

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN'S BROADBRIDGE HEATH

England & Wales · Charity number 1195316

Details

Other names ST JOHN'S CHURCH PCC BROADBRIDGE HEATH

Status Registered

Legal form Other

Registered 2021-07-27

Register [View on the Charity Commission register](#)

Contact

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St. Johns Hall
Church Road
Broadbridge Heath
Horsham
RH12 3LD

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Website <https://stjohnsbbh.org.uk/>

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: St John's Church is a relaxed and lively Anglican church working within and for the benefit of the local and wider community of Broadbridge Heath and Horsham.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£263,284	£167,655	-	-
2024-12-31	£204,288	£185,355	-	-
2023-12-31	£187,168	£166,146	-	-
2022-12-31	£188,379	£130,648	-	-

Trustees

Name	Role	Appointed
Rev Mark Harley Lavender	Chair	2020-03-26
Andrew Guy Edwards		2019-11-17
Andrew James Hamilton Scott		2025-05-18
Audrey Lee		2019-11-17
Brian Philip New		2019-11-17
Christopher John Robertson		2025-05-18
David John Tombling		2022-05-08
Donald Patience		2025-05-18
George Raymond Dickson		2025-05-18
Katrina Smith		2025-05-18
Lyndall Jayne McCarthy		2025-05-18
Richard Jon Garry		2022-05-08

Accounts

Trustees' Annual Report and Financial Statements

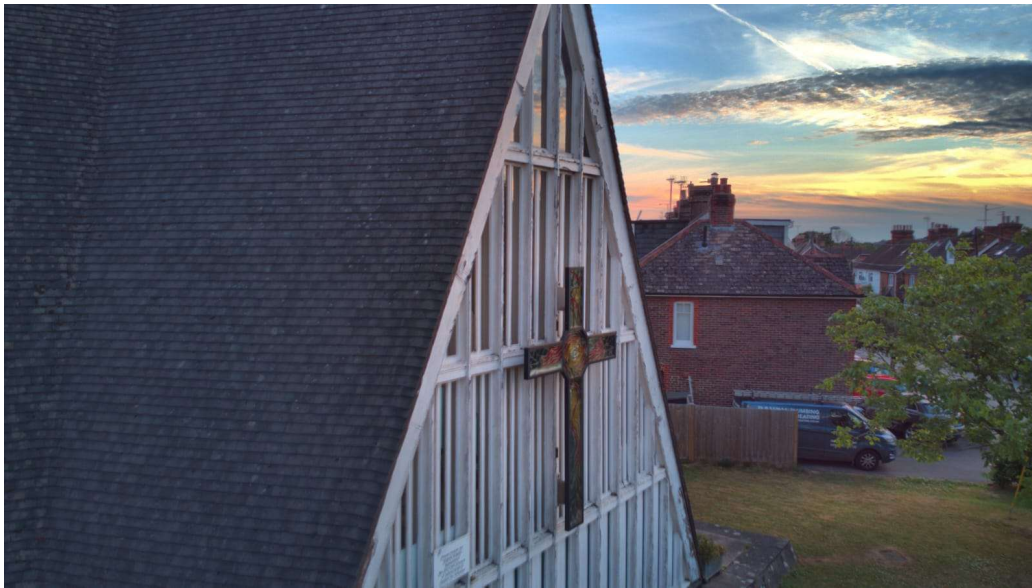
of The Parochial Church Council of the Ecclesiastical Parish of

St John's Broadbridge Heath

St John's Church, St John's Hall, Church Road, Broadbridge Heath, RH12 3LD

Registered Charity No. 1195316

For the year ended 31 December 2025



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Website: www.stjohnsbbh.org.uk

Incumbent: The Rev'd Dr Mark Lavender

Independent examiner: Mrs Marti Stenton ACA, Morris Palmer Limited,
Barttelot Court, Barttelot Road, Horsham, West Sussex, RH12
1DQ

Bankers: NatWest, 47 Carfax, Horsham, West Sussex, RH12 1FD
CAF Bank, 25 Kings Hill Avenue, West Malling, Kent, ME19 4JQ
Kingdom Bank, Media House, Padge Road, Beeston, NG9 2RS

The PCC of St John's Church Trustees' Annual Report 2025



St John's
Broadbridge Heath

Aim and Purposes

St. John's PCC has the responsibility of cooperating with the incumbent, the Reverend Doctor Mark Lavender, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parochial Church Council (PCC) is also specifically responsible for the maintenance of the Church building and church hall situated at Church Road, Broadbridge Heath.

We have a commitment to growth (both numerically and in Christian maturity) and see this happening through a number of different avenues namely through:

Covenant – our relationships with one another and with God

Community – our ability to gather as a church and local community and encourage one another

Children – our appeal to the younger generation and their families

Conference – our ability to gather together with other churches and partners to support one another in mission

Objectives and Activities

The PCC is committed to enabling as many people as possible to attend our church and to become part of our worshipping community at St. John's. Our regular services take place at 8:30am and 10:30am every Sunday, the latter being accessible via a YouTube link which is sent via email to members of the church and others who cannot attend in person.

The PCC is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The trustees believe that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers.
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

It is important that we maintain the fabric of St. John's church building and hall as well as future proofing our provision. Our immediate need is to replace the existing church windows. As such we are currently working with an architect and project management team in order to best ascertain the most cost effective and functional way to do this whilst creating future potential for the building and additional benefit to the congregation and wider community.

Achievements and Performance (using our commitment to growth categories)

1. Covenant – our relationships with one another and with God

Church Services and meetings

During 2025, our Sunday morning services had an average attendance of 67 (70, 68,61) adults and 22 (26,22,18) children for the 10:30 service and 30 (30,30,28) adults for the early service. (The previous three year's figures in brackets). This means an average of 97 adults and 22 children per week on average. The national Church of England* average is 43 adults and 7 children).

Our official Electoral role number was 139 (141,140,139) at the end of 2025. This is significant in that all members had to apply to rejoin the electoral role. (A new roll is prepared every sixth year).

We took 2 funerals in our church building in the last year (national average is 6) but no baptisms or weddings.

(*National figures only available for 2024)

Christmas services

These again attracted well over 600 individual attendances between the nativity service: 129 (148,123,81), carol service: 154 (141,137,122), christingle 193 (180,211,162), midnight communion: 56 (60,53,50) and Christmas Day: 109 (97,91,90). (Previous three year's figures in brackets). They provided a real opportunity to celebrate Christmas as a community and to continue to establish good links and relationships within the village (particularly those who are not regular church-goers) with many attendees coming for their only service of the year at the Christingle service.

To put this in a national context the number of people attending St John's at services on Christmas Eve and Christmas day was 358 compared to the national average of 134.

(Our Easter attendance was 166, compared to the national average of 68).

Home/Connect Groups

Over the last year we have begun to move from connect groups which are a seasonal opportunity to gather in small groups to take part in activities (both spiritual and for leisure purposes) to more permanent and intentional 'home groups' which happen year long and are weekly discipleship groups meeting in people's homes for fellowship and worship. This is with the intention of 'connecting' people for a greater part of the year and to provide opportunities for pastoral care and friendship. Two new 'home groups' were started during 2025 taking the total of home groups in the church to seven.

Pastoral Care and Prayer

St John's has a pastoral care team made up of eight people who meet regularly with the clergy to discuss and pray for individual needs of the church members and the community. The wider pastoral team involves a large number of others who contribute through visits, lifts, meals, phone calls and other practical help. The team ensure that St John's is a safe church to be part of and that every individual is known and feels loved.

The church has a Prayer Chain which is coordinated by one individual in collaboration with the clergy and involves prayer requests being disseminated to members of the prayer team.

St John's is careful to comply with GDPR as well as safe-guarding regulations in all of these contexts. In more complex situations, we are careful to signpost to professional organisations wherever appropriate, including regular updates to and from the safeguarding officer at all Pastoral Team, Standing Committee and PCC meetings.

Staff and Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, our churchwardens Jon Ogan and Andrew Edwards, our Treasurer Richard Garry and Assistant Treasurer Julia Robertson, our children and youth leaders, our worship leaders and our tech team alongside all of those who regularly cook, bake, clean and maintain.

Sarah Tombling continued to serve faithfully as our senior church Administrator during 2025 (her 21st year) and is due to step down in February 2026. Liesl Garry, has assisted with administration (particularly regarding the PCC) and acted as our safeguarding officer. During 2025 we also employed a youth worker (Harry Osborne-Cooper) to coordinate our Sunday youth work and youth outreach program. This should enable us to significantly increase our offer to this age group. We also share a youth leader with Horsham parish (Lee Buck) and St John's contributes to his salary.

We also now have two trained Authorised Lay Ministers (ALM) – one in Care for Creation and the other in Pastoral Care - and a third in training.

2. Community – our ability to gather as a church and local community and encourage one another

BBH Wider Community

We hold monthly assemblies at the local primary school (Shelley School) and frequently invite individual classes and year groups to activities within the church building for faith-based projects, performances by music artists and curriculum teaching sessions. We have initiated a number of community-based collaborations with the school including carol singing and paired reading at the care home and waiting/hosting at our small weekly church café.

The vicar and a small, dedicated team visit two of the local independent living/care homes in the parish on a monthly basis to share communion, sing hymns, pray for residents, and to offer a space to listen to individual concerns. Two members of the Highwood Mill home now regularly attend Sunday services.

Every year on Remembrance Sunday we are joined by the uniformed young people's groups (Beavers, Brownies, Cubs and Scouts) for a public act of remembrance at the village memorial where wreaths are laid by them and the local parish council.

Our church hall has continued to increase in use, with regular hall-hirers for community groups including WI, exercises classes, toddler group, puppy training, the local youth group as well as the regular village lunch, community café and other social events.

For the duration of 2025 we have taken part in a pilot project funded by Spurgeons to look at setting up Family Hubs in local churches to support local families. We have worked alongside another local church (St Mark's) to share resources and good practice and are ready at the beginning of 2026 to launch a parenting course from our church hall in February as well as a counselling service later in the year.

3. Children – our appeal to the younger generation and their families

St John's currently has 78 children registered; with an average of 22 children attending the church per week. This puts us close to the top 95th percentile for all CofE churches where the National average number of children attending was 7 in 2024.

Our youth and children's team organise a number of regular off-site activities and clubs, particularly for the youth (11-18), help us to retain good connections with other churches in Horsham and enable our young people to meet with others of their age group across the town of Horsham. One of the highlights of the year for the youth is a Diocesan-wide camp for all youth in the Diocese of Chichester at Plumpton Racecourse on the final weekend of May. We also hosted a primary-age pantomime as a gift to Shelley School in December and invited the local scout and brownie groups to join us on Remembrance Sunday. On 31st October we gave out 200 'bags of hope' containing sweets and invites to Christmas services alongside hot chocolate and candyfloss to coincide with Halloween, an event which always brings families together in the village.

4. Conference – our ability to gather together and work with other churches and mission partners to support one another

We have continued to forge strong links with other churches across Horsham through the Churches Together network, for which the vicar is now a member of the Executive team. We regularly host combined services and prayer meetings and attend the local Deanery chapter. Two members of the PCC sat on the Deanery Synod this year. This provides the PCC with an important link between the parish and the wider structures of the church. The vicar meets monthly to pray with other church leaders in Horsham and the surrounding villages including those from other denominations (Catholic, URC, Baptist, Methodist and Free Church).

The vicar attended the National Leadership Conference for New Wine (a network of Charismatic Evangelical churches) in Harrogate. This was a great opportunity to keep updated with current theological and ecclesial matters but also to network with other church leaders. The vicar also attended the Diocesan Conference held in Canterbury for all clergy to receive instruction and teaching and various members of the church also attended a number of Christian festivals in Kent, Sussex and Somerset.

Harvest Supper

In October our Mission Team organised an evening meal in support of one of our mission families (see "Mission Partners" below) who live in Uganda and who presented their work to the church throughout the weekend at various services and gatherings.

Mission Partners

The church has a Missions Team which meets regularly to discuss our giving as a church and ways to support a number of missionary families connected to St John's, of which there are currently 6 (in Uganda, Greece, Panama, Brazil, the Middle East and the Netherlands) who each received around £1,800 during the year.

This year we have also financially supported Tearfund (£1,875); Embrace (£1,000); CSW (£600); FSW (Family Support Work in Sussex) (£1,875); and The Children's Society (£500) through our mission tithe. Total giving from Restricted and Unrestricted funds was £17,600 for the year. (2024: £15,411)

We have organised various fundraising events during the year including breakfasts, suppers and a children's mini market and a stall at the village Fete, which have raised further funds. These have included funds sent to Link to Hope (£140); Local foodbank (£56); Projects in Uganda (£1,311); Christian Aid (£515) and Projects in Brazil (£203). We also packed and delivered 36 shoeboxes for Link to Hope in November.

Financial Review

Income and Expenditure

Income and expenditure is shown for the year ending 31 December 2025 and comprises total receipts of £263,284 (2024: £204,288). The PCC is very grateful to church members for their committed and sacrificial giving to support and finance the work at St John's, particularly during these uncertain times.

Expenditure for the year was £167,655 (2024: 185,355). The decrease over 2024 is mainly due to lower expenditure on the project to replace the church building windows and consider wider plans to improve the buildings on the Church site to support the mission of the charity. It is the aim of St John's to manage its expenses carefully and remain thoughtfully mindful that our income is dependent on sacrificial giving.

Providing for Ministry

As a church we must fund our ministry costs. It comprises the largest expenditure of the PCC and for the year we paid £86,405 (2024: £83,074) to the Diocese for our share of all churches' parish ministry costs ("*Diocesan Parish Share*" in the Financial Statements). This expenditure includes:

- the housing, support, stipend and pension costs of the clergy of this parish
- training of new ordinands
- a contribution to national church funds
- shared costs of the Christian family throughout the whole diocese
- assistance towards the upkeep of churches less able to manage than ourselves.

The regular cash payments to the diocese during the year are calculated after deducting income received from the Mitchell Trust of £24,580 (2024: £23,916) from the full cost shown above. These investments are managed by the diocese.

In 2025 the PCC contributed 103% of the costs allocated to this church to help cover the shortfall for other churches in the diocese.

Staff Costs

The PCC employs two administrators, on a part-time basis, who run the Parish office and a Youth Co-ordinator who also works part time. Other than this the Parish has no employees and all other roles within the Parish are voluntary.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately four months of unrestricted payments as contingency against unforeseen situations. We always held at least that amount both during and at the end of the financial year. At the end of 2025 we held £58,405 in the General Fund as our 2026 budget shows that our anticipated expenditure for the first four months is £58,400. At this time, it is PCC policy to transfer surplus general funds into our Renewal Fund for the furtherance of God's work in the Parish and future building projects, including replacement of the deteriorating church windows. The PCC has also pledged to tithe 10% of total income during the year to Mission Giving. At the end of the year, £29,833 was transferred to our designated Renewal fund and £5,588 to our Mission Fund to complete the tithe for 2025.

Structure, Governance and Management

St John's Church, Church Road, Broadbridge Heath, RH12 3LD can be contacted via e-mail either directly to our incumbent: mark.lavender@stjohnsbbh.org.uk or via our administrator for other personnel: office@stjohnsbbh.org.uk

The PCC is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Council (Powers) Measure 1956. It is also registered with HMRC as a charity in order to reclaim gift-aid on donations.

In line with C of E regulations, members must be aged over 16 and on the Electoral Roll. All members of the church are encouraged to be on the Electoral Roll and thus eligible for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC plans to meet six times this year. Attendance is usually 85% or higher.

Since the last APCM, meetings were held on: 10th June, 16th September, 11th November 2025, 13th January and 10th March 2026. Meetings are currently planned for: 9th June, 15th September and 10th November 2026. The meeting dates are published on the church calendar.

