



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date April 2024 To Period end date March 2025

Charity name: Friends of CCHT Federation

Charity registration number: 1195212

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils at Christ Church and Holy Trinity primary schools by providing and assisting in the provision of facilities and resources for education at the federated schools.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To enrich the lives of primary school age children by offering extended opportunities that otherwise would not be available to them through the national curriculum. For example, after school clubs at an affordable price for all. This includes sport clubs such as ballet, judo, volleyball, table tennis etc as well as visiting artists and creative resources.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware of the guidance and have taken it into account when making a decision to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Friends of CCHT Federation charity has benefitted from both recurrent and one-off donations from parents as well as significant donations from local benefactors. The federation has hosted a number of fundraising events including an online auction, Christmas card sales from the pupils' art work, selling Christmas trees, a Christmas Fair, sponsored read and sponsored bike ride. We hosted a Pop Up restaurant event with funds going into the charity and a Midsummer festival event as a summer highlight.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is working as intended and has a constant flow of income and expenditure as per its objectives.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	The Charity was set up to spend all income on the children's enrichment programme in the federation. The charity is designed as a constant source of income for resources and facilities needed.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Governing Document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO) – A foundation Model Constitution.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The four appointed charity trustees were chosen for their skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of CCHT Federation
Other name the charity uses	N/A
Registered charity number	1195212
Charity's principal address	1 Robinson Street, London SW3 4AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Andrew Greetham			
2	Mr Quentin Nason			
3	Revd Brian Leathard			
4	Mrs Avis Hawkins			
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Mrs Avis Hawkins	Mr Andrew Greetham
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Position (eg Secretary,
Chair, etc)

Federation Head Teacher	Resources Committee Chair
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Date

23/01/2025

Bank Reconciliation report

Financial Year 2024/2025, Period 13

Selection :

Bank Name: Umbrella Account
Account Number: 81668660
Sort Code: 309897
Reconciliation Ref: MARCH25
Statement Date:
User: NL
Establishment name: CHRIST CHURCH C OF E PRIMARY SCHOOL

Date	Reference	Description	Receipts	Payments
02 Apr 2024	0204ENTHUSE	Donations	-437.03	0.00
02 Apr 2024	0204RUSSIAN	Letting	-280.00	0.00
04 Apr 2024	0404ENTHUSE	Monthly fees	0.00	65.98
08 Apr 2024	0804ENTHUSE	Donations	-1563.86	0.00
08 Apr 2024	0804ROYALC	Letting	-160.00	0.00
12 Apr 2024	1204SCHOOLCO	Party Hire	-50.00	0.00
15 Apr 2024	1504CHARTR	Donation	-1000.00	0.00
15 Apr 2024	1504ENTHUSE	Donation	-439.34	0.00
15 Apr 2024	1504CHARTIES	Donation Ostberg	0.00	1000.00
15 Apr 2024	1504LLOYDS	Fees	0.00	8.70
15 Apr 2024	1504FCL	Letting	-675.00	0.00
15 Apr 2024	1504RUSSIAN	Letting	-280.00	0.00
17 Apr 2024	1704JAPAN	Letting	-9960.00	0.00
18 Apr 2024	1804CHARTR	Donaiton	-315.00	0.00
18 Apr 2024	1804FOX	Head Teachers Conference	0.00	803.92
19 Apr 2024	1904AA	Letting	-360.00	0.00
22 Apr 2024	2204ENTHUSE	Donation	-656.41	0.00
22 Apr 2024	2204RUSSIAN	Lettings	-450.00	0.00
26 Apr 2024	2604TRINELLO	Donation	-100.00	0.00
29 Apr 2024	2904ENTHUSE	Donation	-2577.18	0.00
29 Apr 2024	2904RUSSIAN	Letting	-450.00	0.00
02 May 2024	0205ENTHUSE	Fees	0.00	65.98
07 May 2024	0705ENTHUSE	Donation	-320.61	0.00
07 May 2024	0705GIFTAID	Gift Aid	-5750.11	0.00
07 May 2024	0705ARABIC	Letting	-2000.00	0.00

