



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1.4.2022** Period start date To **31.3.2023**  
Period end date

Charity name: **Ivybridge Food bank**

Charity registration number: **1195218**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To relieve poverty in our area in particular but not exclusively by providing food parcels. To help relieve financial hardship by signposting to in house advisor.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>1. To provide food parcel to those referred to us 2. to signpost to other specialist organisations i.e. debt relief charities 3. receive donations of food and manage storage and distribution 4. work with funded CAB worker to enable clients to be self sufficient.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the CC guidance on public benefit</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<b>Our organisation is totally dependent on volunteers and we are supported by 30 committed people in this area. The volunteers come from all walks of life and work in teams on a rota basis.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>IFB has supplied approximately 900 food parcels during this period to families and single people.</b></p> <p><b>We were able to signpost some clients to CAB for debt and housing needs.</b></p> <p><b>We worked with CAB and the local housing people in enabling some clients to become independent of the food bank.</b></p> <p><b>We were invited to several organisations to share the work of the Trussell Trust and IFB in particular there by raising the awareness of the local population</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We are maintaining our financial stability but aware that we may have to change some services should the costs go up</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We hold a reserve which would cover initial costs if we were to lose use of the building or lose food supplies.</b>
Amount of reserves held	Para 1.22	<b>£4000</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Donations from individuals, other charities i.e. Rotary and companies, financial contribution from supermarket and occasional grants from the Trussell Trust. We also have food donations from a supermarket and Plan B</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Loss of premises, loss of personnel, financial crisis.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>This has been done by word of mouth recommendation and personal interest. We are currently looking for a specific trustee to be a volunteer co-ordinator and will use the Trussell Trust network initially.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Initial visit then filling in of required forms. Visit where policies are given out, H&amp;S video watched and introduced to the team they will be working with. Monitoring carried out on weekly basis by individual conversation until well settled.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Ivybridge Food Bank
Other name the charity uses	
Registered charity number	1195218

Charity's principal address	The Methodist Church Fore Street IVYBRIDGE PL21 9AB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Val Marriott	Chair		
2	Karen FitzGerald	Admin Manager		
3	Jutta Berger	Treasurer		
4				
5				
6				
7				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		





## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary, Chair, etc)

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Date

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## Receipts and payments accounts

CC16a

For the period  
from 4/1/2022 To 3/31/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	56,534	-	-	56,534	-
The Trussell Trust-Heating Grant	2,000	-	-	2,000	-
Sparkwell Parish Grant	1,000	-	-	1,000	-
Newham Solar Fund	500	-	-	500	-
Devon County Council-Parking	460	-	-	460	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	60,494	-	-	60,494	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	60,494	-	-	60,494	-
<b>A3 Payments</b>					
Food Purchases	23,331	-	-	23,331	-
Grant for Energy Costs	2,000	-	-	2,000	-
Repairs	142	-	-	142	-
Rent	1,560	-	-	1,560	-
Sundries	325	-	-	325	-
Phone	510	-	-	510	-
Insurance	393	-	-	393	-
Advertising	396	-	-	396	-
Parking	339	-	-	339	-
V Marriott	106	-	-	106	-
The Trussell Trust-Subscription	360	-	-	360	-
ICO Fees	35	-	-	35	-
Accountancy	336	-	-	336	-
<b>Sub total</b>	29,833	-	-	29,833	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	29,833	-	-	29,833	-
<b>Net of receipts/(payments)</b>	30,661	-	-	30,661	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	30,661	-	-	30,661	-

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
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		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	<b>Bank Account</b>	<b>48,535</b>	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>48,535</b>	-	-

(agree balances with receipts and payments account(s))

		Agreement Error	OK	OK
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
	<b>Details</b>	to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>	<b>Accountancy Fees</b>	<b>336</b>	-	
	<b>Accumulated Funds</b>	<b>48199</b>	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE IVYBRIDGE AND DISTRICT  
FOODBANK

I report on the accounts for the year ended 31<sup>st</sup> March 2023, which are set out on pages X to X

Respective responsibilities of Trustees and Independent Examiner

As trustees of the charity are responsible for the preparation of the accounts. The members consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (The 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether matters have come to my attention.

Basis of Independent Examiner's Statement


My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's statement

In connection with of my examination, no material matters have come to my attention

1. which give me reasonable cause to believe that in, any material respect, the members have not met the requirements:

- to keep accounting in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounts records and to comply with the accounting requirements of the 2011 Act.

Signed: 

J Goldsby-West FCPA  
TACS(SW)Ltd  
The Post House  
Fore Street  
South Brent  
TQ10 9BQ

Date 9<sup>th</sup> January 2024