



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name

HJPS PTA

Other names charity is known by

Hertsmere Jewish Primary School Parent Teacher Association

Registered charity number (if any)

1195380

Charity's principal address

Watling Street

Radlett

Hertfordshire

Postcode

WD7 7LQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Deborah Goodman			HJPS PTA committee by election
2	Adam Pratten-Stone			HJPS PTA committee by election
3	Brett Levin			HJPS PTA committee by election
4	Francine Wolfisz			HJPS PTA committee by election
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6				
7				
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9				
10				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Adopted Model Constitution (ParentKind)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by HJPS PTA Committee members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees are elected by the wider committee members at the AGM forming an executive. The Trustees must adhere to our constitution, its guidelines and protections. All trustees sign and commit to the Charity Commission's Trustee Declaration. The Executive (Trustees) will be the Chairperson, Vice-Chairperson, Secretary and Treasurer. All having votes with the Chairperson having the casting vote.

As an executive committee (Trustees) we decide how to spend the funds we raise. We take advice from the Head Teacher at our school and/or other members of the senior leadership team on goods and/or services that are required to advance the education of pupils at the current time. We also consult teachers, parents and other stakeholders on their opinions and experience.

We may undertake some longer-term projects depending on the needs identified to advance the education of pupils/students at the school. For example, funding the playground enhancement.

These may require funds to be raised over a longer period of time with a more advanced method of raising funds.

<p>All decisions are approved by the trustees by majority vote.</p> <p>The trustees (Exec Committee) approve all incoming and outgoing funds by majority vote as alluded to. It is our duty to follow a strict due diligence on each transaction which is approved with all in agreement. This is done on a case-by-case basis utilising the knowledge and relationships of all stakeholders associated to the school. All appropriate documentation will be applied, issued and approved.</p>
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Section C	Objectives and activities
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<p>Summary of the objects of the charity set out in its governing document</p>	<p>The object of the association (the objects) is to advance the education of pupils in the school in particular by:</p> <ol style="list-style-type: none"> 1. developing effective relationships between the staff, parents and others associated with the school 2. engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>Our PTA works together with our school, parents, pupils, local community and other stakeholders to organise a range of events (some listed in our achievements) and activities to raise funds for the educational enhancement of the pupils at HJPS whilst also having a residual and positive lasting impact in the community.</p> <p>- All Trustees are governed by our Objectives and Constitution</p> <p>- All Trustees are guided by and committed to the Trustee declaration set out by the Charity Commission.</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In future and in all cases due diligence, transparency and agreement will be followed. All appropriate documentation will be applied, issued and approved.

Volunteers

Any contributions made be it financial or time generously given by our members will be treated with careful consideration as stated above. Financial contributions to date are exclusively for prearranged group events and activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our traditional winter and summer fairs were hugely successful for the school community. Our school Bingo, Discos and reception parties were popular once again and enjoyed by the pupils.

The PTA also supported JS activities such as providing honey for Rosh Hashanah, decorating and enjoying treats in the succah, Mock Seders, mishloach manot bags, hamantaschen at Purim, and a special Yom Ha'Atzmaut party with an inflatable to name a few.

The focus of the PTA has always been to raise funds to improve and enhance the school and the experience of our children. Last year the PTA continued in its goal to install new Astro in the playground and supported the school on its new Reading Plus scheme for key stage 2. This followed a PTA donation towards the new phonics scheme for key stage 1 the year before.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have agreed a guideline to have an amount of £5000 in reserve at all times. Any larger amounts held over a longer period of time would have been allocated to specific projects yet to see fruition i.e enhancement of the outside playground.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Brett Levin

Position (eg Secretary, Chair, etc)

Treasurer

Date

29 / 06 / 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HJPS PTA

No (if any)
1195380

Receipts and payments accounts

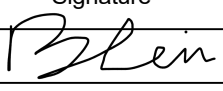
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For the period from	Period start date 01-Sep-23	To	Period end date 31-Aug-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Playground	-	-	-	-	-
Funday Event	6,208	-	-	6,208	8,375
Calendar sales	-	-	-	-	1,262
Other income	6,592	-	-	6,592	10,887
Interest received	97	-	-	97	49
Jewish Studies / Activities	5,506	-	-	5,506	-
Reading Scheme	1,931	-	-	1,931	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,334	-	-	20,334	20,573
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,334	-	-	20,334	20,573
A3 Payments					
Playground	19,680	-	-	19,680	-
Funday	5,832	-	-	5,832	7,993
Calendar	-	-	-	-	-
Education/enrichment	152	-	-	152	4,760
Jewish Studies	-	-	-	-	197
Other charitable expenses	4,621	-	-	4,621	5,864
Jewish Studies / Activities	4,014	-	-	4,014	-
Reading Scheme	2,095	-	-	2,095	-
	-	-	-	-	-
Sub total	36,394	-	-	36,394	18,814
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,394	-	-	36,394	18,814
Net of receipts/(payments)	-16,060	-	-	1,759	1,759
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,190	-	-	28,190	26,431
Cash funds this year end	12,130	-	-	12,130	28,190

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Savings account	8,157	-	-
	Current account	3,973	-	-
		-	-	-
	Total cash funds	12,130	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Brett Levin	

To whom it may concern

Whilst our accounts have been checked by Harris & Trotter LLP. Our gross income does not exceed £ 25,000 and we have been advised that we are not required to have examiners report for this financial year.

We understand the responsibility and integrity of our annual accounts

Should there be any questions please contact

Brett Levin

Trustee – Treasurer

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