

TRUSTEE'S ANNUAL REPORT FOR THE PERIOD**START: 01 APR 2024 END: 31 MAR 2025**

OBJECTIVES AND ACTIVITIES		
	SORP REFERENCE	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to run Vine Hall as a community hall on behalf of Elmbridge Borough Council.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is run to benefit the residents of the Molesey community and the surrounding areas in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents. Sports clubs, social clubs and activity groups are available.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.
ACHIEVEMENTS AND PERFORMANCE		
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Vine Hall Community Group CIO was registered on 05 Aug 2021 in response to Elmbridge Borough Council's move to close and sell Vine Hall. The CIO now runs Vine Hall on behalf of the council. Since taking on the running of the hall, we have been able to recommission and improve the existing facilities and reopen the hall to be used by the local community, for example for exercise classes, musical theatre societies, parent and toddler social groups etc, as well as reach out to new prospective hirers. We have also been able to offer some charitable hires, for example to the NHS for their blood donation drives and to the local scout group.
FINANCIAL REVIEW		
Review of the charity's financial position at the end of the period	Para 1.21	The CIO is in a comfortable position with unrestricted reserves of £38,363.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover unforeseen day-to-day operational costs/emergency repairs. They may also cover general day-to-day operational costs in the event of delayed payments by hirers.
Amount of reserves held	Para 1.22	We aim to hold reserves to cover at least one month of overheads, plus at least £15,000 in the event of a significant repair (e.g. roof repair or replacement boiler) being needed. Anything over this amount will most likely go towards our plans to improve our EPC rating in line with the council's aim to be carbon neutral by 2030, as well as general improvements to the hall.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
ADDITIONAL INFORMATION		
The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from hall hire, donations from local residents and grants from local councillors
Investment policy and objectives including any social investment policy adopted	Para 1.46	The CIO does not make investments.
A description of the principal risks facing the charity	Para 1.46	The principal risks facing the charity are primarily the current nationwide cost of living crisis (as many classes that take place in the hall would be considered a luxury in those terms), as well as infrastructure issues (for example, the boiler, which is

		an old and not widely supported model, and would be an expensive replacement if it were to fail and would mean the hall could not be hired whilst it was repaired/replaced). It would also be a concern if local grants/funding were to become unavailable through the local government reorganisation.	
STRUCTURE, GOVERNANCE AND MANAGEMENT			
Type of governing document	Para 1.25	Constitution	
How is the charity constituted?	Para 1.25	The charity is a CIO	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustee	Para 1.25	Charity Trustees can be co-opted through the year by existing Trustees. Trustees are formally elected at the AGM.	
REFERENCE AND ADMINISTRATIVE DETAILS			
Charity name	Vine Hall Community Group		
Other names the charity uses	N/A		
Charity number	1195408		
Charity's principal address	Vine Hall, Vine Road, East Molesey, KT8 9LF		
NAMES OF THE CHARITY TRUSTEES WHO MANAGE THE CHARITY			
Name	Office	Dates Acted (if not for the whole year)	Names of person (or body) entitled to appoint trustee (if any)
Patrick Gormley	Chair	-	-
Sarah Quick	Treasurer	-	-
Elinor Quick	Secretary	-	-
Ryan Levitt	Trustee	-	-
CORPORATE TRUSTEES — NAMES OF THE DIRECTORS AT THE DATE THE REPORT WAS APPROVED			
N/A			
NAMES OF TRUSTEES HOLDING TITLE TO PROPERTY BELONGING TO THE CHARITY			
N/A			
FUNDS HELD AS CUSTODIAN TRUSTEES ON BEHALF OF OTHERS			
Description of the assets held in this capacity	N/A		
Name and objects of the charity on whose behalf the assets are held and how this falls with the custodian charity's objects	N/A		
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A		
EXEMPTIONS FROM DISCLOSURE			
N/A			
DECLARATIONS			
The trustees declare that they have approved the trustees' report above			
Signed on behalf of the charity's trustees (electronically)			
Signatures:	<i>Patrick Gormley</i>	<i>Elinor Quick</i>	
Full names:	Patrick Gormley	Elinor Quick	
Position:	Chairman	Secretary	
Date:	05 Feb 2026	05 Feb 2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Vine Hall Community Group

No (if any)
1195408

Receipts and payments accounts

CC16a

For the period
from

Period start date
1/4/2024

To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire income (includes deposits)	26,132	-	-	26,132	-
Interest	67	-	-	67	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	26,199	-	-	26,199	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,199	-	-	26,199	-
A3 Payments					
Utility bills	5,945	-	-	5,945	-
Running costs/Maintenance	7,462	-	-	7,462	-
Hall deposit & hire refunds	2,050	-	-	2,050	-
Bank fees	60	-	-	60	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,517	-	-	15,517	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,517	-	-	15,517	-
Net of receipts/(payments)	10,682	-	-	10,682	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,681	-	-	27,681	-
Cash funds this year end	38,363	-	-	38,363	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank account	38,363	-	-
		-	-	-
		-	-	-
	Total cash funds	38,363	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Sarah Quick (signed electronically) RYAN LEVITT (ELECTRONICALLY)	SARAH QUICK RYAN LEVITT	1/2/2026 2/2/2026	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Vine Hall Community Group

On accounts for the year
ended

Mar 2025

Charity no
(if any)

1195408

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

Alys Sawell

Date:

3/2/2026

Name:

Alys Sawell – A.C.M.A

Relevant professional
qualification(s) or body
(if any):

Member of the Chartered Institute of Management Accountants

Address:

3 Challoners Close

East Molesey

Surrey KT8 0DW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.