

CREATIVE CRAWLEY

England & Wales · Charity number 1195308

Details

Status Registered

Legal form CIO

Registered 2021-07-27

Register [View on the Charity Commission register](#)

Contact

Address Crawley College
College Road
Crawley
West Sussex
RH10 1NR

Phone 01293368100

Email hello@creativecrawley.com

Website www.creativecrawley.com

Activities

Objects: THE ADVANCEMENT OF ARTS AND CULTURE FOR THE PUBLIC BENEFIT IN CRAWLEY, WEST SUSSEX AND THE SURROUNDING AREA, IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE PROVISION OF PUBLIC PERFORMANCES, EXHIBITIONS, INSTALLATIONS, AND WORKSHOPS.

Activities: Creative Crawley champions Crawley, West Sussex and the surrounding area, as a creative place and makes positive social change through artistic collaboration, innovation, and co-creation. Our vision is for Crawley and its people to be fulfilled and thrive through creativity in particular, but not exclusively, by the provision of public performances, exhibitions, installations and workshops.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£988,926	£914,423	£251,303	14
2024-03-31	£591,829	£544,859	£176,800	4
2023-03-31	£360,299	£265,352	-	-
2022-03-31	£51,746	£16,863	-	-

Trustees

Name	Role	Appointed
Iorraine Lecourtois	Chair	2024-05-01
ADAM JOOLIA		2021-07-27
Joanne Elizabeth Folwell		2025-11-05
Sophie Helena Thacker		2024-01-08
Toby Shaw		2025-07-29
Vanessa Dell		2021-07-27

CREATIVE CRAWLEY

England & Wales - Charity number 1195308

Accounts

CREATIVE CRAWLEY CIO

CREATIVE
CRAWLEY

Report of the Trustees year
ending 31st March 2024

Objectives

Achievements &
Performance

Financial Review

Structure, Governance
and Staff

Future Plans

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

OBJECTIVES

OBJECTIVES

The charity's objectives are: **The advancement of arts and culture** for the public benefit in Crawley, West Sussex and the surrounding area, in particular, but not exclusively by the provision of **public performances, exhibitions, installations, and workshops.**

Vision

Our vision is for Crawley and the people who are there to be fulfilled, vibrant and thrive through creativity.

Mission

With gentle tenacity and kind energy we champion creative people and their creativity in Crawley as a catalyst for positive social change in their lives.

Values

- Create:** creativity and creative acts are at the heart of what we do
- Support:** we develop the ideas & talent of creative practitioners to make the best work they can in Crawley and beyond
- Include:** anyone who wants to join in, can
- Surprise:** we encourage people to expect the unexpected
- Listen:** we take time to respond to what people tell us and remain nimble enough to respond
- Collaborate:** we work with people to become more than the sum of our parts



Pictured: Manor Royal: Where Arts & Culture Collide. Performance by Clod Ensemble. Photo by Split Image.

ACHIEVEMENTS & PERFORMANCE

ACHIEVEMENTS & PERFORMANCE

The trustees have paid due regard to the public benefit guidance issued by the Charity Commission in deciding what activities the charity should undertake.

This year saw the beginning of our delivery phase for Arts Council England's *Creative People and Places* programme in Crawley; **Crawley's Creative Playground**, a national action-research programme supporting 39 different locations in England and running since 2012.

Its aim is to get more people involved in arts and culture in the areas of least engagement through **resident led activity**. Crawley joined this programme in 2022 led by Manor Royal Business Improvement District and managed by Creative Crawley.

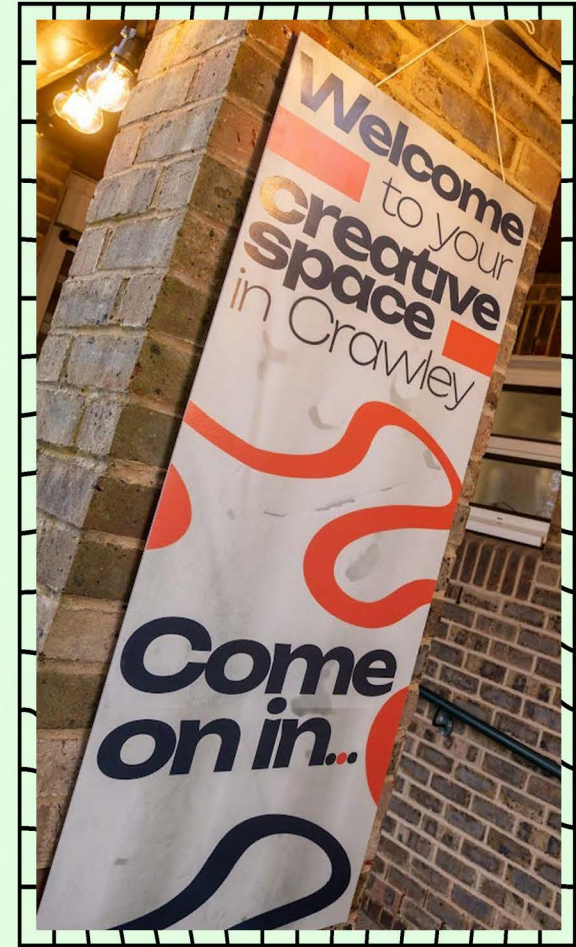
We continued to develop our support for local creative professionals through the **Crawley Creatives network and now host a directory of over 50 local creatives on our website**.

Our *Give it a Go* season encouraged local people **to take part in and watch surprising contemporary performance** in community centres, shopping centres and events in their own homes.

Our work to **develop the cultural infrastructure in the town** continued through a partnership with national touring theatre company; Theatre Centre, who make new plays for and with young people.

We supported them to move their base to Crawley and **together we launched a new creation space in Crawley** for the development of new work for and with young people.

In this year we also secured significant investment from Arts Council England to begin a pilot programme in 24/25 called **The Creative Village**; a brand new project to test the potential of creative hubs, workforce development and the creative economy in Crawley, West Sussex and Surrey.



Theatre Centre's West Green space. Photo by Ian Greenland.

“ *Creative Crawley has been a game changer locally. It has enabled me to build invaluable links to gain insight into what's possible in my local area which has resulted in positive new professional relationships, opportunities for new projects and R&D. Creative Crawley has totally altered both my perception of and relationship with Crawley.*

Local Creative Professional

DATE & ACTIVITY TIMELINE

Crawley Creatives launch. Photo by Rosie Powell.



Simple Cypher. Photo by Ian Greenland.



Bank of Hope
Simple Cypher
Mimbre

Theory of Change. Photo by Creative Playground.



Crawley Creatives exhibition at Ancient Priors

Theory of Change, Creative Playground

Invite Us (CTC BID focus group, Free Shop, Bewbush, Hazelwick School Careers Day, Caridon Housing Association residents day)

Come With Us (Tin Man at The Hawth)



Crawley Photo 2023 Photo by Creative Playground

Mural Playmakers meeting
Free Fridays (Cyanotype with Laura De Moxom)
Invite Us (Crawley Pride, Refugees Wellbeing Day)



Manor Royal: Where Arts & Business Collide. Clod Ensemble. Photo by Split Image.

Crawley Creatives meet up in Redhill
Dreamy Place film trail Bewbush
Manor Royal: Where Arts and Business Collide

Free Fridays (Zine Making with Erin James, Storytelling with Annabelle Sami, Printmaking with Areej Abdi and Screenprinting with Sarah Pimenta)

Come With Us (Arts & Health talk at the Royal Academy, Royal Philharmonic at Southbank Centre)

Invite Us (Free Shop, Bewbush)

HOMECOMING workshops

Playmakers Mural meetings



Photo by Creative Playground

Manor Royal Christmas Do

Crawley Creatives exhibition. Photo by Creative Crawley.



Crawley Creatives exhibition and workshops at Broadfield Community Centre

APRIL

JUNE

AUGUST

OCTOBER

DECEMBER

2024

FEBRUARY

MAY

JULY

SEPTEMBER

NOVEMBER

JANUARY

MARCH



Choogh Choogh by Beeja. Photo by Ian Greenland.

Beeja at Seymour Primary School
Invite Us (Meet Your neighbour, Manor Royal BID and West Sussex Carers Day)

Come With Us (Victoria Melody at Brighton Festival), Playmakers Panel Meeting



Zine making workshops. Photo by Creative Playground

Free Fridays (Zine Making with Erin James, Poetry with Woodzy)

Come With Us (Croydon Mela, STOMP at The Old Market, Hove)

Invite Us (Goffs Park Festival, Gatwick Diamond Business meet up)



Printing with Areej. Photo by Creative Playground

Crawley Creatives meet up West Green
Free Fridays (Printing with Areej)

Come With Us (Fold Your City, Chichester Festival Theatre, Bouncing Narratives, Greenwich and Docklands International Festival)



We Touch, We Feel, We Play. Photo by Ian Greenland.

Crawley Stories and Theatre Centre launch

Crawley Creatives meet up at GPS
HOMECOMING workshops

We Touch We Feel, We Play by Second Hand Dance

BREATHE Academy

Invite Us

Book of Crawley workshops

Peace Poem

Mural Playmakers meeting

Come With Us (Glow Wild at Wakehurst)



Figs in Wigs. Photo by Rosie Powell.



Oluwalemi Babalola mural workshop. Photo by Creative Playground.

Figs in Wigs at Broadfield Community Centre

Mural workshops

Crawley Creatives meet up with Anna Arthur



Gateway to the World mural. Photo by Ian Greenland.

Mural workshops and installation

THE FOCUS OF OUR WORK

THE FOCUS OF OUR WORK

Crawley Creatives

We toured an exhibition celebrating local professional creatives to the Ancient Priors (a disused restaurant on the High Street in Crawley), Theatre Centre’s new space in West Green and Broadfield Community Centre. The exhibition proved a great way to raise the profile of local creative professionals and offered good networking opportunities for stakeholders and creatives.

Alongside the exhibition we hosted creative meetups in different locations in Crawley with guest speakers covering subjects such as “how to set up a festival” and “fundraising for individuals”. We also visited a local spoken word artist (Woodzy) at one of his gigs in a shopping centre in Redhill and held a Crawley Creatives meet up beforehand, encouraging cross town collaboration.



Crawley Creatives exhibition. Photo by Rosie Powell.

Graphic Rewilding: Crawley Town Centre by Baker & Borowski

The *Graphic Rewilding: Crawley Town Centre* mural was installed in October 2021 with a view to it lasting until February 2022. At the time of writing (June 2024) the vinyl mural and surrounding bin and tree wraps are still in situ.

Crawley Town Centre BID has now taken over its upkeep as our contract with them has come to an end.



Graphic Rewilding: Crawley Town Centre. Photo by Baker and Borowski.

The LOOKOUT Mural by Karl Singaporewala

Installed in 2022, *The LOOKOUT Mural* by Karl Singaporewala in Crawley Library continues to bring joy to many visitors in its position in the entrance to the Children’s Library.



The LOOKOUT Mural by Karl Singaporewala.

GIVE IT A GO

GIVE IT A GO

Building on our work in 22/23 the *Give it a Go* season 2024, encouraged Crawley people to take part in and experience new performances in unusual places and offered local young people the chance to meet and engage with local professional creatives.

The *Give it a Go* season delivered **17 events** reaching nearly **500 live audiences**, over **2000 digital audiences** and nearly **500 participants**.

Workshops and talks for young people about the Creative Industries

We hosted **four workshops** for Year 6 and Year 9 children from Seymour Primary School, Broadfield and The Gatwick School covering careers in Event Management, Production Management, Novel Writing and Architecture and offered talks and workshops led by local professional creatives for teachers. **4 events for 160 participants.**

Live performances and films

We continued our relationship with videoclub and presented an outdoor film trail around Bewbush shopping area; Dorsten Square. We presented *Figs In Wigs' Astrology Bingo* in partnership with The Posh Club and Crawley LGBT+ at Broadfield Community Centre and supported four Crawley residents to take part in choreographer Gille Kleiman's *friend*; a seven week project culminating in a simultaneous performance in participants' own homes in front of their friends and families. **8 events for 347 audiences.**

We hoped to present Fatt Projects' *Palaver Party* in partnership with Marlborough Productions and Crawley LGBT+ at The Hawth, Crawley but due to threat of violent protest and online hate crime the show was cancelled.

This experience has resulted in Crawley Borough Council developing their internal processes to better support organisations when there is negative responses to cultural activity in the town and has led to an increased level of security being put in place for Creative Crawley events in the future.

“ Professional and engaging staff all passionate and with inspiring life stories. Have lived in Crawley for over 40 years and never really engaged in local arts so found it really interesting.
Teacher from The Gatwick School

“ Great to hear young people sharing their stories and celebrating creativity in their area.
Crawley Stories listener

“ I thought this was an excellent event that shone a light on this important cultural, creative asset within Manor Royal. So many exciting things are happening here and it is important to shout about them to the wider community.
Audience Member

Crawley Stories

Working in partnership with Theatre Centre, we created a six part podcast series; matching six young people from Crawley and six local artists. The series explores their favourite places in Crawley and is a great way to see the world through the eyes of local young people. **870 digital audiences (to March 2024).**

Manor Royal: Where Arts and Business Collides and launch of Theatre Centre space

We showcased two local creative spaces in Crawley by hosting high quality creative events; in partnership with Manor Royal BID and Gatwick Production Studios we welcomed nationally renowned performance company Clod Ensemble and immersive gaming studio BRIGHTBLACK and in partnership with Theatre Centre we launched their new space welcoming local stakeholders to experience the potential of that building. **2 events for 103 audiences.**



Pictured: friend by Gille Kleiman. Image by Kaiva Waerea.

CRAWLEY'S CREATIVE PLAYGROUND

CRAWLEY'S CREATIVE PLAYGROUND

From January to April 2023, we worked with a group of Crawley residents to develop a **Theory of Change** over 6 weeks that now underpins this programme of work. This year we ran a series of test events in order to listen to and learn from Crawley residents and help them shape the future programme. This year we worked across the whole town and focussed on 5 neighbourhoods. **We delivered 125 events for 31,185 people.**



Broadfield Arts Festival, May 2023. Photo by Rosie Powell.

Playmakers

We started to develop a group of local volunteers who we call Playmakers. They worked with us to develop the core values of the project, a mural project and told us the themes they care about that now form the basis of the programme. We experimented with panels, project specific meetings and Programming Parties as ways of encouraging Playmakers to decide on the programme. **13 events for 138 people.**

Invite Us

We are regularly invited to attend events hosted by other community, business and education groups in the town. It's a fantastic way for us to meet new people, learn about them and share our vision and values. Each time we are invited into someone's space we ensure we bring a creative activity. **We attended 21 events and engaged with over 1,000 people.**

Come With Us

We invite Crawley residents to visit high quality cultural events in London, Brighton and across West Sussex. This year we visited Brighton Dome and Brighton Festival, Chichester Festival Theatre, The Hawth, The Old Market, Hove, Croydon Mela, Greenwich & Docklands International Festival, Royal Academy, Southbank Centre and Wakehurst. **10 events for 70 people.**

BOOST

This is our initiative of investment in small scale, sustainable creative ideas to encourage entrepreneurial and creative thinking in local residents. 6 local people were awarded up to £500 each to support their idea and received support in kind from the Creative Playground team. This included developing marketing assets for The Friends of Goffs Park, developing floristry workshop skills and purchasing equipment to enhance an individual's freelance opportunities, supporting production of an outdoor poetry trail for a local writers group, supporting cost of room hire for a new writing group, career support for a movement-wellbeing practitioner and helping kick start a micro garden in Broadfield. **In total 792 people benefitted from these awards.**

Free Fridays

Once a month on a Friday afternoon from July - October 2023 in different neighbourhoods in Crawley we hosted drop in creative events. Free Fridays focus on fun, light touch engagement and were a great way to introduce ourselves to people. We hosted 7 artists from writers to cyanotype to printing and character creation. **13 events for 343 people.**

Mural workshops and installation

We have worked with 19 Playmakers to develop and curate 6 public art murals in the town in this year. Meeting monthly, they have shaped the artist brief, recruited the artists, contributed to the designs and helped spread the word. From January to March 2023 we undertook **26 mural creation workshops** in different locations **for over 350 residents.**

5 of the 6 murals began installation in March 2023 and **over 23,000 people have engaged with them** to the end of March.

