

THE HUB AT WESTHOUGHTON

England & Wales · Charity number 1195149

Details

Status Registered

Legal form CIO

Registered 2021-07-13

Register [View on the Charity Commission register](#)

Contact

Address The Hub At Westhoughton
Central Drive
Westhoughton
BL5 3DS

Phone 01942635985

Email anna@thehubwesthoughton.com

Website <https://thehubwesthoughton.com/>

Activities

Objects: THE OBJECT OF THE CIO IS: TO FURTHER OR BENEFIT THE RESIDENTS OF WESTHOUGHTON, BOLTON WEST AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND ITS ASSOCIATED FACILITIES TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Westhoughton Vision took responsibility of the building which was previously the Community College in 2017. We began our new organisation as a registered Charity in July 2021 and formed The Hub at Westhoughton with the support of local councillors, Bolton Council and a team of enthusiastic volunteers. The Hub at Westhoughton has blossomed into an amazing space for Westhoughton residents. The a

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£177,355	£193,199	-	-
2024-03-31	£194,789	£172,652	-	-
2023-03-31	£57,995	£48,379	-	-
2022-03-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Lynne Traynor	Chair	2021-02-01
Anna-Marie Watters		2021-02-01
DAVID ANDREW CHADWICK		2021-02-01
Karen Marie Millington		2024-07-19
Lisa Jane Walton		2021-02-01
Pauline Anita Rowley		2025-07-25
Ryan Adam Battersby		2025-07-25

THE HUB AT WESTHOUGHTON

England & Wales - Charity number 1195149

Accounts

**THE HUB AT WESTHOUGHTON
TRUSTEES' REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

The Hub At Westhoughton Contents

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**The Hub At Westhoughton
Trustees' Report For The Year Ended 31 March 2025**

The trustees present their report and the financial statements for the year ended 31 March 2025.

Achievements and Performance

Main Achievements

I am pleased to present the annual report for The Hub at Westhoughton covering the period 2024 to 2025. This report encapsulates our journey over the past year, highlighting our achievements, challenges, and strategic initiatives. The past year has been a successful and transformative period for The Hub at Westhoughton as we continued our mission of providing a well-equipped local community facility that is open and accessible to all. Throughout this report, you will find a comprehensive overview of our activities, partnerships, and achievements. From new activity sessions, community engagement projects, investment in other projects across Westhoughton. I would like to point out our Senior Management Team for gratitude as they continue to secure all of the grants that fund our activities and services. Anna and Jayne continue to manage the Charity, Building and Resources to ensure that we are more than just going concern, we are a well-resourced, well run, charity and local asset, with over 150 groups and a footfall over 4000 customers a week using our facilities.

As we reflect on the past year's achievements and look ahead to the future, we would like to reaffirm our commitment to excellence, collaboration, and inclusivity. With your continued support and guidance, I am confident that The Hub at Westhoughton will continue to be a driving force for positive change within our community. Thank you for your continued trust and belief in our mission. The range of skills, knowledge, experience and contacts we bring to the table is amazing. I am proud of what we have achieved this year in challenging circumstances. With this in mind, I commend this report and wish all our team, participants and friends' safety, good health and warm wishes in this ever evolving landscape.

Reference and Administrative Details

Trustees

Mr David Chadwick
Mrs Karen Millington (appointed 19/07/2024)
Mrs Lynne Traynor - Chair
Mrs Lisa Walton
Mrs Anne-Marie Watters
Mr Ryan Battersby (appointed 25/07/2025)
Mrs Pauline Rowley (appointed 25/07/2025)

Charity Number

1195149

Principal Address

Central Drive
Westhoughton
BL5 3DS

Independent Examiner

Mr Steven Hodson FCCA
ADC Accountants Limited
Association of Chartered Certified Accountants
15 Market Street Standish