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07 May 2024	0705RUSSIAN	Letting	-450.00	0.00
08 May 2024	0805ASPECT	Letting	-240.00	0.00
10 May 2024	1005PRELOVE	Pre-loved event	-50.00	0.00
13 May 2024	1305ENTHUSE	Donation	-303.87	0.00
13 May 2024	1305RUSSIAN	Letting	-450.00	0.00
16 May 2024	1605CHARTTR	Donation	-185.00	0.00
17 May 2024	1705TETRAGON	Chelsea in Bloom Grant	-3000.00	0.00
17 May 2024	1705RUSSIAN	Letting	-340.00	0.00
17 May 2024	1705SWIMGALA	Shortfall of Swim Gala	0.00	350.00
20 May 2024	2005AA	Letting	-360.00	0.00
20 May 2024	2005RUSSIAN	Letting	-450.00	0.00
20 May 2024	2005LLOYDS	Service charges	0.00	7.00
20 May 2024	2005SUMUP	Sumup income	-157.32	0.00
22 May 2024	2205JHART	Chelsea in Bloom Spend	0.00	465.00
23 May 2024	2305PRELOVE	PreLoved Sale Fundraising	-250.00	0.00
28 May 2024	2805TRINELLO	Donation	-100.00	0.00
28 May 2024	2805ENTHUSE	Donations	-677.98	0.00
28 May 2024	2805RUSSIAN	Letting	-450.00	0.00
31 May 2024	3105ENTHUSE	Fees	0.00	65.98
31 May 2024	3105FCL	Letting	-675.00	0.00
03 Jun 2024	0306ENTHUSE	Donations	-959.53	0.00
04 Jun 2024	0406CADOGAN	Cadogan Grant	0.00	10000.00
04 Jun 2024	0406CHINBL	Chelsea in Bloom Spend	0.00	1747.37
06 Jun 2024	0606PRELOVED	Pre loved sale	-100.00	0.00
10 Jun 2024	1006ENTHUSE	Donations	-352.51	0.00

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10 Jun 2024	1006JUDO	Letting	-100.00	0.00
10 Jun 2024	1006RUSSIAN	Lettings	-450.00	0.00
13 Jun 2024	1306HMRC	Gift Aid	-1482.09	0.00
14 Jun 2024	1406SUMUP	Sumup income	-483.80	0.00
14 Jun 2024	1406LETTINGS	Thomas London Day Schools	-1400.00	0.00
17 Jun 2024	1706ENTHUSE	Donations	-1531.64	0.00
17 Jun 2024	1706RUSSIAN	Lettings	-450.00	0.00
18 Jun 2024	1806LLOYDS	Bank charges	0.00	7.00
19 Jun 2024	1906HTTRAN	Lettings transfer	0.00	20000.00
19 Jun 2024	1906MARATHON	Mini Marathon Fundraising	-1250.00	0.00
21 Jun 2024	2106ARMITAGE	Grant	-90000.00	0.00
24 Jun 2024	2406ENTHUSE	Donations	-1564.44	0.00
24 Jun 2024	2406RUSSIAN	Lettings	-450.00	0.00
24 Jun 2024	2406SUMUP	SUMUP income	-922.22	0.00
25 Jun 2024	2506BIKERIDE	Bike ride fundraiser	-100.00	0.00
26 Jun 2024	2604TRINELLO	Donation	-100.00	0.00
26 Jun 2024	2606HMRC	Gift Aid	-479.38	0.00
27 Jun 2024	2706ARMITAGE	Armitage Grant Transfer	0.00	45000.00
27 Jun 2024	2706ARMITAGE	Armitage Transfer CC	0.00	45000.00
27 Jun 2024	2706EALGRANT	EAL Grant	0.00	1335.25
28 Jun 2024	2806BIKERIDE	Bike ride fundraising	-250.00	0.00
28 Jun 2024	2806CHARTRUS	Donation	-185.00	0.00
28 Jun 2024	2806AA	Lettings	-360.00	0.00
01 Jul 2024	0107ENTHUSE	Donations	-6562.17	0.00
01 Jul 2024	0107RUSSIAN	Letting	-450.00	0.00