Book of Crawley workshops

This is a guidebook created by 8 - 11 year olds in partnership with The Mil Primary School in Ifield, Bewbush Academy, Langley Green Primary School, Seymour Primary School, Broadfield by Andy Field and Beckie Darlington.

In this year **we held 6 workshops** with the children and teachers to develop the content for the book which will be launched in 24-25. **324 people were involved.**

“ *It's great fun, it's great for the community to be mixing. It opens up a lot of doors for parents that don't have those activities at home.*
Participant, Free Friday

“ *I walk past here every day and it really does look grey. These (murals) are brightening up the place and giving it new life.*
Bewbush resident

BREATHE Academy

In partnership with international beatboxer SK Shlomo and Komedia Productions, we ran taster workshops secondary schools Oriel High and The Gatwick School for **50 young people in Crawley aged 12 to 24** building to a performance on stage at Brighton Dome in April 2024. **3 events for 50 people.**



Oluwafemi Babalola installing his Bewbush mural. Photo by Rosie Powell.

HOMECOMING

Estabrak's *HOMECOMING* installation in Crawley was co-produced by Marlborough Productions and Crawley's Creative Playground to ask the simple question: "What does home mean to you?" We ran workshops in the lead up to the installation in February with the Wyld Mothers group for mothers with young children and the Muslim Women's Jumma Group.

Residents contributed to an interactive installation in a shipping container on Queensway in Crawley town centre and anyone could respond to the question in UV pen onto the walls of the installation. **12 events for 443 people.**

Second Hand Dance

We tested the Theatre Centre space as a performance venue by hosting *We Touch, We Play, We Dance* a dance show for 0 - 3 year olds and their carers. **1 event for 52 people.**

Choogh Choogh by Beeja

Working in partnership with Brighton Festival we hosted the South Asian dance company Beeja at Seymour Primary School in Broadfield who presented two shows and a workshop programme for the whole school and parents and carers at pick up time.

We supplemented Beeja's offer at pick up time with a Bollywood Dance workshop led by local artist Saaj Raja. **3 events for 748 people.**

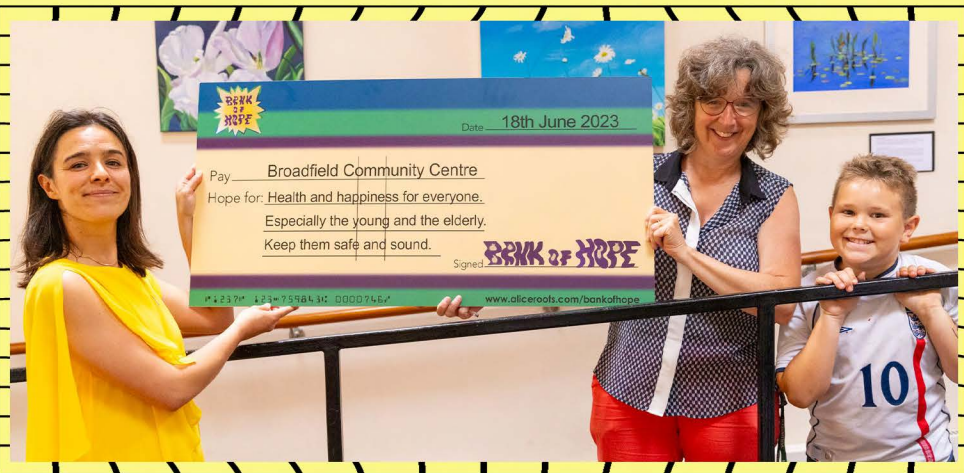
Broadfield Arts Festival

Broadfield Arts Festival has taken place twice before. It showcases performances, food and artwork by Broadfield residents at Broadfield Community Centre. This year we worked with Viv and Tracy who run the centre to open the festival up to people in other neighbourhoods and offer professional performances and artists to boost the impact of the hyper-local festival chosen by Tracy and Viv.

The festival took place over two days for the first time and included participatory artist Alice Booth working with the Swallows Elders Group who developed a *Bank of Hope*, the premiere of Simple Cypher's *Roll Play* (who did a dress rehearsal in front of the Dimensions group for learning disabled people) and Mimbres' *Lifted* on Broadfield Barton shopping parade. **4 events for 675 people.**

Peace Poem

We toured a 14ft high illuminated artwork commissioned by Emergency Exit Arts and poet Robert Montgomery to different neighbourhoods in Crawley and built upon Crawley Borough Council's offer in the town centre. **1 event for 917 people.**

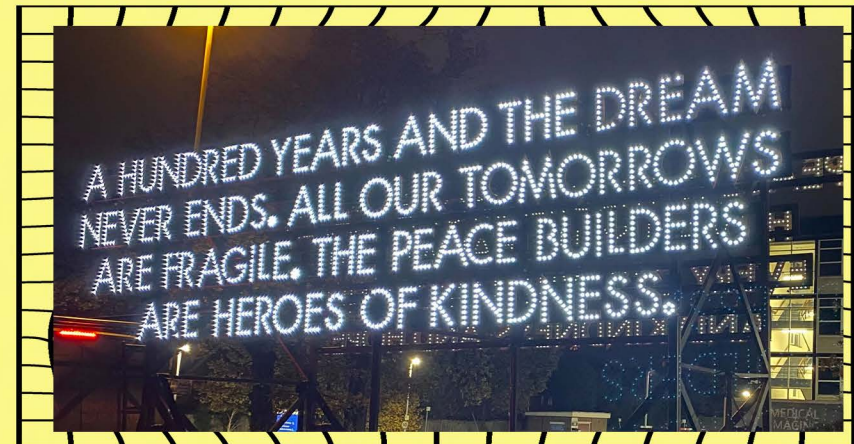


Bank of Hope, Broadfield Arts Festival. Photo by Ian Greenland.

How our activities deliver public benefit

We supported local and national professional artists and local community groups to present their creative work in Crawley and local people took part in that work. We offered outdoor creative experiences to the people of Crawley on a regular basis and gave work to local people.

The *Give it a Go* workshops gave the public a chance to try new creative acts in a shared space building confidence and offering a place for new people to meet each other.



Peace Poem. Photo by Creative Playground team.

WHO USED AND BENEFITTED FROM OUR SERVICES?

210,785 
AUDIENCES

5,095 
PARTICIPANTS

12,000+ 
DIGITAL ENGAGEMENTS

25 COMMUNITY
GROUPS 

52 CREATIVE
PROFESSIONALS 

37 
BUSINESSES

25 OTHER
FREELANCERS 

Which was achieved through:

3 OUTDOOR
PERFORMANCES 

1 OUTDOOR
FILM TRAIL 

1 TOURING
EXHIBITION 

8 INDOOR
PERFORMANCES 

88 WORKSHOPS, TALKS
& CREATIVE MEET-UPS 

2 MURALS 

1 PODCAST
SERIES 

6 MICRO
COMMISSIONS 

10 GUIDED
VISITS  to arts events in London
Brighton & West Sussex

1 ILLUMINATED
TOURING ARTWORK 

19 DIFFERENT
ARTISTIC DISCIPLINES 

The audiences who saw our work consisted of adults and children who live and work in Crawley with a focus on Bewbush, Broadfield and West Green residents.

22% of the *Creative Playground* audiences were under 16 years old and 54% of the programme reached a mixed aged audiences encouraging intergenerational experience and collaboration.

29% of our audiences had never engaged with arts and creativity.

It's difficult to track the exact number of people who have experienced our work because it mostly exists in the public realm.

We have used CTC BID's footfall data to calculate the no. of people who have experienced the *Graphic Rewilding: Crawley Town Centre* mural and have used Crawley Library's data to calculate 25% of the annual total visitors that have witnessed the mural in the children's library.

We used an average footfall headcount at different times of the day to track the other mural engagements and recorded 30% of the figures here.

WORKPLACE WELLBEING

WORKPLACE WELLBEING

Training

This year we offered **training sessions for 39 people** (permanent and freelance staff, local residents and creative professionals). The team and other partners attended training in:

Working in Public (Health & Safety) and **First Aid** with RB Health & Safety, **Access and Inclusion** in outdoor festivals by Without Walls, **Unconscious Bias** by Tonic Theatre, **Autism Awareness** by Access All Areas, **Gender Identity** by Allsorts and **Backlash training** by Adam Carver.

Office move

We moved to another, bigger office in Crawley College and took over a large space in the Longley II building. Crawley College offers us this space in kind and the Head of Learning and Production was instrumental in setting up our base.

Support for staff

In this year we developed our relationship with Prestige Security ensuring that whenever our team are working in public space (even without audiences) we have a security presence following events in March 2024.

We have developed a partnership with Brighton Dome & Brighton Festival who, from April 2024, will offer our team access to their Employee Assistance Programme with Life and Progress.

“ *It's the most fun job I've ever had.*
Community Connector

STRATEGIC PARTNERSHIPS

STRATEGIC PARTNERSHIPS

Partnership with Theatre Centre at the West Green Space

Since August 2023, Theatre Centre officially moved their offices to Crawley which is a game changer for the Crawley creative and theatre landscape. Theatre Centre create theatre for and with young people, touring across the country working with esteemed playwrights. Our partnership so far has been beneficial from launching the new space in West Green in November 2023 and collaborating on the Crawley Stories podcast.

We have also delivered several public facing and closed events at the centre such as *Free Fridays*, Second Hand Dance's *We Touch, We Play, We Dance* (a show for 0-3 year olds), a training day with Theatre Centre and training with Access All Areas.

On a practical level, we have found the space very helpful as a storage solution as the College is inaccessible at weekends.

In 2025, we hope to activate the space further through having sole access to programme and occupy it as part of *The Creative Village*.

Towns Fund

Creative Crawley is playing a crucial role in the wider cultural strategy for the town. Sophie Eustace is part of the Council's steering group for the emerging Cultural Quarter masterplan. This is part of the Towns Fund investment led by Crawley Borough Council.

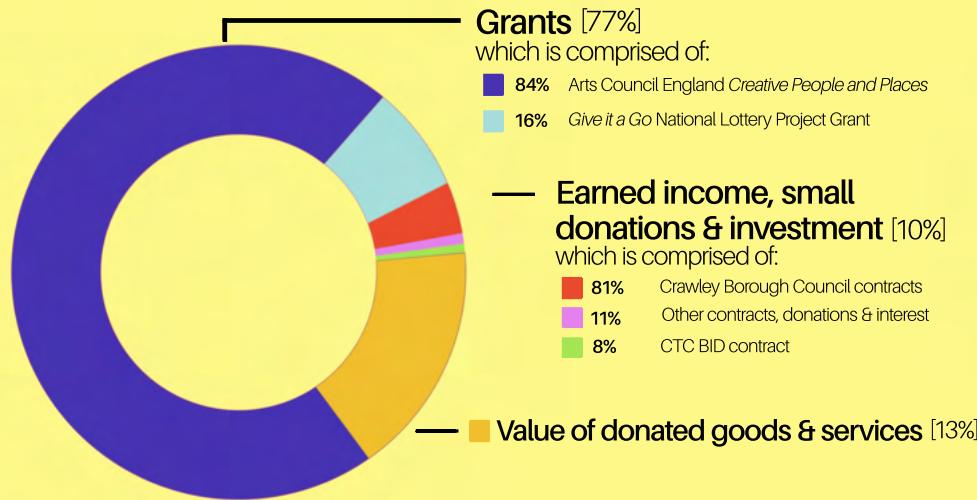
Louise Blackwell sits on the Towns Fund Board and we will ensure our methodology continues to help to shape this strategic thinking, playing our part in Crawley's creative place making agenda.

FINANCIAL REVIEW

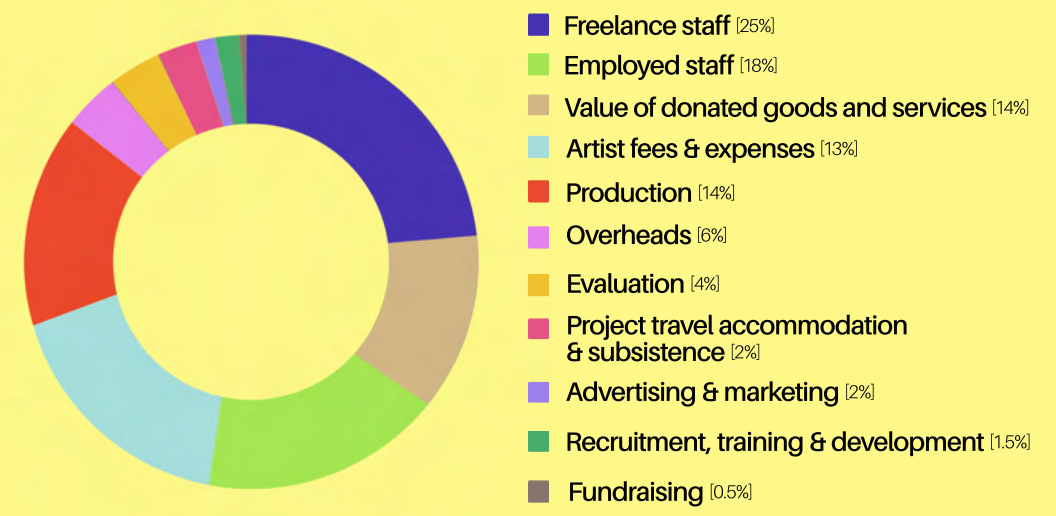
FINANCIAL REVIEW

1. Total income = £591,829

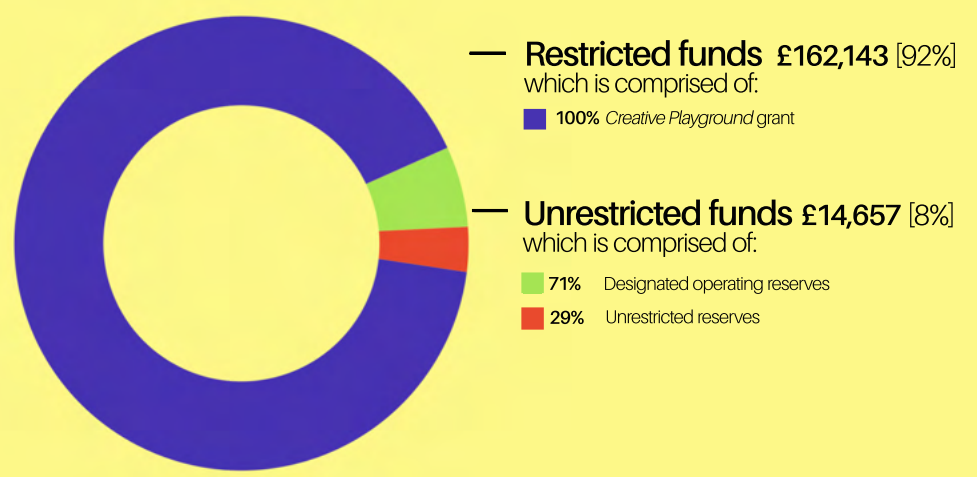
We received £74,147 in donated goods and services this year which includes our office space at Crawley College



2. Total expenditure = £544,859



3. Total year end balances



Fund balances at 31 March 2024 = £176,800
Deferred income = £10,000 SPF £175,000 *The Creative Village Place Partnership Fund* (Arts Council England)

Reserves Policy

It is the aim of the trustees to build up unrestricted reserves equal to approximately three months unrestricted expenditure. The trustees believe that reserves at this level will ensure that in the event of a significant drop in funding, Creative Crawley CIO would be able to continue its work while consideration is given to ways in which funds may be raised.

At the 31st March 2024 the charity had total reserves of £176,800 and of this total, £162,143 relates to restricted funds. The balance of unrestricted reserves at the year end was £4,657, which is after designating £10,000 to an Operating Costs reserve so as to build up three months of operating costs.