Administrative Information

PCC membership for the period of this report

Ex-officio:

Vicar Rev Dr Mark Lavender (Chairman)
Assistant Minister Rev Brian New

Churchwardens Jonathan Ogan
 Andrew Edwards (from May 2025)

Deanery Synod Representatives

Liz New
Kate Discombe
Andrew Scott (from May 2025)

Elected:

Richard Garry Treasurer
Andrew Edwards Health & Safety
Katie Carter
Tim Carter
George Dickson (from May 2025)
Audrey Lee
Karen MacDonald (until May 2025)
Lyn McCarthy (from May 2025)
Don Patience (from May 2025)
Chris Robertson (from May 2025)
Kat Smith (from May 2025)
David Tombling

Ex officio:

Barbara Storer

Deanery Synod Reps and lay members are usually elected for a 3-year (renewable) term.

All elections are held at the APCM with nominations invited from the church family as vacancies arise. The PCC Secretary and Parish Safeguarding Officer during 2025 was Liesl Garry.

Sub-Committees:

In addition to the PCC, we have a Standing Committee, which also plans to meet 6 times each year (on alternate months to the PCC). Our Standing Committee primarily discusses business and finance issues so recommendations can be made to the PCC, leaving that group more time for discussion about the vision and mission of the church.

Members of the Standing Committee:

- Vicar – Rev Dr Mark Lavender
- Assistant Minister – Rev Brian New
- Richard Garry, Treasurer
- Liesl Garry, Parish Safeguarding Officer
- Andrew Edwards, Health & Safety and Churchwarden (from May 2025)
- Jonathan Ogan, Churchwarden
- Julia Robertson, Assistant Treasurer

The PCC Secretary acts as SC Secretary.

DotCom – Vicar, Assistant Minister, Churchwardens and Administrators meet weekly to discuss logistics for the next few weeks and any general issues which have arisen, as well as providing support and praying for each other and church members.

The Trustees' Annual Report was approved by the PCC and signed on its behalf by:



.....
Rev Dr Mark Lavender, PCC Chairman

Date: 28 April 2026

St John's Church, Broadbridge Heath

Statement of Financial Activities

For the year ended 31 December 2025

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	161,460	52,570	-	214,030	154,271	
Charitable activities	828	185	-	1,013	6,942	
Other trading activities	16,231	3,160	-	19,391	16,045	
Investments	28,850	-	-	28,850	26,930	
Other receipts	-	-	-	-	100	
Total income	207,369	55,915	-	263,284	204,288	2
Expenditure on:						
Raising funds	61	250	-	311	177	
Charitable activities	157,324	3,857	-	161,181	178,484	
Other trading activities	6,163	-	-	6,163	6,694	
Other expenditure	-	-	-	-	-	
Total expenditure	163,548	4,107	-	167,655	185,355	3
Net gains (or losses) on investments	-	-	63,099	63,099	11,670	8
Net income or (net expenditure)	43,821	51,808	63,099	158,728	30,603	
Transfers between funds	-	-	-	-	-	7
	43,821	51,808	63,099	158,728	30,603	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	
Other gains/(losses)	-	-	-	-	-	
<i>Reconciliation of funds:</i>						
Net movement in funds	43,821	51,808	63,099	158,728	30,603	
Opening funds at 1 January 2025	188,916	27,630	469,535	686,081	655,478	
Total funds carried forward	232,737	79,438	532,634	844,809	686,081	

St John's Church, Broadbridge Heath

Balance Sheet

For the year ended 31 December 2025

	Total Funds 2025	Total Funds 2024	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	0	-	
Endowed investments	532,634	469,535	
Total fixed assets	532,634	469,535	8
Stocks	-	-	
Debtors	9,655	4,579	10
Cash at bank and in hand	307,654	217,494	
Total current assets	317,309	222,073	
Creditors: Amounts falling due within one year	(5,134)	(5,527)	11
Net current assets or (liabilities)	312,175	216,546	
Total assets less current liabilities	844,809	686,081	
Creditors: Amounts falling due after more than one year	-	-	12
Provisions for liabilities	-	-	
Total net assets or (liabilities)	844,809	686,081	
The funds of the charity:			
Endowment funds	532,634	469,535	
Restricted income funds	79,438	27,630	
Unrestricted funds	232,737	188,916	
Revaluation reserve	-	-	
Total unrestricted funds	232,737	188,916	
Total charity funds	844,809	686,081	13

The financial statements for the year ended 31 December 2025, including the notes following, were approved by the PCC and signed on its behalf by:



.....
Rev Dr Mark Lavender, PCC Chairman

Date: 28 April 2026

St John's Church, Broadbridge Heath

Notes to the Financial Statements

For the year ended 31 December 2025

1 Accounting policies

a Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)). The accounts, which cover a 12 month period from 1 January 2025 to 31 December 2025, present a true and fair view and the accounting policies adopted are those outlined below.

The financial statements have been prepared under the historical cost convention, modified to include investments at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December.

d Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,500 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land and Buildings	Nil
Fixtures and Fittings	20%
Audio visual equipment	33%
Office Equipment	25%

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

2. Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Planned giving (excl. tax refunds)	108,791	1,940	-	110,731	96,515	
Planned giving (no tax refunds)	18,090		-	18,090	10,038	
Loose cash collections	3,715		-	3,715	2,699	
Sundry Donations	3,444	30,208	-	33,652	17,156	
Gift Aid recoverable	27,420	5,142	-	32,562	27,233	
Other income				-	-	
Grants		15,280	-	15,280	630	
Donations and legacies	£161,460	£52,570	-	£214,030	£154,271	
Fees for weddings & funerals	828	-	-	828	1,750	
Fees for events		185		185	5,192	
Charitable activities	£828	£185	-	£1,013	£6,942	
Fundraising events	27	3,160		3,187	2,177	
Church hall hiring fees	16,204	-	-	16,204	13,868	
Other trading activities	£16,231	£3,160	-	£19,391	£16,045	
Bank & CBF deposit interest	4,270	-	-	4,270	3,014	
Mitchell Trust income	24,580	-	-	24,580	23,916	
Investments	£28,850	-	-	£28,850	£26,930	
Other receipts	-	-	-	-	100	
Total income and endowments on all funds	£207,369	£55,915	-	£263,284	£204,288	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

3. Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Stewardship costs	-	-	-	-	18	
Costs of fundraising events	61	250	-	311	159	
Cost of raising funds	£61	£250	-	£311	£177	
Charitable grants and donations	17,100	500	-	17,600	15,411	4
Mission & evangelism costs	11,731	585	-	12,316	19,147	
Diocesan parish share	86,405	-	-	86,405	83,074	
Clergy and other people's expenses	8,333	-	-	8,333	5,409	
Salaries and honoraria incl NI	12,291	-	-	12,291	8,444	5
Upkeep of services	2,955	-	-	2,955	2,770	
Church running costs	12,738	-	-	12,738	12,833	
Youth and children's work	2,047	24	-	2,071	1,052	
Church and hall maintenance and repair	1,801	-	-	1,801	238	
Upkeep of church grounds	-	-	-	-	511	
Bank charges	463	-	-	463	256	
Depreciation	-	-	-	-	-	8
Governance	1,460	-	-	1,460	1,364	6
Church repairs	-	2,748	-	2,748	27,975	
Cost of charitable activities	£157,324	£3,857	-	£161,181	£178,484	
Church hall running costs	6,163	-	-	6,163	6,694	
Other trading costs	-	-	-	-	-	
Cost of other trading activities	£6,163	-	-	£6,163	£6,694	
Total expended on all funds	£163,548	£4,107	-	£167,655	£185,355	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

4. Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Overseas:						
<i>Tearfund</i>	1,875	-	-	1,875	1,775	
<i>Mission to seafarers</i>	1,875	-	-	1,875	1,775	
<i>Christian solidarity worldwide</i>	600	-	-	600	1,517	
<i>Sarah and Daniel Medeiros</i>	1,875	-	-	1,875	1,775	
<i>2 serve trust</i>	800	-	-	800	1,775	
<i>IFES/UFM</i>	2,375	-	-	2,375	1,775	
<i>Watoto Choir</i>	-	-	-	-	540	
<i>Mission Aviation Fellowship</i>	1,725	-	-	1,725	540	
<i>Operation Mobilisation</i>	1,725	-	-	1,725	-	
<i>Embrace</i>	1,000	-	-	1,000	1,315	
Home:						
<i>Kintsugi Hope</i>	-	-	-	-	50	
<i>The Children's Society</i>	-	500	-	500	-	
<i>Turning Tides</i>	-	-	-	-	517	
<i>Soul Edge</i>	-	-	-	-	540	
<i>Mande Family</i>	1,375	-	-	1,375	-	
<i>Family support work</i>	1,875	-	-	1,875	1,517	
	17,100	500	-	17,600	15,411	

5. Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Remuneration						
<i>Wages and salaries</i>	12,291	-	-	12,291	8,444	
<i>Employer social security costs</i>	-	-	-	-	-	
	12,291	-	-	12,291	8,444	

The average number of persons employed by the charity during the financial year was 2 (2024: 2). No employee received remuneration at the rate of £60,000 or more (2024: none).

6. Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
<i>Independent examination</i>	1,460	-	-	1,460	1,364	
<i>Accounts production</i>	-	-	-	-	-	
	1,460	-	-	1,460	1,364	

7. Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

8. Fixed Assets

a) Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Notes
	£	£	£	£	
Market value 1 January 2025	-	-	469,535	469,535	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	63,099	63,099	
Market value 31 December 2025	-	-	£532,634	£532,634	

The holdings of investments in shares at 31 December 2025 were: 3703.73 shares in the CBF Investment Fund and 26,072.72 M&G Charifund shares, both investments being included at valuation.

b) Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2025	-	3,091	-	3,091	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2025	-	3,091	-	3,091	
Charge for impairment					
At 1 January 2025	-	(3,091)	-	(3,091)	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2025	-	(3,091)	-	(3,091)	
Net book amounts					
At 31 December 2025	-	0	-	0	
At 1 January 2025	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

9. Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Fixed assets for church use	0			0	0	
Investment fixed assets	-	-	532,634	532,634	469,535	
Current assets (except cash)	9,305	350	-	9,655	4,579	
Cash at bank and on deposit	228,085	79,569	-	307,654	217,494	
Current liabilities	(4,637)	(497)	-	(5,134)	(5,527)	
	£232,753	£79,422	£532,634	£844,809	£686,081	

10. Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Income tax recoverable	7,049	212	-	7,261	2,824	
Prepayments and accrued income	1,429		-	1,429	1,434	
Other debtors	827	138	-	965	321	
	£9,305	£350	-	£9,655	£4,579	

11. Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	4,498	50	-	4,548	5,527	
Other creditors	139	447	-	586	-	
	£4,637	£497	-	£5,134	£5,527	

12. Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	£	
Accruals for utilities and other costs	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

13. Statement of funds

	Opening Balances 1 Jan 2025	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2025
	£	£	£	£	£
Mitchell Trust	469,535	-	-	63,099	532,634
Total of all endowed funds	469,535	-	-	63,099	532,634
Fabric fund	15,813	-	-	-	15,813
Mission fund	854	1,135	(500)	-	1,489
Retreats (was Camp fund)	2,675	108	(252)	481	3,012
Renewal Fund	7,440	39,073	(2,998)	-	43,515
Pastoral (previously Tea and Fellowship)	178	280	(250)	-	208
Womens Ministry	481	-	-	(481)	-
Youth Coordinator	-	15,000	-	-	15,000
Youth and Children's work	189	319	(107)	-	401
Total of all restricted funds	27,630	55,915	(4,107)	-	79,438
General fund	45,368	207,369	(158,911)	(35,421)	58,405
Renewal fund	113,125	-	-	29,833	142,958
Fabric fund	24,203	-	(1,637)	-	22,566
Mission Fund	3,900	-	(3,000)	5,588	6,488
YP Bursary	675	-	-	-	675
Hardship Fund	1,645	-	-	-	1,645
Total of all unrestricted funds	188,916	207,369	(163,548)	-	232,737
Total funds	£686,081	£263,284	£(167,655)	£63,099	£844,809

14. Transactions with PCC members and connected parties:

Mrs S Tombling, wife of Mr D Tombling, a trustee, received £5,567 for administrative services. (2024: £5,428)

Mrs L Garry, wife of Mr R Garry, a trustee, received £3,626 for administrative services. (2024: £3,016)

Mr G Dickson, a trustee, was employed to undertake Electrical work and was paid £949 (2024: £450)

Mrs R Dickson, wife of Mr G Dickson, a trustee, was paid for her professional photography services £100 (2024: £150)

The PCC supported the vicar by paying Council Tax of £3,314 (2024: £3,264), water and environmental charges of £950 (2024: £586); decorating of the clergy house £785 (2024: £0) plus other regular reimbursement which includes travel, training, hospitality, telephone and broadband amounting to £3,273 (2024: £2,236) for the year.

There were no expenses paid to any of the other trustees.

The aggregate donations made by the charity's trustees amounted to £48,930 (2024: £48,004). None of these carried any conditions on receipt.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2025

15. Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024
	£	£	£	£
Income and endowments from:				
Donations and legacies	144,168	10,103	-	154,271
Charitable activities	1,841	5,101	-	6,942
Other trading activities	14,128	1,917	-	16,045
Investments	26,930	-	-	26,930
Other income	100	-	-	100
Total income	187,167	17,121	-	204,288
Expenditure on:				
Raising funds	18	159	-	177
Charitable activities	142,291	36,193	-	178,484
Other trading activities	6,694	-	-	6,694
Other expenditure	-	-	-	-
Total expenditure	149,003	36,352	-	185,355
Net gains (or losses) on investments		-	11,670	11,670
Net income or (net expenditure)	38,164	(19,231)	11,670	30,603
Transfers between funds	-	-	-	-
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	-	-
<i>Reconciliation of funds:</i>				
Net movement in funds	38,164	(19,231)	11,670	30,603
Total funds brought forward	150,752	46,861	457,865	655,478
Total funds carried forward	188,916	27,630	469,535	686,081

Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish of St John's Church, Broadbridge Heath

I report to the members of the PCC on my examination of the accounts of the PCC for the year ended 31st December 2025 which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that is required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Marti Stenton FCA
Morris Palmer Limited
Barttelot Court
Barttelot Road
Horsham
West Sussex
RH12 1DQ

29 April 2026

Accounts

Trustees' Annual Report and Financial Statements

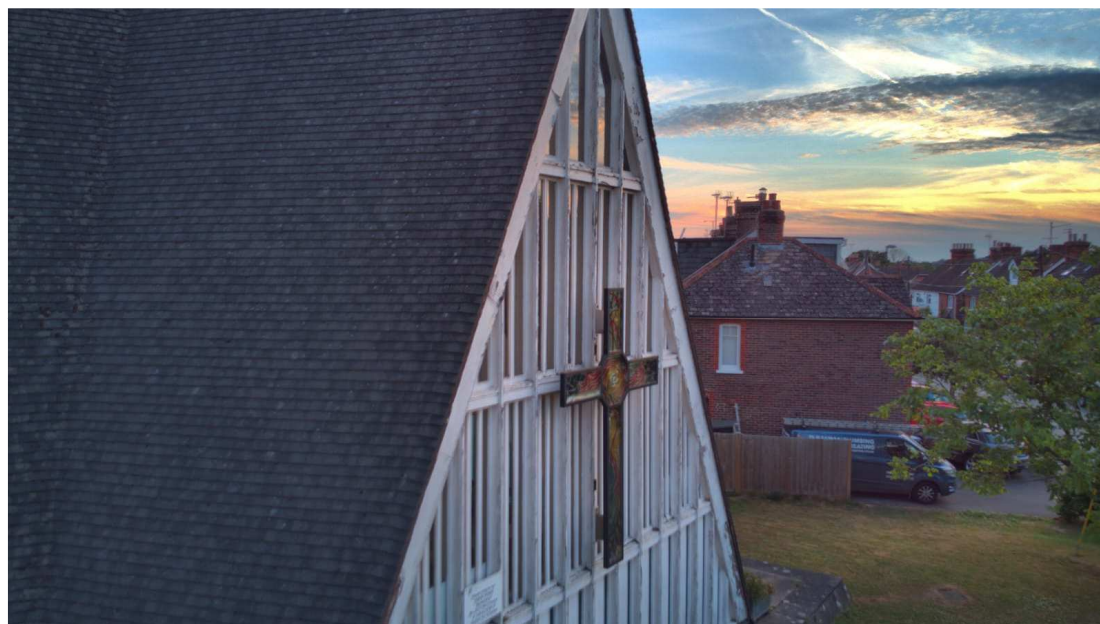
of The Parochial Church Council of the Ecclesiastical Parish of

St John's Church, Broadbridge Heath

St John's Church, St John's Hall, Church Road, Broadbridge Heath, RH12 3LD

Registered Charity No. 1195316

For the year ended 31 December 2024



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7	Structure, Governance and Management
9 - 19	Financial Statements
20	Independent Examiner's Report

Website: www.stjohnsbbh.org.uk

Incumbent: The Rev'd Dr Mark Lavender

Independent examiner: Mrs Marti Stenton FCA, Morris Palmer Limited,
Barttelot Court, Barttelot Road, Horsham, West Sussex, RH12 1DQ

Bankers: NatWest, 47 Carfax, Horsham, West Sussex, RH12 1FD
CAF Bank, 25 Kings Hill Avenue, West Malling, Kent, ME19 4JQ
Kingdom Bank, Media House, Padge Road, Beeston, NG9 2RS

The PCC of St John's Church Trustees' Annual Report 2024



St John's
Broadbridge Heath

Aim and Purposes

St. John's PCC has the responsibility of cooperating with the incumbent, the Reverend Doctor Mark Lavender, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parochial Church Council (PCC) is also specifically responsible for the maintenance of the Church building and church hall situated at Church Road, Broadbridge Heath.