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02 Jul 2024	0207ENTHUSE	Enthuse fees	0.00	119.97
08 Jul 2024	0807ENTHUSE	Donations	-1870.63	0.00
08 Jul 2024	0807RUSSIAN	Letting	-450.00	0.00
15 Jul 2024	1507ENTHUSE	Donations	-295.51	0.00
15 Jul 2024	1507FUNDRAISE	Fundraising Event 500082	-118.00	0.00
15 Jul 2024	1507RUSSIAN	Letting	-450.00	0.00
18 Jul 2024	1807CODECAD	Letting	-100.00	0.00
19 Jul 2024	1907LLOYDS	Bank charges	0.00	7.00
22 Jul 2024	2207CHARTTRU	Donation	-185.00	0.00
22 Jul 2024	2207ENTHUS	Donation	-41.99	0.00
22 Jul 2024	2207ENTHUSE	Donations	-279.73	0.00
24 Jul 2024	2407CONTINGENCY	CC COntingency	0.00	5000.00
24 Jul 2024	2407HMRC	Gift Aid	-2451.88	0.00
24 Jul 2024	2407KAYAK	Kayaking shortfall	0.00	144.00
25 Jul 2024	2507LETTING	Letting	-100.00	0.00
26 Jul 2024	2607TRINELLO	DOnation	-100.00	0.00
29 Jul 2024	2907ENTHUS	Donation	-198.90	0.00
01 Aug 2024	0108ENTHUSE	Fees	0.00	77.98
02 Aug 2024	0208AA	Letting	-360.00	0.00
05 Aug 2024	0508CHURCH	Church shortfall of trips donation	-3697.82	0.00
05 Aug 2024	0508ENTHUSE	Donation	-263.52	0.00
06 Aug 2024	0608CHURCH	Church donation to trips shortfall	0.00	3697.82
06 Aug 2024	0608HOLYTRIN	Contingency	0.00	10000.00
12 Aug 2024	1208ENTHUSE	Donation	-231.23	0.00
19 Aug 2024	1908LLOYDS	Fees	0.00	7.00

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20 Aug 2024	2008CHARTTRUS	Donation	-185.00	0.00
23 Aug 2024	2308HMRC	GiftAid	-283.88	0.00
27 Aug 2024	2708ENTHUSE	Donation	-111.35	0.00
27 Aug 2024	2708TRINELLO	Donation	-100.00	0.00
30 Aug 2024	3008ENTHUSE	Fees	0.00	77.98
30 Aug 2024	3008FCL	Letting	-843.75	0.00
02 Sep 2024	0209ENTHUSE	Donation	-263.52	0.00
04 Sep 2024	0409AA	Letting	-450.00	0.00
05 Sep 2024	0509JAPAN	Letting	-10930.00	0.00
09 Sep 2024	0909ENTHUSE	Donation	-110.57	0.00
16 Sep 2024	1609ARABIC	Letting	-2000.00	0.00
16 Sep 2024	1609ENTHUS	Letting	-96.65	0.00
16 Sep 2024	1609RUSSIAN	Letting	-450.00	0.00
17 Sep 2024	1709LLOYDS	Fees	0.00	10.73
20 Sep 2024	2009ASPECT	Letting	-240.00	0.00
23 Sep 2024	2309ENTHUS	Donations	-193.50	0.00
23 Sep 2024	2309RUSSIAN	Letting	-450.00	0.00
24 Sep 2024	2409HMRC	Gift Aid	-149.38	0.00
26 Sep 2024	2609SCHOOL	Advertising reimbursement	0.00	459.21
26 Sep 2024	2609SCHOOL	Contingency	0.00	1000.00
26 Sep 2024	2609TRINELLO	Donation	-100.00	0.00
26 Sep 2024	2609LETTING	Letting	-350.00	0.00
30 Sep 2024	3009ENTHUSE	Donations	-321.63	0.00
30 Sep 2024	3009RHS	Letting	-600.00	0.00
30 Sep 2024	3009ROYALPHIL	Letting	-315.00	0.00