Risk Assessment

The trustees are responsible for overseeing the risks faced by the charity. Risks are identified and assessed throughout the year. The trustees are satisfied that any risks are adequately mitigated where necessary and they have undertaken an overall risk assessment.

STRUCTURE, GOVERNANCE AND MANAGEMENT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Board of Trustees

STEVE SAWYER

Executive Director, Manor Royal BID
(Chair)

VICKI ILLINGWORTH

Principal and Deputy Chief Executive
Chichester College Group (Vice-Chair
and Trustee Safeguarding Lead)

ADAM JOOLIA

CEO Audio Active

PARVEEN KHAN

Response Officer, Carers Support
West Sussex

LAIBA BAIG

Chairwoman Crawley Youth Council

DAVE SAVAGE

CEO Crawley Community Youth
Service (resigned 24th January 2024)

SOPHIE THACKER

Deputy Head of Planning, National
Theatre (appointed 8th January 2024)

TONY WITTON

Arts & Cultural Services Manager, Kent
County Council and Chair Crawley
Festival

VANESSA DELL

Head of Art, Manor Green College

ANDREA DUMBRELL

(resigned 26th June 2023)

Staff

LOUISE BLACKWELL

Creative Director and Co-Project Director
(Creative Playground)

SOPHIE EUSTACE

Co-Project Director, Creative Playground

SAM EVANS (PT then FT PAYE)

Head of Learning and Production

BEN LINTOTT (PT PAYE)

Digital and Marketing Coordinator

LARA HOCKMAN

Finance and Admin Coordinator

BECKY JONES (FT PAYE)

Community Producer

VINCENT WOOTTON

Engagement Producer, *Give it a Go*

ERIN BEESLEY (PT PAYE)

Community Engagement Manager

HARRIET MCDERMOTT (PT PAYE)

Communications and Admin Assistant

PAV RANDHAWA

Evaluation and Admin Assistant

MARY PATERSON

Evaluation Consultant

LUCY STONE

Fundraiser

All the staff were employed on a
part-time freelance basis unless stated.

Community Connectors

VIV EVANS**MARK HALES****NIA FINLAY****SAAJ RAJA****LUCY BEAR**

Trustee responsibilities

Crawley Creative CIO is registered as a Charitable Incorporated Organisation (CIO) with the Charities Commission (England & Wales), charity number 1195308 and is governed by its constitution dated 23rd July 2021.

Recruitment and appointment of trustees - new trustees are recruited in consultation with the Creative Director to ensure that the requisite skills are available to support the charity's activities. Trustees are appointed under the terms of the charity's constitution. Each new trustee is given a copy of the constitution, a copy of *The Essential Trustee* (guidance issued by the Charity Commission) and details of the charity's latest Annual Report.

The trustees are responsible for the overall governance of the charity, and the day-to-day management is delegated to the Creative Director, who is assisted by a small team of staff.

The Partners



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



**THEATRE
CENTRE**

AUDIOACTIVE



**MARLBOROUGH
PRODUCTIONS**



The Community Groups

Autism Support Crawley • Bewbush Academy • Bewbush Free Shop • Broadfield Community Centre • The Butterfly Project • Carers Support West Sussex • Carey House • Willow Tree Nursery • Crawley Writers Circle • Diverse Crawley • Dimensions • Friends of Goffs Park • The Gatwick School • Inspire Castle Community Hub • Jumma Group • Langley Green Primary School • Manor Green College • The Mill Primary School • Seymour Primary School • Oriel Secondary School • Hazelwick School • Swallows Elders Group • Thoughtful Mental Health Support • Wyld Mothers • WORDFest

The Creative Professionals

Abdollah Nafisi • Abigail Conway • Alice Roots • Aflo the Poet • Alec Saunders • Alison Guile • Anna Howie • Annabelle Sami • Anna Arthur • Annie Bowden • Andy Field and Beckie Darlington • Areej Abdi • Baker & Borowski • BRiGHTBLACK • Chloe Bond • Clod Ensemble • Daniel Li • Eloise Gillow • Emergency Exit Arts • Enkay Rockson • Erin James • Estabrak/إستبرق • Eve Ainsworth • Fatt Projects • Figs in Wigs • Gillie Kleiman • Grace Saif • Helen Fraser • Ian Greenland • Karl Singporewala • Keith Jarrett • Laura De Moxom • Mimbire • Murmuration Arts • Oluwafemi Babalola • The Posh Club • Rob Watt • Rosie Powell • Royal Philharmonic Orchestra • Romesh Ranganathan • Sarah Maple • Sarah Pimenta • Second Hand Dance • Silvina De Vita • SK Shlomo • Slow Time Mondays • Simple Cypher • Split Image • Theatre Centre • videoclub • Woodzy

WHAT THE PEOPLE SAY

WHAT THE PEOPLE SAY

“ The best part is actually meeting with new people of different backgrounds and life experiences. The whole thing was a privilege; to go backstage and meet some big wigs was something very special. In addition of course the quality of the music was amazing.

Come With Us attendee

“ The children loved it. We took the whole year off timetable so they could do it in one week and make it special. The pack was so easy to use and the prompts really good for the children. They wanted to do more...

Year 5 Teacher at The Mill School, Crawley, January 2024

“ The activity was very creative and I learnt new skills. We made different things and it made me feel really proud of myself.

**Jumma Group participant
HOMECOMING**

“ Having done a lot of applications recently, it is extremely rare to get a personal and thoughtful response like this from organisations and it gives me encouragement to keep going.

Job applicant, 2023

“ As a young person I think it is great that we are being heard and even to have this opportunity because what we do now will shape how this town will be.

Crawley Stories podcast listener



Audiences at Figs in Wigs' Astrology Bingo at Broadfield Community Centre, January 2024. Photo by Rosie Powell

“ This is the best morning that I have had and I can't remember feeling this safe and comfortable before. I don't feel like I belong anywhere but I do here.

SEN student from Gatwick School after BREATHE Academy

“ The children were able to see aspirational people from their local area do something worthwhile with their lives and it allowed them to think they could do the same.

Teacher from Seymour Primary School

“ Creative Playground has definitely increased my appetite for arts and things like that and culture I still haven't experienced. I feel like it's one of the only proper gateways into it that I know of here.

Free Fridays and Come With Us participant

“ Crawley lacked a lot of creativity, I'd say. Creative offerings in terms of workshops and different things like that. But I see now since Creative Playground, there's definitely a lot more really good stuff going on. I see that building, which I think is really important.

Crawley resident



Choogh Choogh by Beeja at Seymour Primary School. Photo by Kaleido Shoots.

PLANS FOR FUTURE PERIODS

PLANS FOR FUTURE PERIODS

Crawley's Creative Playground will continue to focus on engaging residents in target neighbourhoods and be led by residents' ideas and themes. It is funded by Arts Council England's *Creative People and Places* Programme.

The Creative Village will support the creative talent pipeline, skill up local people, open career paths for young people & enable Crawley to be seen as the creative hub for West Sussex & the South East. It is funded by an Arts Council England Place Partnership Fund and supported by Crawley Borough Council's Shared Prosperity Fund and Gatwick Airport Ltd.

This report was approved by the Board of Trustees on 1st August 2024 and signed on its behalf by:



Steve Sawyer
Chair of the Board of Trustees, Creative Crawley



Some Creative Playground Core Consortium members and staff including Creative Crawley Chair of Trustees; Steve Sawyer (3rd from right). Photo by Ian Greenland.

CREATIVE

C R A W L E Y

@creativecrawley
creativecrawley.com

Crawley's
CREATIVE 
PLAYGROUND

@creativeplaygroundcrawley
creativeplaygroundcrawley.com
07951 122157



Charity registration number 1195308

CREATIVE CRAWLEY CIO
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Steve Sawyer
Vanessa Dell
Vicki Illingworth
Laiba Baig
Adam Joolia
Tony Witton
Parveen Khan
Sophia Thacker

(Appointed 8 January 2024)

Charity number

1195308

Principal address

Crawley College
College Road
Crawley
RH10 1NR

Independent examiner

West & Berry Limited
Mocatta House
Trafalgar Place
Brighton
BN1 4DU

CREATIVE CRAWLEY CIO

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CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury

Michelle Westbury FCCA

West & Berry Limited

Nile House
Nile Street
Brighton
BN1 1HW

Dated: September 16, 2024

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	-	530,015	530,015	25,000	212,560	237,560
Charitable activities	4	-	61,540	61,540	-	122,654	122,654
Investments	5	274	-	274	85	-	85
Total income		<u>274</u>	<u>591,555</u>	<u>591,829</u>	<u>25,085</u>	<u>335,214</u>	<u>360,299</u>
Expenditure on:							
Raising funds	6	-	2,313	2,313	1,313	2,288	3,601
Charitable activities	7	14,696	527,850	542,546	3,747	258,004	261,751
Total expenditure		<u>14,696</u>	<u>530,163</u>	<u>544,859</u>	<u>5,060</u>	<u>260,292</u>	<u>265,352</u>
Net income/(expenditure)		(14,422)	61,392	46,970	20,025	74,922	94,947
Transfers between funds		(482)	482	-	8,568	(8,568)	-
Net movement in funds	9	(14,904)	61,874	46,970	28,593	66,354	94,947
Reconciliation of funds:							
Fund balances at 1 April 2023		<u>29,561</u>	<u>100,269</u>	<u>129,830</u>	<u>968</u>	<u>33,915</u>	<u>34,883</u>
Fund balances at 31 March 2024		<u>14,657</u>	<u>162,143</u>	<u>176,800</u>	<u>29,561</u>	<u>100,269</u>	<u>129,830</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Debtors	13	17,283		111,437	
Cash at bank and in hand		406,803		48,848	
		<u>424,086</u>		<u>160,285</u>	
Creditors: amounts falling due within one year	14	(247,286)		(30,455)	
Net current assets			176,800		129,830
Net assets excluding pension liability			176,800		129,830
			<u> </u>		<u> </u>
The funds of the charity					
Restricted income funds	17		162,143		100,269
Unrestricted funds			14,657		29,561
			<u>176,800</u>		<u>129,830</u>
			<u> </u>		<u> </u>

The financial statements were approved by the trustees on 1 August 2024

Steve Sawyer

Steve Sawyer
Trustee

CREATIVE CRAWLEY CIO

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	21		357,681		(29,468)
Investing activities					
Investment income received		274		85	
Net cash generated from investing activities			274		85
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			357,955		(29,383)
Cash and cash equivalents at beginning of year			48,848		78,231
Cash and cash equivalents at end of year			<u>406,803</u>		<u>48,848</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated goods and services are recognised when the charity is legally entitled to those goods or services, it is probable that the items will be received and the value to the charity of the donated item can be measured reliably.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Income from government grants and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from contracts is recognised on an earned basis in the year in which the conditions for receipt are met.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity.

Costs of raising funds comprises fundraising costs incurred in seeking donations and grants.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	-	455,868	455,868	25,000	206,560	231,560
Government grants	-	-	-	-	6,000	6,000
Donated goods and services	-	74,147	74,147	-	-	-
	<u>-</u>	<u>530,015</u>	<u>530,015</u>	<u>25,000</u>	<u>212,560</u>	<u>237,560</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

3 Income from donations and legacies (Continued)

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts						
Arts Council England	-	455,726	455,726	25,000	206,500	231,500
Small donations	-	142	142	-	60	60
	<u>-</u>	<u>455,868</u>	<u>455,868</u>	<u>25,000</u>	<u>206,560</u>	<u>231,560</u>

4 Income from charitable activities

	Restricted funds 2024 £	Restricted funds 2023 £
Charitable activities		
Services provided under contract	55,000	117,075
Other income	6,540	5,579
	<u>61,540</u>	<u>122,654</u>

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	274	85
	<u>274</u>	<u>85</u>

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising and publicity						
Other fundraising costs	-	2,313	2,313	1,313	2,288	3,601
	<u>-</u>	<u>2,313</u>	<u>2,313</u>	<u>1,313</u>	<u>2,288</u>	<u>3,601</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

7 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
Direct costs		
Staff costs	99,572	17,036
Artist fees and expenses	69,490	56,127
General production costs	38,457	9,994
Production materials and equipment	21,363	19,297
Venue hire	8,859	779
Freelance staff costs	138,555	120,622
Recruitment, training and development	8,033	1,385
Advertising and marketing	10,151	11,702
Evaluation	22,340	10,170
Freelance crew and production support	5,745	4,217
Hospitality and catering	2,650	676
Project travel, accommodation and subsistence	12,490	2,298
Consultants fees	3,363	-
Payroll fees	540	240
Management fee	5,000	-
Donated goods, facilities and services	74,147	-
	<u>520,755</u>	<u>254,543</u>
Share of support and governance costs (see note 8)		
Support	19,391	5,308
Governance	2,400	1,900
	<u>542,546</u>	<u>261,751</u>
Analysis by fund		
Unrestricted funds	14,696	3,747
Restricted funds	527,850	258,004
	<u>542,546</u>	<u>261,751</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8 Support costs allocated to activities

	2024	2023
	£	£
Telephone and internet	660	-
Insurance	3,004	1,776
IT equipment and software	6,270	1,289
Printing, postage and stationery	728	2
Website costs	4,711	-
Repairs and maintenance	240	-
Sundry expenses	394	288
Bank fees	61	73
Subscriptions	1,149	1,385
Travel, accommodation and subsistence	2,174	495
Governance costs	2,400	1,900
	<u>21,791</u>	<u>7,208</u>
Analysed between:		
Charitable activities	<u>21,791</u>	<u>7,208</u>

9 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable to the charity's independent examiner:		
- for the independent examination of the charity's financial statements	950	950
- for other assurance services	500	-
- for other financial services	950	950
	<u>950</u>	<u>950</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year or prior year.

11 Employees

The average monthly number of employees during the year was:

2024	2023
Number	Number
<u>4</u>	<u>1</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

11 Employees (Continued)

Employment costs	2024 £	2023 £
Wages and salaries	94,758	17,036
Social security costs	3,214	-
Other pension costs	1,600	-
	<u>99,572</u>	<u>17,036</u>

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	<u>46,600</u>	<u>-</u>

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Debtors

Amounts falling due within one year:	2024 £	2023 £
Trade debtors	1,200	-
Other debtors	6,283	111,437
Prepayments and accrued income	9,800	-
	<u>17,283</u>	<u>111,437</u>

14 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Other taxation and social security		13,003	-
Deferred income	15	185,000	-
Trade creditors		21,941	8,450
Other creditors		19,942	20,105
Accruals and deferred income		7,400	1,900
		<u>247,286</u>	<u>30,455</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Deferred income

	2024	2023
	£	£
Other deferred income	185,000	-

Deferred income relates to income received in the current period that is for projects for the 2024-25 year, and is included in the financial statements as follows:

Crawley Borough Council Shared Prosperity funding	£10,000
Arts Council England Creative Village project funding	£175,000

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	185,000	-
Movements in the year:		
Deferred income at 1 April 2023	-	29,269
Released from previous periods	-	(29,269)
Resources deferred in the year	185,000	-
Deferred income at 31 March 2024	185,000	-

16 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	1,600	-

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				Movement in funds				
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Arts Council England - Enliven	13,500	1,500	(15,000)	-	-	-	-	-	-
Crawley Town Centre - Enliven	15,514	122,654	(129,600)	(8,568)	-	-	-	-	-
Crawley Borough Council - Enliven	5,000	-	(5,000)	-	-	-	-	-	-
Arts Council England - Creative Playground	(99)	175,000	(80,632)	-	94,269	458,968	(391,094)	-	162,143
ACE National Lottery Project Grants - Crawley Creatives	-	30,060	(30,060)	-	-	-	-	-	-
Crawley Borough Council - Creative Crawley Give It A go	-	6,000	-	-	6,000	-	(6,000)	-	-
Crawley Borough Council - Creative Playground	-	-	-	-	-	50,000	(50,000)	-	-
Crawley Town Centre BID - Creative Playground	-	-	-	-	-	5,000	(5,000)	-	-
Small donations and earned income - Creative Playground	-	-	-	-	-	2,612	(2,612)	-	-
Arts Council England - Creative Crawley Give It A Go	-	-	-	-	-	70,905	(70,905)	-	-
Small donations and earned income - Creative Crawley Give It A Go	-	-	-	-	-	4,070	(4,070)	-	-
Crawley Creatives	-	-	-	-	-	-	(482)	482	-
	<u>33,915</u>	<u>335,214</u>	<u>(260,292)</u>	<u>(8,568)</u>	<u>100,269</u>	<u>591,555</u>	<u>(530,163)</u>	<u>482</u>	<u>162,143</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Operating reserve	-	-	-	10,000	10,000
General funds	29,561	274	(14,696)	(10,482)	4,657
	<u>29,561</u>	<u>274</u>	<u>(14,696)</u>	<u>(482)</u>	<u>14,657</u>
Previous year:	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	968	25,085	(5,060)	8,568	29,561
	<u>968</u>	<u>25,085</u>	<u>(5,060)</u>	<u>8,568</u>	<u>29,561</u>

A transfer from general unrestricted funds of £10,000 has been made in the year to a designated reserve. This fund has been set up to manage operational risk by allocating funds needed to cover operating costs. Our aim is to build this reserve over the next few years to cover at least three months running costs.