We have a commitment to growth (both numerically and in Christian maturity) and see this happening through a number of different avenues namely through:

Covenant – our relationships with one another and with God

Community – our ability to gather as a church and local community and encourage one another

Children – our appeal to the younger generation and their families

Conference – our ability to gather together with other churches and partners to support one another in mission

Objectives and Activities

The PCC is committed to enabling as many people as possible to attend our church and to become part of our worshipping community at St. John's. Our regular services take place at 8:30am and 10:30am every Sunday, the latter being accessible via a YouTube link which is sent via email to members of the church and others who cannot attend in person.

The PCC is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The trustees believe that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers.
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

It is important that we maintain the fabric of St. John's church building and hall as well as future proofing our provision. There is an immediate need to replace our existing church windows and we are close to having planning permission for the project and we have begun raising funds. (Over £120k at present). We also have ambitious plans to build a new annex building which could link the church and the existing church hall and provide extra welcome and meeting space; as well as to potentially install a new church underfloor heating system along with various renewable options for energy production. The latter plans are clearly dependent on funding.

Achievements and Performance (using our commitment to growth categories)

1. Covenant – our relationships with one another and with God

Church Services and meetings

During 2024, our Sunday morning services had an average attendance of 70 (68,61) adults and 26 (22,18) children for the 10:30 service and 30 (30,28) adults for the early service. (The previous two year's figures in brackets).

Our official Electoral role number was 141 (140,139) at the end of 2024.

We took 5 funerals in our church building in the last year but no baptisms or weddings.

Christmas services

These again attracted over 600 individual attendances between the nativity service 148 (123,81), 9 lessons and carols 141 (137,122), Christingle 180 (211,162), Midnight communion service 60 (53,50) and Christmas Day 97 (91,90) services. (Previous two year's figures in brackets). They provided a real opportunity to celebrate Christmas as a community and to continue to establish good links and relationships within the village (particularly those who are not regular church-goers) with many attendees coming for their only service of the year at the Christingle service.

Connect Groups

Over the past 4 years, during Lent, we have organised Connect Groups. These are opportunities on a weekly basis to meet with others over a common hobby, skill or interest. (Groups have included climbing, walking, running, bowls and swimming groups, various Arts, social gatherings around meals as well as bible study and prayer). This was again popular in 2024 with 17 separate groups meeting over the 6 weeks.

Church Camp

Once a year the church hires some land at the edge of the parish and organises a long weekend of worship, food, camping and outdoor activities. The Sunday service is moved to the site for that weekend and church members are encouraged to invite friends and neighbours. It was, as always, a great opportunity to include non-church members in our fellowship and to take more time with our conversations and meals together. This year we enjoyed a quiz and a live band on the Saturday evening, walks, runs and kids' activities during the days and several campfire singalongs. It is quite an undertaking to organise including portaloos, bouncy castles, PA equipment, a large marquee and communal food. Huge thanks to the Camp Team for organising such a great event.

Pastoral Care and Prayer

St John's has four Pastoral Facilitators (Vivien Herbert, Audrey Lee, Hazel Lamb and Heather Nye) who meet regularly with the clergy to discuss and pray for individual needs of the church members and the community. The pastoral team involves a large number of others who contribute through visits, lifts, meals, phone calls and other practical help. The team ensure that St John's is a safe church to be part of and that every individual is known and feels loved.

The church has a Prayer Chain which is coordinated by one individual in collaboration with the clergy and involves prayer requests being disseminated to members of the prayer team. There is also a women's Re:treat group which is used to communicate prayer and other general needs. St John's is careful to comply with GDPR as well as safe-guarding regulations in all of these contexts. In more complex situations, we are careful to signpost to professional organisations wherever appropriate, including regular updates to and from the safeguarding officer at all PCC meetings.

Staff and Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

In particular we want to mention our church warden Jon Ogan, who is always willing to get involved and always seems to have the capacity to help despite a physically demanding day job. To list all of the roles that Jon has taken on this year would be impossible, but they include preacher, service leader, AV technician(!), camp organiser, barman, social secretary, Hebrew teacher and bouncer to mention just a few!

We would also like to thank our Treasurer Richard Garry and Assistant Treasurer Julia Robertson. Our finances are in a good state and much of this is due particularly to the diligence and attention to detail of Julia's everyday organisation of the finances and general resources of the church.

No Sunday service would be able to happen without our children and youth leaders, our worship leaders who keep the worship fresh and accessible and our tech team who enable those in the building to access great sound and images as well as those who attend online from home. Thank you to all of you for giving up your personal worship time to serve others so that they can access the worship themselves.

Sarah Tombling has continued to be a wonderful communicator as our senior church Administrator, ensuring that the rotas are always filled, the website is up to date and everyone knows who is doing what, when. During 2024 the church employed a second person, Liesl Garry, to assist with administration (particularly regarding the PCC) and to act as our safeguarding officer. Thanks to Liesl we now have a much more rigorous approach to registering young people every Sunday, clear guidelines for dealing with a number of mental health related issues, a more streamlined safeguarding and recruitment process and a better-informed church as a result. With the increase in staffing, it has been great to develop more of a team dynamic in our organisation and this should be a focus over the coming year.

The vicar is also privileged to be supported by a non-stipendiary assistant minister, Rev Brian New, who regularly leads services, teaches and supports with occasional offices with his trademark unruffled gentleness and confidence. He truly makes everyone present feel safe and loved when he is at the front. Because of Brian's sacrificial commitment we are able to offer ministry in a much wider range of settings including care homes, home visits and school.

2. Community – our ability to gather as a church and local community and encourage one another

BBH Wider Community

We hold monthly assemblies at the local primary school (Shelley School) and frequently invite individual classes and year groups to activities within the church building including the annual Christmas concerts and Welly walks. The church works alongside the headteacher when required to support the curriculum, particularly in terms of themes for assemblies and individual class projects. Our successful relationship with the school was evident when we were asked to host the applicants for headteacher interviews earlier in the year. And this is all from a school which is not a Church of England school and so has no obligations to work with us – and yet they do because they value us.

The vicar and a small, dedicated team visit two of the local care homes in the parish on a monthly basis to share communion, sing hymns, pray for residents, and to offer a space to listen to individual concerns. We were delighted to be invited to begin this ministry at a new venue (Highwood Mill) in the Autumn and to expand the work at Broadbridge Park to include their Dementia ward.

The vicar has begun to offer a chaplaincy service at the local fire station having attended a number of events including a welfare day for the fire crews based there.

Every year on Remembrance Sunday we are joined by the uniformed young people's groups (Beavers, Brownies, Cubs and Scouts) for a public act of remembrance at the village memorial where wreaths are laid by them and the local parish council.

Our church hall has continued to increase in use, with regular hall-hirers for community groups including WI, exercises classes, toddler group, puppy training, the local youth group as well as the regular village lunch, community café and other social events.

After completing a sustainability audit covering the key areas of teaching and worship, land, buildings, community engagement and individual lifestyle we were delighted to be awarded Bronze Status as an Eco-Church last year. There were also a number of opportunities to begin to involve the wider community with visits to Shelley school to install a bug hotel, the beginnings of a community allotment and the appointment, after successfully completing her course, of Liesl Garry as an Authorised Lay Minister for 'Care of creation and Eco Church'.

Finally, the vicar is currently in discussions with other church leaders and the national organisation Spurgeons with the view to setting up a Family Hub to support local families in Horsham.

3. Children – our appeal to the younger generation and their families (includes youth up to 18)

St John's currently has 84 children registered; with an average of 26 children per week (including the summer when many families are away). This puts us in the 95th percentile for all CofE churches where the National average number of children attending was 7 in 2023.

(ref: <https://www.churchofengland.org/sites/default/files/2024-12/statisticsformission2023.pdf> p10)

We are so grateful to all of our Children and Youth Team for all that they do to provide activities and teaching most Sunday mornings, and particularly to Lynfa Palmer for organising much of it in the absence of a Children's and Youth Coordinator. Although we have secured part of the funding to employ an additional member of staff, recruitment has proved difficult and we are still searching and seeking to find creative recruitment methods. We do share a youth leader with Horsham parish (Lee Buck) and St John's contributes to his salary. Lee has organised a number of off-site activities and clubs, particularly for the youth (11-18), and has helped us to retain good connections with other churches in Horsham, as well as enabling our young people to meet with others of their age group across the town of Horsham. One of the highlights of the year for the youth is a Diocesan-wide camp for all youth in the Diocese of Chichester at Plumpton Racecourse on the final weekend of May.

4. Conference – our ability to gather together and work with other churches and mission partners to support one another

We have continued to forge strong links with other churches across Horsham through the Churches Together network, for which the vicar is now a member of the Executive team. We regularly host combined services and prayer meetings and attend the local Deanery chapter. Three members of the PCC sat on the Deanery Synod this year (Liz New, Barbara Storer and Kate Discombe). This provides the PCC with an important link between the parish and the wider structures of the church. The vicar meets monthly to pray with other church leaders in Horsham and the surrounding villages including those from other denominations (Catholic, URC, Baptist, Methodist and Free church).

The vicar attended the National Leadership Conference for New Wine (a network of Charismatic Evangelical churches) in Harrogate. This was a great opportunity to keep updated with current theological and ecclesial matters but also to network with other church leaders. Some members of the congregation also attended a Christian festival at Ashburnham Christian Centre near Battle and it is hoped to increase our connection with this annual event.

Harvest Supper

In October our Mission Team organised an evening meal in support of 'Mission Aviation Fellowship', a charity who enable practical help, physical healing and spiritual hope to be delivered to some of the world's most remote and inaccessible communities, and with whom we have good links due to a former (youth) member, Jordon, training to be a pilot with them.

Mission Partners

The church has a Missions Team which meets regularly to discuss our giving as a church and ways to support a number of missionary families connected to St John's, of which there are currently 4 (in Uganda, Greece, Panama and Brazil), who each received £1,775 during the year.

This year we have also financially supported Tearfund (£1,775); Embrace (£1,315); CSW, FSW (Family Support Work in Sussex) (£1,517 each); Watoto Choir, Mission Aviation Fellowship and Soul Edge (£540 each); and Turning Tides (£517) through our mission tithe. Total giving from Restricted and Unrestricted funds was £15,411 for the year. (2023: £16,303)

We have also organised various fundraising events during the year, including breakfasts, suppers and a children's mini market, which have raised further funds. These have included funds sent to Mission Aviation Fellowship (£917); Link to Hope (£108); Projects in Uganda (£516); Christian Aid (£597) and a Christmas gift to two of the missionary families we support (£150 each). We also packed and delivered 36 shoeboxes for Link to Hope in November.

Financial Review

Income and Expenditure

Income and expenditure is shown for the year ending 31 December 2024 and comprises total receipts of £204,288 (2023: £187,168). The PCC is very grateful to church members for their committed and sacrificial giving to support and finance the work at St John's, particularly during these uncertain times.

Expenditure for the year was £185,355 (2023: 166,146). The increase over 2023 is mainly due to fees paid to our architects for the Renewal project and a 4% increase in Diocesan parish share. It is the aim of St John's to manage its expenses carefully and remain thoughtfully mindful that our income is dependent on sacrificial giving.

Providing for Ministry

As a church we must fund our ministry costs. It comprises the largest expenditure of the PCC and for the year a liability of £83,074 (2023: £79,583) became payable to the Diocese for our share of all churches' parish ministry costs. This expenditure includes:

- the housing, support, stipend and pension costs of the clergy of this parish
- training of new ordinands
- a contribution to national church funds
- shared costs of the Christian family throughout the whole diocese
- assistance towards the upkeep of churches less able to manage than ourselves.

The regular cash payments to the diocese during the year are calculated after deducting income received from the Mitchell Trust of £23,916 (2023: £21,495) from the full cost shown above. These investments are managed by the diocese.

In 2024 the PCC contributed 102% of the costs allocated to this church to help cover the shortfall for other churches in the diocese.

Staff Costs

The PCC employs two administrators, on a part-time basis, who run the Parish office. Other than this the Parish has no employees and all other roles within the Parish are voluntary.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately four months of unrestricted payments as contingency against unforeseen situations. We always held at least that amount both during and at the end of the financial year. At the end of 2024 we held £45,368 in the General Fund as our 2025 budget shows that our anticipated expenditure for the first four months is £45,367. At this time, it is PCC policy to transfer surplus general funds into our Fabric Fund for building repairs and our Renewal Fund for the furtherance of God's work in the Parish and future building projects, including replacement of the deteriorating church windows. The PCC has also pledged to tithe 10% of total income during the year to Mission Giving. At the end of the year, £24,500 was transferred to our designated Renewal fund, £12,700 to the Fabric fund and £3,900 to our Mission Fund to complete the tithe for 2024.

Structure, Governance and Management

St John's Church, Church Road, Broadbridge Heath, RH12 3LD can be contacted via e-mail either directly to our incumbent: mark.lavender@stjohnsbbh.org.uk, our administrator, sarah.tombling@stjohnsbbh.org.uk or our PCC Secretary liesl.garry@stjohnsbbh.org.uk

The PCC is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Council (Powers) Measure 1956. It is also registered with HMRC as a charity in order to reclaim gift-aid on donations.

In line with C of E regulations, members must be aged over 16 and on the Electoral Roll. All members of the church are encouraged to be on the Electoral Roll and thus eligible for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC plans to meet six times this year. Attendance is usually 85% or higher.

Since the last APCM, meetings were held on: 11th June, 10th September, 12th November 2024, 14th January and 12th March 2025. Meetings are currently planned for: 10th June, 16th September and 11th November 2025. The meeting dates are published on the church calendar.