**The Hub At Westhoughton
Trustees' Report (continued)
For The Year Ended 31 March 2025**

Wigan
Lancashire
WN6 0HW

**The Hub At Westhoughton
Trustees' Report (continued)
For The Year Ended 31 March 2025**

The trustees' report was approved by the board of trustees and signed on its behalf by:

Mrs Lynne Traynor

Trustee
22/12/2025

The Hub At Westhoughton
Independent Examiner's Report to the Trustees of The Hub At Westhoughton
For The Year Ended 31 March 2025

I report to the trustees on my examination of the accounts of The Hub At Westhoughton (the Trust) for the year ended 31 March 2025.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Steven Hodson FCCA
22/12/2025
15 Market Street Standish
Wigan
Lancashire
WN6 0HW

**The Hub At Westhoughton
Statement of Financial Activities
For The Year Ended 31 March 2025**

		2025	2024
		Unrestricted funds	Unrestricted funds
	Notes	£	£
INCOME AND ENDOWMENTS FROM:			
Donations and legacies	3	6,451	53,558
Other trading activities	4	170,904	139,237
		<u>177,355</u>	<u>192,795</u>
EXPENDITURE ON:			
Charitable activities:	5		
Other activities		(178,929)	(151,703)
Charitable activities		(14,270)	(19,370)
		<u>(193,199)</u>	<u>(171,073)</u>
NET (EXPENDITURE)/INCOME		(15,844)	21,722
NET MOVEMENT IN FUNDS		<u>(15,844)</u>	<u>21,722</u>
RECONCILIATION OF FUNDS:			
Total funds brought forward		27,547	5,825
TOTAL FUNDS CARRIED FORWARD	11	<u>11,703</u>	<u>27,547</u>

The notes on pages 7 to 10 form part of these financial statements.

**The Hub At Westhoughton
Statement of Financial Position
As At 31 March 2025**

	Notes	2025 Unrestricted funds £	2024 Total funds £
CURRENT ASSETS			
Debtors	9	397	260
Cash at bank and in hand		12,786	28,007
		13,183	28,267
NET CURRENT ASSETS (LIABILITIES)		13,183	28,267
TOTAL ASSETS LESS CURRENT LIABILITIES		13,183	28,267
Creditors: Amounts Falling Due After More Than One Year	10	(1,480)	(720)
NET ASSETS		11,703	27,547
FUNDS OF THE CHARITY			
Unrestricted Funds		11,703	27,547
TOTAL FUNDS	11	11,703	27,547

On behalf of the board

Mrs Anne-Marie Watters

Trustee
22/12/2025

The notes on pages 7 to 10 form part of these financial statements.

**The Hub At Westhoughton
Notes to the Financial Statements
For The Year Ended 31 March 2025**

1. General Information

The Hub At Westhoughton is a charitable incorporated organisation registered with the Charity Commission, registered charity number 1195149. The principal address is Central Drive, Westhoughton, BL5 3DS.

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Incoming Resources

All incoming resources are recognized when the Trust has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

• Grants Receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

• Donations

Donations are recognized on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

• Other Income

Other income, including the hire of facilities, is recognized in the period it is receivable and to the extent the goods have been provided or on completion of the service.

2.3. Resources Expended

All expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of the resource and depreciation charges allocated on the portion of the asset's use.

2.4. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Donations and Legacies

The Hub At Westhoughton
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Grants	6,451	53,558

4. Income from Other Trading Activities

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Income from other trading activities	143,458	126,825
Shop income	27,446	12,412
	170,904	139,237

5. Analysis of Expenditure

	2025		
	Activities undertaken directly	Support costs (see note 6)	Total
	£	£	£
Other activities	-	178,929	178,929
Charitable activities	14,270	-	14,270
	14,270	178,929	193,199

	2024		
	Activities undertaken directly	Support costs (see note 6)	Total
	£	£	£
Other activities	-	151,703	151,703
Charitable activities	19,370	-	19,370
	19,370	151,703	171,073

