



CREATIVE CRAWLEY CIO

Report of the Trustees year
ending 31st March 2022

Objectives

Achievements &
Performance

Financial Review

Structure Governance
and Management

Future Plans

The trustees present their report and financial statements for the period ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 of the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES

The advancement of arts and culture for the public benefit in Crawley, West Sussex and the surrounding area, in particular, but not exclusively by the provision of public performances, exhibitions, installations, and workshops.

VISION

Our vision is for Crawley and the people who are there to be fulfilled, vibrant and thrive through creativity.

VALUES

Create: creativity and creative acts are at the heart of what we do.

Support: we develop the ideas & talent of creative practitioners to make the best work they can in Crawley and beyond.

Include: anyone who wants to join in, can.

Surprise: we encourage people to expect the unexpected.

Listen: we take time to respond to what people tell us and remain nimble enough to respond.

Collaborate: we work with people to become more than the sum of our parts.



Audiences at the Stories of Strength day

ACHIEVEMENTS & PERFORMANCE

Creative Crawley CIO was created in response to a consultation undertaken by Crawley Borough Council and funded by Arts Council England that explored what's missing from the arts and culture offer in the town.

In 2019 a group of community, business and education leaders came together, led by independent arts producer Louise Blackwell, to create an intervention that advances the arts in the town.

They worked together on the *Right Here* festival, a free to attend festival that took place online and in places in Crawley with 30 different events reaching over 22k people (or around 20% of the total population in Crawley).

21 different community groups and 20 artists took part. The press coverage reached an average of 962k readers. The festival cost £26,000. We secured £19,000 funding and £7,000 in fees from partners. You can watch a short film about the festival **here**.

Following the success of the festival, Creative Crawley CIO was formed by some of the people who worked on it.

This year saw the set-up of the charity alongside a programme of work to benefit the public.

A contract was secured with Crawley Town Centre Business Improvement District, (BID) enabling the CIO to begin its work.

AUDIENCE FEEDBACK

Right Here festival, January 2021

**Thank everyone
concerned for
bringing back hope
to an old resident.**



**Your finale on Saturday
gave me great optimism.
I enjoyed seeing our town
and the creativity and
kindness of people of the
town take centre stage.**



*Same Sky's Awakenings exhibition in County Mall, Crawley,
Right Here festival 2021*

EVENTS TIMELINE

AUG 2021 - MAR 2022



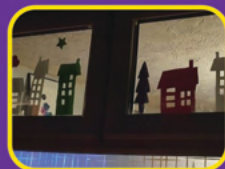
Stories of Strength Festival



Give it a Go: DJing



Give it a Go: Dance Like It's Diwali



Give it a Go: Papercutting



Give it a Go: Manga Art



Give it a Go: Poetry



Give it a Go: Weaving



Give it a Go: Comic Book Strip



Stories of Strength exhibition



Ensemble Reza concert



Graphic Rewilding: Crawley Town Centre

ENLIVEN: STORIES OF STRENGTH

From May 2021 to March 2022 we worked in partnership with Crawley Town Centre Business Improvement District to deliver the *Enliven: Crawley* Programme that brings Crawley town centre to life with free to engage with arts and culture.



Charmaine Childs in 'Strong Enough'

OUTDOOR FESTIVAL • 14 AUGUST 2021

The season started with a day of performances in Crawley town centre which combined professional dance and theatre shows and community performances in the High Street, Memorial Gardens and Queens Square.

We worked with Strong Lady Productions, SAY and The Place and Puppets With Guts alongside Manor Green College, Crawley Festival, Crawley Community Youth Service, Crawley Museum and Library with local DJs Tons of Sound and poet Nutshell.

Watch the *Stories of Strength* trailer [here](#).

EXHIBITION TRAIL • 14 AUGUST 2021 - 31 OCTOBER 2021

With Charmaine Childs from Strong Lady Productions, we interviewed 20 local people to create photographic portraits celebrating their stories of strength and displayed them in 16 windows of businesses around Crawley town centre.

We also created a website where you can listen to all the stories (with subtitles) [here](#).