Administrative Information

PCC membership for the period of this report

Ex-officio:

Vicar	Rev Dr Mark Lavender (Chairman)
Assistant Minister	Rev Brian New

Church Wardens	Fiona Page (until May 2024)	Jonathan Ogan
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Deanery Synod Representatives

Liz New
Barbara Storer (until October 2024)
Kate Discombe

Elected:

Richard Garry	Treasurer
Alison Carre	Parish Safeguarding Officer (until May 2024)
Andrew Edwards	Health & Safety
Audrey Lee	
David Tombling	
Karen MacDonald	
Katie Carter	
Tim Carter	

Deanery Synod Reps and lay members are usually elected for a 3-year (renewable) term.

All elections are held at the APCM with nominations invited from the church family as vacancies arise. Our PCC Secretary and Parish Safeguarding Officer is Liesl Garry.

Sub-Committees:

In addition to the PCC, we have a Standing Committee, which also plans to meet 6 times each year (on alternate months to the PCC). Our Standing Committee primarily discusses business and finance issues so recommendations can be made to the PCC, leaving that group more time for discussion about the vision and mission of the church.

Current members of the Standing Committee:

- Vicar – Rev Dr Mark Lavender
- Assistant Minister – Rev Brian New
- Richard Garry, Treasurer
- Liesl Garry, Parish Safeguarding Officer & PCC Secretary (from May 2024)
- Andrew Edwards, Health & Safety
- Jonathan Ogan, Church warden
- Julia Robertson, Assistant Treasurer

- Alison Carre, Parish Safeguarding Officer (until May 2024)
- Fiona Page, Church warden (until May 2024)

The PCC Secretary acts as SC Secretary.

DotCom – Vicar, Assistant Minister, Church Wardens and Administrators meet weekly to discuss logistics for the next few weeks and any general issues which have arisen, as well as providing support and praying for each other and church members.

The Trustees’ Annual Report was approved by the PCC and signed on its behalf by:



.....

Date: 24th April 2025

Rev’d Dr Mark Lavender, PCC Chairman

St John's Church, Broadbridge Heath

Statement of Financial Activities

For the year ended 31 December 2024

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	144,168	10,103	-	154,271	143,298	
Charitable activities	1,841	5,101	-	6,942	1,074	
Other trading activities	14,128	1,917	-	16,045	19,070	
Investments	26,930	-	-	26,930	23,726	
Other receipts	100	-	-	100	-	
Total income	187,167	17,121	-	204,288	187,168	2
Expenditure on:						
Raising funds	18	159	-	177	68	
Charitable activities	142,291	36,193	-	178,484	160,666	
Other trading activities	6,694	-	-	6,694	5,412	
Other expenditure	-	-	-	-	-	
Total expenditure	149,003	36,352	-	185,355	166,146	3
Net gains (or losses) on investments	-	-	11,670	11,670	(1,803)	8
Net income or (net expenditure)	38,164	(19,231)	11,670	30,603	19,219	
Transfers between funds	-	-	-	-	-	7
	38,164	(19,231)	11,670	30,603	19,219	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	
Other gains/(losses)	-	-	-	-	-	
<i>Reconciliation of funds:</i>						
Net movement in funds	38,164	(19,231)	11,670	30,603	19,219	
Opening funds at 1 January 2024	150,752	46,861	457,865	655,478	636,259	
Total funds carried forward	188,916	27,630	469,535	686,081	655,478	

St John's Church, Broadbridge Heath

Balance Sheet

For the year ended 31 December 2024

	Total Funds 2024	Total Funds 2023	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	0	-	
Endowed investments	469,535	457,865	
Total fixed assets	469,535	457,865	8
Stocks	-	-	
Debtors	4,579	5,533	10
Cash at bank and in hand	217,494	195,655	
Total current assets	222,073	201,188	
Creditors: Amounts falling due within one year	(5,527)	(3,575)	11
Net current assets or (liabilities)	216,546	197,613	
Total assets less current liabilities	686,081	655,478	
Creditors: Amounts falling due after more than one year	-	-	12
Provisions for liabilities	-	-	
Total net assets or (liabilities)	686,081	655,478	
The funds of the charity:			
Endowment funds	469,535	457,865	
Restricted income funds	27,630	46,861	
Unrestricted funds	188,916	150,752	
Revaluation reserve	-	-	
Total unrestricted funds	188,916	150,752	
Total charity funds	686,081	655,478	13

The financial statements for the year ended 31 December 2024, including the notes following, were approved by the PCC and signed on its behalf by:



.....
Rev'd Dr Mark Lavender, PCC Chairman

Date: 24 April 2025

St John's Church, Broadbridge Heath

Notes to the Financial Statements

For the year ended 31 December 2024

1 Accounting policies

a Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)). The accounts, which cover a 12 month period from 1 January 2024 to 31 December 2024, present a true and fair view and the accounting policies adopted are those outlined below.

The financial statements have been prepared under the historical cost convention, modified to include investments at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2024

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December.

d Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,500 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land and Buildings	Nil
Fixtures and Fittings	20%
Audio visual equipment	33%
Office Equipment	25%

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2024

2. Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Planned giving (excl. tax refunds)	95,675	840	-	96,515	87,627	
Planned giving (no tax refunds)	10,038		-	10,038	9,995	
Loose cash collections	2,699		-	2,699	2,389	
Sundry Donations	9,717	7,439	-	17,156	18,673	
Gift Aid recoverable	25,759	1,474	-	27,233	24,334	
Other income				-	-	
Grants	280	350	-	630	280	
Donations and legacies	£144,168	£10,103	-	£154,271	<i>£143,298</i>	
Fees for weddings & funerals	1,750	-	-	1,750	823	
Fees for events	91	5,101		5,192	251	
Charitable activities	£1,841	£5,101	-	£6,942	<i>£1,074</i>	
Fundraising events	260	1,917		2,177	4,807	
Church hall hiring fees	13,868	-	-	13,868	14,263	
Other trading activities	£14,128	£1,917	-	£16,045	<i>£19,070</i>	
Bank & CBF deposit interest	3,014	-	-	3,014	2,231	
Mitchell Trust income	23,916	-	-	23,916	21,495	
Investments	£26,930	-	-	£26,930	<i>£23,726</i>	
Other receipts	100	-	-	100	-	
Total income and endowments on all funds	£187,167	£17,121	-	£204,288	<i>£187,168</i>	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2024

3. Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Stewardship costs	18	-	-	18	17	
Costs of fundraising events	-	159	-	159	51	
Cost of raising funds	£18	£159	-	£177	£68	
Charitable grants and donations	15,138	273	-	15,411	16,303	4
Mission & evangelism costs	11,475	7,672	-	19,147	14,223	
Diocesan parish share	83,074	-	-	83,074	79,583	
Clergy and other people's expenses	5,409	-	-	5,409	5,279	
Salaries and honoraria incl NI	8,444	-	-	8,444	6,492	5
Upkeep of services	2,770	-	-	2,770	2,456	
Church running costs	12,833	-	-	12,833	11,805	
Youth and children's work	779	273	-	1,052	2,410	
Church and hall maintenance and repair	238	-	-	238	19,595	
Upkeep of church grounds	511	-	-	511	-	
Bank charges	256	-	-	256	116	
Depreciation	-	-	-	-	1,030	8
Governance	1,364	-	-	1,364	1,374	6
Church repairs	-	27,975	-	27,975	-	
Cost of charitable activities	£142,291	£36,193	-	£178,484	£160,666	
Church hall running costs	6,694	-	-	6,694	5,412	
Other trading costs	-	-	-	-	-	
Cost of other trading activities	£6,694	-	-	£6,694	£5,412	
Total expended on all funds	£149,003	£36,352	-	£185,355	£166,146	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2024

4. Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Overseas:						
<i>CMS</i>	-	-	-	-	1,425	
<i>Tearfund</i>	1,552	223	-	1,775	5,425	
<i>Mission to seafarers</i>	1,775	-	-	1,775	1,850	
<i>Christian solidarity worldwide</i>	1,517	-	-	1,517	1,425	
<i>Sarah and Daniel Medeiros</i>	1,775	-	-	1,775	-	
<i>2 serve trust</i>	1,775	-	-	1,775	2,000	
<i>IFES</i>	1,775	-	-	1,775	1,425	
<i>Watoto Choir</i>	540	-	-	540		
<i>Mission Aviation Fellowship</i>	540	-	-	540		
<i>Embrace</i>	1,315	-	-	1,315	588	
Home:						
<i>Horsham Churches Together - Fegans project</i>	-	-	-	-	-	
<i>Kintsugi Hope</i>	-	50	-	50	120	
<i>The Children's Society</i>	-	-	-	-	250	
<i>Turning Tides</i>	517	-	-	517	-	
<i>Soul Edge</i>	540	-	-	540	-	
<i>Family support work</i>	1,517	-	-	1,517	1,425	
<i>Hardship Fund</i>	-	-	-	-	370	
	15,138	273	-	15,411	16,303	

5. Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Remuneration						
<i>Wages and salaries</i>	8,444	-	-	8,444	6,492	
<i>Employer social security costs</i>	-	-	-	-	-	
	8,444	-	-	8,444	6,492	

The average number of persons employed by the charity during the financial year was 2 (2023: 1). No employee received remuneration at the rate of £60,000 or more (2023: none).

6. Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
<i>Independent examination</i>	1,364	-	-	1,364	1,374	
<i>Accounts production</i>	-	-	-	-	-	
	1,364	-	-	1,364	1,374	

7. Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2024

8. Fixed Assets

a) Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Notes
	£	£	£	£	
Market value 1 January 2024	-	-	457,865	457,865	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	11,670	11,670	
Market value 31 December 2024	-	-	£469,535	£469,535	

The holdings of investments in shares at 31 December 2024 were: 3703.73 shares in the CBF Investment Fund and 26,072.72 M&G Charifund shares, both investments being included at valuation.

b) Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2024	-	3,091	-	3,091	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2024	-	3,091	-	3,091	
Charge for impairment					
At 1 January 2024	-	(3,091)	-	(3,091)	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2024	-	(3,091)	-	(3,091)	
Net book amounts					
At 31 December 2024	-	0	-	0	
At 1 January 2024	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2024

9. Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Fixed assets for church use	0			0	0	
Investment fixed assets	-	-	469,535	469,535	457,865	
Current assets (except cash)	4,453	126	-	4,579	5,533	
Cash at bank and on deposit	187,527	29,967	-	217,494	195,655	
Current liabilities	(3,064)	(2,463)	-	(5,527)	(3,575)	
	£188,916	£27,630	£469,535	£686,081	£655,478	

10. Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Income tax recoverable	2,806	18	-	2,824	3,261	
Prepayments and accrued income	1,326	108	-	1,434	1,701	
Other debtors	321	-	-	321	571	
	£4,453	£126	-	£4,579	£5,533	

11. Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Deferred income	-	-	-	-	1,140	
Accruals for utilities and other costs	3,064	2,463	-	5,527	2,435	
Other creditors	-	-	-	-	-	
	£3,064	£2,463	-	£5,527	£3,575	

12. Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	£	
Accruals for utilities and other costs	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2024

13. Statement of funds

	Opening Balances 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
Mitchell Trust	457,865	-	-	11,670	469,535
Total of all endowed funds	457,865	-	-	11,670	469,535
Fabric fund	15,813	-	-	-	15,813
Mission fund	42	1,085	(273)	-	854
Camp fund	2,279	3,184	(2,788)	-	2,675
Renewal Fund	27,635	7,939	(28,134)	-	7,440
Tea and Fellowship	178	-	-	-	178
Womens Ministry	864	4,500	(4,883)	-	481
Youth and Children's work	50	413	(274)	-	189
Total of all restricted funds	46,861	17,121	(36,352)	-	27,630
General fund	45,564	187,167	(146,263)	(41,100)	45,368
Renewal fund	88,625	-	-	24,500	113,125
Fabric fund	11,503	-	-	12,700	24,203
Mission Fund	2,740	-	(2,740)	3,900	3,900
YP Bursary	675	-	-	-	675
Hardship Fund	1,645	-	-	-	1,645
Total of all unrestricted funds	150,752	187,167	(149,003)	-	188,916
Total funds	£655,478	£204,288	£(185,355)	£11,670	£686,081

14. Transactions with PCC members and connected parties:

Mrs S Tombling, wife of Mr D Tombling, a trustee, received £5,428 for administrative services. (2023: £6,492)

Mrs L Garry, wife of Mr R Garry, a trustee, received £3,016 for administrative services. (2023 £0)

The PCC supported the vicar by paying Council Tax of £3,264 (2023: £3,041), water and environmental charges of £586 (2023: £502) plus other regular reimbursement which includes travel, training, hospitality, telephone and broadband amounting to £2,236 (2023: £2,041) for the year.

There were no expenses paid to any of the other trustees.

The aggregate donations made by the charity's trustees amounted to £48,004 (2023: £35,487). None of these carried any conditions on receipt.

St John's Church, Broadbridge Heath
Notes to the Financial Statements (continued)
For the year ended 31 December 2024

15. Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023
	£	£	£	£
Income and endowments from:				
Donations and legacies	125,062	18,236	-	143,298
Charitable activities	1,065	9	-	1,074
Other trading activities	14,497	4,573	-	19,070
Investments	23,726	-	-	23,726
Total income	164,350	22,818	-	187,168
Expenditure on:				
Raising funds	17	51	-	68
Charitable activities	137,500	23,166	-	160,666
Other trading activities	5,412	-	-	5,412
Other expenditure	-	-	-	-
Total expenditure	142,929	23,217	-	166,146
Net gains (or losses) on investments		-	(1,803)	(1,803)
Net income or (net expenditure)	21,421	(399)	(1,803)	19,219
Transfers between funds	-	-	-	-
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	-	-
<i>Reconciliation of funds:</i>				
Net movement in funds	21,421	(399)	(1,803)	19,219
Total funds brought forward	129,331	47,260	459,668	636,259
Total funds carried forward	150,752	46,861	457,865	655,478

Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish of St John's Church, Broadbridge Heath

I report to the members of the PCC on my examination of the accounts of the PCC for the year ended 31st December 2024 which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that is required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Marti Stenton FCA
Morris Palmer Limited
Barttelot Court
Barttelot Road
Horsham
West Sussex
RH12 1DQ

25 April 2025

Accounts

Trustees' Annual Report and Financial Statements

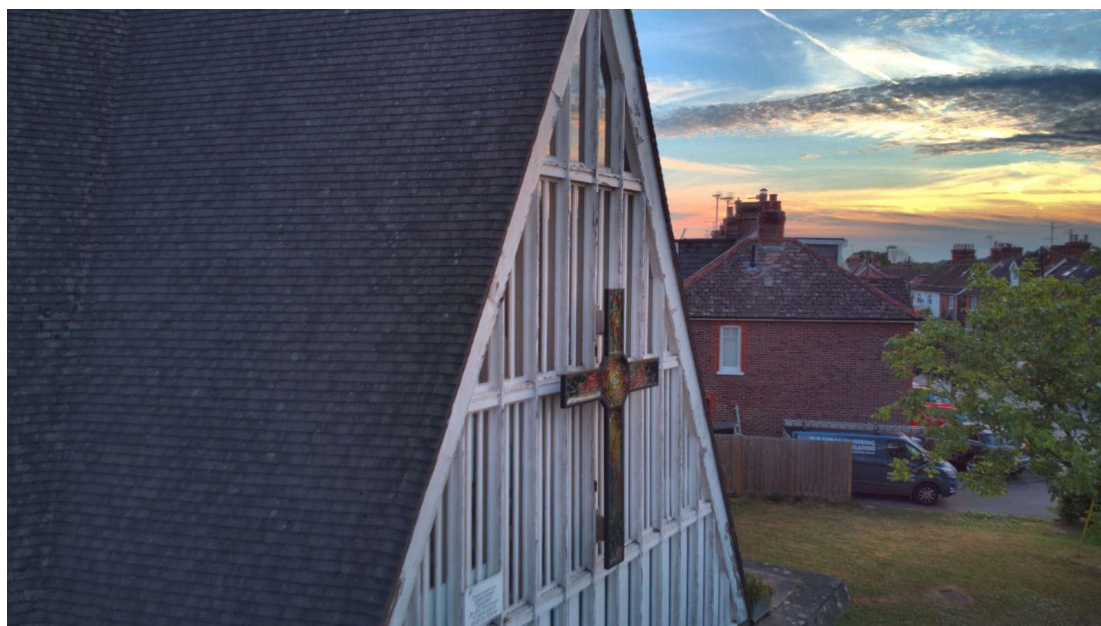
of The Parochial Church Council of the Ecclesiastical Parish of

St John's Church, Broadbridge Heath

St John's Church, St John's Hall, Church Road, Broadbridge Heath, RH12 3LD

Registered Charity No. 1195316

For the year ended 31 December 2023



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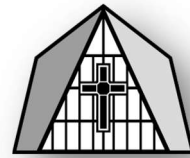
Website: www.stjohnsbbh.org.uk

Incumbent: The Rev'd Dr Mark Lavender

Independent examiner: Mrs Marti Stenton ACA, Morris Palmer Limited,
Barttelot Court, Barttelot Road, Horsham, West Sussex, RH12 1DQ

Bankers: NatWest, 47 Carfax, Horsham, West Sussex, RH12 1FD
CAF Bank, 25 Kings Hill Avenue, West Malling, Kent, ME19 4JQ

The PCC of St John's Church Trustees' Annual Report 2023



St John's
Broadbridge Heath

Aim and Purposes

St. John's PCC has the responsibility of cooperating with the incumbent, the Reverend Doctor Mark Lavender, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parochial Church Council (PCC) is also specifically responsible for the maintenance of the Church building and church hall situated at Church Road, Broadbridge Heath.