The Hub At Westhoughton
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

6. Support Costs

	2025
	Other activities
	£
Employee costs	131,232
General administration	46,277
Governance costs	1,420
	178,929
	178,929
	2024
	Other activities
	£
Employee costs	114,293
Premises expenses	4,000
General administration	30,041
Governance costs	3,369
	151,703
	151,703

7. Staff Costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	131,169	113,271
	131,169	113,271
	131,169	113,271

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

8. Average Number of Employees

Average number of employees during the year was: NIL (2024: NIL)

9. Debtors

	2025	2024
	£	£
Due within one year		
Other debtors	397	260
	397	260
	397	260

The Hub At Westhoughton
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

10. Creditors: Amounts Falling Due After More Than One Year

	2025	2024
	£	£
Accruals and deferred income	1,480	720

11. Movement in Funds

	As at 1 April 2024	Income	Expenditure	As at 31 March 2025
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	27,547	177,355	(193,199)	11,703
Total funds	27,547	177,355	(193,199)	11,703
	As at 1 April 2023	Income	Expenditure	As at 31 March 2024
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	5,825	192,795	(171,073)	27,547
Total funds	5,825	192,795	(171,073)	27,547

12. Transactions with Trustees

None of the trustees received any remuneration or any other benefits from an employment with the charity or a related entity during the current or previous year.

No trustee expenses have been incurred.

13. Related Party Disclosures

No Related party transactions took place during the year.

**The Hub At Westhoughton
Detailed Statement of Financial Activities
For The Year Ended 31 March 2025**

	2025	2024
	Total funds	Total funds
	£	£
INCOME AND ENDOWMENTS FROM:		
Donations and legacies		
Grants and donations	6,451	53,558
	6,451	53,558
Other trading activities		
Income	143,458	126,825
Cafe income	27,446	12,412
	170,904	139,237
	177,355	192,795
EXPENDITURE ON:		
Charitable Activities:		
Other activities		
Wages and salaries	(131,169)	(113,271)
Staff training	-	(396)
Travel and subsistence expenses	(63)	(626)
Garden expenses	-	(4,000)
Hire and leasing of equipment	(3,659)	(3,505)
Repairs, renewals and maintenance	(12,081)	(3,807)
Insurance	(1,630)	(1,465)
Repairs & renewals equipment	(11,888)	(4,373)
Printing, postage and stationery	(10,937)	(10,093)
Advertising and marketing costs	(979)	(526)
Telecommunications and data costs	(2,617)	(2,949)
Subscriptions	(449)	(1,344)
Bank charges	(113)	(383)
Sundry expenses	(1,665)	(1,027)
Meeting expenses	(259)	(569)
Accountancy fees	(540)	(720)
Legal fees	(880)	(2,649)
	(178,929)	(151,703)
Charitable activities		
Purchases	(14,270)	(19,370)
	(14,270)	(19,370)
	(193,199)	(171,073)
NET (EXPENDITURE)/INCOME	(15,844)	21,722

**The Hub At Westhoughton
Detailed Statement of Financial Activities (continued)
For The Year Ended 31 March 2025**

THE HUB AT WESTHOUGHTON

England & Wales - Charity number 1195149

Accounts

The Hub at Westhoughton

Charity No. 1195149

Company No. CE025346

Trustees' Report and Unaudited Accounts

31 March 2024

The Hub at Westhoughton
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**The Hub at Westhoughton
Trustees Annual Report**

The Hub at Westhoughton

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE025346

Charity No. 1195149

Registered Office

Central Drive
Westhoughton
BL5 3DS

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

D.A. Chadwick
K. Millington
L. Monks
L. Traynor
L.J. Walton
A.M. Watters

Key Management Personnel

Chair Lynne Traynor

Accountants

ADC Accountants Limited
15 Market Street
Standish
Wigan
Lancs
WN6 0HW

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

Karen Millington *L.J. Walton*
Company Secretary (Treasurer)

