



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 March 2022 Period start date

To Period end date 28 February 2023

Charity name: Rugby Evangelical Free church

Charity registration number: 1136990

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the Church are: 1) the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Rugby and the surrounding neighbourhood; and 2) such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life;
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2022/2023 we have continued to hold activities in line with the aims of the church. All of the meetings listed below were publicly advertised and open to the general public. <b>Sunday:</b> Two regular services of worship, one in the morning and one in the evening. <b>Sunday afternoons:</b> our premises are used by the local Tamil Church for worship. <b>Mondays - monthly:</b> Missionary Working Party: at this monthly meeting friends meet to prepare second-hand/new clothing and Christmas gifts for the Birmingham City Mission <b>Tuesdays:</b> Coffee Pots: a weekly fellowship meeting, open to the public, where friends can gather, chat, and have refreshments.

		<p><b>Wednesdays</b>, at least once a month we meet corporately for prayer and bible study.</p> <p><b>Wednesdays/Thursdays:</b> we meet in Home Groups for Bible Study, prayer and fellowship.</p> <p><b>Thursdays:</b> Every Thursday morning during term time we have a "Terrace Tots" meeting for children up to 4 years and carers/parents attend.</p> <p><b>Saturdays:</b> A "Teaching English as a Second Language " course runs every month.</p> <p><b>Home Groups:</b> meet several times a month on weekdays for Bible study, discussion, and prayer.</p> <p><b>The Trustees</b> meet monthly to pray, discuss, and lead the church with other Church Officers in accordance with our Constitution and Rules</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have noted the guidance given by the Charity Commission.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Pastoral Support</b> to church attendees etc by the preaching and teaching of the Bible.</p> <p><b>Missionary Working Party</b> which meets monthly to receive good second-hand clothing and send to the Philippines and Portugal.</p> <p><b>ESL</b> meeting monthly to teach English as a second language.</p> <p><b>Terrace Tots</b> meets weekly in term time to meet with toddlers and their parents.</p> <p><b>Tuesdays:</b> Coffee Pots: a weekly fellowship meeting, open to the public, where friends can gather, chat, and have refreshments.</p> <p><b>The addition</b> of many new international friends who have joined with us.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are encouraged by the generosity of the Lord's people. This year we now have a surplus of income over expenditure of around £7000.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We have a Reserves Policy to ensure that the Trust has sufficient funds in reserve to meet its financial and legal obligations and allow a proper and orderly reduction in activity or closure of the Trust if that ever became necessary.</p> <p>This process is designed to identify and protect funds for all legal, financial and moral commitments already entered in to.</p> <p>We put a hedge around £45,000 in the General Fund to cover the running costs and maintenance of all church properties and the pastor.</p> <p>We hold these reserves for any unexpected expenses or immediate urgent repair situations at either the church building or at the Manse. The Trustees believe that it is sufficient to maintain the on-going needs of the church and to respond to any such unexpected items of expenditure.</p> <p>We review the Reserves Policy yearly.</p>
Amount of reserves held	Para 1.22	<b>£45,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>NONE</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>NONE</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Freewill offering of attendees at Sunday Services</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CONSTITUTION DATED 12 JULY 2021</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>C.I.O.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>ALL CHURCH ELDERS ARE AUTOMATICALLY TRUSTEES</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Rugby Evangelical Free Church
Other name the charity uses	The Terrace Church
Registered charity number	1136990
Charity's principal address	54 Railway Terrace Rugby CV21 3EX

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Frederick Everett	Elder		Church Meeting
2	Ashley Owen Lloyd Jones	Pastor		Church Meeting
3	Roger Abdalla Barnett	Elder		Church Meeting
4				
5				
6				
7				
8				
9				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
	<b>NONE</b>	

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
	<b>NONE</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

NONE

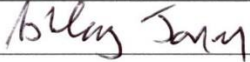

## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ashley Lloyd Jones	Peter Everett
Position (eg Secretary, Chair, etc)	Pastor and Chairman	Church Secretary

Date 





Receipts and payments accounts

For the period from

01/03/2022

To

28/02/2023



Unrestricted funds

Restricted funds

Endowment  
funds

Total funds

Last year  
(14/07/21 -  
28/02/22)

to the nearest £

to the nearest £

to the nearest £

to the nearest £

to the nearest £

**A1 Receipts**

Covenants/covenant donations	66,992	-	-	66,992	51,869
Missionary		834	-	834	479
Special Collections		5,379		5,379	363
Building Fund		100		100	
Care Fund		1,100		1,100	
Outreach	206			206	
Other	1,642			1,642	700
Interest care Fund	2	-	-	2	-
Interest Reserve	85	-	-	85	-
<b>Sub total</b> (Gross income for AR)	<b>68,927</b>	<b>7,413</b>	<b>-</b>	<b>76,340</b>	<b>53,411</b>

**A2 Asset and investment sales, (see table).**

	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total receipts</b>	<b>68,927</b>	<b>7,413</b>	<b>-</b>	<b>76,340</b>	<b>53,411</b>
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**A3 Payments**

