



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2023 To 31 March 2024

Charity name: Downend & Frenchay Tennis Club CIO

Charity registration number: 1195249

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.1	The objectives of the Club are the promotion of community participation in healthy recreation for the benefit of the inhabitants of Bristol and South Gloucestershire, by the provision and maintenance of facilities and coaching for playing tennis for players of all ages and abilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The club provides a fully inclusive, affordable, tennis programme to the local community, regardless of age, gender, physical ability or personal circumstances. The Club has a responsibility to maintain the 4 outdoor all weather courts with floodlights. The Club has a management committee of volunteers, but professional coaches are sourced to provide an extensive coaching programme. The Club is affiliated to the LTA and by so doing maintains an audited standard of governance and compliance with safeguarding and welfare policies. The Club has tried to extend the playing opportunities to all ages and abilities, keeping charges affordable, with reduced prices for groups, and offering discounts to families, & over 50's. The local brain injured residents are offered a completely free course during the summer months. There is a trial membership offer to enable anyone to try before committing, and a Pay & Play system is available. The club supports the local university student tennis players by discounting the courts at certain times. There are holiday camps for juniors who benefit from some activities while their parents work.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees are volunteers and receive no remuneration or other benefits. The Trustees ensure that all decisions made are in line with the Charities Commission's public benefit guidance. The Club aims to promote and encourage the local community to get involved in tennis, by making decisions that reflect the objectives of the club. The main aim is to get as many people playing tennis as possible, at either a reduced rate cost or at a cost that is fair and competitive within the local area.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Club ran an active tennis programme throughout twelve months of the year. There were both tennis and social events planned and well attended by participants. In previous years the club provided coaching via a number of self employed coaches. From 1st April 2023, it was agreed that the coaches provide their services directly to the players, and pay the club for the use of the courts. Tennis players of a higher standard play competitive tennis both in internal club competition and local and county leagues. An area the Club has targeted for improvement was by offering Juniors more opportunities to play competitively. Teams competed in age groups ranging from 8 years and under, to 14 years and under, competing in girls, boys and mixed teams, representing the Club at County level and in friendly matches with local clubs. The tennis programme offers fun tennis to encourage those as young as 3 years, to enjoy bat and ball skills, with a very low cost. This is a great way to introduce the sport in a fun, relaxed environment. The Juniors were invited to an awards event to receive their certificates and prizes, which was very much enjoyed. Adult's teams, both men and women entered in the county leagues, with all those wishing to take part included. A third team was added to the women's entry to enable more members to participate. However, the men dropped a team to consolidate their position of a small drop off in numbers. Veteran's teams enabled the older players to enjoy some competitive options. Another area the Club wished to improve was the internal competitions, with a finals day. All Club members were invited to watch the men and women's singles trophies being competed, along with the men's, women's, and mixed doubles finals.

		Another group to target has been adult beginners, which have lacked opportunity within the club. Some court time has been provided to the group for practising at no extra cost to the participants. In order to encourage our senior members to participate in active sport as long as possible the Club has introduced regular Walking Tennis sessions. The club has offered this format to those who might be recovering from illness, injury or unable to feel confident to return to standard tennis. Overall, the club offers provision to the local community, of a fully inclusive, affordable, tennis programme.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The CIO commenced trading 1 st May 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	DFTC is focused on ensuring that the club has sufficient funds available for the future and the reserves policy has been produced to manage the club's resources in a more effective way, to help secure the financial position of the club for the future. Initially these reserves were funded via the transfer of the reserves of the unincorporated club, and are held in a deposit account. The charity's reserves are held in six, unrestricted, funds: 1. Operations Reserve Fund: The target minimum operating reserve is equal to 6 months of the average recurring operating costs (excluding tennis activity costs). 2. New Build Project Fund: The club plans to build a new clubroom and a reserve of £40,000 is required to fund the projected shortfall between the project cost and funding. 3. Professional Fees Fund: funds are required to cover the preparatory professional fees incurred before the new build commences. 4. Sinking Fund: In line with recommendations from the LTA the club holds a Sinking Fund for the maintenance, refurbishment and ultimate replacement of the courts and floodlights. 5. New Build Fundraising: The club has undertaken fundraising specifically for the purpose of acquiring items to furnish the new clubroom. The funds raised are held in this designated fund. 6. Lease Deposit: The landowner, Frenchay Cricket Club, requires the club to hold one year's rent in a designated fund in case of the club's dissolution. The Trustees elected a Finance Committee, which includes two trustees and the club treasurer, to produce a Reserve Policy in order to explain the high cash/asset position of the club.

Amount of reserves held	Para 1.22	£148,548
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document	Para 1.25	Constitution formally adopted by the members in April 2022
How is the charity constituted?	Para 1.25	CIO by Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Any interested persons who support the objectives of the Club.

