



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 19	Month 07	Year 2019		Day 31	Month 01	Year 2023

Section A Reference and administration details

Charity name

Cylch Meithrin Bod Alaw

Other names charity is known by

Registered charity number (if any)

119205

Charity's principal address

YSGOL BOD ALAW
FFORDD ABERGELE
BAE COLWYN
LL29 7ST

Postcode LL29 7ST

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Toni Liz Richarads	Chair		
2	Heulwen Roberts	Trustee		
3	Dafydd Steffan Rhys	Trustee		
4	Kathleen Maria Roberts	Trustee		
5	Terence Andrew Russell Ducker	Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Elected by Vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The cylch will provide high quality care and education to children from the age of 2 to school age.

During the sessions the children will have the opportunity to learn and socialise under the supervision of well trained, experienced and enthusiastic staff. As play is essential to child development the experiences and activities offered in the cylch meithrin are based on foundation phase principles and learning through play. Great importance is given to early language, literacy and communication skills together with social and personal development. The Service is provided through the medium of Welsh.

The cylch is open daily Monday – Friday from 0830 onwards. The cylch can care for up to 30 children age 2 and, approximately 30 children age 3 in daily sessions of 2.5 hours each – either in the morning or in the afternoon over 39 weeks a year (Term time only) Parents can choose between morning or afternoon sessions. The cylch will work in Partnership with Flying start and the Local Authority to provide a range of Services. Additional activities which promotes the use of welsh language within the families and community can also be provided out of cylch meithrin hours.

Flying start will fund 2 year old children within the designated flying start areas for 12.5 hours childcare per week. In addition 3 year old children who qualify for funding (term after their 3rd birthday) will be funded for 10 hours per week. The 30 free hours childcare scheme offers 20 hours of grant funded provision for children aged 3 years and above. The three grant streams are the main sources of finance for the cylch. Any further income will be raised through independent placement, rental fees, fund raising or charitable donations.

Cynllun Busnes Dyddiad 22.04.16

The cylch is run by qualified, experienced staff. As the cylch are a Flying Start provider it is

required that each member of staff be qualified to NVQ level 3 and the leader qualified to NVQ level 5. All members of staff will hold a current Child protection certificate. The leader will ensure that there is a member of staff with a first aid certificate in each session but the cylch will aim to ensure that each member of staff has a paediatric first aid certificate. We will also aim to ensure that each member of staff holds a food safety certificate. A comprehensive range of training is available through Flying Start and the Local Authority and each member of staff will be encouraged to attend as much training as is commensurate to their duties. Even though much of the training is subsidised on occasions there will be costs which will have to be met by the Cylch.

With more parents returning to work there is a greater demand for high quality childcare. In addition we would support all children in their progress on to Welsh medium education. We can be

competitive in respect of price with other local providers but we have the Welsh language as our unique selling point.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide each child with an equal opportunity of accessing early years
Services through the medium of Welsh

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The cylch will provide high quality care and education to children from the age of 2 to school age. During the sessions the children will have the opportunity to learn and socialise under the supervision of well trained, experienced and enthusiastic staff. As play is essential to child development the experiences and activities offered in the cylch meithrin are based on foundation phase principles and learning through play. Great importance is given to early language, literacy and communication skills together with social and personal development. The Service is provided through the medium of Welsh.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

We are in the process of confirming the site for the Cylch and going through planning and costing with the county. Due to Covid and costings we the project has not progressed as much as we would have liked. We have had to change the location to another site to make it more cost effective

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

As the Cylch hasn't been operational and there has been no income in the financial year, an annual return will need to be completed showing a nil return and providing a brief explanation of this. You'll also need to confirm that the current details held by the Charity Commission are accurate for the Cylch and the trustees. **Income and spending** and confirming ZERO income and spending, 'due to unavoidable issues in obtaining a suitable premises to set up our services we were unable to open our services during the financial year' -

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Heulwen Roberts	
Full name(s)		
Position (eg Secretary, Chair, etc)	Trustee	
Date	17/01/23	

date	money in	reason	money out	reason	balance
09/29/2021		£5 opening Balance			5
01/18/2033	0		0		5