



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 22nd July 2022 Period start date To 30th September 2023
Period end date

Charity name: Friends of Hastings House

Charity registration number: 1195268

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To preserve, protect and enhance the health of the patients of Hastings House Medical Centre at Wellesbourne and Kineton in Warwickshire by providing or assisting in the provision of equipment, facilities and services not normally provided by the statutory authorities and ancillary to those provided by the doctors
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Grant funding applications, to local authorities and relevant grant giving bodies. Raising the profile of the charity in the local community, by articles in local papers, use of social media and organising and attending local events
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been made aware of the public benefit rules for charities

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not make formal grants. Rather it makes valued contributions towards medical equipment not provided by the NHS.
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	We have a small cohort of volunteers who help with local events we attend or organise
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We match funded the role of Well Being Navigator until January 2023 at which point it switched a position funded directly by the NHS.</p> <p>Working with Hastings House Medical Practice we assisted in provision of a three month trial of a Dementia Navigator which proved extremely successful and as a result the charity has agreed to fund the role on a part time basis for a twelve month period. Subject to obtaining further grant funding we intend to increase our funding, enabling an increase in the number of days that the navigator service operates.</p> <p>We have funded the purchase of a Bovie Derm 942 which will enable Hastings house surgery to bring a second minor operations suite into use to reduce the current nine months waiting time for procedures and we understand that this is already having an impact.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<ol style="list-style-type: none"> 1. Matched funding for the role of the Well Being Navigator achieved 2. Purchase of a Bovie Derm 942 achieved 3. Funding raised for the provision of mind Counsellor 4. Donation made to provide part time services of a Dementia Navigator

Performance of fundraising activities against objectives set	Para 1.41	<p>Friends of Hastings House raise funds in two ways:</p> <ol style="list-style-type: none"> 1) Grants obtained from local authorities and relevant grant giving bodies 2) Donations received under the gift aid scheme and donations from companies and individuals. <p>We have an on-line donations platform provided by Wonderful.org which currently only allows donations of a one off nature.</p> <p>Financial performance to date is considered acceptable for a small charity and the commitments made over the period. The following details the results of fundraising to the end of September 2022:</p> <p>Grants Received: £5000 Donations Received: £4806</p> <p>Total Funds received £9806</p>
Investment performance against objectives	Para 1.41	<p>Friends of Hastings House is a small charity and does not currently make financial investments</p>
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Friends of Hastings House has had acceptable financial results for the year to 30th September 2023, meeting all commitments made in the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Friends of Hastings House does not hold reserves other than funds held in respect of known future commitments and plans.
Amount of reserves held	Para 1.22	We do not maintain reserve funds
Reasons for holding zero reserves	Para 1.22	Our policy to date has been to raise funds from Grants and Donations. We received only one (1) Grant during this financial year, for the sum of £5000. Grants received are in relation to the known funding requirements and commitments made in support of specified activities or projects. For example, the charity has provided funding in support of role of a part time dementia navigator for work in the community and we have agreed to continue this support into 2023/24. Donations received are similarly earmarked in support of specific projects, determined as part of the Charity's annual planning process. During this period in 2022/23 we have also provided funding for the provision of a Bovie Derm 942 Desiccator, which is a sealed container used for drying samples under atmospheric pressure or vacuum pressure and which will enable the surgery to bring a second minor operations suite into use to reduce the current nine months waiting time for procedures.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>We appointed local individuals as Trustees in 2021, when the charity was first incorporated, who we assessed as having the relevant experience and skills. As such we achieved a strong blend of experiences, skills and backgrounds to form a cohesive Trustee body.</p> <p>Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>During the year we have renewed three (3) Trustee terms of office and are in the process of confirming the appointment of one (1) new Trustee.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The charity adopted a range of policies from its inception. These included:</p> <ul style="list-style-type: none"> • Anti Money Laundering • Safeguarding • Risk Management and Financial Controls • Data Protection (GDPR) • Complaints • Health & Safety <p>And a range of other important policies.</p> <p>All relevant policies are available to newly involved individuals whether Trustees or Volunteers.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	The charity currently has a total of eight trustees, five of which are independent. Three trustees are partners of Hastings House Medical Centre, the body the charity raises funds to provide additional services for. We are in process of appointing a further independent Trustee although the formalities have not yet been completed.
Other		

Reference and Administrative details

Charity name	Friends of Hastings House
Other name the charity uses	FOHH
Registered charity number	1195268
Charity's principal address	Rivers Way Wellesbourne Warwick CV35 9RH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Paul Greetham	Chair		Charity Trustees
2	Martin Richard Read-Jones			Charity Trustees
3	Kathleen Ramona Bailiff			Charity Trustees
4	Helen Jane Gunton			Charity Trustees
5	Eileen May Edwards			Charity Trustees
6	Joanna Clarke			Charity Trustees
7	Jill Bason			Charity Trustees
8	Keith Philip Thomas	Treasurer		Charity Trustees
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Thomas	
Position (eg Secretary, Chair, etc)	Trustee and Treasurer	
Date		