The Stories of Strength exhibition trail map



A Story of Strength from the exhibition

ENLIVEN: ART IN UNEXPECTED PLACES

GRAPHIC REWILDING: CRAWLEY TOWN CENTRE by Baker & Borowski

With Crawley Town Centre BID, we commissioned Sussex based artists Baker & Borowski to create a 60 metre mural and additional street furniture wraps based on local flowers.

The mural was installed in October 2021 with a view to it lasting until February 2022. As of Dec 2022 the vinyl mural is still in place and looking good.

The artists also created displays outside Crawley College and tree, bench and bin wraps across the town centre that create a trail and are still in situ.



Mural in The Pavement, Crawley town centre



Street furniture, Crawley town centre



Mural, Crawley College

WINTER LIGHTS DAY

We presented local five piece classical orchestra, *Ensemble Reza* to play in County Mall shopping centre as part of Crawley Town Centre BID & Crawley Borough Council's Winter Lights switch on.

ENLIVEN: GIVE IT A GO

DJing, Bollywood Dancing, Papercutting, Manga, Poetry, Weaving, Create a Comic Strip



Give it a Go: DJing for beginners workshop

Give it a Go is a series of free, monthly workshops where local people can try out new types of creativity. The workshops are drop in and happen on the last Saturday of each month. We worked with 6 different artists in a range of town centre spaces including 49-51 High Street (thanks to Crawley Borough Council), Crawley Museum and the Comic Shop on the High Street as part of Wordfest Crawley.

AUDIENCE FEEDBACK

Give it a Go Workshops, August 2022

These events are so valuable to the young people of Crawley.

They engage and open the community up to those who otherwise have no creative outlet.

Full of diversity and always enjoyed.

”

ENLIVEN: FUTURE CRAWLEY THROUGH YOUNG EYES

Prep began in this period for a project with artists Andy Field and Beckie Darlington and Seymour Primary School, Broadfield, for a series of theatre based workshops for year 5s where they imagine what Crawley might be in the future.

The artists met with a range of local leaders including the Chief Executive of Crawley Borough Council, Crawley's MP, local police, local community leaders and Crawley Town Community Foundation.

The project culminates in April and May 2022 with a performance in Crawley town centre and a permanent mural in Crawley Library by local artist Karl Singaporewala.

TEACHERS MEET UPS

We hosted three online meetings for local teachers where we invited creative practitioners interested in working in schools in Crawley to speak about their work.

We hosted meetings with Art Bytes, LOOKOUT Brighton, James Wilton Dance, Animated Objects and Ensemble Reza.

HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT

The Trustees are aware of Charity Commission guidance on public benefit reporting as set out in Section 17 of the Charities Act 2011.

We supported local and national professional artists and local community groups to present their creative work in Crawley and local people took part in that work. We offered outdoor creative experiences to the people of Crawley as the town began to recover from the COVID-19 pandemic.

The *Give it a Go* workshops gave the public a chance to try new creative acts in a shared space, building confidence and offering a place for new people to meet each other.

The audiences who saw our work consisted of adults and children who use the town centre. Although it's difficult to track the exact number of people who have experienced our work because it mostly exists in the public realm, we have used Place Informatics Ltd.'s footfall tracking software (used by Crawley Town Centre BID) to calculate footfall figures.

The workshop participants ranged from 8 years old to adults and varied dependent on what the art form was.

WHO USED & BENEFITTED FROM OUR SERVICES?

21 / 22 IN NUMBERS

96,000*
AUDIENCES



192
PARTICIPANTS



4
VOLUNTEERS



22
LOCAL
BUSINESSES



29
ARTISTS



14
FREELANCE
STAFF



4
COMMUNITY
GROUPS



— WHICH WAS ACHIEVED THROUGH:

15
PERFORMANCES



9
WORKSHOPS



2
COMMISSIONED
ARTWORKS



*19,000 people were in Crawley town centre on 14th August when the *Stories of Strength* activities took place. We have been very conservative with our estimations of how many people have experienced *Graphic Rewilding: Crawley Town Centre* assuming 500 people per day have seen it since its installation.

