



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	09	To	31	08
		2023			2024

Section A

Reference and administration details

Charity name

Mini Cowper Preschool Group

Other names charity is known by

Mini Cowpers Preschool

Registered charity number (if any)

1195333

Charity's principal address

Mini Cowper Preschool, Hertingfordbury Cowper Primary School

Birch Green

Hertford, HERTS

Postcode

SG14 2LR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Biggs	Chairman		
2	Sarah Garrard	Treasurer		
3	Ruth Macdonald	Secretary		
4	Nicola Martin	Trustee		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Company CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees and committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Major Risks

With ever increasing utility bills at the premises, we are hoping that our hire charge will not increase. The school has informed us that the rent increase is out of their control but is something we are mindful of each year. We hope that any increase in rent will be covered by making sure that we are at maximum capacity everyday and using donations for resources and snack were possible to cut down on outgoings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The CIO works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO; and
- (6) furthering the aims of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity runs a preschool in Birch Green, Hertfordshire.

The aims of the pre school are to enhance the development and education of children primarily under statutory school age. Providing an enabling and caring environment with a variety of play and learning opportunities, using the EYFS framework.

We welcome all young children regardless of personal background, faith, gender or personal circumstances and we believe this develops social awareness and their confidence and life skills. We continue to provide the funded 15 & 30 hours for 3 to 4 year olds, as well as 2 year old funding.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We started the year with a healthy waiting list, which grew every month. We successfully recruited two new part time members of staff, as the demand for spaces was increasing, this is down to the new funding that is being offered to working parents.

With a larger cohort we have been spending more time in our garden area, so focused on improving our outdoor resources. We purchased a trampoline, balance beams, scooter and bikes. This enables us to offer children more physical opportunities that they may not have at home.

Our Fundraising committee have organised lots of events the past year. A sponsored walk in local woods, Christmas creative stay and play, raffles, bottle tombola's, Easter egg hunts in the local park, preschool photographs and sports day. Our families have all been very supportive with each of our events and continue to do so.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our aim is to retain sufficient funds to pay any redundancies and liabilities at all times. We also ensure there is liability insurance that protects committee members from personal liability.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

R Biggs

John Morris

Full name(s)

RACHEL BIGGS

Sarah Morris

Position (eg Secretary, Chair, etc)

CHAIR

TREASURER

Date

12/05/2025

Profit and Loss

Mini Cowpers Pre-school

05/05/2025

01/09/2023 - 31/08/2024

INCOME	
Income	
Paid Session fees	45,218.80
Funded Income	63,435.43
Children's Uniform	354.66
Bank Interest	383.19
Fundraising Income	2,870.98
Session Fees paid over 30 hours funding	1,604.00
Interest Income	1.78
Total Income	113,868.84
INCOME	113,868.84
GROSS PROFIT	113,868.84
EXPENSES	
Expenses	
Cleaning	-1,975.00
Shopping	-19.43
Fundraising Expenses	-1,630.89
Pension	-2,457.02
PAYE tax	-3,221.54
Telephone	-418.92
Resources	-4,908.24
Herts Fullstop	-2,086.79
Parallel HR	-429.00
Twinkl	-107.88
Accounting Software	-25.00
Website Hosting	-267.05
Cleaning	-168.87
Rent	-8,615.32
Accountancy Fees	-350.00
EVA (payroll services, etc)	-1,148.16
DBS	-208.66
Mapac (childrens uniform)	-377.45

		01/09/2023 - 31/08/2024
Shopping (snacks, sundries)		-145.64
Committee Goodwill		-78.59
Staff Training		-1,838.03
Staff Goodwill		-708.08
Amazon Prime		-215.58
Ofsted		-35.00
Garden equipment		-128.50
ICO		-35.00
Staff Uniform		-255.32
Noodle		-180.00
Legal and Professional Expense		-2,016.00
Rent or Lease Expense		-4,320.00
Wages Expense		-64,391.58
Total Expenses		-102,762.54
TOTAL EXPENSES	2	-102,762.54
NET INCOME		11,106.30

Mini Cowpers Pre-School Group CIO

Statement of Financial Activities for the Year Ended 31 August 2023

	Note	Unrestricted funds £	Total 31 August 2023 £
Income and Endowments from:			
Charitable activities		99,963	99,963
Other trading activities		450	450
Total income		<u>100,413</u>	<u>100,413</u>
Expenditure on:			
Charitable activities		<u>(101,199)</u>	<u>(101,199)</u>
Total expenditure		<u>(101,199)</u>	<u>(101,199)</u>
Net expenditure		<u>(786)</u>	<u>(786)</u>
Net movement in funds		(786)	(786)
Reconciliation of funds			
Total funds brought forward		<u>57,914</u>	<u>57,914</u>
Total funds carried forward	13	<u><u>57,128</u></u>	<u><u>57,128</u></u>
	Note	Unrestricted funds £	Total 31 August 2022 £
Income and Endowments from:			
Charitable activities		99,976	99,976
Other trading activities		1,028	1,028
Total income		<u>101,004</u>	<u>101,004</u>
Expenditure on:			
Charitable activities		<u>(95,215)</u>	<u>(95,215)</u>
Total expenditure		<u>(95,215)</u>	<u>(95,215)</u>
Net income		<u>5,789</u>	<u>5,789</u>
Net movement in funds		5,789	5,789
Reconciliation of funds			
Total funds brought forward		<u>52,125</u>	<u>52,125</u>
Total funds carried forward	13	<u><u>57,914</u></u>	<u><u>57,914</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

Independent examiner's report on the
accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

MINI COWPERS PRE-SCHOOL GROUP

On accounts for the year
ended

31/08/2024

Charity no
(if any)

1195333

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10 MAY 2025

Name:

MICHELLE PADDON

Relevant professional
qualification(s) or body
(if any):

FINANCE DIRECTOR
A.C.C.A 0782240

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	32,964	-	-
	Charity Savings Account	30,507	-	-
		-	-	-
	Total cash funds	63,471	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

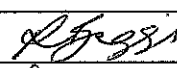
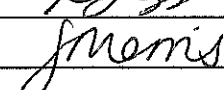
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RACHEL BIGGS	12/5/25
	Sarah Morris	12/5/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

MINI COWPERS PRE-SCHOOL GROUP

No (if any)
1195333

Receipts and payments accounts

CC16a

For the period
from

01/09/2023

To

31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable Activities	113,869	-	-	113,869	99,963
Other	-	-	-	-	450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	113,869	-	-	113,869	100,413
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	113,869	-	-	113,869	100,413
A3 Payments					
Costs of Charitable Activities	102,763	-	-	102,763	101,199
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	102,763	-	-	102,763	101,199
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	102,763	-	-	102,763	101,199
Net of receipts/(payments)	11,106	-	-	11,106	786
A5 Transfers between funds	-	-	-	-	5,474
A6 Cash funds last year end	52,365	-	-	52,365	47,677
Cash funds this year end	63,471	-	-	63,471	52,365