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30 Sep 2024	3009RUSSIAN	Letting	-450.00	0.00
01 Oct 2024	0110AA	Letting	-360.00	0.00
02 Oct 2024	0210ENTHUSE	Fees	0.00	77.98
03 Oct 2024	0310STLUKES	Grant for homework clubs	-5000.00	0.00
07 Oct 2024	0710CHURCH	Church grant for homework clubs	0.00	2500.00
07 Oct 2024	0710CHURCH	Church grant to homework clubs	0.00	2500.00
07 Oct 2024	0710ENTHUSE	Donations	-514.30	0.00
07 Oct 2024	0710RUSSIAN	Letting	-450.00	0.00
10 Oct 2024	1010CHILDLINE	Childline donation	-97.00	0.00
10 Oct 2024	1010CHILDLINE	ChildLine donations	-31.00	0.00
14 Oct 2024	1410ENTHUSE	Donations	-216.73	0.00
14 Oct 2024	1410RUSSIAN	Letting	-450.00	0.00
14 Oct 2024	1410SUMUP	Sumup income	-27.06	0.00
17 Oct 2024	1710CADOGAN	Clubs Grant	-35000.00	0.00
17 Oct 2024	1710BFC	Letting	-250.00	0.00
21 Oct 2024	2110ENTHUSE	Donation	-201.30	0.00
21 Oct 2024	2110LLOYDS	Fees	0.00	8.50
21 Oct 2024	2110CODECADETS	Letting	-100.00	0.00
21 Oct 2024	2110RUSSIAN	Letting	-450.00	0.00
23 Oct 2024	2310HMRC	Gift aid	-272.51	0.00
24 Oct 2024	2410SCHCOMMS	Childline fundraiser	-5.00	0.00
24 Oct 2024	2410SCHCOMMS	Childline fundraising	-7.00	0.00
24 Oct 2024	2410SCHCOMMS	Xmas card fundraiser	-1381.00	0.00
24 Oct 2024	2410SCHCOMMS	Xmas cards fundraiser	-305.00	0.00
25 Oct 2024	2510RHS	Letting	-1000.00	0.00

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28 Oct 2024	2810ENTHUS	Donation	-486.75	0.00
28 Oct 2024	2810TRINELLO	Donation	-100.00	0.00
28 Oct 2024	2810RUSSIAN	Letting	-450.00	0.00
30 Oct 2024	3010XMASTREES	Fundraising	-441.34	0.00
30 Oct 2024	3010FCL	Lettings	-843.75	0.00
31 Oct 2024	3110ENTHUSE	Fees	0.00	77.98
31 Oct 2024	3110AA	Letting	-360.00	0.00
04 Nov 2024	0411ENTHUSE	Donations	-311.52	0.00
06 Nov 2024	0611CADOGAN	Cadogan Annual Grant	0.00	35000.00
06 Nov 2024	0611LETTING	Judo hall hire	-100.00	0.00
07 Nov 2024	0711PROMISES	CC Promises income	-1364.55	0.00
08 Nov 2024	0811XMASCARDS	Xmas card income	-3256.00	0.00
11 Nov 2024	1111ENTHUSE	DOnation	-129.24	0.00
11 Nov 2024	1111CHORAL	Letting	-560.00	0.00
11 Nov 2024	1111RUSSIAN	Letting	-450.00	0.00
14 Nov 2024	1411XMASCARDS	Xmas cards	0.00	2340.18
18 Nov 2024	1811CHARTRUS	Donation	-185.00	0.00
18 Nov 2024	1811ENTHUSE	Donation	-161.31	0.00
18 Nov 2024	1811RUSSIAN	Letting	-450.00	0.00
19 Nov 2024	1911LLOYDS	Service Charges	0.00	10.35
20 Nov 2024	2011TETRAGON	Grant	-15000.00	0.00
21 Nov 2024	2111LETTING	Party Let	-140.00	0.00
21 Nov 2024	2111XMASCARDS	Xmas Cards	-26.00	0.00
25 Nov 2024	2511ENTHUS	DOnation	-321.43	0.00
25 Nov 2024	2511RUSSIAN	Letting	-450.00	0.00

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26 Nov 2024	2611TRINELLO	Donation	-100.00	0.00
27 Nov 2024	2711GIFTAID	Gift Aid	-277.51	0.00
27 Nov 2024	2711AALET	Letting	-450.00	0.00
27 Nov 2024	2711ENTHUSE	Monthly fees	0.00	77.98
28 Nov 2024	2811CHARTRUS	Donaiton	-370.00	0.00
02 Dec 2024	0212ENTHUSE	Donations	-263.32	0.00
02 Dec 2024	0212RUSSIAN	Letting	-450.00	0.00
02 Dec 2024	0212XMASTREE	Trees	-1430.10	0.00
03 Dec 2024	0312SCHOOL	Reimbursement	0.00	135.39
04 Dec 2024	0412RESOURCES	Joint resources	0.00	1336.70
05 Dec 2024	0512HAWKINS	School Fair Reimbursement	0.00	65.20
06 Dec 2024	0612RBKC	Xmas Fair Llcence	0.00	300.00
09 Dec 2024	0912ENTHUSE	Donations	-110.17	0.00
09 Dec 2024	0912	Elf Auction	-110.00	0.00
09 Dec 2024	0912ELF	Elf Auction	-1832.00	0.00
09 Dec 2024	0912XMASFAIR	Fair income	-496.51	0.00
09 Dec 2024	0912HAWKINS	Fair reimbursement	0.00	6.00
09 Dec 2024	0912RUSSIAN	Letting	-450.00	0.00
09 Dec 2024	0912RHS	RHS teaching day	0.00	300.00
09 Dec 2024	0912IRVIN	Teacups	0.00	540.00
10 Dec 2024	1012CHESS	Chess Letting	-645.00	0.00
10 Dec 2024	1012ELF	Elf Auction	-1271.00	0.00
11 Dec 2024	1112CC	Contingency	0.00	3000.00
11 Dec 2024	1112ELF	Elf Auction	-170.00	0.00
11 Dec 2024	1112HT	Enrichment	0.00	40000.00