THE PARTNERS



THE ARTISTS

BAKER & BOROWSKI

CHARMAINE CHILDS
STRONG LADY PRODUCTIONS

CHARLENE SANDY

ENSEMBLE REZA

INKO AI TAKITA

JAMIE HUXTABLE

NUTSHELLA

PUPPETS WITH GUTS

SAAJ RAJA

SARAH GOLDING & YUKIKO MASUI
SAY

SILVINA DE VITA

TONS OF SOUND

WOODZY

FINANCIAL REVIEW

While Creative Crawley CIO was constituted in July 2021, our work with Crawley Town Centre BID began as the administrative functions of the charity were being developed. Louise Blackwell raised some money from Arts Council England to produce the *Right Here* festival and set Creative Crawley up. This grant contributed around £7,000 to set up the company and to create a website.

From May - September, the programme and staff costs for the *Enliven* programme were run through Crawley Town Centre BID's finance systems.

FINANCE & FUNDRAISING

Our main source of income was a fee for services from a contract with Crawley Town Centre Business Improvement District in this financial year. We also raised some money from Arts Council England for a project (*Aura's Odyssey*) that takes place in 22/23.

We are committed to our work being free to access (or very good value) for Crawley residents. Going forward we will work to diversify our income streams so we are reliant on a range of sources and have more regular income. We will maximise our fundraising potential by investing resource in our fundraising capacity and continuing to approach public bodies and trusts and foundations for project grants. We will work towards longer term (3+ years) funding agreements and contracts. We will develop an individual donation strategy.

The charity aims to build up unrestricted reserves equal to approximately three to six months unrestricted expenditure. The trustees believe that reserves at this level will ensure that in the event of a significant drop in funding, Creative Crawley would be able to continue its work while consideration is given to ways in which funds may be raised. Unrestricted reserves at the 31st March 2022 were £968. This was because the majority of the income received in the period was restricted for specific projects.

OCT 2021 - MAR 2022

Enliven Programme expenditure managed by Creative Crawley



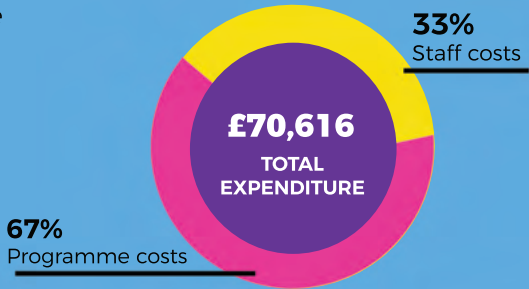
* There were £34,883 restricted funds to carry forward

RISK ASSESSMENT

The trustees are responsible for overseeing the risks faced by the charity. Risks are identified and assessed throughout the year. The trustees are satisfied that any risks have been adequately mitigated where necessary and they have undertaken an overall risk assessment.

MAY - SEP 2021 (pre-bank account setup)

Enliven Programme expenditure managed by Creative Crawley and administrated by Crawley Town Centre BID



Audience member at the Stories of Strength day

STRUCTURE, GOVERNANCE & MANAGEMENT

Crawley Creative CIO is registered as a Charitable Incorporated Organisation (CIO) with the Charities Commission (England & Wales), charity number 1195308 and is governed by its Constitution dated 23rd July 2021.

BOARD OF TRUSTEES

The trustees that served during the period and up to the date of approving the financial statements for the period ended 31 March 2022 were as follows:

STEVE SAWYER

Executive Director - Manor Royal BID (Chair)

VICKI ILLINGWORTH

Principal & Deputy Chief Exec.- Chichester College Group

ADAM JOOLIA

CEO - Audio Active

PARVEEN KHAN

Response Officer - Carers Support West Sussex

LAIBA BAIG

Chairwoman - Crawley Youth Council

DAVE SAVAGE

CEO - Crawley Community Youth Service

TONY WITTON

Arts & Cultural Services Manager - Kent County Council
Chair - Crawley Festival

VANESSA DELL

Head of Art - Manor Green College

ANDREA DUMBRELL

Project Manager - Crawley Museum

RECRUITMENT AND APPOINTMENT OF TRUSTEES:

The trustees are appointed under the term of the charity's Constitution. Each new trustee is given a copy of the Constitution, a copy of *The Essential Trustee* (guidance issued by the Charity Commission) and details of the charity's latest Annual Report and statement of accounts. New trustees are recruited in consultation with the Creative Director to ensure that the requisite skills are available to support the charity's activities.