Reference and Administrative details

Charity name	Downend & Frenchay Tennis Club
Other name the charity uses	N/A
Registered charity number	1195249
Charity's principal address	Downend & Frenchay Tennis Club Bob Stone Memorial Ground Common Mead Lane, Hambrook, Bristol. BS16 1QQ

Names of the charity trustees who manage the charity

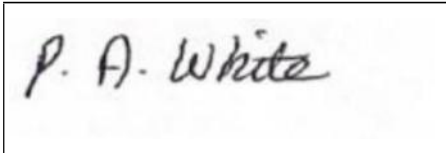
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Penelope White	Chair		
2	Richard Colman			
3	Simon Perry			
4	Martin Laws			
5	Lorraine Bright			
6				

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees

		
Full name(s)	Penelope White	
Position (eg Secretary, Chair, etc)	Chair	
Date	8 July 2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Downend & Frenchay Tennis Club

On accounts for the
period ended

31st March 2024

Charity no
(if any)

1195249

Set out on pages

7 and 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024 .

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

A K Green

Date:

22nd July 2024

Name:

Mrs Anna K Green

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

74 Longford, Yate, Bristol, BS37 4JW

**Downend & Frenchay Tennis Club: Receipts and Payments account**

For the year ended: **31 March 2024** **31 March 2023**

INCOME

Adult Membership	£ 21,336.50	£ 17,254.99
Junior Membership	£ 5,950.00	£ 5,224.00
Student Membership	£ 650.00	£ 700.00
Trial Membership	£ 1,060.00	£ 1,140.00
Total Membership	£ 28,996.50	£ 24,318.99

Group Coaching: Adults	£ -	£ 11,402.75
Group Coaching: Juniors	£ -	£ 47,665.96
Total Coaching	£ -	£ 59,068.71

Social Events	£ 2,371.00	£ 27.96
Match Fees	£ -	£ 885.00
Fund Raising	£ -	£ 123.52
Interest received	£ 534.49	£ 92.51
Court Hire	£ 9,280.25	£ 3,109.00

Total Other Income	£ 12,185.74	£ 4,237.99
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Total Income	£ 41,182.24	£ 87,625.69
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EXPENDITURE

Rent	£ 1,500.00	£ 1,500.00
Water	£ -	£ -
Electricity	£ 3,441.32	£ 2,377.52
Insurance	£ 903.40	£ 1,577.02
FCC Affiliation Fees	£ -	£ -
LTA & Avon Tennis	£ 1,044.00	£ 880.00

Total running costs	£ 6,888.72	£ 6,334.54
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Coaches pay	£ 3,302.00	£ 41,073.02
Coordinators	£ -	£ 3,489.23
Equipment & Balls	£ -	£ 883.66
Marketing - coaching	£ -	£ 209.49

Total Coaching costs	£ 3,302.00	£ 45,655.40
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Social Events	£ 2,227.52	
Court Hire	£ 531.00	£ 678.00
Equipment & Balls	£ 4,890.58	£ 883.65
Communication and IT	£ 488.43	£ 579.36
Maintenance	£ 1,293.60	£ 16,089.83
Building project	£ 3,988.00	£ 2,072.80
Marketing	£ -	£ 209.48
Accountancy	£ -	£ 200.00
Bank charges	£ 708.80	£ 1,895.62
Club administrator	£ 3,025.00	£ 3,400.00
Club Misc.	£ 161.82	£ 386.02

Total Other Costs	£17,314.75	£ 26,394.76
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Total Expenditure	£ 27,505.47	£ 78,384.70
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Total excess income	£ 13,676.77	£ 9,240.99
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Downend & Frenchay Tennis Club: Statement of assets at the end of the year

	31 March 2024	31 March 2023
<u>Funds</u>		
Funds last year end	£ 134,871.96	£ 125,630.97
Total excess income	£ 13,676.77	£ 9,240.99
Funds this year end	£ 148,548.73	£ 134,871.96

Assets

Cash funds

Cash in Bank	£ 782.51	£ 24,262.23
Coaching Account	£ 36,935.61	£ 36,926.69
Membership Account	£ 60,103.61	£ 23,490.53
Deposit Account	£ 50,727.00	£ 50,192.51
Total cash funds	£ 148,548.73	£ 134,871.96

Funds

	31 March 2023	Movement	Transfer	31 March 2024
Operating surplus	£ 11,455.96	£ 13,676.77	£(5,000.00)	£20,132.73
Operations Reserve Fund	£ 10,000.00	£ -	£ 1,000.00	£11,000.00
New Build Project Fund	£ 50,000.00	£ -	£(10,000.00)	£40,000.00
Professional Fees Fund	£ 10,000.00	£ -	£ 5,000.00	£15,000.00
Sinking Fund	£ 45,216.00	£ -	£ 7,200.00	£52,416.00
New Build Fundraising	£ 3,200.00	£ -	£ 1,800.00	£5,000.00
Lease Deposit	£ 5,000.00			£5,000.00
	£134,871.96	£13,676.77	£0.00	£148,548.73

All funds are unrestricted. The Sinking, New Build Fundraising and Lease Deposit Funds are designated funds.

Signed by one or two trustees on behalf of all the trustees

Signature

P. A. White

Print Name

Penelope White

Approval date

08 July 2024