We have a commitment to growth (both numerically and in Christian maturity) and see this happening through a number of different avenues namely through:

Covenant – our relationships with one another and with God

Community – our ability to gather as a church and local community and encourage one another

Children – our appeal to the younger generation and their families

Conference – our ability to gather together with other churches and partners to support one another in mission

Objectives and Activities

The PCC is committed to enabling as many people as possible to attend our church and to become part of our worshipping community at St. John's. Our regular services take place at 8:30am and 10:30am every Sunday, the latter being accessible via a YouTube link which is sent via email to members of the church and others who cannot attend in person.

The PCC is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The trustees believe that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

It is important that we maintain the fabric of St. John's church building and hall as well as future proofing our provision. To facilitate this, we have appointed a project management team to oversee the renewal of our facilities and to design and plan for the following: replacement of the main church windows; a new annex building which will link the church and the existing church hall and provide extra welcome and meeting space; a new church heating system including underfloor heating; along with various renewable options for energy production. Our new eco-church group has already reviewed our current environmental footprint and are seeking ways to improve this.

Achievements and Performance (using our commitment to growth categories)

1. Covenant – our relationships with one another and with God

Church Services and meetings

During 2023, our Sunday morning services had an average attendance of 68 (61) adults and 22 (18) children for the 10:30 service and 30 (28) adults for the early service. (Last year's figures in brackets).

Our official Electoral role number was 140 at the end of 2023. Clearly there are a number of individuals who have chosen for personal reasons not to be enrolled in this way (and new members must wait for 6 months) but it is a helpful measure nonetheless. (Last year's figure was 139).

We celebrated 6 baptisms and no weddings and took 2 funerals in our church building in the last year. (The majority of funerals were taken elsewhere).

Christmas services

These attracted over 600 individual attendances between the nativity service 123 (81), 9 lessons and carols 137 (122), Christingle 211 (162), Midnight communion service 53 (50) and Christmas Day 91 (90) services. (Last year's figures in brackets). They provided a real opportunity to celebrate Christmas as a community and to develop new links and relationships within the village.

Informal Gatherings

Throughout 2023, we held termly informal evening services ('Encounter') as well as a programme of monthly social events including quizzes, breakfasts, pub nights and village lunches – open to all residents within the parish. During Lent, we organised over 15 different 'Connect Group' – opportunities on a weekly basis to meet with others over a common hobby, skill or interest. (Groups included climbing, walking, running and swimming groups, art and vinyl appreciation, bible study and prayer).

Church Camp

Once a year the church hires some land at the edge of the parish and organises a long weekend of worship, food, camping and outdoor activities. The Sunday service is moved to the site for that weekend and church members are encouraged to invite friends and neighbours.

Pastoral Care and Prayer

St John's has four Pastoral Facilitators (Vivien Herbert, Audrey Lee, Hazel Lamb and Heather Nye) who meet regularly with the clergy to discuss and pray for individual needs of the church members and the community. The pastoral team involves a large number of others who contribute through visits, lifts, meals, phone calls and other practical help.

The church has a Prayer Chain which is coordinated by one individual in collaboration with the clergy and involves prayer requests being disseminated to members of the prayer team. There is also a women's Re:treat group which is used to communicate prayer and other general needs. St John's is careful to comply with GDPR as well as safe-guarding regulations in all of these contexts. In more complex situations, we are careful to signpost to professional organisations wherever appropriate, including regular updates to and from the safeguarding officer at all PCC meetings.

Staff and Volunteers

We continued to benefit from having a trainee vicar (Church of England ordinand) who was with us until September 2023 and we are delighted to hear that she will be ordained on 30th June 2024. Having offered to be a training incumbent for her, it is hoped that we will have further opportunities to train others in ministry and potentially have a Curate in the near future.

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our church wardens Fiona Page and Jon Ogan, our Treasurer Richard Garry and Assistant Treasurer Julia Robertson, our pastoral care team, our children and youth leaders (with special mention to Lynfa Palmer), our worship leaders, our tech team, the PCC and other teams associated with it.

During 2023 the church employed one person, Sarah Tombling, our church Administrator, and we wish to thank her for her diligence and enthusiasm and commend her for all that she does to ensure that St John's continues to be such a thriving and caring community.

The vicar is also privileged to be supported by a non-stipendary assistant minister, Rev Brian New who regularly leads services, teaches and supports with occasional offices. Brian's sacrificial commitment makes a huge contribution to the ability of the church to be involved in a large variety of ministries and his genuine love for the St John's community is apparent to all.

- 2. Community** – our ability to gather as a church and local community and encourage one another

60th Anniversary Celebrations

The church held a week-long Festival of Arts to celebrate 60 years since the current church building was completed. Events included an evening of dance themed around care for creation, a drop-in All-Hallow's Eve café, a children's praise celebration, an evening of traditional and contemporary recorder music set to Psalms, a Band night hosting local music groups and a young musicians' showcase evening. The church hall was also used to house a week-long display of photos and exhibits from 60 years of history of the village of Broadbridge Heath and St John's church as well as a café and cinema showing footage of the building of the church in 1963.

BBH Wider Community

St John's was represented at the BBH village fete, a key event in the life of the village, with stalls and activities for children. The church was also represented at the Autumn Fair at the BBH village centre.

We hold monthly assemblies at the local primary school and frequently invite individual classes and year groups to activities within the church building including the annual Christmas concerts and Welly walks. The church works alongside the headteacher when required to support the curriculum, particularly in terms of themes for assemblies and individual class projects.

The vicar attends monthly meetings with the parish council (and other local community groups such as the Scouts, Village Centre, Youth providers and Age Concern) to share resources, help publicity and support one another.

Members of the clergy visit the local care home biweekly to share communion, pray for residents and staff, and to offer a space to listen to individual concerns.

The vicar was invited to the opening of the new fire station and training facilities on the edge of the parish (Platinum House) and is seeking to develop further connections with them and to work towards offering a chaplaincy service there.

Our church hall has continued to increase in use, with regular hall-hirers for community groups including WI, exercises classes, toddler group, puppy training, the local youth group as well as the regular village lunch, community café and other social events.

The village magazine (edited by a member of St John's) was physically distributed monthly to all residents within Broadbridge Heath and Wickhurst Green (approximately 3,000 homes) until November 2023. It included a message from the church and gave opportunities for community groups to share their news and activities. The PCC wishes to thank Roger Stamp for his commitment and passion for this over the past 10 years.

Eco-church

Finally, we have been collaborating with a number of outside agencies and organisations such as A Rocha, Eco-church Connect and Horsham Churches Together to promote sustainability and other green issues within our church and community. We have embarked on a sustainability audit in order to begin this process which covers the key areas of teaching and worship, land, buildings, community engagement and individual lifestyle. We have hosted a number of events with an eco-theme over the past year, of most note an evening of dance with a focus on our relationship with nature where we invited local community groups to showcase their promotion of sustainability including the local nature reserve, recycling initiatives, the local Parish Council and Sussex Green Living. We also had a 'Green-Sunday' in August where we invited a speaker from Eco-church and encouraged the congregation to cycle to church and take part in a litter pick after the service. We now regularly collect items for recycling (including jewellery and stamps) and food items for the local food bank.

We also have significant plans to renew our building (in particular the windows) and to create an annex to join the church to the hall as well as improving accessibility and storage. Much thought is currently going into how this can be done in the most sustainable way, and we are investigating new sources for heating and power as well as suitable materials for the building work. We have employed a project management team in order to facilitate this and to manage the various contractors that will be required as well as to produce detailed architectural plans in order to get planning approval from both Horsham District Council and Chichester Diocese.

3. Children – our appeal to the younger generation and their families (includes youth up to 18)

We are delighted to see so many young families attending our services. Although the average number of children attending our services over the year is 22, the number was nearer to 30 for the final three months of the year. We are so grateful to all of our Children and Youth Team for all that they do to provide activities and teaching most Sunday mornings, and particularly to Lynfa Palmer for organising much of it in the absence of a Children's and Youth Coordinator. Although we have secured part of the funding to employ an additional member of staff, recruitment has proved more difficult and we are still searching. We do share a youth leader with Horsham parish (Lee Buck) and St John's contributes to his salary. Lee has organised a number of off-site activities and clubs, particularly for the youth (11-18), and has helped us to retain good connections with other churches in Horsham as well as enabling our young people to meet with others of their age group across the town of Horsham. One of the highlights of the year for the youth is a Diocesan-wide camp for all youth in the Diocese of Chichester at Plumpton Racecourse on the final weekend of May.

A large number of the young families in church have formed a 'home group' in order to support one another and to worship and study together during the week. Nine families are currently members of this group.

A number of activities took place over the year that were specifically aimed at attracting younger families to join in, including: a Doug Horley praise party, an All-Hallows Eve drop in café (attended by

well over 150 children and their families), a monthly All-Age service (or All-Together as we are now calling it) led by the Children and Youth Team, a family quiz, and Nativity and Christingle services during the Christmas period. The latter was even more successful than the previous year attracting 211 visitors in total, many non-church members. Children and youth are encouraged to help to lead our monthly All-Together service and are increasingly involved in leading prayers, readings and playing instruments and singing in the worship band. We have also had a specific children's and youth service running in parallel with the church service every 5th Sunday - called Ignite - which is led by a youth band.

It has been great to welcome new leaders onto the YACHT - Youth and Children's Team (Mark, Fiona, Nicky, Vroni, Helen) and also to see plans for new initiatives such as the Youth Allotment Project. In the last year, we have made our first deliberate steps towards becoming more sustainable as a church and as part of this, St John's now has an allotment plot in the village. This will be used by the youth group at the church to grow vegetables and plants and to encourage more sustainability in our village and church. Led by Mandy West, she and her husband have been preparing the plot over the past year and are now looking for a team to lead this project and get the allotment up and running.

4. Conference – our ability to gather together and work with other churches and mission partners to support one another

Links with other churches

We have continued to forge stronger links with other churches across Horsham through the Horsham Churches Together network, hosting combined services and prayer meetings, and through attending the local Deanery chapter. Three members of the PCC sit on the Deanery Synod (Liz New, Barbara Storer and Kate Discombe). This provides the PCC with an important link between the parish and the wider structures of the church. The vicar meets monthly to pray with other church leaders in Horsham and the surrounding villages including those from other denominations (Catholic, URC, Baptist, Methodist and Free church).

New Wine Conference

The vicar attended the National Leadership Conference for New Wine (a network of Charismatic Evangelical churches) in Harrogate. This was a great opportunity to keep updated with current theological and ecclesial matters but also to network with other church leaders.

Harvest Supper

In October our Mission Team organised an evening meal in support of 'Embrace the Middle-East', a charity who support, enable and partner with Christians in the Middle East as they work to transform lives and restore the dignity of the most excluded and marginalised in their communities.

Mission Partners

The church has a Missions Team which meets regularly to discuss our giving as a church and ways to support a number of missionary families connected to St John's, of which there are currently 4 (in Uganda, Greece, Panama and Brazil), who each received £1,425 during the year.

This year we have also financially supported Tearfund – including earthquake support in Turkey and Syria - (£5,425), CSW, FSW (Family Support Work in Sussex) (£1,425 each) and The Children's Society (£250) through our mission tithe. In addition, we have made some one-off donations during the year including supporting one of our mission families while they were back in the UK and making a donation to the local Gala association, to help with the costs of the Village Fete. Total giving from Restricted and Unrestricted funds was £16,303 for the year. (2022: £12,431)

We have also organised various fundraising events during the year, including breakfasts, quizzes and a children's mini market, which have raised further funds. These have included funds sent to Tearfund (£210); the local Food Bank (£430); Link to Hope (£166); Embrace Middle East (£572) and Christian Aid (£763) and a Christmas gift to two of the missionary families we support (£215 each). We also packed and delivered 35 shoeboxes to Link to Hope in November.

Financial Review

Income and Expenditure

Income and expenditure is shown for the year ending 31 December 2023 and comprises total receipts of £187,168 (2022: £188,379). The PCC is very grateful to church members for their committed and sacrificial giving to support and finance the work at St John's, particularly during these uncertain times.

Expenditure for the year was £166,646 (2022: 130,648). The increase over 2022 is mainly due to replacement boiler costs, with the remainder attributable to increased charitable grants & donations, mission & evangelism and Diocesan parish share. It is the aim of St John's to manage its expenses carefully and remain thoughtfully mindful that our income is dependent on sacrificial giving.

Providing for Ministry

As a church we must fund our ministry costs. It comprises the largest expenditure of the PCC and for the year a liability of £79,583 (2022: 76,967) became payable to the Diocese for our share of all churches' parish ministry costs. This expenditure includes:

- the housing, support, stipend and pension costs of the clergy of this parish
- training of new ordinands
- a contribution to national church funds
- shared costs of the Christian family throughout the whole diocese
- assistance towards the upkeep of churches less able to manage than ourselves.

The cash payments to the diocese for ministry costs are calculated after deducting income received from the Mitchell Trust. During the year our contribution to parish ministry costs was reduced for this deemed income by £21,495 (2022: £19,594). These investments are managed by the diocese.

The PCC aims to meet at least 100% of the costs allocated to this church.

Staff Costs

The PCC employs an administrator who runs the Parish office. Other than this the Parish has no employees and all other roles within the Parish are voluntary.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately four months of unrestricted payments as contingency against unforeseen situations. We held at least that amount at all times during and at the end of the financial year. At the end of 2023 we held £45,564 in the General Fund as our 2024 budget shows that our anticipated expenditure for the first four months is £44,605. It is PCC policy to transfer surplus general funds into our Fabric Fund for building repairs and our Renewal Fund for the furtherance of God's work in the Parish and future building projects, including replacement of the deteriorating church windows. The

PCC has also pledged to tithe 10% of total income during the year to Mission Giving. At the end of the year, £20,000 was transferred to our designated Renewal fund, £2,000 to the hardship fund and £540 to our Mission Fund to complete the tithe for 2023.