19 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 31 March 2024:			
Current assets/(liabilities)	14,657	162,143	176,800
	<u>14,657</u>	<u>162,143</u>	<u>176,800</u>
	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	£	£	£
At 31 March 2023:			
Current assets/(liabilities)	29,561	100,269	129,830
	<u>29,561</u>	<u>100,269</u>	<u>129,830</u>

20 Related party transactions

There were no disclosable related party transactions during the year or in the prior period.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

21 Cash generated from operations	2024	2023
	£	£
Surplus for the year	46,970	94,947
Adjustments for:		
Investment income recognised in statement of financial activities	(274)	(85)
Movements in working capital:		
Decrease/(increase) in debtors	94,154	(111,437)
Increase in creditors	31,831	16,376
Increase/(decrease) in deferred income	185,000	(29,269)
	<hr/>	<hr/>
Cash generated from/(absorbed by) operations	357,681	(29,468)
	<hr/> <hr/>	<hr/> <hr/>

22 Analysis of changes in net funds

The charity had no material debt during the year.

Charity registration number 1195308

CREATIVE CRAWLEY CIO
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Steve Sawyer
Vanessa Dell
Vicki Illingworth
Laiba Baig
Adam Joolia
Tony Witton
Parveen Khan
Sophia Thacker

(Appointed 8 January 2024)

Charity number

1195308

Principal address

Crawley College
College Road
Crawley
RH10 1NR

Independent examiner

West & Berry Limited
Mocatta House
Trafalgar Place
Brighton
BN1 4DU

CREATIVE CRAWLEY CIO

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Balance sheet	3
Notes to the financial statements	5 - 15

CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury

Michelle Westbury FCCA

West & Berry Limited

Nile House
Nile Street
Brighton
BN1 1HW

Dated: September 16, 2024

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:							
Donations and legacies	3	-	530,015	530,015	25,000	212,560	237,560
Charitable activities	4	-	61,540	61,540	-	122,654	122,654
Investments	5	274	-	274	85	-	85
Total income		<u>274</u>	<u>591,555</u>	<u>591,829</u>	<u>25,085</u>	<u>335,214</u>	<u>360,299</u>
Expenditure on:							
Raising funds	6	-	2,313	2,313	1,313	2,288	3,601
Charitable activities	7	14,696	527,850	542,546	3,747	258,004	261,751
Total expenditure		<u>14,696</u>	<u>530,163</u>	<u>544,859</u>	<u>5,060</u>	<u>260,292</u>	<u>265,352</u>
Net income/(expenditure)		(14,422)	61,392	46,970	20,025	74,922	94,947
Transfers between funds		(482)	482	-	8,568	(8,568)	-
Net movement in funds	9	(14,904)	61,874	46,970	28,593	66,354	94,947
Reconciliation of funds:							
Fund balances at 1 April 2023		<u>29,561</u>	<u>100,269</u>	<u>129,830</u>	<u>968</u>	<u>33,915</u>	<u>34,883</u>
Fund balances at 31 March 2024		<u>14,657</u>	<u>162,143</u>	<u>176,800</u>	<u>29,561</u>	<u>100,269</u>	<u>129,830</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Debtors	13	17,283		111,437	
Cash at bank and in hand		406,803		48,848	
		<u>424,086</u>		<u>160,285</u>	
Creditors: amounts falling due within one year	14	(247,286)		(30,455)	
Net current assets			176,800		129,830
Net assets excluding pension liability			176,800		129,830
			<u> </u>		<u> </u>
The funds of the charity					
Restricted income funds	17		162,143		100,269
Unrestricted funds			14,657		29,561
			<u>176,800</u>		<u>129,830</u>
			<u> </u>		<u> </u>

The financial statements were approved by the trustees on 1 August 2024

Steve Sawyer

Steve Sawyer
Trustee

CREATIVE CRAWLEY CIO

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	21		357,681		(29,468)
Investing activities					
Investment income received		274		85	
Net cash generated from investing activities			274		85
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			357,955		(29,383)
Cash and cash equivalents at beginning of year			48,848		78,231
Cash and cash equivalents at end of year			406,803		48,848

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated goods and services are recognised when the charity is legally entitled to those goods or services, it is probable that the items will be received and the value to the charity of the donated item can be measured reliably.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Income from government grants and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from contracts is recognised on an earned basis in the year in which the conditions for receipt are met.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs are those costs incurred in connection with the compliance with constitutional and statutory requirements of the charity.

Costs of raising funds comprises fundraising costs incurred in seeking donations and grants.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	-	455,868	455,868	25,000	206,560	231,560
Government grants	-	-	-	-	6,000	6,000
Donated goods and services	-	74,147	74,147	-	-	-
	<u>-</u>	<u>530,015</u>	<u>530,015</u>	<u>25,000</u>	<u>212,560</u>	<u>237,560</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

3 Income from donations and legacies (Continued)

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts						
Arts Council England	-	455,726	455,726	25,000	206,500	231,500
Small donations	-	142	142	-	60	60
	-	455,868	455,868	25,000	206,560	231,560

4 Income from charitable activities

	Restricted funds 2024 £	Restricted funds 2023 £
Charitable activities		
Services provided under contract	55,000	117,075
Other income	6,540	5,579
	61,540	122,654

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	274	85

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising and publicity						
Other fundraising costs	-	2,313	2,313	1,313	2,288	3,601

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

7 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
Direct costs		
Staff costs	99,572	17,036
Artist fees and expenses	69,490	56,127
General production costs	38,457	9,994
Production materials and equipment	21,363	19,297
Venue hire	8,859	779
Freelance staff costs	138,555	120,622
Recruitment, training and development	8,033	1,385
Advertising and marketing	10,151	11,702
Evaluation	22,340	10,170
Freelance crew and production support	5,745	4,217
Hospitality and catering	2,650	676
Project travel, accommodation and subsistence	12,490	2,298
Consultants fees	3,363	-
Payroll fees	540	240
Management fee	5,000	-
Donated goods, facilities and services	74,147	-
	<u>520,755</u>	<u>254,543</u>
Share of support and governance costs (see note 8)		
Support	19,391	5,308
Governance	2,400	1,900
	<u>542,546</u>	<u>261,751</u>
Analysis by fund		
Unrestricted funds	14,696	3,747
Restricted funds	527,850	258,004
	<u>542,546</u>	<u>261,751</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8 Support costs allocated to activities

	2024	2023
	£	£
Telephone and internet	660	-
Insurance	3,004	1,776
IT equipment and software	6,270	1,289
Printing, postage and stationery	728	2
Website costs	4,711	-
Repairs and maintenance	240	-
Sundry expenses	394	288
Bank fees	61	73
Subscriptions	1,149	1,385
Travel, accommodation and subsistence	2,174	495
Governance costs	2,400	1,900
	<u>21,791</u>	<u>7,208</u>
Analysed between:		
Charitable activities	<u>21,791</u>	<u>7,208</u>

9 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable to the charity's independent examiner:		
- for the independent examination of the charity's financial statements	950	950
- for other assurance services	500	-
- for other financial services	950	950
	<u>950</u>	<u>950</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year or prior year.

11 Employees

The average monthly number of employees during the year was:

2024	2023
Number	Number
<u>4</u>	<u>1</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

11 Employees (Continued)

Employment costs	2024 £	2023 £
Wages and salaries	94,758	17,036
Social security costs	3,214	-
Other pension costs	1,600	-
	<u>99,572</u>	<u>17,036</u>

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	46,600	-
	<u>46,600</u>	<u>-</u>

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Debtors

Amounts falling due within one year:	2024 £	2023 £
Trade debtors	1,200	-
Other debtors	6,283	111,437
Prepayments and accrued income	9,800	-
	<u>17,283</u>	<u>111,437</u>

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	13,003	-
Deferred income	185,000	-
Trade creditors	21,941	8,450
Other creditors	19,942	20,105
Accruals and deferred income	7,400	1,900
	<u>247,286</u>	<u>30,455</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Deferred income

	2024	2023
	£	£
Other deferred income	185,000	-

Deferred income relates to income received in the current period that is for projects for the 2024-25 year, and is included in the financial statements as follows:

Crawley Borough Council Shared Prosperity funding	£10,000
Arts Council England Creative Village project funding	£175,000

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	185,000	-
Movements in the year:		
Deferred income at 1 April 2023	-	29,269
Released from previous periods	-	(29,269)
Resources deferred in the year	185,000	-
Deferred income at 31 March 2024	185,000	-

16 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	1,600	-

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				Movement in funds				
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Arts Council England - Enliven	13,500	1,500	(15,000)	-	-	-	-	-	-
Crawley Town Centre - Enliven	15,514	122,654	(129,600)	(8,568)	-	-	-	-	-
Crawley Borough Council - Enliven	5,000	-	(5,000)	-	-	-	-	-	-
Arts Council England - Creative Playground	(99)	175,000	(80,632)	-	94,269	458,968	(391,094)	-	162,143
ACE National Lottery Project Grants - Crawley Creatives	-	30,060	(30,060)	-	-	-	-	-	-
Crawley Borough Council - Creative Crawley Give It A go	-	6,000	-	-	6,000	-	(6,000)	-	-
Crawley Borough Council - Creative Playground	-	-	-	-	-	50,000	(50,000)	-	-
Crawley Town Centre BID - Creative Playground	-	-	-	-	-	5,000	(5,000)	-	-
Small donations and earned income - Creative Playground	-	-	-	-	-	2,612	(2,612)	-	-
Arts Council England - Creative Crawley Give It A Go	-	-	-	-	-	70,905	(70,905)	-	-
Small donations and earned income - Creative Crawley Give It A Go	-	-	-	-	-	4,070	(4,070)	-	-
Crawley Creatives	-	-	-	-	-	-	(482)	482	-
	<u>33,915</u>	<u>335,214</u>	<u>(260,292)</u>	<u>(8,568)</u>	<u>100,269</u>	<u>591,555</u>	<u>(530,163)</u>	<u>482</u>	<u>162,143</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Operating reserve	-	-	-	10,000	10,000
General funds	29,561	274	(14,696)	(10,482)	4,657
	<u>29,561</u>	<u>274</u>	<u>(14,696)</u>	<u>(482)</u>	<u>14,657</u>
Previous year:	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	968	25,085	(5,060)	8,568	29,561
	<u>968</u>	<u>25,085</u>	<u>(5,060)</u>	<u>8,568</u>	<u>29,561</u>

A transfer from general unrestricted funds of £10,000 has been made in the year to a designated reserve. This fund has been set up to manage operational risk by allocating funds needed to cover operating costs. Our aim is to build this reserve over the next few years to cover at least three months running costs.

19 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 31 March 2024:			
Current assets/(liabilities)	14,657	162,143	176,800
	<u>14,657</u>	<u>162,143</u>	<u>176,800</u>
	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	£	£	£
At 31 March 2023:			
Current assets/(liabilities)	29,561	100,269	129,830
	<u>29,561</u>	<u>100,269</u>	<u>129,830</u>

20 Related party transactions

There were no disclosable related party transactions during the year or in the prior period.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

21 Cash generated from operations	2024	2023
	£	£
Surplus for the year	46,970	94,947
Adjustments for:		
Investment income recognised in statement of financial activities	(274)	(85)
Movements in working capital:		
Decrease/(increase) in debtors	94,154	(111,437)
Increase in creditors	31,831	16,376
Increase/(decrease) in deferred income	185,000	(29,269)
	<u> </u>	<u> </u>
Cash generated from/(absorbed by) operations	357,681	(29,468)
	<u> </u>	<u> </u>

22 Analysis of changes in net funds

The charity had no material debt during the year.

CREATIVE CRAWLEY

England & Wales - Charity number 1195308

Accounts

CREATIVE CRAWLEY CIO

Report of the Trustees year
ending 31st March 2023

Objectives

Achievements &
Performance

Financial Review

Staff, Governance
& Management

Future Plans

CREATIVE
CRAWLEY

The trustees present their report and financial statements for the period ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 of the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES

The charities objectives are: The advancement of arts and culture for the public benefit in Crawley, West Sussex and the surrounding area, in particular, but not exclusively by the provision of public performances, exhibitions, installations, and workshops.

VISION

Our vision is for Crawley and the people who are there to be fulfilled, vibrant and thrive through creativity.

MISSION

With gentle tenacity and kind energy we champion creative people and their creativity in Crawley as a catalyst for positive social change in their lives and a creative place beyond its boundaries.

VALUES

- Create:** creativity and creative acts are at the heart of what we do.
- Support:** we develop the ideas & talent of creative practitioners to make the best work they can in Crawley and beyond.
- Include:** anyone who wants to join in, can.
- Surprise:** we encourage people to expect the unexpected.
- Listen:** we take time to respond to what people tell us and remain nimble enough to respond.
- Collaborate:** we work with people to become more than the sum of our parts.



Audiences at *Future Cargo* by Requardt & Rosenberg (2022)

ACHIEVEMENTS & PERFORMANCE

2022/23 sees our first full year as a CIO and continues to build on our partnership with Crawley Town Centre BID to bring a high quality arts offer to the town centre alongside a range of *Give it a Go* taster workshops on a Saturday afternoon for adults and young people alike. All our work this year has been free to the public.

This year saw our biggest project to date in *Aura's Odyssey*, working with Scarborough based Animated Objects Theatre Company to bring a 5 metre high puppet to the town, starting at Gatwick Airport and undergoing a bus tour of the neighbourhoods and a large-scale walkabout in Crawley town centre ending with a day of music in partnership with CCYS and AudioActive in Tilgate Park. Our work built a strong partnership with a school in Broadfield through the *Lookout* project and thanks to Arts Council England project funding we were able to commission two new professional outdoor performances developing our national reputation in the arts ecology.



Aura's Odyssey in Crawley town centre

AUDIENCE FEEDBACK

☞ We had a marvellous time, and couldn't have been made to feel more welcome by Creative Crawley, the creatives; the BID; and the local communities. What an amazing experience!

Aura's Odyssey participant

☞ Crawley needs a creative outlook and foundation which Creative Crawley has successfully started and sustained over the year.

Local business, May 2022

EVENTS TIMELINE

APR-DEC 2022

Give it a Go:
Street Art



Give it a Go:
Sculpture



Creative Playground
stakeholders launch event



Give it a Go:
Drawing



Give it a Go:
Slapstick



Give it a Go:
Create a Comic Hero



Give it a Go:
Digital Art



Give it a Go:
Projection Mapping

APR

MAY

JUN

JUL

AUG

SEP

OCT

NOV

DEC

2022

2023

Lookout performances



Lookout gathering



Aura's Odyssey
workshops



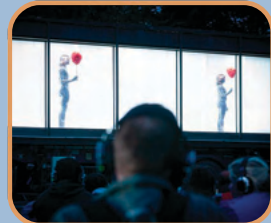
Aura's Odyssey
puppet tour



Night Watch



Lookout mural



Without Walls & Future Cargo



Aura's Odyssey
blanket making

Graphic Rewilding



EVENTS TIMELINE

JAN-MAR 2023



Give it a Go: Beatboxing



Give it a Go: Radio



Give it a Go: Zine-making

JAN

FEB

MAR

2023



Night Watch



Simple Cypher workshops with The Hawth youth theatre



Lookout mural
Graphic Rewilding



THE FOCUS OF OUR WORK

This year was our last year working on an annual contract with Crawley Town Centre Business Improvement District. Together, we delivered the *Enliven: Crawley* programme that brought Crawley town centre to life with free to engage with arts and culture. It was our most ambitious work together yet.