The board of trustees meets at regular intervals throughout the year to discuss and review projects administration and finances. The day to day running of the charity is delegated to the Creative Director.

STAFF

LOUISE BLACKWELL

Creative Director

SAM EVANS

Head of Production

BEN LINTOTT

Digital Content Co-ordinator

RACHEL KING *(Stories of Strength)*

Production Manager

ERIN WITTON *(Stories of Strength)*

Technician

SUE MACLAINE *(Stories of Strength)*

British Sign Language Interpreter

KEV SUTHERLAND *(Stories of Strength)*

Technician

BETTE DAVIES *(Stories of Strength)*

Technician

CALEB SMITH *(Stories of Strength)*

Technician

LAURA KOJO *(Right Here festival)*

Trainee Producer

BRUCE ASHER *(Right Here festival)*

Live Streaming Technician

RACHAEL HUGHES, ABBIE REEVE & SOPHIE ENGLAND

Crawley Town Centre BID shared project management role, employed by BID

WHAT THE PEOPLE SAY



Amazing to see the town back after the pandemic. Let's keep it up.

Audience, Stories of Strength



It was a great day, positive vibe and lovely atmosphere, with more families walking through to the High Street than I had seen in a long time.

Audience, Stories of Strength



I'm really proud of myself that I was able to perform and give something to the community as a young person.

Community artist, Stories of Strength



My 12 year old is autistic and has ADHD and he focussed amazingly & produced some great items.

Participant, Enliven: Give it a Go workshop



I could not love this more. Can't wait to take a trip to Crawley to discover these gems.

Audience, Graphic Rewilding, Crawley town centre



I saw this, this afternoon whilst shopping in town. Absolutely lovely and it certainly brightened my day.

Audience, Graphic Rewilding, Crawley town centre

PLANS FOR FUTURE PERIODS

In 22/23 our partnership with Crawley Town Centre BID continues and highlights of the coming year include a town-wide, large-scale summer project called *Aura's Odyssey* and a developing partnership with Crawley Borough Council and Brighton Festival to present an outdoor festival in May in Crawley town centre, building on the work we did this year with *Stories of Strength*

In 21/22 we were part of a consortium of organisations successful in securing a Creative People and Places (CPP) grant for the *Creative Playground* project. CPP is a national action learning programme funded by Arts Council England. It's about more people taking the lead in choosing, creating and taking part in brilliant art experiences in the places where they live. The 39 CPP programmes cover 56 local authority areas, including 11 entirely new areas announced in December 2021 (of which Crawley is one). Work on this project begins in April 2022.

This report was approved by the Board of Trustees on 16 January 2023 and signed on its behalf by:



Steve Sawyer

Chair of the Board of Trustees



The Album: Skool Edition by SAY and The Place, Stories of Strength day



CREATIVE

C R A W L E Y

Images courtesy of: Jessica Hand, Baker & Borowski,
Jacob Punter, Tons of Sound.

Graphic design by Ben Lintott.

CREATIVE CRAWLEY CIO
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2022

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

| | | |
|-----------------|-------------------|--------------------------|
| Trustees | Steven Sawyer | (Appointed 27 July 2021) |
| | Vanessa Dell | (Appointed 27 July 2021) |
| | Vicki Illingworth | (Appointed 27 July 2021) |
| | Laiba Baig | (Appointed 27 July 2021) |
| | Adam Joolia | (Appointed 27 July 2021) |
| | Tony Witton | (Appointed 27 July 2021) |
| | David Savage | (Appointed 27 July 2021) |
| | Andrea Dumbrell | (Appointed 27 July 2021) |
| | Parveen Khan | (Appointed 27 July 2021) |

Charity number 1195308

Principal address Crawley College
College Road
Crawley
RH10 1NR

Independent examiner West & Berry Limited
Mocatta House
Trafalgar Place
Brighton
BN1 4DU

CREATIVE CRAWLEY CIO

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CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the period ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury ACCA

Michelle Westbury FCCA

West & Berry Limited

Mocatta House
Trafalgar Place
Brighton
BN1 4DU

Dated: 16 January 2023
.....