Structure, Governance and Management

St John's Church, Church Road, Broadbridge Heath, RH12 3LD can be contacted via e-mail either directly to our incumbent: mark.lavender@stjohnsbbh.org.uk or our administrator, sarah.tombling@stjohnsbbh.org.uk

The PCC is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Council (Powers) Measure 1956. It is also registered with HMRC as a charity in order to reclaim gift-aid on donations.

In line with C of E regulations, members must be aged over 16 and on the Electoral Roll. All members of the church are encouraged to be on the Electoral Roll and thus eligible for election to the PCC. Again, in line with C of E rules, Electoral Roll members must be baptised and over 16.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC plans to meet six times this year. Attendance is usually 85% or higher.

Since the last APCM, meetings were held on: 13th June, 3rd October, 21st November 2023, 23rd January and 5th March 2024. Meetings are currently planned for: 11th June, 17th September and 12th November 2024. The meeting dates are published on the church calendar.

Administrative Information

PCC membership for the period of this report

Ex-officio:

Vicar	Rev Dr Mark Lavender (Chairman)
Assistant Minister	Rev Brian New

Church Wardens	Fiona Page Jonathan Ogan
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Deanery Synod Representatives

Liz New
Barbara Storer
Kate Discombe

Elected:

Richard Garry	Treasurer
Alison Carre	Parish Safeguarding Officer
Andrew Edwards	Health & Safety
Audrey Lee	
Anne Mellor	(to May 2023)
David Tombling	
Karen MacDonald	
Katie Carter	(from May 2023)
Tim Carter	(from May 2023)

Deanery Synod Reps and lay members are usually elected for a 3-year (renewable) term.

All elections are held at the APCM with nominations invited from the church family as vacancies arise. The Church Administrator also acts as PCC Secretary.

Sub-Committees:

In addition to the PCC, we have a Standing Committee, which also plans to meet 6 times each year (on alternate months to the PCC). Our Standing Committee primarily discusses business and finance issues so recommendations can be made to the PCC, leaving that group more time for discussion about the vision and mission of the church.

Current members of the Standing Committee:

- Vicar – Rev Dr Mark Lavender
- Assistant Minister – Rev Brian New
- Richard Garry, Treasurer
- Alison Carre, Parish Safeguarding Officer
- Andrew Edwards, Health & Safety
- Fiona Page, Church warden
- Jonathan Ogan, Church warden
- Julia Robertson, Assistant Treasurer

The Church Administrator also acts as SC Secretary.

Policies Review Group – continues to work through the Horsham Parish Policies, which we formally adopted when we became an independent Parish in November 2019, re-working them specifically for St John’s.

DotCom – Vicar, Assistant Minister, Church Wardens and Administrator meet once or twice a month to discuss logistics for the next few weeks and any general issues which have arisen, as well as providing support and praying for each other and church members.

The Trustees’ Annual Report was approved by the PCC and signed on its behalf by:



.....

Date: 7th May 2024

Rev’d Dr Mark Lavender, PCC Chairman

St John's Church, Broadbridge Heath

Statement of Financial Activities

For the year ended 31 December 2023

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	125,062	18,236	-	143,298	152,023	
Charitable activities	1,065	9	-	1,074	1,635	
Other trading activities	14,497	4,573	-	19,070	14,807	
Investments	23,726	-	-	23,726	19,914	
Other receipts	-	-	-	-	-	
Total income	164,350	22,818	-	187,168	188,379	2
Expenditure on:						
Raising funds	17	51	-	68	15	
Charitable activities	137,500	23,166	-	160,666	125,804	
Other trading activities	5,412	-	-	5,412	4,830	
Other expenditure	-	-	-	-	-	
Total expenditure	142,929	23,217	-	166,146	130,648	3
Net gains (or losses) on investments	-	-	(1,803)	(1,803)	(32,810)	8
Net income or (net expenditure)	21,421	(399)	(1,803)	19,219	24,921	
Transfers between funds	-	-	-	-	-	7
	21,421	(399)	(1,803)	19,219	24,921	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	
Other gains/(losses)	-	-	-	-	-	
<i>Reconciliation of funds:</i>						
Net movement in funds	21,421	(399)	(1,803)	19,219	24,921	
Opening funds at 1 January 2023	129,331	47,260	459,668	636,259	611,338	
Total funds carried forward	150,752	46,861	457,865	655,478	636,259	

St John's Church, Broadbridge Heath

Balance Sheet

For the year ended 31 December 2023

	Total Funds 2023	Total Funds 2022	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	0	1,030	
Endowed investments	457,865	459,668	
Total fixed assets	457,865	460,698	8
Stocks	-	-	
Debtors	5,533	7,476	10
Cash at bank and in hand	195,655	170,400	
Total current assets	201,188	177,876	
Creditors: Amounts falling due within one year	(3,575)	(2,315)	11
Net current assets or (liabilities)	197,613	175,561	
Total assets less current liabilities	655,478	636,259	
Creditors: Amounts falling due after more than one year	-	-	12
Provisions for liabilities	-	-	
Total net assets or (liabilities)	655,478	636,259	
The funds of the charity:			
Endowment funds	457,865	459,668	
Restricted income funds	46,861	47,260	
Unrestricted funds	150,752	129,331	
Revaluation reserve	-	-	
Total unrestricted funds	150,752	129,331	
Total charity funds	655,478	636,259	13

The financial statements for the year ended 31 December 2023, including the notes following, were approved by the PCC and signed on its behalf by:



.....
Rev'd Dr Mark Lavender, PCC Chairman

Date: 7 May 2024

St John's Church, Broadbridge Heath

Notes to the Financial Statements

For the year ended 31 December 2023

1 Accounting policies

a Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)). The accounts, which cover a 12 month period from 1 January 2023 to 31 December 2023, present a true and fair view and the accounting policies adopted are those outlined below.

The financial statements have been prepared under the historical cost convention, modified to include investments at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2023

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December.

d Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,500 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land and Buildings	Nil
Fixtures and Fittings	20%
Audio visual equipment	33%
Office Equipment	25%

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2023

2. Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Planned giving (excl. tax refunds)	87,387	240	-	87,627	85,264	
Planned giving (no tax refunds)	9,995	-	-	9,995	12,945	
Loose cash collections	2,389	-	-	2,389	2,794	
Sundry Donations	1,465	17,208	-	18,673	23,290	
Gift Aid recoverable	23,546	788	-	24,334	24,563	
Other income	-	-	-	-	3,167	
Grants	280	-	-	280	-	
Donations and legacies	£125,062	£18,236	-	£143,298	£152,023	
Fees for weddings & funerals	823	-	-	823	1,635	
Fees for events	242	9	-	251	-	
Charitable activities	£1,065	£9	-	£1,074	£1,635	
Fundraising events	234	4,573	-	4,807	-	
Church hall hiring fees	14,263	-	-	14,263	14,807	
Other trading activities	£14,497	£4,573	-	£19,070	£14,807	
Bank & CBF deposit interest	2,231	-	-	2,231	320	
Mitchell Trust income	21,495	-	-	21,495	19,594	
Investments	£23,726	-	-	£23,726	£19,914	
Other receipts	-	-	-	-	-	
Total income and endowments on all funds	£164,350	£22,818	-	£187,168	£188,379	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2023

3. Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Stewardship costs	17	-	-	17	15	
Costs of fundraising events		51		51	-	
Cost of raising funds	£17	£51	-	£68	£15	
Charitable grants and donations	13,945	2,358	-	16,303	12,431	4
Mission & evangelism costs	11,747	2,476	-	14,223	11,509	
Diocesan parish share	79,583	-	-	79,583	76,967	
Clergy and other people's expenses	5,279	-	-	5,279	4,369	
Salaries and honoraria incl NI	6,492	-	-	6,492	6,180	5
Upkeep of services	2,456	-	-	2,456	2,124	
Church running costs	11,805	-	-	11,805	9,111	
Youth and children's work	1,973	437	-	2,410	565	
Church and hall maintenance and repair	1,700	17,895	-	19,595	28	
Upkeep of church grounds	-	-	-	-	69	
Bank charges	116	-	-	116	109	
Depreciation	1,030	-	-	1,030	1,041	8
Governance	1,374	-	-	1,374	1,300	6
Cost of charitable activities	£137,500	£23,166	-	£160,666	£125,804	
Church hall running costs	5,412	-	-	5,412	4,830	
Other trading costs	-	-	-	-	-	
Cost of other trading activities	£5,412	-	-	£5,412	£4,830	
Total expended on all funds	£142,929	£23,217	-	£166,146	£130,648	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2023

4. Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Overseas:						
<i>CMS</i>	1,425	-	-	1,425	1,200	
<i>Tearfund</i>	3,425	2,000	-	5,425	1,200	
<i>Mission to seafarers</i>	1,850	-	-	1,850	1,200	
<i>Christian solidarity worldwide</i>	1,425	-	-	1,425	1,200	
<i>Operation Mobilisation</i>	-	-	-	-	600	
<i>2 serve trust</i>	1,850	150	-	2,000	2,400	
<i>IFES</i>	1,425	-	-	1,425	1,200	
<i>Embrace</i>	500	88	-	588	-	
Home:						
<i>Horsham Churches Together - Fegans project</i>	-	-	-	-	1,000	
<i>Kintsugi Hope</i>	-	120	-	120	340	
<i>The Children's Society</i>	250	-	-	250	191	
<i>BBH Gala Association</i>	-	-	-	-	100	
<i>Home for Good</i>	-	-	-	-	600	
<i>Family support work</i>	1,425	-	-	1,425	1,200	
<i>Hardship Fund</i>	370	-	-	370	-	
	13,945	2,358	-	16,303	12,431	

5. Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Remuneration						
<i>Wages and salaries</i>	6,492	-	-	6,492	6,180	
<i>Employer social security costs</i>	-	-	-	-	-	
	6,492	-	-	6,492	6,180	

The average number of persons employed by the charity during the financial year was 1 (2022: 1). No employee received remuneration at the rate of £60,000 or more (2022: none).

6. Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
<i>Independent examination</i>	1,374	-	-	1,374	1,300	
<i>Accounts production</i>	-	-	-	-	-	
	1,374	-	-	1,374	1,300	

7. Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2023

8. Fixed Assets

a) Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Notes
	£	£	£	£	
Market value 1 January 2023	-	-	459,668	459,668	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	(1,803)	(1,803)	
Market value 31 December 2023	-	-	£457,865	£457,865	

The holdings of investments in shares at 31 December 2023 were: 3703.73 shares in the CBF Investment Fund and 26,072.72 M&G Charifund shares, both investments being included at valuation.

b) Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2023	-	3,091	-	3,091	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2023	-	3,091	-	3,091	
Charge for impairment					
At 1 January 2023	-	(2,061)	-	(2,061)	
Additions	-	(1,030)	-	(1,030)	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2023	-	(3,091)	-	(3,091)	
Net book amounts					
At 31 December 2023	-	0	-	0	
At 1 January 2023	-	1,030	-	1,030	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2023

9. Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Fixed assets for church use	0			0	2,071	
Investment fixed assets	-	-	457,865	457,865	492,478	
Current assets (except cash)	4,920	613	-	5,533	3,348	
Cash at bank and on deposit	148,267	47,388	-	195,655	115,926	
Current liabilities	(2,435)	(1,140)	-	(3,575)	(2,485)	
	£150,752	£46,861	£457,865	£655,478	£611,338	

10. Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Income tax recoverable	3,251	10	-	3,261	1,826	
Prepayments and accrued income	1,098	603	-	1,701	974	
Other debtors	571	-	-	571	548	
	£4,920	£613	-	£5,533	£3,348	

11. Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Deferred income	-	1,140	-	1,140	323	
Accruals for utilities and other costs	2,435	-	-	2,435	1,821	
Other creditors	-	-	-	-	341	
	£2,435	£1,140	-	£3,575	£2,485	

12. Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Accruals for utilities and other costs	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2023

13. Statement of funds

	Opening Balances 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2023
	£	£	£	£	£
Mitchell Trust	459,668	-	-	(1,803)	457,865
Total of all endowed funds	459,668	-	-	(1,803)	457,865
Fabric fund	18,773	10,000	(12,960)	-	15,813
Mission fund	1,950	450	(2,358)	-	42
Camp fund	838	4,354	(2,913)	-	2,279
Renewal Fund	24,607	8,014	(4,986)	-	27,635
Tea and Fellowship	178	-	-	-	178
Womens Ministry	864	-	-	-	864
Youth and Children's work	50	-	-	-	50
Total of all restricted funds	47,260	22,818	(23,217)	-	46,861
General fund	41,997	164,335	(137,553)	(23,215)	45,564
Renewal fund	70,240	-	(1,615)	20,000	88,625
Fabric fund	12,644	-	(1,141)	-	11,503
Mission Fund	4,450	-	(2,250)	540	2,740
YP Bursary	-	-	-	675	675
Hardship Fund	-	15	(370)	2,000	1,645
Total of all unrestricted funds	129,331	164,350	(142,929)	-	150,752
Total funds	£636,259	£187,168	£(166,146)	£(1,803)	£655,478

14. Transactions with PCC members and connected parties:

Mrs S Tombling, wife of Mr D Tombling, a trustee, received £6,492 for administrative services. (2022: £6,180)

The PCC supported the vicar by paying Council Tax of £3,041 (2022: £2,863), water and environmental charges of £502 (2022: £498) plus other regular reimbursement which includes travel, training, hospitality, telephone and broadband amounting to £2,041 (2022: £1,174) for the year.

There were no expenses paid to any of the other trustees.

The aggregate donations made by the charity's trustees amounted to £35,487 (2022: £40,721). None of these carried any conditions on receipt.