The Hub at Westhoughton
Trustees Annual Report

L. Traynor

Trustee

04 April 2025

**The Hub at Westhoughton
Independent Examiners Report**

Independent Examiner's Report to the trustees of The Hub at Westhoughton

I report to the charity trustees on my examination of the financial statements of The Hub at Westhoughton for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

ADC Accountants Limited
15 Market Street
Standish
Wigan
Lancs
WN6 0HW
04 April 2025

The Hub at Westhoughton
Statement of Financial Activities
for the year ended 31 March 2024

		Unrestricted	Total funds	Total funds
		funds	2024	2023
	Notes	2024	2024	2023
		£	£	£
Income and endowments				
from:				
Grants and Donations	3	53,558	53,558	-
Other trading activities	4	139,237	139,237	-
Total		192,795	192,795	-
Expenditure on:				
Charitable activities	5	19,370	19,370	-
Other	6	151,703	151,703	-
Total		171,073	171,073	-
Net gains on investments		-	-	-
Net income		21,722	21,722	-
Transfers between funds		-	-	-
Net income before other gains/(losses)		21,722	21,722	-
Other gains and losses				
Net movement in funds		21,722	21,722	-
Reconciliation of funds:				
Total funds brought forward		5,825	5,825	5,825
Total funds carried forward		27,547	27,547	5,825

The Hub at Westhoughton
Summary Income and Expenditure Account
for the year ended 31 March 2024

	2024	2023
	£	£
Income	192,795	-
Gross income for the year	<u>192,795</u>	<u>-</u>
Expenditure	171,073	-
Total expenditure for the year	<u>171,073</u>	<u>-</u>
Net income before tax for the year	21,722	-
Net income for the year	<u><u>21,722</u></u>	<u><u>-</u></u>

**The Hub at Westhoughton
Balance Sheet**

at 31 March 2024

Company No. CE025346	Notes	2024 £	2023 £
Current assets			
Debtors	8	260	-
Cash at bank and in hand		28,007	5,825
		<u>28,267</u>	<u>5,825</u>
Creditors: Amount falling due within one year	9	(720)	-
Net current assets		27,547	5,825
Total assets less current liabilities		<u>27,547</u>	<u>5,825</u>
Net assets excluding pension asset or liability		<u>27,547</u>	<u>5,825</u>
Total net assets		<u><u>27,547</u></u>	<u><u>5,825</u></u>
The funds of the charity			
Restricted funds	10		
Unrestricted funds	10		
General funds		27,547	5,825
		<u>27,547</u>	<u>5,825</u>
Reserves	10		
Total funds		<u><u>27,547</u></u>	<u><u>5,825</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 04 April 2025

And signed on its behalf by:

A.M. Watters
Trustee
04 April 2025

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

The Hub at Westhoughton

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

The Hub at Westhoughton
Notes to the Accounts

3 Income from donations and legacies

	Unrestricted	Total	Total
		2024	2023
	£	£	£
Grants and Donations	53,558	53,558	-
	<u>53,558</u>	<u>53,558</u>	<u>-</u>

4 Income from other trading activities

	Unrestricted	Total	Total
		2024	2023
	£	£	£
Income	126,825	126,825	-
Cafe Income	12,412	12,412	-
	<u>139,237</u>	<u>139,237</u>	<u>-</u>

5 Expenditure on charitable activities

	Unrestricted	Total	Total
		2024	2023
	£	£	£
<i>Expenditure on charitable activities</i>			
Cafe Purchases	19,370	19,370	-
	<u>19,370</u>	<u>19,370</u>	<u>-</u>

6 Other expenditure

	Unrestricted	Total	Total
		2024	2023
	£	£	£
Employee costs	113,667	113,667	-
Motor and travel costs	626	626	-
General administrative costs	34,041	34,041	-
Legal and professional costs	3,369	3,369	-
	<u>151,703</u>	<u>151,703</u>	<u>-</u>

7 Staff costs

	2024	2023
	£	£
Salaries and wages	113,271	-
	<u>113,271</u>	<u>-</u>

No employee received emoluments in excess of £60,000.

