



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 21 July 2021 To 31 March 2022

Charity name: Downend & Frenchay Tennis Club CIO

Charity registration number: 1195249

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the Club are the promotion of community participation in healthy recreation for the benefit of the inhabitants of Bristol and South Gloucestershire, by the provision and maintenance of facilities and coaching for playing tennis for players of all ages and abilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The club's intention is the provision to the local community of a fully inclusive, affordable, tennis programme.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees intend to ensure that all decisions made are in line with the Charities Commission's public benefit guidance.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Whilst the CIO was incorporated on 21 st July 2021 the club continued to operate as an unincorporated body until the members voted to accept the constitution and to transfer the clubs activities to the CIO in April 2022. In the interim, the trustees focussed on developing the existing club's activities alongside the implementation of the transfer. The CIO wishes to retain the club's historic accounting period of 31 st March however, it did not carry out any activities in the period ended 31 st March 2022.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The CIO did not commence trading until 1 st May 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	DFTC is focused on ensuring that the club has sufficient funds available for the future and the reserves policy has been produced to manage the club's resources in a more effective way, to help secure the financial position of the club for the future. The target minimum operating reserve is equal to 6 months of the average recurring operating costs (excluding tennis activity costs). In addition, the club plans to build a new clubroom and a Build Project reserve of £40,000 is required to fund the projected shortfall between the project cost and funding. In line with recommendations from the LTA the club will hold a Sinking Fund for the maintenance, refurbishment and ultimate replacement of the courts and floodlights. Initially these reserves will be funded via the transfer of the reserves of the unincorporated club.
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	The funds of the original unincorporated club are to be transferred to the CIO with effect from 1 st May 2022.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document	Para 1.25	Constitution formally adopted by the members in April 2022
How is the charity constituted?	Para 1.25	CIO by Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Any interested persons who support the objectives of the Club.

Reference and Administrative details

Charity name	Downend & Frenchay Tennis Club
Other name the charity uses	N/A
Registered charity number	1195249
Charity's principal address	Downend & Frenchay Tennis Club Bob Stone Memorial Ground Common Mead Lane, Hambrook, Bristol. BS16 1QQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Penelope White	Chair	21/7/21-31/3/22	
2	Richard Colman		21/7/21-31/3/22	
3	Simon Perry		21/7/21-31/3/22	
4	Martin Laws		21/7/21-31/3/22	
5	Lorraine Bright		21/7/21-31/3/22	
6				

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>P. A. White</i>	
Full name(s)	Penelope White	
Position (eg Secretary, Chair, etc)	Chair	
Date	27 January 2023	

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Charity Commission

Charity Commission Annual Return 2022

DOWNEND AND FRENCHAY TENNIS CLUB

Charity registration number: 1195249

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2022.

PART A - Charity information

Financial period

Financial period start date**Financial period end date**

Income and spending

Income £**Spending £**

Fundraising - professional fundraiser

Did your charity raise funds from the public?

Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

Income from outside the UK

Did your charity receive income from outside the UK ?

Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Did the charity have any subsidiaries?

No

Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more?

Select No if your charity does not have any staff or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)

£ 0

Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

Financial controls

Did your charity review its internal financial controls?

Safeguarding

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?

Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and**
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

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