Enliven: Crawley Through Young People's Eyes

From February to April 2022 we worked with artists Andy Field and Beckie Darlington and students from Seymour Primary School, Broadfield to run a series of workshops with the whole of Year 5 called *Lookout*.

The project asks the children to imagine what Crawley will be like in the future and culminated in a series of one to one performances for an adult audience on the top of the Town Hall car park (supported by Crawley Borough Council) led by 15 of the children.

As part of the project we commissioned local artist Karl Singaporewala to work with Andy and Becky to create a permanent mural in Crawley Library presenting the children's idea of the future in one artwork.

At the end of the project we held a gathering of people that had been part of the show from councillors to policemen, teachers and others to share the ideas of the children.

This was part of a national project with 5 other UK locations taking part and the artists are now making a film about the project to be released in 2023/24.

AUDIENCE FEEDBACK

- Beautiful and insightful. Lovey to hear the unfiltered creativity of children and their hopes and fears for the future

Lookout audience member



Andy Field and Beckie Darlington with a group of Lookout participants

Enliven: You're Welcome

May to September saw our most ambitious programme to date, celebrating the welcoming nature of Crawley and its residents through two major outdoor performance based artworks.

In May, in partnership with Crawley Borough Council (CBC) and Brighton Festival, we worked with The Place London to present Requardt & Rosenberg's *Future Cargo*, a contemporary dance show on the back of a 40 ft truck, in Memorial Gardens in the centre of Crawley.

We also worked with CBC and Brighton Festival to promote their *Without Walls* programme of outdoor performances in Queens Square on the same day as *Future Cargo*.

Over 250 people watched the show in Memorial Gardens, listening on headphones as they watched the futuristic dance piece play out in front of them.

Watch a film of the night in Crawley [here](#).



AUDIENCE FEEDBACK

“ It has brought something new and exciting to Crawley, supporting both footfall and the local economy.

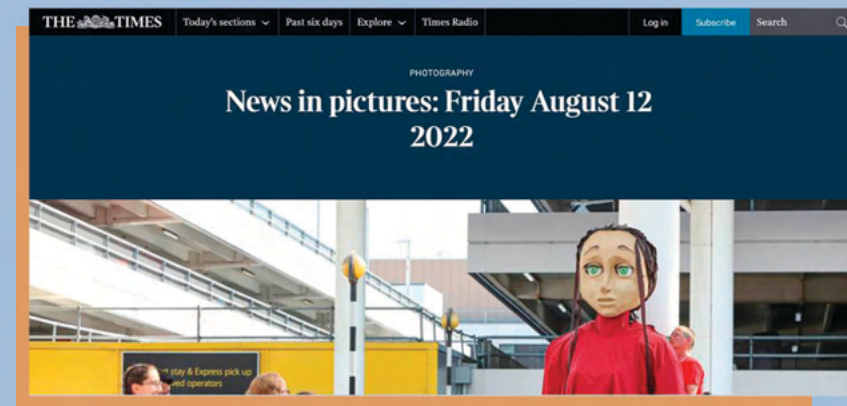
Funder, *Enliven: You're Welcome*

“ It is wonderful to have these events in Crawley. My sons enjoyed the workshops and we were amazed with the Cargo show.

Parent of participant, *Enliven: You're Welcome*



AURA'S ODYSSEY



In August this year, after 18 months of planning, we saw the culmination of the town wide project *Aura's Odyssey*.

Aura is a 5 metre high puppet who came to Crawley as part of her odyssey to find a new home. Aura is a refugee and we worked in partnership with 19 community groups to share Aura's story.

In the lead up to the tour, we made a blanket to welcome her with over 220 squares designed and made by students from local schools and over 100 residents. Women from Welcome Refugees Crawley helped us sew the 10m x 8 m blanket together which was presented to Aura at County Mall.

Aura arrived at the South Terminal at Gatwick Airport and went on an open top bus tour taking in Bewbush, Maidenbower and Ifield, a walkabout in Crawley town centre and finished her journey in Tilgate Park where a music festival took place in partnership with CCYS and AudioActive.

There were 30 community artworks created over 8 workshops with over 400 participants. Aura was seen by just under 30,000 people across 4 days.

We levered an additional £15k in funding from Arts Council England in addition to funds from CTC BID to bring this project to life.

For the *Enliven: You're Welcome* season as a whole we achieved 35 pieces of coverage, Highlights include a picture featured on the front page of The Times online, an article in the New Statesmen's online City Monitor, a feature on BBC South Today TV and BBC Sussex and Surrey Radio. You can read all the coverage [here](#).

You can watch a 9 minute film about *Aura's Odyssey* in Crawley [here](#).

AUDIENCE FEEDBACK

🗣️ This brought new community spirit and unknown arts people in the town out so people can meet them

Aura's Odyssey audience

ENLIVEN: OCTOBER 2022 - MARCH 2023

Night Watch by videoclub

Our final project with Crawley Town Centre BID this year was a series of film trails on walls and buildings in Crawley town centre over three events from November to February. Videoclub worked with volunteers from Crawley LGBTQU+ to select just 5 films per trail from over 200 submissions from international filmmakers following an open call. We invited people to see Crawley differently and encourage them to stay in town towards the end of the working day and the trails attracted 110 people.

AUDIENCE FEEDBACK

“ This is cool.
Audience, Night Watch ”

“ Something that opens your eyes to how they think and how they see things.
Audience, Night Watch ”



Audiences at Night Watch

ENLIVEN: GIVE IT A GO

We worked with a range of artists in different town centre spaces including Ancient Priors (thanks to Crawley Borough Council), Crawley Museum, HMV, County Mall, Crawley Library and Crawley College to host a range of create workshops for beginners on the last Saturday of each month.

STREET ART, SLAPSTICK, Sculpture, Digital Art, Comic book creation, Dance, Projection Mapping, Drawing, Beatboxing, Radio, Zine-making.

AUDIENCE FEEDBACK

Great opportunity to be creative in these economically trying times.

Give it a Go workshop participant

These events are so valuable to the young people of Crawley. Full of diversity and always enjoyed.

Give it a Go workshop participant



Workshops for projection mapping (top), slapstick (middle) and street art (bottom)

AND MORE



Creative Playground

This year saw the start of the planning phase for *Creative Playground*, the Arts Council England, Creative People and Places project for Crawley where local residents take part in and decide what arts and culture happens in their town. Led by Manor Royal BID and a core consortium including Diverse Crawley, Crawley LGBTQ+, Crawley Town Community Foundation and The Hawth with Creative Crawley as the Managing Agent, this project runs for three years.

A Project Director was appointed who only stayed in post for 6 months after another company they created was successful in receiving regular funding from Arts Council England. In this year, we held a launch event at the Nexus building on Manor Royal, recruited an evaluator for the project as well as new Project Co-Directors, Sophie Eustace and Louise Blackwell who share the post and started in March 2023. The rest of the *Creative Playground* staff team will start in 23/24.

Graphic Rewilding: Crawley Town Centre by Baker & Borowski



In October 2021 with Crawley Town Centre BID, we commissioned Sussex based artists Baker & Borowski to create a 60 metre mural and additional street furniture wraps based on local flowers. The mural was installed with a view to it lasting until February 2022. At the time of writing (Sept 2023) the vinyl mural is still in situ and looking good thanks to care and attention from our team and budget from Crawley Town centre BID towards its upkeep. The artists also created displays outside Crawley College and tree, bench and bin wraps across the town centre that create a trail and are still in situ. We continued to look after the mural until April 2023 when CTC BID took over the upkeep.

HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT

We supported local and national professional artists and local community groups to present their creative work in Crawley and local people took part in that work. We offered outdoor creative experiences to the people of Crawley on a regular basis and gave work to local people. In setting our objectives, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

The *Give it a Go* workshops gave the public a chance to try new creative acts in a shared space building confidence and offering a place for new people to meet each other.

New commissions: Simple Cypher & Stomping Ground



Thanks to funding from Arts Council England in this year, we were able to contribute to the creation of two new pieces of outdoor performance for our future programme. Circus and Hip-Hop show *Roll Model* by Simple Cypher and Walker Dance Theatre's *Tread*. Commissioning enables us to raise our profile nationally, support the development of new work by innovative national artists and feed our future programme. As part of the commissioning agreement with Simple Cypher, they delivered two circus skills workshops at The Hawth with the Youth Theatre.

Crawley Creatives

Thanks to funding from Arts Council England, we began hosting creative meet-ups for local professional creatives in Crawley to start to gather intel on what support they need, to encourage collaboration and to explore ways of shining a light on the local professional creative talent and career pathways. Over 40 creatives in West Sussex and Surrey came together and we developed a new page for our website celebrating Crawley Creatives and an exhibition, both of which were launched in April 2023 and will feature in our 23/24 report.



WHO USED AND BENEFITTED FROM OUR SERVICES?

22 / 23 IN NUMBERS

207,829*
AUDIENCES



855
PARTICIPANTS



24
VOLUNTEERS



14
BUSINESSES



84
ARTISTS



8
FREELANCERS



21
COMMUNITY GROUPS



WHICH WAS ACHIEVED THROUGH:

5
OUTDOOR PERFORMANCES



20
WORKSHOPS & MEET-UPS



3
OUTDOOR FILM TRAILS



1
NEIGHBOURHOOD BUSTOUR

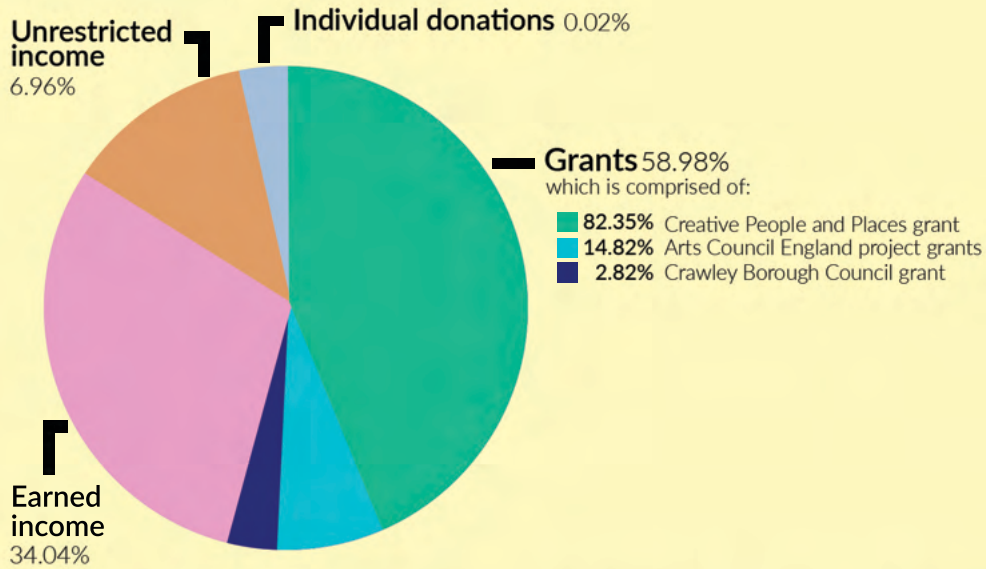


The audiences who saw our work consisted of adults and children who use the town centre, passers-by who saw the bus tour of *Aura's Odyssey* and visitors who were in Tilgate Park, Bewbush West Playing Fields or Maidenbower Park. The workshop participants ranged from 8 years old to adults and varied dependent on what the art form was that led.

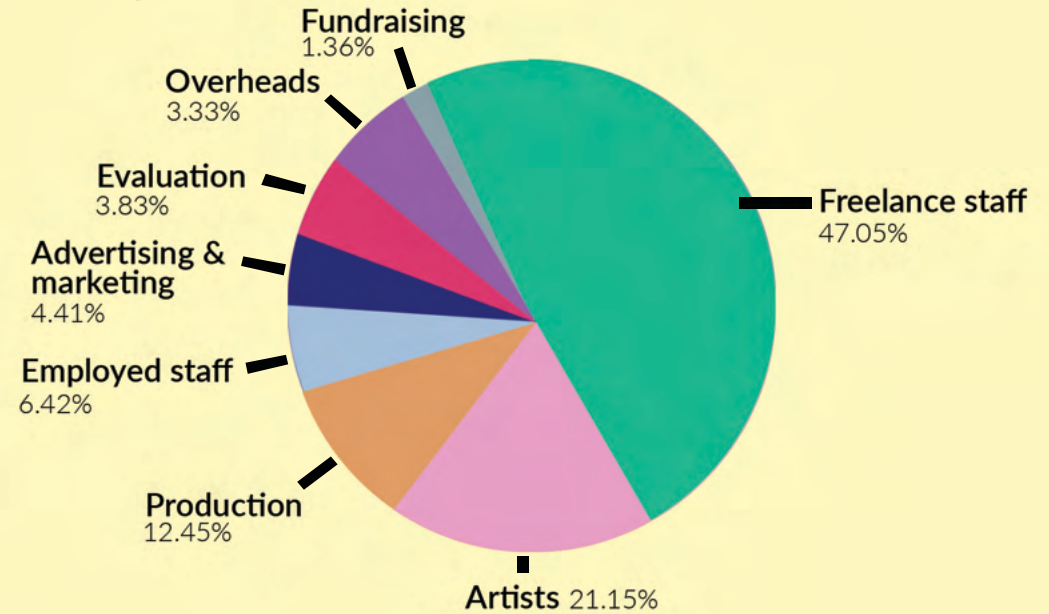
Although it's difficult to track the exact number of people who have experienced our work because it mostly exists in the public realm, we have used Place Informatics Ltd's footfall tracking software (used by Crawley Town Centre BID) and County Mall's footfall tracker to get footfall figures in the town. Gatwick Airport gave us figures for the South Terminal footfall and we have calculated the number of people who have witnessed the *Lookout Mural* in Crawley Library by using 15% of the annual total visitors to the building. For *Graphic Rewilding* we have based the figures on Place Informatic data which gives footfall between Queensway and The Broadway as 85,000 for July 2022. We have multiplied this by 12 to give an annual average and assumed that 15% of these people travelled down The Pavement (where the mural exists) giving us a conservative estimation of 151,200 people who saw the mural in 22/23.