8 Debtors

	2024	2023
	£	£
Other debtors	260	-
	<u>260</u>	<u>-</u>

The Hub at Westhoughton
Notes to the Accounts

9 Creditors:

amounts falling due within one year

	2024	2023
	£	£
Accruals	720	-
	<u>720</u>	<u>-</u>

10 Movement in funds

	At 1 April 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2024 £
Restricted funds:				
Unrestricted funds:				
General funds	5,825	192,795	(171,073)	27,547
Total funds	<u>5,825</u>	<u>192,795</u>	<u>(171,073)</u>	<u>27,547</u>

11 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	27,547	27,547
	<u>27,547</u>	<u>27,547</u>

12 Reconciliation of net debt

	At 1 April 2023 £	Cash flows £	At 31 March 2024 £
Cash and cash equivalents	5,825	22,182	28,007
	<u>5,825</u>	<u>22,182</u>	<u>28,007</u>
Net debt	<u>5,825</u>	<u>22,182</u>	<u>28,007</u>

13 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

The Hub at Westhoughton
Detailed Statement of Financial Activities
for the year ended 31 March 2024

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:			
Donations and legacies			
Grants and Donations	53,558	53,558	-
	<u>53,558</u>	<u>53,558</u>	<u>-</u>
Other trading activities			
Income	126,825	126,825	-
Cafe Income	12,412	12,412	-
	<u>139,237</u>	<u>139,237</u>	<u>-</u>
Total income and endowments	192,795	192,795	-
Expenditure on:			
Charitable activities			
Cafe Purchases	19,370	19,370	-
	<u>19,370</u>	<u>19,370</u>	<u>-</u>
Total of expenditure on charitable activities	19,370	19,370	-
Employee costs			
Salaries/wages	113,271	113,271	-
Staff training	396	396	-
	<u>113,667</u>	<u>113,667</u>	<u>-</u>
Motor and travel costs			
Travel and subsistence	626	626	-
	<u>626</u>	<u>626</u>	<u>-</u>
General administrative costs, including depreciation and amortisation			
Meeting expenses	569	569	-
Bank charges	383	383	-
Garden expenses	4,000	4,000	-
Equipment leasing and hire charges	3,505	3,505	-
Equipment repairs and maintenance	3,807	3,807	-
Repairs and renewals	4,373	4,373	-
General insurances	1,465	1,465	-
Advertising	526	526	-
Stationery and printing	10,093	10,093	-
Subscriptions	1,344	1,344	-
Sundry expenses	1,027	1,027	-
Telephone, fax and broadband	2,949	2,949	-
	<u>34,041</u>	<u>34,041</u>	<u>-</u>

The Hub at Westhoughton
Detailed Statement of Financial Activities

Legal and professional costs			
Accountancy and bookkeeping	720	720	-
Other legal and professional costs	2,649	2,649	-
	<u>3,369</u>	<u>3,369</u>	<u>-</u>
Total of expenditure of other costs	151,703	151,703	-
Total expenditure	171,073	171,073	-
Net gains on investments	-	-	-
	<u>21,722</u>	<u>21,722</u>	<u>-</u>
Net income			
Net income before other gains/(losses)	21,722	21,722	-
Other Gains	-	-	-
	<u>21,722</u>	<u>21,722</u>	<u>-</u>
Net movement in funds			
Reconciliation of funds:			
Total funds brought forward	5,825	5,825	5,825
Total funds carried forward	<u>27,547</u>	<u>27,547</u>	<u>5,825</u>

THE HUB AT WESTHOUGHTON (REGISTERED NUMBER: 1195149)

REPORT OF THE TRUSTEES for the Year Ended 31 March 2024.

The trustees present their report and financial statements for the year ended 31st March 2024. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)"

OBJECTIVES AND ACTIVITIES OBJECTIVES OF THE CHARITY

The charity's purposes are to benefit the residents of Westhoughton and the neighbourhood of Westhoughton by :- Bringing together these residents with local authority, voluntary and other organisations in a common effort to advance health/wellbeing social isolation. Providing facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. Continuous improvement in the quality of service by regular evaluation and investment in the professional development of staff and volunteers. Providing a secure, well established service for the future. All activities are undertaken to further our charitable purposes for public benefit.

The Trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering services at The Hub at Westhoughton. As can be seen from the Trustee's report, activities and developments at the Centre are guided by the wishes and needs of the service users, working in collaboration with partners to ensure our service networks effectively with the statutory and voluntary sector.

ACHIEVEMENT AND PERFORMANCE Charitable activities COMMUNITY CAFÉ.

The Hubway Café: As well as providing facilities within The Hub at Westhoughton, we continue to provide meals to people who attend regular activities and a warm space offer during the colder months, targetting lonely and isolated residents. Every year we have our free Christmas lunch and this is always a massive success. This will be repeated annually. Every year we hold a community Christmas market. We also hold a wide range of activities at The Hub. Community Payback: We have sessions on a Thursday and we ensure that all attendees fully complete their food hygiene courses.

The trustees are very grateful to the external funders, who supplement the income generated by the hard working team of staff and volunteers. This year we have not made any significant individual funding applications but have been 'self-sustaining'. We note how difficult it can be to 'get it right' but we try to price our services at a cost which allows us to pay our bills whilst keeping everything affordable, having a number of areas of deprivation within the town. We now offer a wide range of activities within the centre and have over 40 groups delivering to residents.

Reserves policy The trustees have established a policy whereby the free reserves held by the charity should be at a level sufficient to cover up to three months running costs. This has been achieved in this period and will be reviewed each year in order to reflect any change in circumstances or commitments.

FUTURE PLANS –

We are a growing charity and management team have designed plans for the charity going forward into 2024-2025 – we believe that the management team have brought new ideas to the table which can only enhance the service that The Hub provides. It was our ultimate aim to have the centre open

from 9.00am till 9pm throughout the week, we have now not only achieved this but succeeded, with most the building being full on a number of days/nights – our footfall is now averaging 2000+ people a week which is 10% of the population of the town. We have achieved this with the help of existing staff and volunteers (to whom we remain very grateful) and the recruitment of new trustees and volunteers. STRUCTURE, GOVERNANCE AND MANAGEMENT Constitutional policies.

It is still our intention to secure the building asset from Bolton MBC, but this is a lengthy process, however, progress has been made in relation to key meetings with the council on expectations and needs of the charity.

The charity is governed by the trustees, who meet 4 times per year and occasional Special general meetings as and when needed. The Board have delegated operational management of The Hub to the Management team, monitoring activity at the quarterly management board committee meetings.

GOVERNANCE AND MANAGEMENT Induction and training of new trustees Recruitment of trustees - the Board is mindful of the overall mix of skills and experience in recruiting new trustees. Interest is normally generated through contacts and candidates are interviewed by at least two existing trustees following formal application.

THE HUB AT WESTHOUGHTON

England & Wales - Charity number 1195149

Accounts



The Hub at Westhoughton Charitable Incorporated Organisation
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**The Hub at Westhoughton Charitable Incorporated Organisation
Reference and Administrative Details**

Chairman Miss Lynne Traynor

Trustees Mr David Chadwick

Mrs Anna-Marie Watters

Mrs Lesley Monks

Miss Lisa Walton

Management Team Jayne Oakley

Anna-Marie Watters

Principal Office The Hub at Westhoughton, Central Drive,
Westhoughton, BL5 3DS

Charity Registration Number 1195149

The Hub at Westhoughton Charitable Incorporated Organisation

Trustees' Report

Chairs Statement

Year ending 31st March 2023

Following the Covid pandemic in 2021/2022 the charity has maintained its vital role in the community providing a wide range of services to the residents of Westhoughton and surrounding area. There is a far greater need more than ever, as a large amount of people have accessed our services and activities within the centre. There have been a limited number of other organisations within the area that meet the needs of a diverse population with most services providing a restricted service or concentrating on a certain cohort of people. The services we provide have grown dramatically and are well supported by the residents and wider community. These new services have provided us with the opportunity to become more resilient.