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11 Dec 2024	1112FAIR	Xmas Fair Reimbursement	0.00	976.95
12 Dec 2024	1212XMASFAIR	Xmas Fair Takings	-4650.00	0.00
16 Dec 2024	1612ENTHUSE	Donations	-96.55	0.00
16 Dec 2024	1612RUSSIAN	Letting	-450.00	0.00
16 Dec 2024	1612XMASFAIR	Xmas Fair Profits	0.00	6880.00
17 Dec 2024	1712LLOYDS	Bank charges	0.00	10.35
17 Dec 2024	1712RAWLEY	Rawley Fair Donation to CC	0.00	5000.00
18 Dec 2024	1812CONT	Jan, Feb, Mar Contingency	0.00	3000.00
19 Dec 2024	1912ELF	Elf Auction	-5.00	0.00
19 Dec 2024	1912XMASFAIR	Xmas Fair Income	-25.00	0.00
23 Dec 2024	2312ENTHUSE	Donation	-5081.61	0.00
24 Dec 2024	2412HMRC	Gift Aid	-222.51	0.00
27 Dec 2024	2712TRINELLO	Donation	-100.00	0.00
30 Dec 2024	3012ENTHUSE	Donations	-321.43	0.00
02 Jan 2025	0201FCL	Letting	-675.00	0.00
02 Jan 2025	0201ENTHUSE	Monthly fees	0.00	77.98
02 Jan 2025	0201CCHTSHOP	Sales	-76.75	0.00
03 Jan 2025	0301AA	Letting	-360.00	0.00
06 Jan 2025	0601ENTHUS	Donation	-134.08	0.00
07 Jan 2025	0701CAULIFLOWER	Cards	0.00	54.00
07 Jan 2025	0701JAPAN	Letting	-8750.00	0.00
10 Jan 2025	1001FUNDRAISE	Fundraising	-33.00	0.00
10 Jan 2025	1001PARTY	Letting for party	-280.00	0.00
13 Jan 2025	1301ENTHUSE	Donation	-96.55	0.00
13 Jan 2025	1301RUSSIAN	Letting	-450.00	0.00

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User: NL
Establishment name: CHRIST CHURCH C OF E PRIMARY SCHOOL

Date	Reference	Description	Receipts	Payments
16 Jan 2025	1601CHARTRU	Donation	-185.00	0.00
16 Jan 2025	1601ENRICHMENT	Enrichment	0.00	2700.00
16 Jan 2025	1601FOOD	Food donation	0.00	1200.00
17 Jan 2025	1701AA	Letting	-360.00	0.00
20 Jan 2025	2001LLOYDS	Bank fees	0.00	8.50
20 Jan 2025	2001ENTHUS	Donation	-321.43	0.00
20 Jan 2025	2001RUSSIAN	Letting	-450.00	0.00
21 Jan 2025	2101BAKEOFF	Fundraising bake off event	-57.06	0.00
21 Jan 2025	2101ARABIC	Letting	-2000.00	0.00
22 Jan 2025	2201HMRC	Gift Aid	-1455.01	0.00
24 Jan 2025	2401RUSSIAN	Letting	-450.00	0.00
27 Jan 2025	2701ENTHUS	Donation	-263.32	0.00
27 Jan 2025	2701TRINELLO	Donation	-100.00	0.00
30 Jan 2025	3001ENTHUSE	Monthly fees	0.00	77.98
03 Feb 2025	0302LETTING	Aspect Property Letting	-250.00	0.00
03 Feb 2025	0302ENTHUSE	Donation	-110.17	0.00
03 Feb 2025	0302RUSSIAN	Letting	-450.00	0.00
03 Feb 2025	0302PROMISES	Promises auction taken on sumup	0.00	1364.55
03 Feb 2025	0302XMASFAIR	Xmas fair spend	0.00	889.41
07 Feb 2025	0702LETTING	Letting	-360.00	0.00
10 Feb 2025	1002ENTHUS	Donation	-96.55	0.00
10 Feb 2025	1002RUSSIAN	Letting	-450.00	0.00
12 Feb 2025	1202CHINESE	Chinese Camp Letting	-375.00	0.00
17 Feb 2025	1702ENTHUSE	Donation	-378.32	0.00
17 Feb 2025	1702RUSSIAN	Letting	-450.00	0.00