St John's Church, Broadbridge Heath
Notes to the Financial Statements (continued)
For the year ended 31 December 2023

15. Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023
	£	£	£	£
Income and endowments from:				
Donations and legacies	133,581	18,442	-	152,023
Charitable activities	1,635	-	-	1,635
Other trading activities	14,807	-	-	14,807
Investments	19,914	-	-	19,914
Total income	169,937	18,442	-	188,379
Expenditure on:				
Raising funds	15	-	-	15
Charitable activities	119,016	6,787	-	125,803
Other trading activities	4,830	-	-	4,830
Other expenditure	-	-	-	-
Total expenditure	123,861	6,787	-	130,648
Net gains (or losses) on investments		-	(32,810)	(32,810)
Net income or (net expenditure)	46,076	11,655	(32,810)	24,921
Transfers between funds	-	-	-	-
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	-	-
<i>Reconciliation of funds:</i>				
Net movement in funds	46,076	11,655	(32,810)	24,921
Total funds brought forward	83,255	35,605	492,478	611,338
Total funds carried forward	129,331	47,260	459,668	636,259

Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish of St John's Church, Broadbridge Heath

I report to the members of the PCC on my examination of the accounts of the PCC for the year ended 31st December 2023 which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that is required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Marti Stenton FCA
Morris Palmer Limited
Barttelot Court
Barttelot Road
Horsham
West Sussex
RH12 1DQ

8 May 2024

Accounts

Trustees' Annual Report and Financial Statements

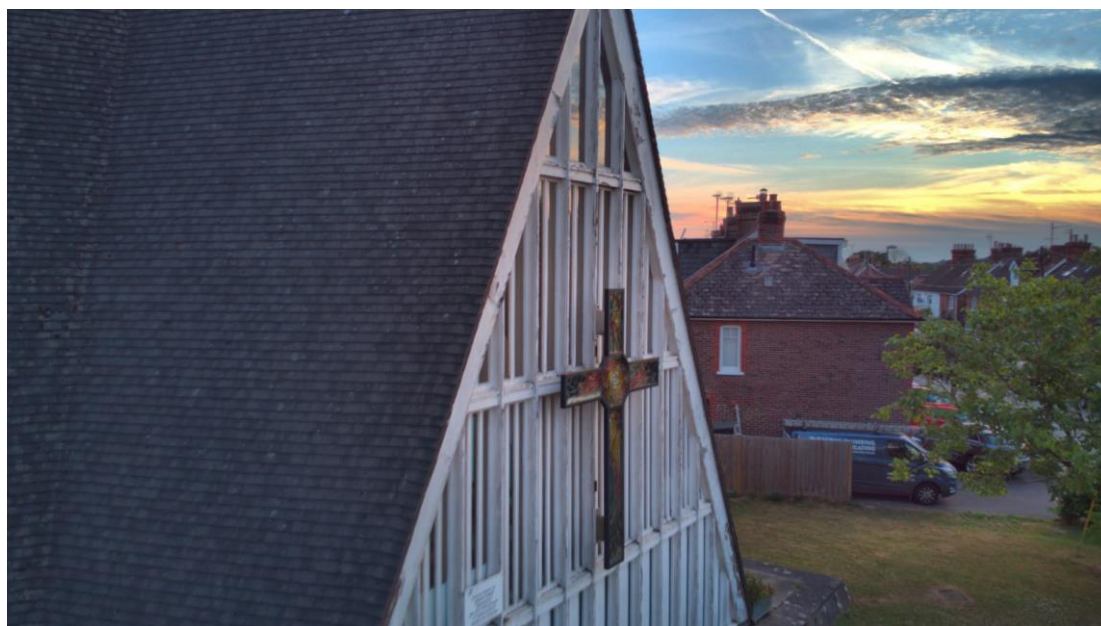
of The Parochial Church Council of the Ecclesiastical Parish of

St John's Church, Broadbridge Heath

St John's Church, St John's Hall, Church Road, Broadbridge Heath, RH21 3LD

Registered Charity No. 1195316

For the year ended 31 December 2022



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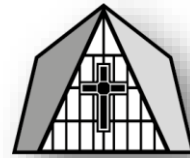
Website: www.stjohnsbbh.org.uk

Incumbent: The Rev'd Dr Mark Lavender

Independent examiner: Mrs Marti Stenton ACA, Morris Palmer Limited,
Barttelot Court, Barttelot Road, Horsham, West Sussex, RH12 1DQ

Bankers: NatWest, 47 Carfax, Horsham, West Sussex, RH12 1FD
CAF Bank, 25 Kings Hill Avenue, West Malling, Kent, ME19 4JQ

The PCC of St John's Church Trustees' Annual Report 2022



St John's
Broadbridge Heath

Aim and Purposes

St. John's PCC has the responsibility of cooperating with the incumbent, the Reverend Doctor Mark Lavender, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church building and church hall situated at Church Road, Broadbridge Heath.

Vision Statement

As a Charismatic Evangelical Church, we want to be rooted in the Word and moving in the Spirit, rather like two facets of a boat – the anchor and the propeller. The anchor represents the Word of God, which is the foundation of our belief. We believe that the bible is our reference point in establishing God's word for St John's and that "all scripture is inspired by God and is useful for teaching, for reproof, for correction, and for training in righteousness, so that everyone who belongs to God may be proficient, equipped for every good work." (2 Tim 3:16-17). The propeller represents the Holy Spirit, who is our guide and who ignites us with a passion to love God and serve all. It is the Spirit who gives us gifts to build Christ's body, bring us to spiritual maturity, reveals Jesus and equips us for ministry and mission. "But you shall receive power when the Holy Spirit has come upon you; and you shall be witnesses to Me in Jerusalem, and in all Judea and Samaria, and to the end of the earth." (Acts 1:8)

As a church we aim to...

Be expectant.

We are a people of hope and faith. We believe in a God of transformation and redemption. We believe that even in the darkest place, Christ's light can shine and bring life. We expect to see the supernatural in our lives as we pray and invite the Holy Spirit to impact us.

Experience God.

We believe in a God who is immanent. Just as Jesus was present in the midst of creation, the Holy Spirit is now present, within every believer and we can experience his power and presence today. We believe that God heals today and that as we pray and seek his presence, He is with us.

Pursue Maturity.

We believe that as we spend time in God's presence both corporately and individually, our wills become more aligned to God's will and we begin to know God's heart for the world and for ourselves. We want to be people who are like a tree planted by streams of living water (Psalm 1) and who meditate on and depend on the instruction of the Lord and not be like chaff which is blown around by circumstance.

Encourage vulnerability.

We believe that authenticity is important. We should share our fears and difficulties with one another knowing that our community is one of grace and acceptance. None of us is perfect and we all fall short, but there is one who is 100% faithful, Jesus Christ and his sacrifice and victory on the cross means that no matter who we are and what we have done, provided that "if you confess with your lips that Jesus is Lord and believe in your heart that God raised him from the dead, you will be saved." (Romans 10:9)

Champion unity.

We believe that the church is the body of Christ and as such we are united in Him and are called to love one another so that “the whole body, joined and held together by every supporting ligament, grows and builds itself up in love, as each part does its work”.

Reveal Jesus.

We believe that our purpose as the church is to reveal our saviour Jesus to the world. Jesus is the only one who can set us free from our self-destruction as we have turned away from God. Jesus offers us forgiveness, redemption and healing. Jesus revealed the perfect love of the Father in his ministry and we are called to do the same through the power of the Holy Spirit: “But when the Helper comes, whom I shall send to you from the Father, the Spirit of truth who proceeds from the Father, He will testify of Me.” (John 15:26).

Know Truth.

We believe that the bible is God’s word for us, today and that it is as relevant now as it was in 1st Century Palestine. We believe that as Christians we are children of God and as such we want to live in the knowledge that God loves us unconditionally and want to try to see others like that too, to see others as having an infinite worth and not to expect them to have to prove themselves to us and through that demonstrate God’s love for one another.

Build Kingdom.

We believe that the kingdom of God is both here already but is also yet to come in its fulness. We acknowledge that much of what we see around us is not part of the kingdom of God. We believe that where two or more people meet together in Jesus’ name – he is present and where God is, his kingdom is. We also, if we are believers, carry his Spirit in us and so as kingdom carriers we can impact the world around us by praying your kingdom come into every situation we find ourselves.

Pray Together.

We believe in building each other up in Christ. Prayer is the way that we do that and acknowledge that it’s not us that are the solution to one another’s problems – it’s Jesus. If we simply let someone share their needs with us and we comfort them, that’s great, but we can produce an unhealthy dependence on ourselves. We want to both be lifting one another’s burdens to God the author and perfecter of our faith.

Church Growth

We also have a commitment to growth (both numerically and in Christian maturity) and see this happening through a number of different mediums namely through:

Covenant – our relationships with one another and with God

Community – our ability to gather as a church and local community and encourage one another

Children – our appeal to the younger generation and their families

Conference – our ability to gather together with other churches and learn from one another

Objectives and Activities

The PCC is committed to enabling as many people as possible to attend our church and to become part of our worshipping community at St. John’s. Our regular services take place at 8:30am and 10:30am, the latter being accessible via a YouTube link which is sent via email to members of the church and others who cannot attend in person.

The PCC is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The trustees believe that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

It is important that we maintain the fabric of St. John's church building and hall as well as future proofing our provision. To facilitate this, we have recently appointed an architect and set up a renewal team who will oversee the replacement of the main church windows, a new church heating system and look at ways to make better use of our current facilities. We are also in the process of setting up an eco-church group.

Achievements and Performance

Church Services and meetings

By the end of 2022, our Sunday morning services had an average attendance of around 60-65 adults and 20 children for the 10:30 service and 25-30 adults for the early service.

We have increased our offer of services and fellowship through holding termly evening services (called Encounter) which have a more informal, contemporary feel, as well as a busy social calendar which includes activity afternoons, regular meals and walks. We have also increased the number of home groups (midweek groups which gather in homes to study and pray together) and introduced 'Connect Groups'.

We have also encouraged more ecumenical fellowship by becoming more active within the Horsham Churches Together network, hosting leaders' events and attending combined services as well as attending the local Deanery chapter. Three members of the PCC sit on the deanery synod (Liz New, Barbara Storer and Kate Discombe). This provides the PCC with an important link between the parish and the wider structures of the church.

Particular highlights for the year have been:

Diocesan Growth Course – attended by 12 members of the church. St John's was selected along with 15 other churches by Chichester Diocese to pilot their church growth course. This course was designed to encourage churches to look at various aspects of church life to see where we might grow. Topics included Culture, Collaboration, Welcome, Worship, Discipleship, Evangelism, Growing Younger, Hidden Leopards (what God is already doing) and Retaining Volunteers. Part of the process involved a meeting with the Diocesan Mission Team and resulted in the successful bid for a Mission Fund award of £30k over 3 years from Chichester Diocese in order to appoint a Youth and Children's Team coordinator.

Connect Groups – In Lent 2022 we introduced the idea of Connect Groups. The challenge to the congregation was to meet weekly during the period of 40 days of Lent with others in groups to encourage more social 'connections' after the Covid pandemic and the inevitable isolation that it caused. They provided opportunities to engage with others through study, sport or social activities.

Examples included bible studies, indoor bowls, running and climbing groups, a dinner club, art and relaxation groups, walks and prayer.

HCT Good Friday Service – it was great to join together with the other 32 churches across Horsham on Good Friday to worship together and the vicar had the privilege of speaking at the bandstand to over 300 people in the town centre.

Easter Sunday – a chance to celebrate renewal and new life. Always a highlight of the year.

Jubilee Village picnic and Village fete – St John's was represented at both of these key events in the life of the village with stalls and activities for children.

Adult baptisms - in September we again hired the Diocesan baptismal pool and were able to baptise a new believer from Iran alongside one of our most regular and loyal members of the congregation.

Harvest Supper - in October our Mission Team organised an evening meal in support of our mission partners in Uganda accompanied by a drum workshop for the young people.

All Saints/Halloween outreach – on the evening of 31st October we set up a 'Light' station at the church and enjoyed giving out over 100 'bags of joy' which included gospels (and sweets!), along with hot chocolate and candy floss and received a lot of positive comments from local residents.

Alpha- We ran the popular alpha course in the Autumn term, attended by 12 individuals for a meal and a discussion group once a week for 15 weeks. This was the highlight of the week for some and an opportunity to welcome two new families into the church.

Children's praise celebration - In December we repeated last year's popular event with Doug Horley, where we welcomed over 120 children and their parents into the church building, many who have never attended St John's church before. This was accompanied by an opportunity to welcome the whole of the local primary school to view a matinee performance (360 pupils).

Christmas services – These attracted over 500 individual attendances between the nativity service (81), 9 lessons and carols (122), Christingle (162), Midnight communion service (50) and Christmas Day (90) services. They provided a real opportunity to celebrate Christmas together with the Christingle service a particular highlight given the large number of non-church members who attended.

Our Electoral role number has dropped a little since last year to 139, although there are a number of people waiting to join the role having joined the church over the past six months and we anticipate numbers increasing again, particularly amongst young families.

We celebrated 3 baptisms and 3 weddings and took 5 funerals in our church building in the last year.

The Church Hall and local Community

We have made further progress over the past year into connecting with the local community and community providers. We hold monthly assemblies at the local primary school, attend monthly meetings with the parish council (and other local community groups) and visit the local care home biweekly.

Our church hall has continued to increase in use, with regular hall-hirers for community groups including WI, exercises classes, toddler group, puppy training and social events as well as the usual village lunch, community café and other social events.

The village magazine (edited by a member of St John's) is physically distributed monthly to all residents within Broadbridge Heath and Wickhurst Green (approximately 3,000 homes) and includes a message from the church and also opportunities for community groups to share their news and activities.

Pastoral Care

St John's has four Pastoral Facilitators (Vivien Herbert, Audrey Lee, Hazel Lamb and Heather Nye) who meet regularly with the clergy to discuss and pray for individual needs of the church members and the community. The pastoral team involves a large number of others who contribute through visits, lifts, meals and phone calls and are identified through Church Suite (our church administration software) using tags (an electronic method of identifying members of the church who are willing to volunteer).

The church has a Prayer Chain which is coordinated by one individual in collaboration with the clergy and involves prayer requests being disseminated to members of the prayer team. There has also been a WhatsApp and specific women's Re:treat group which are used to communicate prayer and other general needs. In more complex situations, we are careful to signpost to professional organisations wherever appropriate, including regular updates to and from the safeguarding officer at all PCC meetings.

Mission

The church has a Missions Team which meets regularly to discuss our giving as a church and ways to support a number of missionary families connected to St John's of which there are currently 4 (in Uganda, Greece, Panama and Brazil) who each received £1200 during the year.

This year we have also financially supported CSW, Tearfund, FSW (Family Support Work in Sussex) (£1,200 each), Home for Good and Operation Mobilisation (£600 each) through our mission tithe. In addition, we have made some one-off donations during the year including supporting one of our mission families while they were back in the UK and making a donation to the local Gala association, to help with the costs of the Village Fete. Total giving from Restricted and Unrestricted funds was £12,431 for the year. (2021: £11,196)

We have also organised various fundraising events during the year, including breakfasts and quizzes, which have raised further funds. These have included funds sent to Tearfund (£210); the local Food Bank (£535); Link to Hope (£138); The Children's Society (£52); and Christian Aid (£360). We also packed and delivered 46 shoeboxes to Link to Hope in November.

As already stated, we hosted a meal for our missionary partners in Uganda in October raising £725 as well as an evening to support a new mission family in Brazil.

Discipleship

Three new House Groups were started during the year, particularly to include a number of new families who have joined the church in this time as well as providing a space for those who are more on the fringe of church services.

As mentioned already, we successfully ran the Alpha Course for twelve people, five of whom were new to St John's church and who now attend regularly, three with their families.

Volunteers and staff

We welcomed a Church of England Ordinand (training for ordained ministry) in September who has been a joy to work with and who brings a wealth of experience and wisdom, particularly in the area of youth ministry. This has significantly increased our capacity in teaching, outreach and leading services as well as providing support, challenge and accountability to the clergy team.

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our church wardens Fiona Page and Jon Ogan, our Treasurer Richard Garry and Assistant Treasurer Julia Robertson, our pastoral care team, our children

and youth leaders (with special mention to Lynfa Palmer), our worship leaders, our tech team, the PCC and other teams associated with it.

The church currently employs one person, Sarah Tombling, our church Administrator, and we wish to thank and commend her for all that she does to enable St John's to operate so efficiently and well.

The vicar is also privileged to be supported by a non-stipendary associate minister, Rev Brian New who regularly leads services, teaches and supports with occasional offices but whose value goes far beyond the tasks he performs so well.

Financial Review

Income and Expenditure

Income and expenditure is shown for the year ending 31 December 2022 and comprises total receipts of £188,379 (2021: £144,485). The PCC is very grateful to church members for their committed and sacrificial giving to support and finance the work at St John's, particularly during these uncertain times.

Expenditure for the year was £130,648 (2021: 118,686). It is the aim of St John's to manage its expenses carefully and remain thoughtfully mindful that our income is dependent on sacrificial giving.

Providing for Ministry

As a church we must fund our ministry costs, it comprises the largest expenditure of the PCC and for the year a liability of £76,967 became payable to the Diocese for our share of all churches' parish ministry costs and this expenditure includes:

- the housing, support, stipend and pension costs of the clergy of this parish
- training of new ordinands
- a contribution to national church funds
- shared costs of the Christian family throughout the whole diocese
- assistance towards the upkeep of churches less able to manage than ourselves.

The cash payments to the diocese for ministry costs are calculated after deducting income received from the Mitchell Trust. During the year our contribution to parish ministry costs was reduced for this deemed income by £19,594. These investments are managed by the diocese.

The PCC aims to meet at least 100% of the costs allocated to this church.