FINANCIAL REVIEW

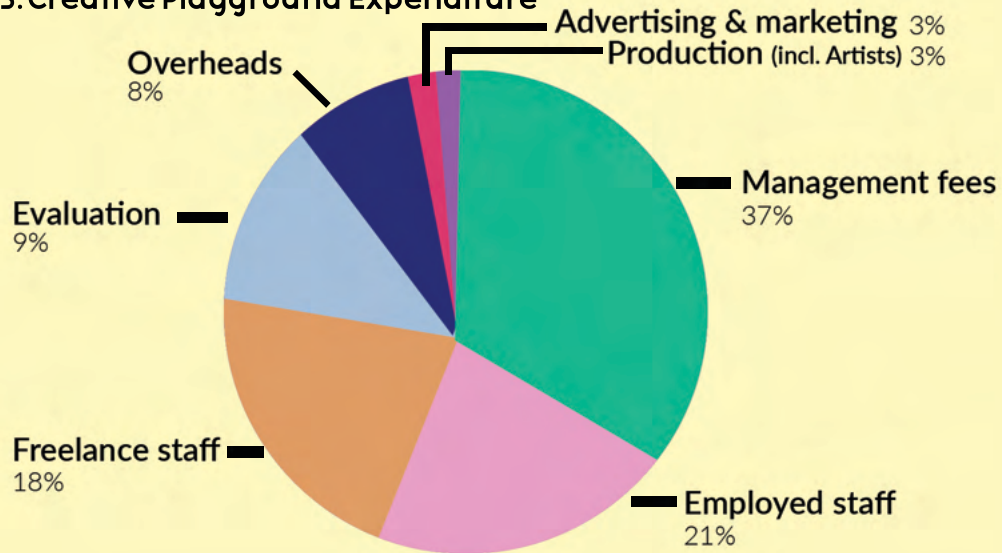
1. Total Income = £360,299



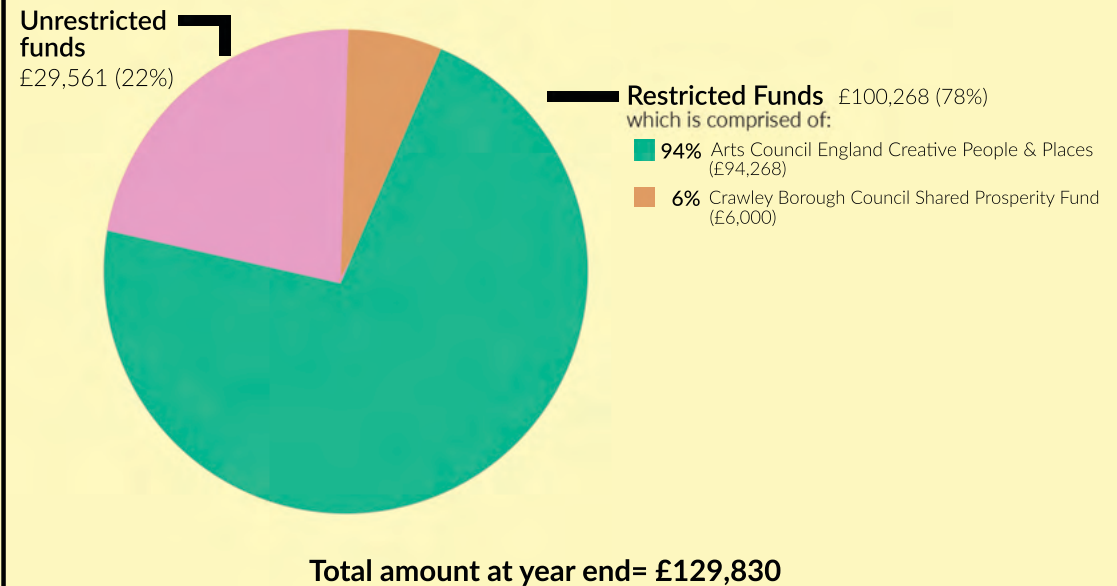
2. Total Expenditure = £265,352



3. Creative Playground Expenditure*



4. Total Year End Balances



*22/23 was the setup year for the Creative People and Places project. There was very little programme activity as Arts Council England required the Core Consortium to employ a team and develop a business plan. 23/24 is when programme delivery begins. Management fees were front loaded to this set up year and decrease in 23/24 onwards.

FINANCIAL REVIEW (continued)

The charity continued to grow in this its first full year, building on the work started in the previous period and this is reflected in the results. Total income for the year was £360,299 (2022: £51,746) and of this £335,214 was restricted (2022: £49,246).

Total expenditure for the year was £265,352 (2022: £16,863), resulting in a surplus for the year of £94,947 (2022: £34,883).

Going Concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has sufficient resources to continue in operational existence for the foreseeable future and for this reason they continue to adopt the going concern basis in preparing the financial statements.

Reserves Policy

The charity aims to build up unrestricted reserves equal to approximately three to six months unrestricted expenditure. The trustees believe that reserves at this level will ensure that in the event of a significant drop in funding, Creative Crawley would be able to continue its work while consideration is given to ways in which funds may be raised. Unrestricted reserves at the year end were £29,561 (2022: £968).

Risk Assessment

The trustees are responsible for overseeing the risks faced by the charity. Risks are identified and assessed throughout the year. The trustees are satisfied that any risks are adequately mitigated where necessary and they have undertaken an overall risk assessment.



Audiences at Future Cargo



Aura's Odyssey in County Mall

STAFF, GOVERNANCE & MANAGEMENT

RECRUITMENT AND APPOINTMENT OF TRUSTEES:

The trustees are appointed under the term of the charity's Constitution. Each new trustee is given a copy of the Constitution, a copy of *The Essential Trustee* (guidance issued by the Charity Commission) and details of the charity's latest Annual Report and statement of accounts. New trustees are recruited in consultation with the Creative Director to ensure that the requisite skills are available to support the charity's activities.

Crawley Creative CIO is registered as a Charitable Incorporated Organisation (CIO) with the Charities Commission (England & Wales), charity number 1195308 and is governed by its Constitution dated 23rd July 2021.

Staff

All the staff were employed on a part-time freelance basis unless stated. In this year we worked with:

LOUISE BLACKWELL
Creative Director

SAM EVANS
Associate Director, Production

BEN LINTOTT
Digital Content Co-ordinator

JENNY PEARCE
Producer

CHLOE BOND
Project Assistant

LUCY STONE
Fundraiser

SEAN PHILLIPS
Technician (*Future Cargo & Aura's Odyssey*)

JOSH TANZI
Sound Engineer (*Aura's Odyssey*)

BEN PRICE
Usher (*Lookout*)

CHARLOTTE VIVIAN
Usher (*Lookout*)

DARYL BRANCH
Project Director (Full-Time employee, 6 months - *Creative Playground*)

Board of Trustees

The trustees that served during the period and up to the date of approving the financial statements for the period ended 31 March 2023 were as follows:

STEVE SAWYER
Executive Director - Manor Royal BID (Chair)

VICKI ILLINGWORTH
Principal & Deputy Chief Exec.- Chichester College Group

ADAM JOOLIA
CEO - Audio Active

PARVEEN KHAN
Response Officer - Carers Support West Sussex

LAIBA BAIG
Chairwoman - Crawley Youth Council

DAVE SAVAGE
CEO - Crawley Community Youth Service

TONY WITTON
Arts & Cultural Services Manager - Kent County Council
Chair - Crawley Festival

VANESSA DELL
Head of Art - Manor Green College

ANDREA DUMBRELL
Project Manager - Crawley Museum

The Partners



Supported using public funding by
ARTS COUNCIL ENGLAND



THE PLACE

CM
COUNTY MALL



Crawley College



RPD Richard Place Dobson

EMW



CRAWLEY festival

LONDON GATWICK



the gym group



West Sussex
Library Service

METRO BANK

THE COMIC SHOP



CRAWLEY MUSEUM

METROBUS

SHOREDITCH TOWN HALL

C C Y S ENJOY BEING YOUNG
CRAWLEY COMMUNITY YOUTH SERVICE

The Artists

- Alison Dollery
- Andy Field and Beckie Darlington
- Animated Objects
- AudioActive
- Baker & Borowski
- Bloco Do Sol
- BRiGHTBLACK
- Conrad Murray
- Communitas Dance
- Daniel Locke
- Erin James
- Karl Singaporewala
- Lucy Cran
- Murmuration Arts
- Platform B
- Requardt & Rosenberg
- Maggie Slabon
- Tom Goulden
- Tons of Sound
- Simple Cypher
- videoclub
- Walker Dance Theatre

WHAT THE PEOPLE SAY

☺☺ This provided positive opportunities to experience the town centre and shows what can happen!

Participant, *Enliven: You're Welcome*

☺☺ Wonderful. Something a little different but still creative and encouraging.

Participant, *Give it a Go workshop*

☺☺ I'm new to the area it was helpful in giving me a platform to be seen.

Artist, *Enliven: You're Welcome*

☺☺ DIVERSE Crawley has been invited to participate in some projects and I have enjoyed participating in memorable projects.

Audience, *Aura's Odyssey*

☺☺ Provided us with confidence to carry on with an event after being knocked back by COVID.

Local business, *Enliven: You're Welcome*

☺☺ Wow. It's the busiest I've seen the High Street in the day for years. Amazing creation, her story is very moving and I say well done. Aura is definitely something completely different and out of the ordinary, loved seeing her

Audience member, *Aura's Odyssey*

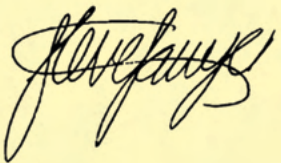
PLANS FOR FUTURE PERIODS

In 2023/24 the Creative Playground programme begins in earnest and a new team starts to deliver it in the neighbourhoods of Crawley.

We continue to develop the Crawley Creatives professional development network and build significant partnerships with local organisations to explore what a creative hub in the town could look like.

Although the formal partnership with CTC BID comes to an end, we continue to work with key stakeholders to bring the town to life with arts and culture.

This report was approved by the Board of Trustees on 21 November 2023 and signed on its behalf by:



Steve Sawyer
Chair of the Board of Trustees





CREATIVE CRAWLEY

Images courtesy of Ian Greenland & Jess Hand

Graphic design by Ben Lintott

creativecrawley.com • [@CreativeCrawley](https://www.instagram.com/CreativeCrawley)

Charity registration number 1195308

CREATIVE CRAWLEY CIO
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Steve Sawyer
Vanessa Dell
Vicki Illingworth
Laiba Baig
Adam Joolia
Tony Witton
David Savage
Andrea Dumbrell
Parveen Khan

Charity number

1195308

Principal address

Crawley College
College Road
Crawley
RH10 1NR

Independent examiner

West & Berry Limited
Mocatta House
Trafalgar Place
Brighton
BN1 4DU

CREATIVE CRAWLEY CIO

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Independent examiner's report	1
Statement of financial activities	2
Balance sheet	3
Notes to the financial statements	4 - 12

CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury FCCA

Michelle Westbury FCCA

West & Berry Limited

Mocatta House
Trafalgar Place
Brighton
BN1 4DU

2023/12/18
Dated:

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	3	25,000	212,560	237,560	2,500	13,500	16,000
Charitable activities	4	-	122,654	122,654	-	35,746	35,746
Investments	5	85	-	85	-	-	-
Total income		<u>25,085</u>	<u>335,214</u>	<u>360,299</u>	<u>2,500</u>	<u>49,246</u>	<u>51,746</u>
Expenditure on:							
Raising funds	6	1,313	2,288	3,601	-	-	-
Charitable activities	7	3,747	258,004	261,751	1,532	15,331	16,863
Total expenditure		<u>5,060</u>	<u>260,292</u>	<u>265,352</u>	<u>1,532</u>	<u>15,331</u>	<u>16,863</u>
Net incoming resources before transfers		20,025	74,922	94,947	968	33,915	34,883
Gross transfers between funds		8,568	(8,568)	-	-	-	-
Net income for the year/ Net movement in funds		28,593	66,354	94,947	968	33,915	34,883
Fund balances at 1 April 2022		968	33,915	34,883	-	-	-
Fund balances at 31 March 2023		<u>29,561</u>	<u>100,269</u>	<u>129,830</u>	<u>968</u>	<u>33,915</u>	<u>34,883</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Debtors	12	111,437		-	
Cash at bank and in hand		48,848		78,231	
		<u>160,285</u>		<u>78,231</u>	
Creditors: amounts falling due within one year	13	(30,455)		(43,348)	
Net current assets			<u>129,830</u>		<u>34,883</u>
Income funds					
Restricted funds	15		100,269		33,915
Unrestricted funds			29,561		968
			<u>129,830</u>		<u>34,883</u>

The financial statements were approved by the Trustees on 2023/12/15

Steve Sawyer
.....
Steve Sawyer
Trustee

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Reporting period

These are the first financial statements of the CIO and cover the period from the charity's incorporation on 27th July 2021 until its accounting period end.

1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	25,000	206,560	231,560	2,500	13,500	16,000
Government grants	-	6,000	6,000	-	-	-
	<u>25,000</u>	<u>212,560</u>	<u>237,560</u>	<u>2,500</u>	<u>13,500</u>	<u>16,000</u>

4 Charitable activities

	Charitable activities income	Charitable activities income
	2023	2022
	£	£
Services provided under contract	117,075	35,746
Other income	5,579	-
	<u>122,654</u>	<u>35,746</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

5 Investments

	Unrestricted funds	Total
	2023 £	2022 £
Interest receivable	85	-
	<u>85</u>	<u>-</u>

6 Raising funds

	Unrestricted funds	Restricted funds	Total	Total
	2023 £	2023 £	2023 £	2022 £
<u>Fundraising and publicity</u>				
Other fundraising costs	1,313	2,288	3,601	-
	<u>1,313</u>	<u>2,288</u>	<u>3,601</u>	<u>-</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Charitable activities expenditure 2023 £	Charitable activities expenditure 2022 £
Staff costs	17,036	-
Artist fees and expenses	56,126	4,825
General production costs	9,994	138
Production materials and equipment	19,297	189
Venue hire	779	80
Freelance staff costs	120,623	10,000
Recruitment, training and development	1,385	99
Advertising and marketing	11,702	-
Evaluation	10,170	-
Freelance crew and production support	4,217	-
Hospitality and catering	676	-
Project travel, accommodation and subsistence	2,298	-
Payroll fees	240	-
	<hr/>	<hr/>
	254,543	15,331
Share of support costs (see note 8)	5,308	32
Share of governance costs (see note 8)	1,900	1,500
	<hr/>	<hr/>
	261,751	16,863
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	3,747	1,532
Restricted funds	258,004	15,331
	<hr/>	<hr/>
	261,751	16,863
	<hr/>	<hr/>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Insurance	1,776	-	1,776	-	-	-
IT equipment and software costs	1,289	-	1,289	-	-	-
Printing, postage and stationery	2	-	2	-	-	-
Sundry expenses	288	-	288	-	-	-
Bank fees	73	-	73	32	-	32
Subscriptions	1,385	-	1,385	-	-	-
Travel, accommodation and subsistence	495	-	495	-	-	-
Accountancy and Independent examination fees	-	1,900	1,900	-	1,500	1,500
	<u>5,308</u>	<u>1,900</u>	<u>7,208</u>	<u>32</u>	<u>1,500</u>	<u>1,532</u>
Analysed between Charitable activities	<u>5,308</u>	<u>1,900</u>	<u>7,208</u>	<u>32</u>	<u>1,500</u>	<u>1,532</u>

Governance costs includes payments to the accountants of £950 + vat (2022: £750 + vat) for accountancy fees and £950 + vat (2022: £750 + vat) for independent examination fees. Payroll fees of £240 (2022: £nil) were also paid to the accountants in the year.

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year or prior year.

10 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>1</u>	<u>-</u>
Employment costs	2023	2022
	£	£
Wages and salaries	<u>17,036</u>	<u>-</u>

There were no employees whose annual remuneration was more than £60,000.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

12 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Other debtors	111,437	-

13 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	-	12,160
Deferred income	-	29,269
Trade creditors	8,450	419
Other creditors	20,105	-
Accruals and deferred income	1,900	1,500
	<u>30,455</u>	<u>43,348</u>

14 Deferred income

	2023	2022
	£	£
Other deferred income	-	29,269

Deferred income relates to income received in the previous period that was for projects for this year, and is included in the financial statements as follows:

	2023	2022
	£	£
Deferred income is included within:		
Current liabilities	-	29,269
Movements in the year:		
Deferred income at 1 April 2022	29,269	-
Released from previous periods	(29,269)	-
Resources deferred in the year	-	29,269
Deferred income at 31 March 2023	<u>-</u>	<u>29,269</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Transfers	Balance at 31 March 2023
	Incoming resources	Resources expended	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 31 March 2023		
	£	£	£	£	£	£	£	£
Arts Council England - Enliven	13,500	-	13,500	1,500	(15,000)	-	-	-
Crawley Town Centre - Enliven	30,746	(15,232)	15,514	122,654	(129,600)	(8,568)	(8,568)	-
Crawley Borough Council - Enliven	5,000	-	5,000	-	(5,000)	-	-	-
Arts Council England - Creative Playground	-	(99)	(99)	175,000	(80,632)	-	-	94,269
ACE National Lottery Project Grants - Crawley Creatives	-	-	-	30,060	(30,060)	-	-	-
Crawley Borough Council - Shared Prosperity Fund	-	-	-	6,000	-	-	-	6,000
	49,246	(15,331)	33,915	335,214	(260,292)	(8,568)	(8,568)	100,269

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

16 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Current assets/(liabilities)	29,561	100,269	129,830	968	33,915	34,883
	<u>29,561</u>	<u>100,269</u>	<u>129,830</u>	<u>968</u>	<u>33,915</u>	<u>34,883</u>

17 Related party transactions

There were no disclosable related party transactions during the year or in the prior period.