Due to overwhelming changes this year, we have continued to grow and flourish, ensuring that we continue to meet the challenges and needs of a growing community in the heart of Westhoughton. We are proud of our excellent range of health and wellbeing groups, children's activities supported by qualified individuals who work with all ages and our activity with external partners.

Our presence in Westhoughton and surrounding areas has grown and we now have a footfall of around 2500 people a week using the centre. Our team of staff and volunteers have made the centre the place it is today and I am proud to be the chair of an excellently run centre who are culturally diverse and understand the community they deal with. Their approach to the work they do means they are quickly adaptable to a range of situations that can occur quickly.

I look forward to working with my fellow trustees, staff and volunteers. Collectively, we have seen the centre grow from what was originally a small constituted community group into a successful and vibrant charity. The wide range of skills, experience and abilities from the staff and volunteers allows the charity to thrive. I commend this report and wish the team at The Hub at Westhoughton, customers and groups my warmest wishes in the future.

Lynne Traynor

Chair – The Hub at Westhoughton CIO

30th March 2023

The Hub at Westhoughton Charitable Incorporated Organisation

Financial Report

Treasurer's Report

I am pleased that we have continued to build on our finances, activities and programme of works into our new financial year. This means we have the resources to keep our doors open for the foreseeable future, with the income moving in the right direction from bookings and future external funding plans are starting to take shape, we have welcomed 6 new groups to the centre which generate further income streams to support the stability of the centre/charity.

I am confident we will have an even strong year ahead with an improved building/facilities and programmes of activity for all the community to enjoy.

Lisa Walton

Treasurer – The Hub at Westhoughton CIO

The Hub at Westhoughton Charitable Incorporated Organisation

Trustees' Report

Objectives and activities

Objects and aims

The Hub at Westhoughton CIO was set up in July 2021, following 4 year resident-led community organisation. Research, including a community audit, consultation, and negotiation with Bolton Council. As a local Charity the CIO's purpose is to enable the community to manage, promote, hire-out, maintain and improve these community sports/recreational facilities. These comprised 12 classrooms and a large internal space with an outdoor play area, cafe, an outdoor play area and access to football pitch and adjacent land, all of which are owned by Bolton Council. Community management of these facilities aims to: increase usage; widen the range of activities on offer to meet the local interests, to suit all ages and needs; become a hub for the delivery of community support services; and seek to become sustainable and ideally, eventually, to become self-financing.

Objectives, strategies and activities

The Hub at Westhoughton CIO has a full time Chief Executive, part time Centre Manager, 2 part time caretaking/cleaning staff and full time catering assistant, to deliver the day to day management and care of the Centre.. The CIO will encourage the use of these facilities in ways which promote community self-help action, which broaden what is on offer within the Westhoughton area, and which seek to deliver activities to meet locally identified needs. We have plans to deliver outdoor activities over the next 12 months and the possibility of acquiring the adjacent buildings on this site becoming the primary tenant on the site.

Public benefit

To advertise and encourage the use/hire of these community facilities to offer a diverse range of community social, active leisure, recreation, self-help support, and sports activities for all ages; to bring people together to break social isolation; to encourage people to become active in the community by either starting/advertising new activities or by joining in existing classes; to promote volunteering at, or involvement with the Centre, for the mutual benefit of the individual and to help the sustainability of the Centre for residents in Westhoughton and neighbouring communities; to apply for small grants to enable the Centre to initiate new activities to meet specific needs that have been identified from community consultation or proposed for delivery. The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Social investment policies

This is currently being developed. Our priority has been to address the problems due to the age of the building and components within it reaching the end of their life, so requiring replacement and upgrading to ensure the Centre offers is attractive and welcoming to its users; is fit for purpose; and meets all health and safety standards. Our longer term aim is for local residents to see the Centre as

a 'place for them' as 'their' Community Centre and for it to become a hub for the delivery of a range of community out-reach services.