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD ENDED 31 MARCH 2022

| | | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total 2022 £ |
|---|-------|------------------------------------|----------------------------------|--------------------|
| | Notes | | | |
| <u>Income from:</u> | | | | |
| Donations and legacies | 3 | 2,500 | 13,500 | 16,000 |
| Charitable activities | 4 | - | 35,746 | 35,746 |
| | | | | |
| Total income | | 2,500 | 49,246 | 51,746 |
| | | | | |
| <u>Expenditure on:</u> | | | | |
| Charitable activities | 5 | 1,532 | 15,331 | 16,863 |
| | | | | |
| Net income for the period/ Net movement in funds | | 968 | 33,915 | 34,883 |
| | | | | |
| Fund balances at 27 July 2021 | | - | - | - |
| | | | | |
| Fund balances at 31 March 2022 | | 968 | 33,915 | 34,883 |

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2022

| | Notes | 2022 £ | £ |
|---|-----------|-----------------|---------------|
| Current assets | | | |
| Cash at bank and in hand | | 78,231 | |
| Creditors: amounts falling due within one year | 9 | <u>(43,348)</u> | |
| Net current assets | | | <u>34,883</u> |
| Income funds | | | |
| Restricted funds | 11 | | 33,915 |
| Unrestricted funds | | | <u>968</u> |
| | | | <u>34,883</u> |

16th January 2023

The financial statements were approved by the Trustees on

Steve Sawyer

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Steven Sawyer

Trustee

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Reporting period

These are the first financial statements of the CIO and cover the period from the charity's incorporation on 27th July 2021 until its accounting period end.

1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

| | Unrestricted funds | Restricted funds | Total |
|---------------------|-----------------------|---------------------|-----------|
| | 2022 £ | 2022 £ | 2022 £ |
| Donations and gifts | 2,500 | 13,500 | 16,000 |

4 Charitable activities

| | Charitable activities income 2022 £ |
|----------------------------------|---|
| Services provided under contract | 35,746 |

Charitable trading income
Charitable activities

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

5 Charitable activities

| | Charitable activities expenditure 2022 £ |
|--|--|
| Artist fees and expenses | 4,825 |
| General production costs | 138 |
| Production materials and equipment | 189 |
| Venue hire | 80 |
| Freelance staff costs | 10,000 |
| Recruitment, training and development | 99 |
| | <hr/> |
| | 15,331 |
| | <hr/> |
| Share of support costs (see note 6) | 32 |
| Share of governance costs (see note 6) | 1,500 |
| | <hr/> |
| | 16,863 |
| | <hr/> |
| Analysis by fund | |
| Unrestricted funds | 1,532 |
| Restricted funds | 15,331 |
| | <hr/> |
| | 16,863 |
| | <hr/> |

6 Support costs

| | Support costs £ | Governance costs £ | 2022 £ |
|---|-----------------------|--------------------------|-----------|
| Bank fees | 32 | - | 32 |
| Audit fees | - | 1,500 | 1,500 |
| | <hr/> | <hr/> | <hr/> |
| | 32 | 1,500 | 1,532 |
| | <hr/> | <hr/> | <hr/> |
| Analysed between Charitable activities | 32 | 1,500 | 1,532 |
| | <hr/> | <hr/> | <hr/> |

Governance costs includes payments to the accountants of £1,500 + vat for independent examination fees.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the period.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

8 Employees

The average monthly number of employees during the period was:

| | 2022 Number |
|-------|----------------|
| Total | - |

There were no employees whose annual remuneration was more than £60,000.

9 Creditors: amounts falling due within one year

| | Notes | 2022 £ |
|------------------------------------|-------|-----------|
| Other taxation and social security | | 12,160 |
| Deferred income | 10 | 29,269 |
| Trade creditors | | 419 |
| Accruals and deferred income | | 1,500 |
| | | 43,348 |

10 Deferred income

| | 2022 £ |
|-----------------------|-----------|
| Other deferred income | 29,269 |

Deferred income relates to income received in the period that is for projects for the following year (31st March 2023), and is included in the financial statements as follows:

| | 2022 £ |
|-------------------------------------|-----------|
| Deferred income is included within: | |
| Current liabilities | 29,269 |
| Movements in the period: | |
| Deferred income at 27 July 2021 | - |
| Resources deferred in the period | 29,269 |
| Deferred income at 31 March 2022 | 29,269 |

