

**TRUSTEE'S ANNUAL REPORT FOR THE PERIOD**

**START:** 05 AUG 2021 **END:** 05 APR 2022

<b>OBJECTIVES AND ACTIVITIES</b>		
	SORP Reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to run Vine Hall as a community hall on behalf of Elmbridge Borough Council.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is run to benefit the residents of the Molesey community and the surrounding areas in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents. Sports clubs, social clubs and activity groups are available.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit
<b>ACHIEVMENTS AND PERFORMANCE</b>		
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Vine Hall Community Group CIO was registered on 05 Aug 2021 in response to Elmbridge Borough Council's move to close and sell Vine Hall. The CIO now runs Vine Hall on behalf of the council.</p> <p>Most of this period was spent recommissioning the hall after it had been closed for a prolonged period of time during the COVID-19 lockdowns, getting the heating and plumbing back online, etc. We also got together groups of volunteers from the local community to help with redecoration and cleaning.</p> <p>We were then in a position to begin reaching back out to previous hirers, which allowed classes that had stopped over lockdown (exercise classes, musical theatre societies, parent and toddler social groups, etc), as well as reach out to new prospective hirers.</p>

FINANCIAL REVIEW		
Review of the charity's financial position at the end of the period	Para 1.21	The CIO is in a comfortable position with unrestricted reserves of £9009.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover unforeseen day-to-day operational costs/emergency repairs. They may also cover general day-to-day operational costs in the event of delayed payments by hirers.
Amount of reserves held	Para 1.22	We are working towards holding reserves to cover at least one month of overheads, plus £15,000 in the event of a significant repair (e.g. roof repair or replacement boiler) being needed.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A
ADDITIONAL INFORMATION		
The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from hall hire and donations from local residents.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investment has been made
A description of the principal risks facing the charity	Para 1.46	The principal risks facing the charity are primarily the current nationwide cost of living crisis, as well as the potential of further COVID lockdowns, as both of these have the potential to reduce the number of bookings.
Audit/Independent Examiner		The income for this period is below the audit threshold, thus an audit is not required (under section 43(2) of the Charities Act 1993). The accounts for this period are attached to the end of this document.
STRUCTURE, GOVERNANCE AND MANAGEMENT		
Type of governing document	Para 1.25	Constitution

How is the charity constituted?	Para 1.25	The charity is a CIO	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Charity Trustees can be co-opted through the year by existing Trustees. Trustees are formally elected at the AGM	
REFERENCE AND ADMINISTRATIVE DETAILS			
Charity name	Vine Hall Community Group		
Other name the charity uses	N/A		
Charity number	1195408		
Charity’s principal address	Vine Hall Vine Road East Molesey KT8 9LF		
NAMES OF THE CHARITY TRUSTEES WHO MANAGE THE CHARITY			
Name	Office	Dates Acted (if not for the whole year)	Names of person (or body) entitled to appoint trustee (if any)
Patrick Gormley	Chair	-	-
Sarah Quick	Treasurer	-	-
Elinor Quick	Secretary	-	-
Ryan Levitt	Trustee	-	-
CORPORATE TRUSTEES — NAMES OF THE DIRECTORS AT THE DATE THE REPORT WAS APPROVED			
N/A			
NAMES OF TRUSTEES HOLDING TITLE TO PROPERTY BELONGING TO THE CHARITY			
N/A			
FUNDS HELD AS CUSTODIAN TRUSTEES ON BEHALF OF OTHERS			
Description of the assets held in this capacity	N/A		
Name and objects of the charity on whose behalf the assets are held and how this falls with the custodian charity’s objects	N/A		
Details of arrangements for safe custody and segregation of such assets from the charity’s own assets	N/A		
EXEMPTIONS FROM DISCLOSURE			
N/A			

DECLARATIONS		
The trustees declare that they have approved the trustees' report above		
Signed on behalf of the charity's trustees (electronically)		
Signatures:	<i>Patrick Gormley</i>	<i>Elinor Quick</i>
Full names:	Patrick Gormley	Elinor Quick
Position:	Chairman	Secretary
Date:	02 Feb 2023	02 Feb 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Vine Hall Community Group	No (if any) 1195408
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## Receipts and payments accounts

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For the period from	Period start date 05/08/2021	To	Period end date 05/04/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	5,986	-	-	5,986	-
Hall hire income (includes deposits)	12,847	-	-	12,847	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	18,833	-	-	18,833	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	18,833	-	-	18,833	-
<b>A3 Payments</b>					
Utility bills	6,251	-	-	6,251	-
Running costs/maintenance	1,694	-	-	1,694	-
Hall deposit & hire refunds	1,839	-	-	1,839	-
Bank fees	40	-	-	40	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	9,824	-	-	9,824	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	9,824	-	-	9,824	-
<b>Net of receipts/(payments)</b>	9,009	-	-	9,009	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	9,009	-	-	9,009	-

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
		9,009	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	9,009	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds

	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity’s own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>Sarah Quick</i> (electronically)	SARAH QUICK	02 FEB 23