Charity registration number 1195308

CREATIVE CRAWLEY CIO
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Steve Sawyer Vanessa Dell Vicki Illingworth Laiba Baig Adam Joolia Tony Witton David Savage Andrea Dumbrell Parveen Khan
Charity number	1195308
Principal address	Crawley College College Road Crawley RH10 1NR
Independent examiner	West & Berry Limited Mocatta House Trafalgar Place Brighton BN1 4DU

CREATIVE CRAWLEY CIO

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Statement of financial activities	2
Balance sheet	3
Notes to the financial statements	4 - 12

CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury FCCA

Michelle Westbury FCCA

West & Berry Limited

Mocatta House
Trafalgar Place
Brighton
BN1 4DU

2023/12/18
Dated:

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	3	25,000	212,560	237,560	2,500	13,500	16,000
Charitable activities	4	-	122,654	122,654	-	35,746	35,746
Investments	5	85	-	85	-	-	-
Total income		<u>25,085</u>	<u>335,214</u>	<u>360,299</u>	<u>2,500</u>	<u>49,246</u>	<u>51,746</u>
Expenditure on:							
Raising funds	6	1,313	2,288	3,601	-	-	-
Charitable activities	7	3,747	258,004	261,751	1,532	15,331	16,863
Total expenditure		<u>5,060</u>	<u>260,292</u>	<u>265,352</u>	<u>1,532</u>	<u>15,331</u>	<u>16,863</u>
Net incoming resources before transfers		20,025	74,922	94,947	968	33,915	34,883
Gross transfers between funds		8,568	(8,568)	-	-	-	-
Net income for the year/ Net movement in funds		28,593	66,354	94,947	968	33,915	34,883
Fund balances at 1 April 2022		968	33,915	34,883	-	-	-
Fund balances at 31 March 2023		<u>29,561</u>	<u>100,269</u>	<u>129,830</u>	<u>968</u>	<u>33,915</u>	<u>34,883</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Debtors	12	111,437		-	
Cash at bank and in hand		48,848		78,231	
		<u>160,285</u>		<u>78,231</u>	
Creditors: amounts falling due within one year	13	<u>(30,455)</u>		<u>(43,348)</u>	
Net current assets			<u>129,830</u>		<u>34,883</u>
Income funds					
Restricted funds	15		100,269		33,915
Unrestricted funds			29,561		968
			<u>129,830</u>		<u>34,883</u>

The financial statements were approved by the Trustees on 2023/12/15

Steve Sawyer
.....
Steve Sawyer
Trustee

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Reporting period

These are the first financial statements of the CIO and cover the period from the charity's incorporation on 27th July 2021 until its accounting period end.

1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Donations and gifts	25,000	206,560	231,560	2,500	13,500	16,000
Government grants	-	6,000	6,000	-	-	-
	<u>25,000</u>	<u>212,560</u>	<u>237,560</u>	<u>2,500</u>	<u>13,500</u>	<u>16,000</u>

4 Charitable activities

	Charitable activities income 2023 £	Charitable activities income 2022 £
Services provided under contract	117,075	35,746
Other income	5,579	-
	<u>122,654</u>	<u>35,746</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

5 Investments

	Unrestricted funds	Total
	2023 £	2022 £
Interest receivable	85	-
	<u>85</u>	<u>-</u>

6 Raising funds

	Unrestricted funds	Restricted funds	Total	Total
	2023 £	2023 £	2023 £	2022 £
<u>Fundraising and publicity</u>				
Other fundraising costs	1,313	2,288	3,601	-
	<u>1,313</u>	<u>2,288</u>	<u>3,601</u>	<u>-</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Charitable activities expenditure 2023 £	Charitable activities expenditure 2022 £
Staff costs	17,036	-
Artist fees and expenses	56,126	4,825
General production costs	9,994	138
Production materials and equipment	19,297	189
Venue hire	779	80
Freelance staff costs	120,623	10,000
Recruitment, training and development	1,385	99
Advertising and marketing	11,702	-
Evaluation	10,170	-
Freelance crew and production support	4,217	-
Hospitality and catering	676	-
Project travel, accommodation and subsistence	2,298	-
Payroll fees	240	-
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Share of governance costs (see note 8)	1,900	1,500
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Unrestricted funds	3,747	1,532
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	261,751	16,863
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CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Insurance	1,776	-	1,776	-	-	-
IT equipment and software costs	1,289	-	1,289	-	-	-
Printing, postage and stationery	2	-	2	-	-	-
Sundry expenses	288	-	288	-	-	-
Bank fees	73	-	73	32	-	32
Subscriptions	1,385	-	1,385	-	-	-
Travel, accommodation and subsistence	495	-	495	-	-	-
Accountancy and Independent examination fees	-	1,900	1,900	-	1,500	1,500
	<u>5,308</u>	<u>1,900</u>	<u>7,208</u>	<u>32</u>	<u>1,500</u>	<u>1,532</u>
Analysed between Charitable activities	<u>5,308</u>	<u>1,900</u>	<u>7,208</u>	<u>32</u>	<u>1,500</u>	<u>1,532</u>

Governance costs includes payments to the accountants of £950 + vat (2022: £750 + vat) for accountancy fees and £950 + vat (2022: £750 + vat) for independent examination fees. Payroll fees of £240 (2022: £nil) were also paid to the accountants in the year.

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year or prior year.

10 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>1</u>	<u>-</u>
Employment costs	2023	2022
	£	£
Wages and salaries	<u>17,036</u>	<u>-</u>

There were no employees whose annual remuneration was more than £60,000.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

12 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Other debtors	111,437	-

13 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	-	12,160
Deferred income	-	29,269
Trade creditors	8,450	419
Other creditors	20,105	-
Accruals and deferred income	1,900	1,500
	<u>30,455</u>	<u>43,348</u>

14 Deferred income

	2023	2022
	£	£
Other deferred income	-	29,269

Deferred income relates to income received in the previous period that was for projects for this year, and is included in the financial statements as follows:

	2023	2022
	£	£
Deferred income is included within:		
Current liabilities	-	29,269
Movements in the year:		
Deferred income at 1 April 2022	29,269	-
Released from previous periods	(29,269)	-
Resources deferred in the year	-	29,269
Deferred income at 31 March 2023	<u>-</u>	<u>29,269</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Transfers	Balance at 31 March 2023
	Incoming resources	Resources expended	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 31 March 2023		
	£	£	£	£	£	£	£	£
Arts Council England - Enliven	13,500	-	13,500	1,500	(15,000)	-	-	-
Crawley Town Centre - Enliven	30,746	(15,232)	15,514	122,654	(129,600)	(8,568)	(8,568)	-
Crawley Borough Council - Enliven	5,000	-	5,000	-	(5,000)	-	-	-
Arts Council England - Creative Playground	-	(99)	(99)	175,000	(80,632)	-	-	94,269
ACE National Lottery Project Grants - Crawley Creatives	-	-	-	30,060	(30,060)	-	-	-
Crawley Borough Council - Shared Prosperity Fund	-	-	-	6,000	-	-	-	6,000
	49,246	(15,331)	33,915	335,214	(260,292)	(8,568)	(8,568)	100,269

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

16 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Current assets/(liabilities)	29,561	100,269	129,830	968	33,915	34,883
	<u>29,561</u>	<u>100,269</u>	<u>129,830</u>	<u>968</u>	<u>33,915</u>	<u>34,883</u>

17 Related party transactions

There were no disclosable related party transactions during the year or in the prior period.

CREATIVE CRAWLEY

England & Wales - Charity number 1195308

Accounts



CREATIVE CRAWLEY CIO

Report of the Trustees year
ending 31st March 2022

Objectives

Achievements &
Performance

Financial Review

Structure Governance
and Management

Future Plans

The trustees present their report and financial statements for the period ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 of the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES

The advancement of arts and culture for the public benefit in Crawley, West Sussex and the surrounding area, in particular, but not exclusively by the provision of public performances, exhibitions, installations, and workshops.

VISION

Our vision is for Crawley and the people who are there to be fulfilled, vibrant and thrive through creativity.

VALUES

Create: creativity and creative acts are at the heart of what we do.

Support: we develop the ideas & talent of creative practitioners to make the best work they can in Crawley and beyond.

Include: anyone who wants to join in, can.

Surprise: we encourage people to expect the unexpected.

Listen: we take time to respond to what people tell us and remain nimble enough to respond.

Collaborate: we work with people to become more than the sum of our parts.



Audiences at the Stories of Strength day

ACHIEVEMENTS & PERFORMANCE

Creative Crawley CIO was created in response to a consultation undertaken by Crawley Borough Council and funded by Arts Council England that explored what's missing from the arts and culture offer in the town.

In 2019 a group of community, business and education leaders came together, led by independent arts producer Louise Blackwell, to create an intervention that advances the arts in the town.

They worked together on the *Right Here* festival, a free to attend festival that took place online and in places in Crawley with 30 different events reaching over 22k people (or around 20% of the total population in Crawley).

21 different community groups and 20 artists took part. The press coverage reached an average of 962k readers. The festival cost £26,000. We secured £19,000 funding and £7,000 in fees from partners. You can watch a short film about the festival [here](#).

Following the success of the festival, Creative Crawley CIO was formed by some of the people who worked on it.

This year saw the set-up of the charity alongside a programme of work to benefit the public.

A contract was secured with Crawley Town Centre Business Improvement District, (BID) enabling the CIO to begin its work.

AUDIENCE FEEDBACK

Right Here festival, January 2021

Thank everyone concerned for bringing back hope to an old resident.



Your finale on Saturday gave me great optimism. I enjoyed seeing our town and the creativity and kindness of people of the town take centre stage.



Same Sky's Awakenings exhibition in County Mall, Crawley, Right Here festival 2021

EVENTS TIMELINE

AUG 2021 - MAR 2022



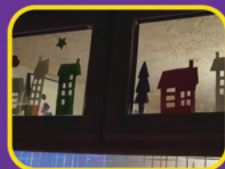
Stories of Strength Festival



Give it a Go: DJing



Give it a Go: Dance Like It's Diwali



Give it a Go: Papercutting



Give it a Go: Manga Art



Give it a Go: Poetry



Give it a Go: Weaving



Give it a Go: Comic Book Strip

2021

AUG

SEP

OCT

NOV

DEC

2022

JAN

FEB

MAR



Stories of Strength exhibition



Ensemble Reza concert



Graphic Rewilding: Crawley Town Centre

ENLIVEN: STORIES OF STRENGTH

From May 2021 to March 2022 we worked in partnership with Crawley Town Centre Business Improvement District to deliver the *Enliven: Crawley Programme* that brings Crawley town centre to life with free to engage with arts and culture.



Charmaine Childs in 'Strong Enough'

OUTDOOR FESTIVAL • 14 AUGUST 2021

The season started with a day of performances in Crawley town centre which combined professional dance and theatre shows and community performances in the High Street, Memorial Gardens and Queens Square.

We worked with Strong Lady Productions, SAY and The Place and Puppets With Guts alongside Manor Green College, Crawley Festival, Crawley Community Youth Service, Crawley Museum and Library with local DJs Tons of Sound and poet Nutshella.

Watch the *Stories of Strength* trailer [here](#).

EXHIBITION TRAIL • 14 AUGUST 2021 - 31 OCTOBER 2021

With Charmaine Childs from Strong Lady Productions, we interviewed 20 local people to create photographic portraits celebrating their stories of strength and displayed them in 16 windows of businesses around Crawley town centre.

We also created a website where you can listen to all the stories (with subtitles) [here](#).



The Stories of Strength exhibition trail map



A Story of Strength from the exhibition

ENLIVEN: ART IN UNEXPECTED PLACES

GRAPHIC REWILDING: CRAWLEY TOWN CENTRE by Baker & Borowski

With Crawley Town Centre BID, we commissioned Sussex based artists Baker & Borowski to create a 60 metre mural and additional street furniture wraps based on local flowers.

The mural was installed in October 2021 with a view to it lasting until February 2022. As of Dec 2022 the vinyl mural is still in place and looking good.

The artists also created displays outside Crawley College and tree, bench and bin wraps across the town centre that create a trail and are still in situ.



Mural in The Pavement, Crawley town centre



Street furniture, Crawley town centre



Mural, Crawley College

WINTER LIGHTS DAY

We presented local five piece classical orchestra, *Ensemble Reza* to play in County Mall shopping centre as part of Crawley Town Centre BID & Crawley Borough Council's Winter Lights switch on.

ENLIVEN: GIVE IT A GO

DJing, Bollywood Dancing, Papercutting, Manga, Poetry, Weaving, Create a Comic Strip



Give it a Go: DJing for beginners workshop

Give it a Go is a series of free, monthly workshops where local people can try out new types of creativity. The workshops are drop in and happen on the last Saturday of each month. We worked with 6 different artists in a range of town centre spaces including 49-51 High Street (thanks to Crawley Borough Council), Crawley Museum and the Comic Shop on the High Street as part of Wordfest Crawley.

AUDIENCE FEEDBACK

Give it a Go Workshops, August 2022

These events are so valuable to the young people of Crawley.

They engage and open the community up to those who otherwise have no creative outlet.

Full of diversity and always enjoyed.



ENLIVEN: FUTURE CRAWLEY THROUGH YOUNG EYES

Prep began in this period for a project with artists Andy Field and Beckie Darlington and Seymour Primary School, Broadfield, for a series of theatre based workshops for year 5s where they imagine what Crawley might be in the future.

The artists met with a range of local leaders including the Chief Executive of Crawley Borough Council, Crawley's MP, local police, local community leaders and Crawley Town Community Foundation.

The project culminates in April and May 2022 with a performance in Crawley town centre and a permanent mural in Crawley Library by local artist Karl Singaporewala.

TEACHERS MEET UPS

We hosted three online meetings for local teachers where we invited creative practitioners interested in working in schools in Crawley to speak about their work.

We hosted meetings with Art Bytes, LOOKOUT Brighton, James Wilton Dance, Animated Objects and Ensemble Reza.

HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT

The Trustees are aware of Charity Commission guidance on public benefit reporting as set out in Section 17 of the Charities Act 2011.

We supported local and national professional artists and local community groups to present their creative work in Crawley and local people took part in that work. We offered outdoor creative experiences to the people of Crawley as the town began to recover from the COVID-19 pandemic.

The *Give it a Go* workshops gave the public a chance to try new creative acts in a shared space, building confidence and offering a place for new people to meet each other.

The audiences who saw our work consisted of adults and children who use the town centre. Although it's difficult to track the exact number of people who have experienced our work because it mostly exists in the public realm, we have used Place Informatics Ltd.'s footfall tracking software (used by Crawley Town Centre BID) to calculate footfall figures.

The workshop participants ranged from 8 years old to adults and varied dependent on what the art form was.

WHO USED & BENEFITTED FROM OUR SERVICES?

21 / 22 IN NUMBERS

96,000*
AUDIENCES



192
PARTICIPANTS



4
VOLUNTEERS



22
LOCAL
BUSINESSES



29
ARTISTS



14
FREELANCE
STAFF



4
COMMUNITY
GROUPS



WHICH WAS ACHIEVED THROUGH:

15
PERFORMANCES



9
WORKSHOPS



2
COMMISSIONED
ARTWORKS



*19,000 people were in Crawley town centre on 14th August when the *Stories of Strength* activities took place. We have been very conservative with our estimations of how many people have experienced *Graphic Rewilding: Crawley Town Centre* assuming 500 people per day have seen it since its installation.