Staff costs

The PCC employ an administrator who runs the Parish office, and a cleaner who keeps our buildings clean and welcoming for our congregations and our hirers. Other than this the Parish has no employees and all other roles within the Parish are voluntary.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately four months of unrestricted payments as contingency against unforeseen situations. We held at least that amount at all times during and at the end of the financial year. At the end of 2022 we held £41,997 in the General Fund as our 2023 budget shows that our anticipated expenditure for the first four months is £40,521. It is PCC policy to transfer surplus general funds into our Fabric Fund for building repairs and our Renewal Fund for the furtherance of God's work in the Parish and future building projects, including replacement of the deteriorating church windows. The PCC has also pledged to tithe 10% of total income during the year to Mission Giving. At the end of the year, £27,240 was transferred to our designated Renewal fund and £4,450 to our Mission Fund to complete the tithe for 2022.

Structure, Governance and Management

St John's Church, Church Road, Broadbridge Heath, RH12 3LD can be contacted via e-mail either directly to our incumbent: mark.lavender@stjohnsbbh.org.uk or our administrator, sarah.tombling@stjohnsbbh.org.uk

The PCC is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Council (Powers) Measure 1956. It is also registered with HMRC as a charity in order to reclaim gift-aid on donations.

In line with C of E regulations, members must be aged over 16 and on the Electoral Roll. All members of the church are encouraged to be on the Electoral Roll and thus eligible for election to the PCC. Again, in line with C of E rules, Electoral Roll members must be baptised and over 16.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC plans to meet six times this year. Attendance is usually 85% or higher.

Since the last APCM, meetings were held on: 8th May, 5th July, 6th October, 7th December 2022 and 24th January 2023. Meetings are currently planned for: 8th March, 21st May, 4th July, 3rd October and 5th December 2023. The meeting dates are published on the church calendar.

Administrative Information

PCC membership for the period of this report

Ex-officio:

Vicar	Rev Dr Mark Lavender (Chairman)
Assistant Minister	Rev Brian New

Church Wardens	Fiona Page Jonathan Ogan (from May 2022) David Mellor (to May 2022)
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Deanery Synod Representatives

Liz New
Barbara Storer
Kate Discombe

Elected:

Richard Garry	Treasurer (from May 2022)
Derrick Cain	Treasurer (to May 2022)
Alison Carre	Parish Safeguarding Officer (from May 2022)
Vivien Herbert	Parish Safeguarding Officer (to May 2022)
Andrew Edwards	Health & Safety
Audrey Lee	
Anne Mellor	
Rachel Ellis	(to May 2022)
Sarah Gratton	(to May 2022)
David Tombling	(from May 2022)
Karen MacDonald	(from May 2022)

Deanery Synod Reps and lay members are usually elected for a 3-year (renewable) term. Across the Diocese the elections are due at the 2023 APCM.

All elections are held at the APCM with nominations invited from the church family as vacancies arise. The Church Administrator also acts as PCC Secretary.

Sub-Committees:

In addition to the PCC, we have a Standing Committee, which also plans to meet 6 times each year (on alternate months to the PCC). Our Standing Committee primarily discusses business and finance issues so recommendations can be made to the PCC, leaving that group more time for discussion about the vision and mission of the church.

Current members of the Standing Committee:


Vicar – Rev Dr Mark Lavender
Assistant Minister – Rev Brian New
Richard Garry, Treasurer
Alison Carre, Parish Safeguarding Officer
Andrew Edwards, Health & Safety
Fiona Page, Church warden
Jonathan Ogan, Church warden
Julia Robertson, Assistant Treasurer

The Church Administrator also acts as SC Secretary.

Policies Review Group – continues to work through the Horsham Parish Policies, which we formally adopted when we became an independent Parish in November 2019, re-working them specifically for St John's.

DotCom – Vicar, Assistant Minister, Church Wardens and Administrator meet once or twice a month to discuss logistics for the next few weeks and any general issues which have arisen, as well as providing support and praying for each other and church members.

The Trustees' Annual Report was approved by the PCC and signed on its behalf by:


.....

Date: 3rd May 2023

Rev'd Dr Mark Lavender, PCC Chairman

St John's Church, Broadbridge Heath

Statement of Financial Activities

For the year ended 31 December 2022

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	133,581	18,442	-	152,023	110,000	
Charitable activities	1,635	-	-	1,635	686	
Other trading activities	14,807	-	-	14,807	10,089	
Investments	19,914	-	-	19,914	23,710	
Other receipts	-	-	-	-	-	
Total income	169,937	18,442	-	188,379	144,485	2
Expenditure on:						
Raising funds	15	-	-	15	24	
Charitable activities	119,016	6,787	-	125,803	114,848	
Other trading activities	4,830	-	-	4,830	3,814	
Other expenditure	-	-	-	-	-	
Total expenditure	123,861	6,787	-	130,648	118,686	3
Net gains (or losses) on investments	-	-	(32,810)	(32,810)	58,732	8
Net income or (net expenditure)	46,076	11,655	(32,810)	24,921	84,531	
Transfers between funds			-	-	-	7
	46,076	11,655	(32,810)	24,921	84,531	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	
Other gains/(losses)	-	-	-	-	-	
<i>Reconciliation of funds:</i>						
Net movement in funds	46,076	11,655	(32,810)	24,921	84,531	
Opening funds at 1 January 2022	83,255	35,605	492,478	611,338	526,807	
Total funds carried forward	129,331	47,260	459,668	636,259	611,338	

St John's Church, Broadbridge Heath

Balance Sheet

For the year ended 31 December 2022

	Total Funds 2022	Total Funds 2021	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	1,030	2,071	
Endowed investments	459,668	492,478	
Total fixed assets	460,698	494,549	8
Stocks	-	-	
Debtors	7,476	3,348	10
Cash at bank and in hand	170,400	115,926	
Total current assets	177,876	119,274	
Creditors: Amounts falling due within one year	(2,315)	(2,485)	11
Net current assets or (liabilities)	175,561	116,789	
Total assets less current liabilities	636,259	611,338	
Creditors: Amounts falling due after more than one year	-	-	12
Provisions for liabilities	-	-	
Total net assets or (liabilities)	636,259	611,338	
The funds of the charity:			
Endowment funds	459,668	492,478	
Restricted income funds	47,260	35,605	
Unrestricted funds	129,331	83,255	
Revaluation reserve	-	-	
Total unrestricted funds	129,331	83,255	
Total charity funds	636,259	611,338	13

The financial statements for the year ended 31 December 2022, including the notes following, were approved by the PCC and signed on its behalf by:



.....
Rev'd Dr Mark Lavender, PCC Chairman

Date: 3rd May 2023

St John's Church, Broadbridge Heath

Notes to the Financial Statements

For the year ended 31 December 2022

1 Accounting policies

a Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)). The accounts, which cover a 12 month period from 1 January 2022 to 31 December 2022, present a true and fair view and the accounting policies adopted are those outlined below.

The financial statements have been prepared under the historical cost convention, modified to include investments at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2022

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December.

d Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,500 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land and Buildings	Nil
Fixtures and Fittings	20%
Audio visual equipment	33%
Office Equipment	25%

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2022

2. Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Planned giving (excl. tax refunds)	85,024	240	-	85,264	72,569	
Planned giving (no tax refunds)	12,945	-	-	12,945	10,341	
Loose cash collections	2,794	-	-	2,794	541	
Sundry Donations	11,020	12,270	-	23,290	2,781	
Gift Aid recoverable	21,433	3,130	-	24,563	18,537	
Other income	365	2,802	-	3,167	2,231	
Grants	-	-	-	-	3,000	
Donations and legacies	£133,581	£18,442	-	£152,023	£110,000	
Fees for weddings & funerals	1,635	-	-	1,635	686	
Charitable activities	£1,635	-	-	£1,635	£686	
Church hall hiring fees	14,807	-	-	14,807	10,089	
Other trading activities	£14,807	-	-	£14,807	£10,089	
Bank & CBF deposit interest	320	-	-	320	6	
Mitchell Trust income	19,594	-	-	19,594	23,704	
Investments	£19,914	-	-	£19,914	£23,710	
Other receipts	-	-	-	-	-	
Total income and endowments on all funds	£169,937	£18,442	-	£188,379	£144,485	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2022

3. Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Stewardship costs	15	-	-	15	24	
Cost of raising funds	£15	-	-	£15	£24	
Charitable grants and donations	9,600	2,831	-	12,431	11,196	4
Mission & evangelism costs	7,653	3,856	-	11,509	7,159	
Diocesan parish share	76,967	-	-	76,967	73,129	
Clergy and other people's expenses	4,369	-	-	4,369	4,328	
Salaries and honoraria incl NI	6,180	-	-	6,180	6,692	5
Upkeep of services	2,124	-	-	2,124	1,945	
Church running costs	9,111	-	-	9,111	4,032	
Youth and children's work	465	100	-	565	1,981	
Church maintenance and repair	28	-	-	28	455	
Upkeep of church grounds	69	-	-	69	1,560	
Bank charges	109	-	-	109	151	
Depreciation	1,041	-	-	1,041	1,020	8
Governance	1,300	-	-	1,300	1,200	6
Cost of charitable activities	£119,016	£6,787	-	£125,803	£114,848	
Church hall running costs	4,830	-	-	4,830	3,814	
Other trading costs	-	-	-	-	-	
Cost of other trading activities	£4,830	-	-	£4,830	£3,814	
Total expended on all funds	£123,861	£6,787	-	£130,648	£118,686	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2022

4. Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Overseas:						
<i>CMS</i>	1,200	-	-	1,200	600	
<i>Tearfund</i>	1,200	-	-	1,200	1,230	
<i>Mission to seafarers</i>	1,200	-	-	1,200	1,686	
<i>Christian solidarity worldwide</i>	1,200	-	-	1,200	1,230	
<i>Operation Mobilisation</i>	-	600	-	600	-	
<i>2 serve trust</i>	1,800	600	-	2,400	1,230	
<i>Revive International</i>	-	-	-	-	630	
<i>The Leprosy Mission</i>	-	-	-	-	630	
<i>IFES</i>	1,200	-	-	1,200	1,230	
Home:						
<i>Horsham Matters</i>	-	-	-	-	300	
<i>Horsham Churches Together - Fegans project</i>	-	1,000	-	1,000	200	
<i>Horsham Debt Advice Service</i>	-	-	-	-	200	
<i>The Oasis Crisis Pregnancy Centre</i>	-	-	-	-	200	
<i>Turning Tides</i>	-	-	-	-	300	
<i>Kintsugi Hope</i>	-	340	-	340	300	
<i>The Children's Society</i>	-	191	-	191	-	
<i>BBH Gala Association</i>	-	100	-	100	-	
<i>Home for Good</i>	600	-	-	600	-	
<i>Family support work</i>	1,200	-	-	1,200	1,230	
	9,600	2,831	-	12,431	11,196	

5. Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Remuneration						
<i>Wages and salaries</i>	6,180	-	-	6,180	6,692	
<i>Employer social security costs</i>	-	-	-	-	-	
	6,180	-	-	6,180	6,692	

The average number of persons employed by the charity during the financial year was 1 (2021: 1). No employee received remuneration at the rate of £60,000 or more (2021: none).

6. Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
<i>Independent examination</i>	1,300	-	-	1,300	1,200	
<i>Accounts production</i>	-	-	-	-	-	
	1,300	-	-	1,300	1,200	

7. Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2022

8. Fixed Assets

a) Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Notes
	£	£	£	£	
Market value 1 January 2022	-	-	492,478	492,478	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	(32,810)	(32,810)	
Market value 31 December 2022	-	-	£459,668	£459,668	

The holdings of investments in shares at 31 December 2022 were: 3703.73 shares in the CBF Investment Fund and 26,072.72 M&G Charifund shares, both investments being included at valuation.

b) Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2022	-	3,091	-	3,091	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2022	-	3,091	-	3,091	
Charge for impairment					
At 1 January 2022	-	(1,020)	-	(1,020)	
Additions	-	(1,041)	-	(1,041)	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2022	-	(2,061)	-	(2,061)	
Net book amounts					
At 31 December 2022	-	1,030	-	1,030	
At 1 January 2022	-	2,071	-	2,071	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2022

9. Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Fixed assets for church use	1,030			1,030	2,071	
Investment fixed assets	-	-	459,668	459,668	492,478	
Current assets (except cash)	7,225	251	-	7,476	3,348	
Cash at bank and on deposit	123,171	47,229	-	170,400	115,926	
Current liabilities	(2,095)	(220)	-	(2,315)	(2,485)	
	£129,331	£47,260	£459,668	£636,259	£611,338	

10. Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Income tax recoverable	5,520	145	-	5,665	1,826	
Prepayments and accrued income	1,243	106	-	1,349	974	
Other debtors	462	-	-	462	548	
	£7,225	£251	-	£7,476	£3,348	

11. Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Deferred income	-	-	-	-	323	
Accruals for utilities and other costs	2,095	-	-	2,095	1,821	
Other creditors	-	220	-	220	341	
	£2,095	£220	-	£2,315	£2,485	

12. Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	£	
Accruals for utilities and other costs	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

St John's Church, Broadbridge Heath

Notes to the Financial Statements (continued)

For the year ended 31 December 2022

13. Statement of funds

	Opening Balances 1 Jan 2022	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2022
	£	£	£	£	£
Mitchell Trust	492,478	-	-	(32,810)	459,668
Total of all endowed funds	492,478	-	-	(32,810)	459,668
Fabric fund	18,663	110	-	-	18,773
Mission fund	4,467	315	(2,832)	-	1,950
Camp fund	267	1,943	(1,372)	-	838
Renewal Fund	10,563	14,044	-	-	24,607
Tea and Fellowship	178	-	-	-	178
Womens Ministry	667	1,505	(1,308)	-	864
Youth and Children's work	800	525	(1,275)	-	50
Total of all restricted funds	35,605	18,442	(6,787)	-	47,260
General fund	37,611	159,937	(123,861)	(31,690)	41,997
Renewal fund	33,000	10,000	-	27,240	70,240
Fabric fund	12,644	-	-	-	12,644
Mission Fund	-	-	-	4,450	4,450
Total of all unrestricted funds	83,255	169,937	(123,861)	-	129,331
Total funds	£611,338	£188,379	£(130,648)	£(32,810)	£636,259

14. Transactions with PCC members and connected parties:

Mrs S Tombling, wife of Mr D Tombling, a trustee, received £6,180 for administrative services. (2021: £6,000)

The PCC supported the vicar by paying Council Tax of £2,863 (2021: £2,762), water and environmental charges of £498 (2021: £484) plus other regular reimbursement which includes travel, training, hospitality, telephone and broadband amounting to £1,174 (2021: £1,884) for the year.

There were no expenses paid to any of the other trustees.

The aggregate donations made by the charity's trustees amounted to £40,721 (2021: £19,934). None of these carried any conditions on receipt.

St John's Church, Broadbridge Heath
Notes to the Financial Statements (continued)
For the year ended 31 December 2022

15. Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021
	£	£	£	£
Income and endowments from:				
Donations and legacies	104,539	5,461	-	110,000
Charitable activities	686	-	-	686
Other trading activities	10,089	-	-	10,089
Investments	23,710	-	-	23,710
Total income	139,024	5,461	-	144,485
Expenditure on:				
Raising funds	24	-	-	24
Charitable activities	110,144	4,704	-	114,848
Other trading activities	3,814	-	-	3,814
Other expenditure	-	-	-	-
Total expenditure	113,982	4,704	-	118,686
Net gains (or losses) on investments		-	58,732	58,732
Net income or (net expenditure)	25,042	757	58,732	84,531
Transfers between funds	-	-	-	-
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	-	-
<i>Reconciliation of funds:</i>				
Net movement in funds	25,042	757	58,732	84,531
Total funds brought forward	58,213	34,848	433,746	526,807
Total funds carried forward	83,255	35,605	492,478	611,338

Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish of St John's Church, Broadbridge Heath

I report to the members of the PCC on my examination of the accounts of the PCC for the year ended 31st December 2022 which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that is required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Marti Stenton ACA
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Barttelot Road
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RH12 1DQ

3rd May 2023