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

| | Movement in funds | | Movement in funds | | |
|---|--------------------|-------------------------|--------------------|--------------------|--------------------------|
| | Incoming resources | Balance at 27 July 2021 | Incoming resources | Resources expended | Balance at 31 March 2022 |
| | £ | £ | £ | £ | £ |
| Arts Council England - Enliven project | - | - | 13,500 | - | 13,500 |
| Crawley Town Centre - Enliven project | - | - | 30,746 | (15,232) | 15,514 |
| Crawley Borough Council - Enliven project | - | - | 5,000 | - | 5,000 |
| Creative Playground project | - | - | - | (99) | (99) |
| | <u>-</u> | <u>-</u> | <u>49,246</u> | <u>(15,331)</u> | <u>33,915</u> |

12 Analysis of net assets between funds

| | Unrestricted funds | Restricted funds | Total |
|--|--------------------|------------------|---------------|
| | 2022 | 2022 | 2022 |
| | £ | £ | £ |
| Fund balances at 31 March 2022 are represented by: | | | |
| Current assets/(liabilities) | 968 | 33,915 | 34,883 |
| | <u>968</u> | <u>33,915</u> | <u>34,883</u> |

13 Related party transactions

There were no disclosable related party transactions during the period.

CREATIVE CRAWLEY CIO
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2022

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

| | | |
|-----------------|-------------------|--------------------------|
| Trustees | Steven Sawyer | (Appointed 27 July 2021) |
| | Vanessa Dell | (Appointed 27 July 2021) |
| | Vicki Illingworth | (Appointed 27 July 2021) |
| | Laiba Baig | (Appointed 27 July 2021) |
| | Adam Joolia | (Appointed 27 July 2021) |
| | Tony Witton | (Appointed 27 July 2021) |
| | David Savage | (Appointed 27 July 2021) |
| | Andrea Dumbrell | (Appointed 27 July 2021) |
| | Parveen Khan | (Appointed 27 July 2021) |

Charity number 1195308

Principal address Crawley College
College Road
Crawley
RH10 1NR

Independent examiner West & Berry Limited
Mocatta House
Trafalgar Place
Brighton
BN1 4DU

CREATIVE CRAWLEY CIO

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| Statement of financial activities | 2 |
| Balance sheet | 3 |
| Notes to the financial statements | 4 - 9 |

CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the period ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury ACCA

Michelle Westbury FCCA

West & Berry Limited

Mocatta House
Trafalgar Place
Brighton
BN1 4DU

Dated: 16 January 2023
.....

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD ENDED 31 MARCH 2022

| | | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total 2022 £ |
|---|-------|------------------------------------|----------------------------------|--------------------|
| | Notes | | | |
| <u>Income from:</u> | | | | |
| Donations and legacies | 3 | 2,500 | 13,500 | 16,000 |
| Charitable activities | 4 | - | 35,746 | 35,746 |
| | | | | |
| Total income | | 2,500 | 49,246 | 51,746 |
| | | | | |
| <u>Expenditure on:</u> | | | | |
| Charitable activities | 5 | 1,532 | 15,331 | 16,863 |
| | | | | |
| Net income for the period/ Net movement in funds | | 968 | 33,915 | 34,883 |
| | | | | |
| Fund balances at 27 July 2021 | | - | - | - |
| | | | | |
| Fund balances at 31 March 2022 | | 968 | 33,915 | 34,883 |

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2022

| | Notes | 2022 £ | £ |
|---|-----------|-----------------|---------------|
| Current assets | | | |
| Cash at bank and in hand | | 78,231 | |
| Creditors: amounts falling due within one year | 9 | <u>(43,348)</u> | |
| Net current assets | | | <u>34,883</u> |
| Income funds | | | |
| Restricted funds | 11 | | 33,915 |
| Unrestricted funds | | | <u>968</u> |
| | | | <u>34,883</u> |

16th January 2023

The financial statements were approved by the Trustees on

Steve Sawyer

.....

