



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 22<sup>nd</sup> July 2021 Period start date To 30<sup>th</sup> September 2022  
Period end date

Charity name: Friends of Hastings House

Charity registration number: 1195268

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To preserve, protect and enhance the health of the patients of Hastings House Medical Centre at Wellesbourne and Kineton in Warwickshire by providing or assisting in the provision of equipment, facilities and services not normally provided by the statutory authorities and ancillary to those provided by the doctors</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Grant funding applications, to local authorities and relevant grant giving bodies. Raising the profile of the charity in the local community, by articles in local papers, use of social media and organising and attending local events</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All trustees have been made aware of the public benefit rules for charities</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The charity does not make grants</b>
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	<b>We have a small cohort of volunteers who help with local events we attend or organise</b>

Contribution made by volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>WE have achieved matched funding to retain the role of Well Being Navigator who is based at the surgery and works with individuals who struggle to access the services they need, have reduced mental wellbeing or feel socially isolated</b></p> <p><b>In addition, via a direct contribution by the Wellesbourne Lions of the cost of an Ambulatory Blood Pressure machine. By reducing multiple visits to the surgery faster diagnosis and treatment has been made possible</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<ol style="list-style-type: none"> <li><b>1. Matched funding for the post of Well Being Navigator; achieved</b></li> <li><b>2. Purchase of an Ambulatory Blood Pressure Machine; achieved</b></li> <li><b>3. Raising of funds to support a full time Mental Health Counsellor, ongoing</b></li> <li><b>4. Provision of a foot care service for elderly or disabled patients, delayed due to the impact Covid</b></li> </ol>
Performance of fundraising activities against objectives set	Para 1.41	<p><b>Friends of Hastings House raise funds in two ways:</b></p> <ol style="list-style-type: none"> <li><b>1) Grants obtained from local authorities and relevant grant giving bodies</b></li> <li><b>2) Donations received under the gift aid scheme and donations from companies and individuals.</b></li> </ol> <p><b>We have an on-line donations platform provided by Wonderful.org which currently only allows donations of a one off nature.</b></p>

		<p><b>Financial performance to date is considered acceptable for a small charity and the commitments made over the period. The following details the results of fundraising to the end of September 2022:</b></p> <p><b>Grants Received:   £10120</b>  <b>Donations Received:   £8488</b></p> <p><b>Total Funds received £18608</b></p>
Investment performance against objectives	Para 1.41	<p><b>Friends of Hastings House is a small charity and does not currently make financial investments</b></p>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Friends of Hastings House has had acceptable financial results for the year to 30<sup>th</sup> September 2022, meeting all commitments made in the period.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Friends of Hastings House does not hold reserves other than funds held in respect of known future commitments and plans.</b>
Amount of reserves held	Para 1.22	<b>We do not maintain reserve funds</b>
Reasons for holding zero reserves	Para 1.22	<b>Our policy to date has been to raise funds from Grants and Donations. Most of the Grants received are in relation to the known funding requirements and commitments made in support of specified activities or projects. For example, the provision of a community based Navigator has been supported throughout the period by the provision by the Charity of appropriate funding. Donations received are similarly earmarked in support of specific projects determined as part of the Charity's annual planning process.</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>As a start up charity, we identified local individuals who had relevant experience and skills. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>The charity adopted a range of policies from its inception. These included:</b> <ul style="list-style-type: none"> <li>• Anti Money Laundering</li> <li>• Safeguarding</li> <li>• Risk Management and Financial Controls</li> <li>• Data Protection (GDPR)</li> <li>• Complaints</li> <li>• Health &amp; Safety</li> </ul> <b>And a range of other important policies.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<b>The charity currently has a total of eight trustees, five of which are independent. Three trustees are partners of Hastings house Medical Centre, the body the charity raises funds to provide additional services for</b>
Other		

## Reference and Administrative details

Charity name	<b>Friends of Hastings House</b>
Other name the charity uses	<b>FOHH</b>
Registered charity number	<b>1195268</b>

Charity's principal address	<b>Rivers Way Wellesbourne Warwick CV35 9RH</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Paul Greetham	Chair		Charity Trustees
2	Martin Richard Read-Jones			Charity Trustees
3	Kathleen Ramona Bailiff			Charity Trustees
4	Helen Jane Gunton			Charity Trustees
5	Eileen May Edwards			Charity Trustees
6	Joanna Clarke			Charity Trustees
7	Jill Bason			Charity Trustees
8	Keith Philip Thomas	Treasurer		Charity Trustees
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Thomas	
Position (eg Secretary, Chair, etc)	Trustee and Treasurer	
Date	20 <sup>th</sup> May 2023	