Church Expenses	23,823	-	-	23,823	14780
Manse	4,238	-	-	4,238	2437.82
Ministry Expenses	31,000	-	-	31,000	19451.23
Gifts Out		6,179	-	6,179	5955
Care Fund	-	-	-	-	99
Sundry Expenses	489	-	-	489	20
Cash	35	-	-	35	
Missionary		5,625	-	5,625	3590
Outreach	239	-	-	239	-
<b>Sub total</b>	<b>59,824</b>	<b>11,804</b>	<b>-</b>	<b>71,628</b>	<b>46,333</b>

**A4 Asset and**

	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>59,824</b>	<b>11,804</b>	<b>-</b>	<b>71,628</b>	<b>46,333</b>
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<b>et of receipts/(payments)</b>	<b>9,103</b>	<b>-</b>	<b>4,391</b>	<b>-</b>	<b>4,712</b>	<b>7,077</b>
<b>A5 Transfers between fu</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,095</b>	<b>89,017</b>	
<b>Cash funds this year end</b>	<b>9,103</b>	<b>-</b>	<b>4,391</b>	<b>-</b>	<b>100,807</b>	<b>96,095</b>

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	CURRENT	9,636	3,062	-
	RESERVES	88,085	-	-
	Cash	24	-	-
	<b>Total cash funds</b>	<b>97,745</b>	<b>3,062</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		<b>Unrestricted to nearest £</b>	<b>Restricted to nearest £</b>	<b>Endowment to nearest £</b>
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which	Amount due	When due
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval

## **Independent examiner's report to the trustees of Rugby Evangelical Free Church**

I report on the accounts of Rugby Evangelical Free Church for the year ended 29 February 2015.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report :-**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Lyn Woodward  
(B.Comm(Hons), MAAT, CipDip)  
95 Shakespeare Gardens, RUGBY, Warks., CV22 6EY  
13 June 2016



Rugby Evangelical Free Church		1195167	CC16a
Receipts and payments accounts			
For the period from	01/03/2023	To 28/02/2024	

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year (01/03/23 - 29/02/24) to the nearest £
<b>A1 Receipts</b>					
Covenants/covenant donations	59,260		-	59,260	62,759
Offerings	5,117		-	5,117	4,233
Missionary Support Fund		289	-	289	289
Building Fund	-			-	5,379
Care Fund	50			50	100
Gifts In /Special Collections		2,082		2,082	1,100
Missionary Working Party		625		625	206
Missionary Giving	-			-	545
Building Donations	-			-	-
Ministry Donations	-			-	-
Tamil Hire	2,400			2,400	-
Other	349			349	1,642
Transfers in				-	-
Interest Care Fund	23		-	23	2
Interest Reserve	782		-	782	85
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>67,980</b>	<b>2,996</b>	<b>-</b>	<b>70,976</b>	<b>76,340</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>67,980</b>	<b>2,996</b>	<b>-</b>	<b>70,976</b>	<b>76,340</b>
<b>A3 Payments</b>					
Church Expenses	21,682	-	-	21,682	23823.08
Manse	19,244	-	-	19,244	4237.82
Ministry Expenses	33,547	-	-	33,547	31000.21
Gifts Out	-	3,467	-	3,467	6179
Care Fund	-	305	-	305	0
Sundry Expenses	1,221	-	-	1,221	489.38
Cash	-	-	-	-	34.86
Missionary	-	4,800	-	4,800	5042
MWP	-	504	-	504	583
Outreach	565	-	-	565	239
	76,259	9,076	-	85,335	71,628
<b>Sub total</b>					
<b>A4 Asset and investment</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>76,259</b>	<b>9,076</b>	<b>-</b>	<b>85,335</b>	<b>71,628</b>
<b>Net of receipts/(payments)</b>	<b>- 8,279</b>	<b>- 6,080</b>	<b>-</b>	<b>- 14,359</b>	<b>4,712</b>
<b>A5 Transfers between funds</b>	<b>50</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>97,745</b>	<b>3,062</b>	<b>-</b>	<b>100,807</b>	<b>96,095</b>
<b>Cash funds this year end</b>	<b>89,416</b>	<b>- 2,968</b>	<b>-</b>	<b>86,448</b>	<b>100,807</b>

Categories	Details	Unrestricted to nearest £	Restricted to nearest	Endowment to nearest £
B1 Cash funds	Current	3,474	775	-
	Reserves	80,000	2,175	-
	Cash	24	-	-
	<b>Total cash funds</b>	<b>83,498</b>	<b>2,950</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			OK
B2 Other monetary assets	<b>Details</b>	<b>Unrestricted to nearest £</b>	<b>Restricted to nearest</b>	<b>Endowment to nearest £</b>
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	<b>Details</b>	<b>Fund to</b>	<b>Amount</b>	<b>When due</b>
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

### Report to the trustees

Charity Name

RUGBY EVANGELICAL FREE CHURCH

### On accounts for the year ended

29 FEBRUARY 2024

Charity no  
(if any)

1136990

### Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29/02/2024.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 4 September 2024

Name:

Lyn Woodward

Relevant professional qualification(s) or body (if any):

B.Comm(Hons.), MAAT

Address:

95 Shakespeare Gardens, RUGBY, Warks. CV22 6EY

