722	(105)
Other gains and losses				
Net movement in funds		1,722	1,722	(105)
Reconciliation of funds:				
Total funds brought forward		70,642	70,642	70,747
Total funds carried forward		72,364	72,364	70,642

The Isle of Ely Federation of Women's Institutes CIO
Summary Income and Expenditure Account
for the year ended 30 September 2024

	2024	2023
	£	£
Income	32,355	33,771
Interest and investment income	764	732
Gross income for the year	<u>33,119</u>	<u>34,503</u>
Expenditure	31,397	34,608
Total expenditure for the year	<u>31,397</u>	<u>34,608</u>
Net income/(expenditure) before tax for the year	1,722	(105)
Net income /(expenditure)for the year	<u>1,722</u>	<u>(105)</u>

The Isle of Ely Federation of Women's Institutes CIO
Balance Sheet

at 30 September 2024

Company No. CE026347	Notes	2024 £	2023 £
Current assets			
Debtors	9	1,200	1,950
Cash at bank and in hand		73,628	71,046
		<u>74,828</u>	<u>72,996</u>
Creditors: Amount falling due within one year	10	(2,464)	(2,354)
Net current assets		<u>72,364</u>	<u>70,642</u>
Total assets less current liabilities		<u>72,364</u>	<u>70,642</u>
Net assets excluding pension asset or liability		<u>72,364</u>	<u>70,642</u>
Total net assets		<u><u>72,364</u></u>	<u><u>70,642</u></u>
The funds of the charity			
Restricted funds	11		
Unrestricted funds	11		
General funds		72,364	70,642
		<u>72,364</u>	<u>70,642</u>
Reserves	11		
Total funds		<u><u>72,364</u></u>	<u><u>70,642</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 30 September 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 19 February 2025

And signed on its behalf by:

J.E. Cornwell
Trustee
19 February 2025

The Isle of Ely Federation of Women's Institutes CIO
Statement of Cash flows
for the year ended 30 September 2024

	2024	2023
	£	£
Cash flows from operating activities		
Net income/(expenditure) per Statement of Financial Activities	1,722	(105)
Adjustments for:		
Dividends, interest and rents from investments	(764)	(732)
Decrease in trade and other receivables	750	-
Increase in trade and other payables	110	-
Net cash provided by/(used in) operating activities	<u>1,818</u>	<u>(837)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	764	732
Net cash from investing activities	<u>764</u>	<u>732</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents	2,582	(105)
Cash and cash equivalents at the beginning of the year	71,046	71,150
Cash and cash equivalents at the end of the year	<u>73,628</u>	<u>71,045</u>
Components of cash and cash equivalents		
Cash and bank balances	73,628	71,046
	<u>73,628</u>	<u>71,046</u>

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

The Isle of Ely Federation of Women's Institutes CIO

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

The Isle of Ely Federation of Women's Institutes CIO
Notes to the Accounts

3 Statement of Financial Activities - prior year

	Unrestricted funds 2023 £	Total funds 2023 £
Income and endowments from:		
Charitable activities	33,771	33,771
Investments	732	732
Total	34,503	34,503
Expenditure on:		
Charitable activities	22,326	22,326
Other	12,282	12,282
Total	34,608	34,608
Net income	(105)	(105)
Net income before other gains/(losses)	(105)	(105)
Other gains and losses:		
Net movement in funds	(105)	(105)
Reconciliation of funds:		
Total funds brought forward	70,747	70,747
Total funds carried forward	70,642	70,642

4 Income from charitable activities

	Unrestricted £	Total 2024 £	Total 2023 £
Affiliation Fees	16,107	16,107	15,991
Federation Activities	11,083	11,083	12,221
Federation Services	5,165	5,165	5,559
Total	32,355	32,355	33,771

5 Income from investments

	Unrestricted £	Total 2024 £	Total 2023 £
Bank Interest Received	764	764	732
Total	764	764	732

The Isle of Ely Federation of Women's Institutes CIO
Notes to the Accounts

6 Expenditure on charitable activities

	Unrestricted	Total	Total
		2024	2023
	£	£	£
<i>Expenditure on charitable activities</i>			
Affiliation Fees	8,846	8,846	8,638
Federation Activities	7,913	7,913	8,978
Federation Services	3,094	3,094	4,710
<i>Governance costs</i>			
	<u>19,853</u>	<u>19,853</u>	<u>22,326</u>