THE PARTNERS



THE ARTISTS

BAKER & BOROWSKI

CHARMAINE CHILDS
STRONG LADY PRODUCTIONS

CHARLENE SANDY

ENSEMBLE REZA

INKO AI TAKITA

JAMIE HUXTABLE

NUTSHELLA

PUPPETS WITH GUTS

SAAJ RAJA

SARAH GOLDING & YUKIKO MASUI
SAY

SILVINA DE VITA

TONS OF SOUND

WOODZY

FINANCIAL REVIEW

While Creative Crawley CIO was constituted in July 2021, our work with Crawley Town Centre BID began as the administrative functions of the charity were being developed. Louise Blackwell raised some money from Arts Council England to produce the *Right Here* festival and set Creative Crawley up. This grant contributed around £7,000 to set up the company and to create a website.

From May - September, the programme and staff costs for the *Enliven* programme were run through Crawley Town Centre BID's finance systems.

FINANCE & FUNDRAISING

Our main source of income was a fee for services from a contract with Crawley Town Centre Business Improvement District in this financial year. We also raised some money from Arts Council England for a project (*Aura's Odyssey*) that takes place in 22/23.

We are committed to our work being free to access (or very good value) for Crawley residents. Going forward we will work to diversify our income streams so we are reliant on a range of sources and have more regular income. We will maximise our fundraising potential by investing resource in our fundraising capacity and continuing to approach public bodies and trusts and foundations for project grants. We will work towards longer term (3+ years) funding agreements and contracts. We will develop an individual donation strategy.

The charity aims to build up unrestricted reserves equal to approximately three to six months unrestricted expenditure. The trustees believe that reserves at this level will ensure that in the event of a significant drop in funding, Creative Crawley would be able to continue its work while consideration is given to ways in which funds may be raised. Unrestricted reserves at the 31st March 2022 were £968. This was because the majority of the income received in the period was restricted for specific projects.

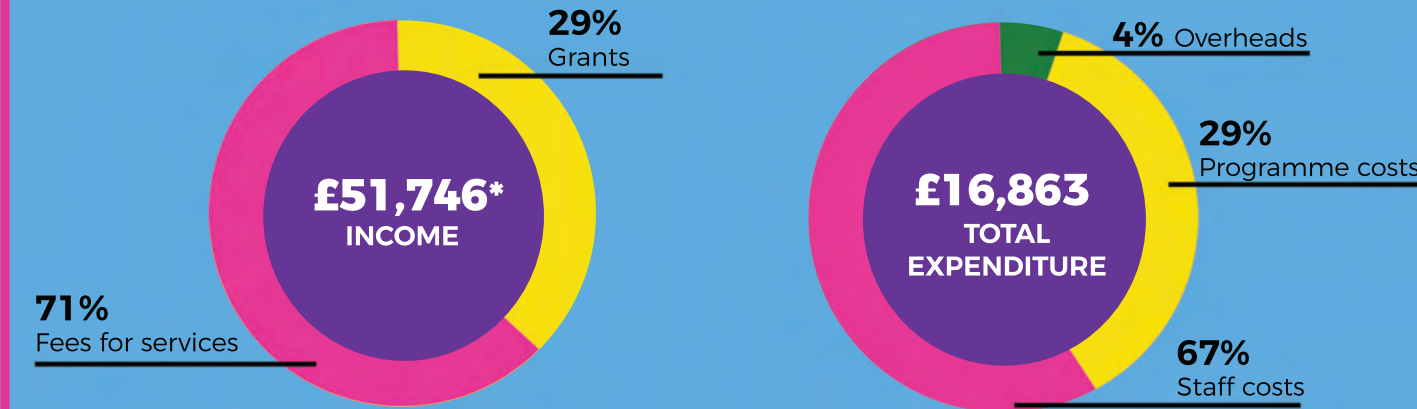
MAY - SEP 2021 (pre-bank account setup)

Enliven Programme expenditure managed by Creative Crawley and administrated by Crawley Town Centre BID



OCT 2021 - MAR 2022

Enliven Programme expenditure managed by Creative Crawley



* There were £34,883 restricted funds to carry forward



Audience member at the Stories of Strength day

RISK ASSESSMENT

The trustees are responsible for overseeing the risks faced by the charity. Risks are identified and assessed throughout the year. The trustees are satisfied that any risks have been adequately mitigated where necessary and they have undertaken an overall risk assessment.

STRUCTURE, GOVERNANCE & MANAGEMENT

RECRUITMENT AND APPOINTMENT OF TRUSTEES:

The trustees are appointed under the term of the charity's Constitution. Each new trustee is given a copy of the Constitution, a copy of *The Essential Trustee* (guidance issued by the Charity Commission) and details of the charity's latest Annual Report and statement of accounts. New trustees are recruited in consultation with the Creative Director to ensure that the requisite skills are available to support the charity's activities.

The board of trustees meets at regular intervals throughout the year to discuss and review projects administration and finances. The day to day running of the charity is delegated to the Creative Director.

BOARD OF TRUSTEES

The trustees that served during the period and up to the date of approving the financial statements for the period ended 31 March 2022 were as follows:

STEVE SAWYER

Executive Director - Manor Royal BID (Chair)

VICKI ILLINGWORTH

Principal & Deputy Chief Exec.- Chichester College Group

ADAM JOOLIA

CEO - Audio Active

PARVEEN KHAN

Response Officer - Carers Support West Sussex

LAIBA BAIG

Chairwoman - Crawley Youth Council

DAVE SAVAGE

CEO - Crawley Community Youth Service

TONY WITTON

Arts & Cultural Services Manager - Kent County Council
Chair - Crawley Festival

VANESSA DELL

Head of Art - Manor Green College

ANDREA DUMBRELL

Project Manager - Crawley Museum

STAFF

LOUISE BLACKWELL

Creative Director

SAM EVANS

Head of Production

BEN LINTOTT

Digital Content Co-ordinator

RACHEL KING *(Stories of Strength)*

Production Manager

ERIN WITTON *(Stories of Strength)*

Technician

SUE MACLAINE *(Stories of Strength)*

British Sign Language Interpreter

KEV SUTHERLAND *(Stories of Strength)*

Technician

BETTE DAVIES *(Stories of Strength)*

Technician

CALEB SMITH *(Stories of Strength)*

Technician

LAURA KOJO *(Right Here festival)*

Trainee Producer

BRUCE ASHER *(Right Here festival)*

Live Streaming Technician

RACHAEL HUGHES, ABBIE REEVE & SOPHIE ENGLAND

Crawley Town Centre BID shared project management role, employed by BID

WHAT THE PEOPLE SAY



Amazing to see the town back after the pandemic. Let's keep it up.

Audience, *Stories of Strength*



It was a great day, positive vibe and lovely atmosphere, with more families walking through to the High Street than I had seen in a long time.

Audience, *Stories of Strength*



I'm really proud of myself that I was able to perform and give something to the community as a young person.

Community artist, *Stories of Strength*



My 12 year old is autistic and has ADHD and he focussed amazingly & produced some great items.

Participant, *Enliven: Give it a Go* workshop



I could not love this more. Can't wait to take a trip to Crawley to discover these gems.

Audience, *Graphic Rewilding*, Crawley town centre



I saw this, this afternoon whilst shopping in town. Absolutely lovely and it certainly brightened my day.

Audience, *Graphic Rewilding*, Crawley town centre

PLANS FOR FUTURE PERIODS

In 22/23 our partnership with Crawley Town Centre BID continues and highlights of the coming year include a town-wide, large-scale summer project called *Aura's Odyssey* and a developing partnership with Crawley Borough Council and Brighton Festival to present an outdoor festival in May in Crawley town centre, building on the work we did this year with *Stories of Strength*

In 21/22 we were part of a consortium of organisations successful in securing a Creative People and Places (CPP) grant for the *Creative Playground* project. CPP is a national action learning programme funded by Arts Council England. It's about more people taking the lead in choosing, creating and taking part in brilliant art experiences in the places where they live. The 39 CPP programmes cover 56 local authority areas, including 11 entirely new areas announced in December 2021 (of which Crawley is one). Work on this project begins in April 2022.

This report was approved by the Board of Trustees on 16 January 2023 and signed on its behalf by:



Steve Sawyer

Chair of the Board of Trustees



The Album: Skool Edition by SAY and The Place, Stories of Strength day



CREATIVE

C R A W L E Y

Images courtesy of: Jessica Hand, Baker & Borowski,
Jacob Punter, Tons of Sound.

Graphic design by Ben Lintott.

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Steven Sawyer	(Appointed 27 July 2021)
	Vanessa Dell	(Appointed 27 July 2021)
	Vicki Illingworth	(Appointed 27 July 2021)
	Laiba Baig	(Appointed 27 July 2021)
	Adam Joolia	(Appointed 27 July 2021)
	Tony Witton	(Appointed 27 July 2021)
	David Savage	(Appointed 27 July 2021)
	Andrea Dumbrell	(Appointed 27 July 2021)
	Parveen Khan	(Appointed 27 July 2021)

Charity number 1195308

Principal address Crawley College
College Road
Crawley
RH10 1NR

Independent examiner West & Berry Limited
Mocatta House
Trafalgar Place
Brighton
BN1 4DU

CREATIVE CRAWLEY CIO

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Independent examiner's report	1
Statement of financial activities	2
Balance sheet	3
Notes to the financial statements	4 - 9

CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the period ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury ACCA

Michelle Westbury FCCA

West & Berry Limited

Mocatta House
Trafalgar Place
Brighton
BN1 4DU

Dated: 16 January 2023
.....

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes			
<u>Income from:</u>				
Donations and legacies	3	2,500	13,500	16,000
Charitable activities	4	-	35,746	35,746
		<hr/>	<hr/>	<hr/>
Total income		2,500	49,246	51,746
		<hr/>	<hr/>	<hr/>
<u>Expenditure on:</u>				
Charitable activities	5	1,532	15,331	16,863
		<hr/>	<hr/>	<hr/>
Net income for the period/ Net movement in funds		968	33,915	34,883
Fund balances at 27 July 2021		-	-	-
		<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2022		968	33,915	34,883
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£
Current assets			
Cash at bank and in hand		78,231	
Creditors: amounts falling due within one year	9	<u>(43,348)</u>	
Net current assets			<u>34,883</u>
Income funds			
Restricted funds	11		33,915
Unrestricted funds			<u>968</u>
			<u>34,883</u>

16th January 2023

The financial statements were approved by the Trustees on

Steve Sawyer

.....

Steven Sawyer

Trustee

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Reporting period

These are the first financial statements of the CIO and cover the period from the charity's incorporation on 27th July 2021 until its accounting period end.

1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total
	2022	2022	2022
	£	£	£
Donations and gifts	2,500	13,500	16,000

4 Charitable activities

	Charitable activities income
	2022
	£
Services provided under contract	35,746
Charitable trading income	
Charitable activities	

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

5 Charitable activities

	Charitable activities expenditure 2022 £
Artist fees and expenses	4,825
General production costs	138
Production materials and equipment	189
Venue hire	80
Freelance staff costs	10,000
Recruitment, training and development	99
	<u>15,331</u>
Share of support costs (see note 6)	32
Share of governance costs (see note 6)	1,500
	<u>16,863</u>
Analysis by fund	
Unrestricted funds	1,532
Restricted funds	15,331
	<u>16,863</u>

6 Support costs

	Support costs £	Governance costs £	2022 £
Bank fees	32	-	32
Audit fees	-	1,500	1,500
	<u>32</u>	<u>1,500</u>	<u>1,532</u>
Analysed between Charitable activities	<u>32</u>	<u>1,500</u>	<u>1,532</u>

Governance costs includes payments to the accountants of £1,500 + vat for independent examination fees.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the period.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

8 Employees

The average monthly number of employees during the period was:

	2022 Number
Total	-

There were no employees whose annual remuneration was more than £60,000.

9 Creditors: amounts falling due within one year

	Notes	2022 £
Other taxation and social security		12,160
Deferred income	10	29,269
Trade creditors		419
Accruals and deferred income		1,500
		<u>43,348</u>

10 Deferred income

	2022 £
Other deferred income	29,269

Deferred income relates to income received in the period that is for projects for the following year (31st March 2023), and is included in the financial statements as follows:

	2022 £
Deferred income is included within:	
Current liabilities	29,269
Movements in the period:	
Deferred income at 27 July 2021	-
Resources deferred in the period	29,269
Deferred income at 31 March 2022	<u>29,269</u>

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		
	Incoming resources £	Balance at 27 July 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Arts Council England - Enliven project	-	-	13,500	-	13,500
Crawley Town Centre - Enliven project	-	-	30,746	(15,232)	15,514
Crawley Borough Council - Enliven project	-	-	5,000	-	5,000
Creative Playground project	-	-	-	(99)	(99)
	<u>-</u>	<u>-</u>	<u>49,246</u>	<u>(15,331)</u>	<u>33,915</u>

12 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2022 are represented by:			
Current assets/(liabilities)	968	33,915	34,883
	<u>968</u>	<u>33,915</u>	<u>34,883</u>

13 Related party transactions

There were no disclosable related party transactions during the period.

CREATIVE CRAWLEY CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Steven Sawyer	(Appointed 27 July 2021)
	Vanessa Dell	(Appointed 27 July 2021)
	Vicki Illingworth	(Appointed 27 July 2021)
	Laiba Baig	(Appointed 27 July 2021)
	Adam Joolia	(Appointed 27 July 2021)
	Tony Witton	(Appointed 27 July 2021)
	David Savage	(Appointed 27 July 2021)
	Andrea Dumbrell	(Appointed 27 July 2021)
	Parveen Khan	(Appointed 27 July 2021)

Charity number 1195308

Principal address Crawley College
College Road
Crawley
RH10 1NR

Independent examiner West & Berry Limited
Mocatta House
Trafalgar Place
Brighton
BN1 4DU

CREATIVE CRAWLEY CIO

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CREATIVE CRAWLEY CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREATIVE CRAWLEY CIO

I report to the trustees on my examination of the financial statements of Creative Crawley CIO for the period ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michelle Westbury ACCA

Michelle Westbury FCCA

West & Berry Limited

Mocatta House
Trafalgar Place
Brighton
BN1 4DU

Dated: 16 January 2023
.....

CREATIVE CRAWLEY CIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes			
<u>Income from:</u>				
Donations and legacies	3	2,500	13,500	16,000
Charitable activities	4	-	35,746	35,746
		<hr/>	<hr/>	<hr/>
Total income		2,500	49,246	51,746
		<hr/>	<hr/>	<hr/>
<u>Expenditure on:</u>				
Charitable activities	5	1,532	15,331	16,863
		<hr/>	<hr/>	<hr/>
Net income for the period/ Net movement in funds		968	33,915	34,883
Fund balances at 27 July 2021		-	-	-
		<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2022		968	33,915	34,883
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

CREATIVE CRAWLEY CIO

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£
Current assets			
Cash at bank and in hand		78,231	
Creditors: amounts falling due within one year	9	<u>(43,348)</u>	
Net current assets			<u>34,883</u>
Income funds			
Restricted funds	11		33,915
Unrestricted funds			<u>968</u>
			<u>34,883</u>

16th January 2023

The financial statements were approved by the Trustees on

Steve Sawyer

.....

Steven Sawyer

Trustee

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Creative Crawley CIO is a charitable incorporated organisation, charity number 1195308. The principal address of the charity is Crawley College, College Road, Crawley RH10 1NR.

1.1 Reporting period

These are the first financial statements of the CIO and cover the period from the charity's incorporation on 27th July 2021 until its accounting period end.

1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £
Donations and gifts	2,500	13,500	16,000

4 Charitable activities

	Charitable activities income 2022 £
Services provided under contract	35,746
Charitable trading income	
Charitable activities	

CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

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	Charitable activities expenditure 2022 £
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Analysed between Charitable activities	<u>32</u>	<u>1,500</u>	<u>1,532</u>

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CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

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CREATIVE CRAWLEY CIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2022

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