Steven Sawyer

Trustee

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Reporting period

These are the first financial statements of the CIO and cover the period from the charity's incorporation on 27th July 2021 until its accounting period end.

1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

| | Unrestricted funds | Restricted funds | Total |
|---------------------|-----------------------|---------------------|-----------|
| | 2022 £ | 2022 £ | 2022 £ |
| Donations and gifts | 2,500 | 13,500 | 16,000 |

4 Charitable activities

| | Charitable activities income 2022 £ |
|----------------------------------|---|
| Services provided under contract | 35,746 |

Charitable trading income
Charitable activities

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

5 Charitable activities

| | Charitable activities expenditure 2022 £ |
|--|--|
| Artist fees and expenses | 4,825 |
| General production costs | 138 |
| Production materials and equipment | 189 |
| Venue hire | 80 |
| Freelance staff costs | 10,000 |
| Recruitment, training and development | 99 |
| | <hr/> |
| | 15,331 |
| | <hr/> |
| Share of support costs (see note 6) | 32 |
| Share of governance costs (see note 6) | 1,500 |
| | <hr/> |
| | 16,863 |
| | <hr/> |
| Analysis by fund | |
| Unrestricted funds | 1,532 |
| Restricted funds | 15,331 |
| | <hr/> |
| | 16,863 |
| | <hr/> |

6 Support costs

| | Support costs £ | Governance costs £ | 2022 £ |
|---|-----------------------|--------------------------|-----------|
| Bank fees | 32 | - | 32 |
| Audit fees | - | 1,500 | 1,500 |
| | <hr/> | <hr/> | <hr/> |
| | 32 | 1,500 | 1,532 |
| | <hr/> | <hr/> | <hr/> |
| Analysed between Charitable activities | 32 | 1,500 | 1,532 |
| | <hr/> | <hr/> | <hr/> |

Governance costs includes payments to the accountants of £1,500 + vat for independent examination fees.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the period.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

8 Employees

The average monthly number of employees during the period was:

| | 2022 Number |
|-------|----------------|
| Total | - |

There were no employees whose annual remuneration was more than £60,000.

9 Creditors: amounts falling due within one year

| | Notes | 2022 £ |
|------------------------------------|-------|-----------|
| Other taxation and social security | | 12,160 |
| Deferred income | 10 | 29,269 |
| Trade creditors | | 419 |
| Accruals and deferred income | | 1,500 |
| | | 43,348 |

10 Deferred income

| | 2022 £ |
|-----------------------|-----------|
| Other deferred income | 29,269 |

Deferred income relates to income received in the period that is for projects for the following year (31st March 2023), and is included in the financial statements as follows:

| | 2022 £ |
|-------------------------------------|-----------|
| Deferred income is included within: | |
| Current liabilities | 29,269 |
| Movements in the period: | |
| Deferred income at 27 July 2021 | - |
| Resources deferred in the period | 29,269 |
| Deferred income at 31 March 2022 | 29,269 |

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

| | Movement in funds | | Movement in funds | | |
|---|--------------------|-------------------------|--------------------|--------------------|--------------------------|
| | Incoming resources | Balance at 27 July 2021 | Incoming resources | Resources expended | Balance at 31 March 2022 |
| | £ | £ | £ | £ | £ |
| Arts Council England - Enliven project | - | - | 13,500 | - | 13,500 |
| Crawley Town Centre - Enliven project | - | - | 30,746 | (15,232) | 15,514 |
| Crawley Borough Council - Enliven project | - | - | 5,000 | - | 5,000 |
| Creative Playground project | - | - | - | (99) | (99) |
| | <u>-</u> | <u>-</u> | <u>49,246</u> | <u>(15,331)</u> | <u>33,915</u> |

12 Analysis of net assets between funds

| | Unrestricted funds | Restricted funds | Total |
|--|--------------------|------------------|---------------|
| | 2022 | 2022 | 2022 |
| | £ | £ | £ |
| Fund balances at 31 March 2022 are represented by: | | | |
| Current assets/(liabilities) | 968 | 33,915 | 34,883 |
| | <u>968</u> | <u>33,915</u> | <u>34,883</u> |

13 Related party transactions

There were no disclosable related party transactions during the period.