7 Other expenditure

	Unrestricted	Total	Total
		2024	2023
	£	£	£
Employee costs	-	-	125
Motor and travel costs	500	500	436
Premises costs	7,200	7,200	7,800
General administrative costs	2,644	2,644	2,721
Legal and professional costs	1,200	1,200	1,200
	<u>11,544</u>	<u>11,544</u>	<u>12,282</u>

8 Staff costs

	2024	2023
	£	£
Salaries and wages	-	125
	<u>-</u>	<u>125</u>

No employee received emoluments in excess of £60,000.

9 Debtors

	2024	2023
	£	£
Prepayments and accrued income	1,200	1,950
	<u>1,200</u>	<u>1,950</u>

10 Creditors:

amounts falling due within one year

	2024	2023
	£	£
Other creditors	1,263	1,153
Accruals	1,201	1,201
	<u>2,464</u>	<u>2,354</u>

The Isle of Ely Federation of Women's Institutes CIO
Notes to the Accounts

11 Movement in funds

	At 1 October 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 30 September 2024 £
Restricted funds:				
Unrestricted funds:				
General funds	70,642	33,119	(31,397)	72,364
Total funds	<u>70,642</u>	<u>33,119</u>	<u>(31,397)</u>	<u>72,364</u>

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	72,364	72,364
	<u>72,364</u>	<u>72,364</u>

13 Reconciliation of net debt

	At 1 October 2023 £	Cash flows £	At 30 September 2024 £
Cash and cash equivalents	71,046	2,582	73,628
	<u>71,046</u>	<u>2,582</u>	<u>73,628</u>
Net debt	<u>71,046</u>	<u>2,582</u>	<u>73,628</u>

14 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

The Isle of Ely Federation of Women's Institutes CIO
Detailed Statement of Financial Activities
for the year ended 30 September 2024

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:			
Charitable activities			
Affiliation Fees	16,107	16,107	15,991
Federation Activities	11,083	11,083	12,221
Federation Services	5,165	5,165	5,559
	<u>32,355</u>	<u>32,355</u>	<u>33,771</u>
Investments			
Bank Interest Received	764	764	732
	<u>764</u>	<u>764</u>	<u>732</u>
Total income and endowments	33,119	33,119	34,503
Expenditure on:			
Charitable activities			
Affiliation Fees	8,846	8,846	8,638
Federation Activities	7,913	7,913	8,978
Federation Services	3,094	3,094	4,710
	<u>19,853</u>	<u>19,853</u>	<u>22,326</u>
Total of expenditure on charitable activities	19,853	19,853	22,326
Salaries/wages	-	-	125
	<u>-</u>	<u>-</u>	<u>125</u>
Motor and travel costs			
Travel and subsistence	500	500	436
	<u>500</u>	<u>500</u>	<u>436</u>
Premises costs			
Rent	7,200	7,200	7,800
	<u>7,200</u>	<u>7,200</u>	<u>7,800</u>
General administrative costs, including depreciation and amortisation			
Bank charges	-	-	282
General insurances	1,131	1,131	1,159
Stationery and printing	529	529	192
Sundry expenses	52	52	96
Telephone, fax and broadband	932	932	992
	<u>2,644</u>	<u>2,644</u>	<u>2,721</u>
Legal and professional costs			
Audit/Independent examination fees	1,200	1,200	1,200
	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>

The Isle of Ely Federation of Women's Institutes CIO
Detailed Statement of Financial Activities

Total of expenditure of other costs	11,544	11,544	12,282
Total expenditure	31,397	31,397	34,608
Net gains on investments	-	-	-
Net income/(expenditure)	1,722	1,722	(105)
Net income/(expenditure) before other gains/(losses)	1,722	1,722	(105)
Other Gains	-	-	-
Net movement in funds	1,722	1,722	(105)
Reconciliation of funds:			
Total funds brought forward	70,642	70,642	70,747
Total funds carried forward	72,364	72,364	70,642