Bank Reconciliation report

Financial Year 2024/2025, Period 13

Selection :

Bank Name: Umbrella Account
Account Number: 81668660
Sort Code: 309897
Reconciliation Ref: MARCH25
Statement Date:
User: NL
Establishment name: CHRIST CHURCH C OF E PRIMARY SCHOOL

Date	Reference	Description	Receipts	Payments
18 Feb 2025	1802CHARTRUS	Donation	-185.00	0.00
18 Feb 2025	1802LLOYDS	Fees	0.00	79.10
20 Feb 2025	2002FUNDRAISING	Fundraising	-75.00	0.00
20 Feb 2025	2002FCL	Letting	-675.00	0.00
21 Feb 2025	2102LETTING	Letting	-160.00	0.00
24 Feb 2025	2402ENTHUSE	Donation	-344.86	0.00
24 Feb 2025	2402LETTING	Letting	-250.00	0.00
26 Feb 2025	2602TRINELLO	Donation	-100.00	0.00
27 Feb 2025	2702LETTING	Code Cadets Spring	-100.00	0.00
27 Feb 2025	2702HMRC	Gift Aid	-205.01	0.00
27 Feb 2025	2702CHURCH	School Journey Donation	-1133.00	0.00
28 Feb 2025	2802BLADE	Fencing Letting Spring	-60.00	0.00
03 Mar 2025	0303LETTINGS	Codekids Letting Spring 25	-50.00	0.00
03 Mar 2025	0303ENTHUSE	Donation	-272.70	0.00
03 Mar 2025	0303AA	Letting	-450.00	0.00
03 Mar 2025	0303RUSSIAN	Letting	-450.00	0.00
04 Mar 2025	0403ENTHUSE	Fees	0.00	77.98
05 Mar 2025	0503JUDO	Letting	-100.00	0.00
05 Mar 2025	0503HT	School Journey shortfall	0.00	1133.00
07 Mar 2025	0703RECKMAN	Donation	-5000.00	0.00
10 Mar 2025	1003ENTHUSE	Donation	-421.15	0.00
10 Mar 2025	1003RUSSIAN	Letting	-450.00	0.00
13 Mar 2025	1303HT	Budget support agreed	0.00	23794.75
14 Mar 2025	1403SUMUP	HT Promises	-686.00	0.00
14 Mar 2025	1403FEES	Sumup transaction fees	0.00	11.62

Bank Reconciliation report

Financial Year 2024/2025, Period 13

Selection :

Bank Name: Umbrella Account
Account Number: 81668660
Sort Code: 309897
Reconciliation Ref: MARCH25
Statement Date:
User: NL
Establishment name: CHRIST CHURCH C OF E PRIMARY SCHOOL

Date	Reference	Description	Receipts	Payments
17 Mar 2025	1703ENTHUSE	Donations	-342.99	0.00
17 Mar 2025	1703RUSSIAN	Letting	-450.00	0.00
18 Mar 2025	1803LETTINGS	Letting	-175.00	0.00
18 Mar 2025	1803LLOYDS	Service Charge	0.00	8.50
18 Mar 2025	1803CHESS	Spring Term Chess Letting	-400.00	0.00
20 Mar 2025	2003PARTY	Letting	-75.00	0.00
24 Mar 2025	2403ENTHUSE	Donation	-520.79	0.00
24 Mar 2025	2403RUSSIAN	Letting	-450.00	0.00
26 Mar 2025	2603TRINELLO	Donation	-100.00	0.00
26 Mar 2025	2603HMRC	Gift Aid	-306.26	0.00
27 Mar 2025	2703ENTHUSE	Yearly donations for CC	0.00	6818.72
27 Mar 2025	2703ENTHUSE	Yearly enthuse transfer to HT	0.00	5946.20
31 Mar 2025	3103CCENRICH	CC Enrichment Spring 25	0.00	13523.63
31 Mar 2025	3103CCPREM	CC Premises Spring 25	0.00	14807.75
31 Mar 2025	3103ENTHUSE	Donations	-263.32	0.00
31 Mar 2025	3103RUSSIAN	Letting	-450.00	0.00
31 Mar 2025	3103AA	Letting inv AA/033	-370.44	0.00
Totals			-301706.19	323241.10

Opening Balance	62241.67
Movement	21534.91
Closing balance	40706.76
Current balance at time of printing	40706.76



Finance & Business

Independent Examiner's Report

Report to the trustees/members of Christ Church and Holy Trinity Primary
Schools on their Federated and Dedicated School Fund Accounts
for the period 1 April 2024 to 31 March 2025

Independent Examination carried out by:

Names: Kirsty Chinn & Russ Mitchell,
Senior Finance Consultants, School Business Services

Date:
18 June 2025

Signature: By secure email

Relevant professional qualification(s) or body (if any):
Russ Mitchell MBA

Contact Details:
t. 01202 057211
e. russ.mitchell@supportingeducation.net

1. Respective responsibilities of trustees and examiner

The School Fund account's trustees are responsible for the preparation of the accounts. The account's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

2. Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the school and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the school concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

3. Independent examiner's statement

In connection with my examination, no matter has come to our attention other than that disclosed in section four to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

We are not making any recommendations this year towards improving the operation of the Funds nor the corresponding Finance Policy.

We are grateful again to Lisa Walden and Nicola London for their help during this review and we commend them for their excellent record keeping!

4. Disclosure

Following the independent examination, we wish to bring the below points to the attention of the account's trustees/members:

Independent Examination Checklist	Observations made which Trustees/members should note:
1. Object and/or Policy are in existence, including up to date list of trustees, scheme of delegation for fund payments and decisions, and action to be taken on balances in event of closure, last/next review dates (should be annual)	The School's Finance Policy (signed by the Headteacher on 1 st October 2024) was reviewed and approved by the Governing Body on 15 th October 2024. The Policy sets out the purpose, objectives and Trustees of the Dedicated School Funds. The date of the next review is scheduled for October 2025.
2. Check that agreed signatories match those records held by the relevant banks for each fund.	The Finance Policy sets out the signatories and authorisation levels for the operation of all funds. The Policy also sets out the levels at which approval needs to be sought from Committee Chair (on behalf of the Resources Committee) and Chair of Governors (on behalf of the Governing Body). There have not been any changes to signatories in the past year so there was no need to seek new confirmation from the banks.
3. All Income received matches with Object of Fund	Examination of the income received since 1 April 2024, in all three Funds, confirms that it matches with the agreed sources of income set out in the Finance Policy.
4. All Expenditure made matches with Object of Fund, and terms of Scheme of Delegation	Examination of the expenditure since 1 April 2024, in all three Funds, confirms that all funds spent or transferred are in keeping with the objectives set out in the Finance Policy.
5. Donations collected for specific purposes are passed on in a timely manner	Examination of school records found that funds raised for Charitable causes were passed on to those causes in a timely manner, with one minor exception for Childline that has now been paid from the CCHT Umbrella Fund in the new financial year 2025-26.
6. All Transactions Documented and evidenced (e.g. cheque book, paying in slips, invoices, bank statements)	Year end bank statements have been viewed and sampling has been undertaken for the reconciliation of 2 other months during 2024-25 for each Fund. Each has been signed and countersigned as required by the Finance Policy. Sampling has also been undertaken of documentation relating to 12 transactions across the three Fund accounts. In all cases, proper authorisation in accordance with the Finance Policy was evidenced.
7. Annual reconciliation is completed accurately & an independent examination is completed and submitted to Trustees	The Independent Review of the three Dedicated School Fund accounts for 2023-24 was discussed at the Resources Committee on 1st October 2024. The minutes of the meeting recorded that the Committee agreed the reports and noted the recommendations.

5. Recommendations

There are no recommendations to the Governors, Head Teacher and the Business and Finance Managers this year to enhance their Dedicated School Fund policy and procedures for the administration of the Account.