Grant making policies

The Hub at Westhoughton CIO is a small local charity. As at March 2021, due to the problems with opening the bank account the CIO did not apply for any funding in the name of the CIO. This has changed for 2022-2023 financial year. This has allowed the CIO to be working to benefit specific interest or special needs groups within Westhoughton and its surrounding communities.

Use of volunteers

The Trustees are all local residents who want community management to succeed as a way to get the most use from these existing community facilities, to bring people together locally, to offer activities and services to meet local needs, and for the Centre to become a local community focus/hub to enrich/benefit Westhoughton and surrounding communities. The Trustees are encouraging other people to get involved by offering their time, skills and interests as active volunteers to raise awareness of the Centre and what it can offer, to help to organise community events and activities to bring more people into the Centre, to network, to identify un-met local needs, and to collectively enhance the quality of life for residents in and around Westhoughton. This will take time to achieve. We currently have 20 volunteers.

Financial review

Policy on reserves

For the year 2022-2023, The Hub at Westhoughton have a balance of £5822.89, due to problems. We are also working alongside Bolton MBC to address the asset transfer of the building which will allow the CIO to apply for funding in relation to capital and also within the social enterprise area. Currently Bolton MBC carry out 25% of the repairs of the building which is over 100 years old. Any reserves at the end of each year will be re-invested into the capital of the building and maintaining the employment of the current staff within the CIO – the trustees are aiming to hold a 3 month surplus as a minimum standard for reserves within the following financial year of 2023-2024.

Plans for future periods

Going forward we plan to complete some renovation and improvements to the interior and exterior of the building and site. There may be a potential to acquire the other buildings on the site as we are the biggest organisation currently on the site with active use, this includes the use of a large football field that can provide a wide breadth of activities to meet the community's needs. We will look into developing more outdoor recreational land to be used by sports groups including rounders, running, cycling and walking football. We are planning to recruit more staff as we enhance and increase our health and wellbeing offer. We have a full programme of activity now for the over 50s and will look to add to this with a new programme of activity for younger children. Moving into 2023/24 we are developing the role of the charity as we start to move away from managing the building to providing a wide range of activities and project management to different programmes of work.

Going concern

At this stage, Trustees felt that the income was being managed effectively according to the needs of the CIO. In the financial year 2022-2023 the CIO is self sufficient based on its own activities and

room hire, without having to rely on funding or grant income, but do recognise that such funding would enable growth in the organisation and provide a wider range of opportunities and activities for the community of Westhoughton and surrounding areas.

Structure, governance and management

Nature of governing document

The first Trustees of The Hub at Westhoughton CIO discussed and agreed the constitution of the organisation during 2021 with advice from Bolton CVS. It was finalised in 2021 for submission to the Charity Commission. It is based on the CIO 'Foundation' model constitution. The Hub at Westhoughton CIO was set up as a Charitable Incorporated Organisation, based on the Foundation model.

Recruitment and appointment of trustees

The Hub at Westhoughton CIO Trustees must be appointed in line with the governing document of the CIO. The Hub at Westhoughton CIO, trustee vacancies will be advertised for when required and respond to applications of interest to be considered as a Trustee.

Induction and training of trustees

The Hub at Westhoughton CIO will provide initial training and information, when the draft constitution was put together both from within its own Trustees with relevant expertise and externally. This will be repeated for new Trustees. The Hub at Westhoughton CIO is a member of Bolton Council for Voluntary Services. Individual Trustees have taken part in relevant training. BCVS regularly advertises Trustee, staff and volunteer training opportunities. Trustees have taken part.

Organisational Structure

The Hub at Westhoughton CIO, works in partnership with: Bolton Council and BCVS who advise and support charitable and voluntary organisations: consultation with the users of the Centre: other agencies to develop local networks, volunteering and working relationships to mutual benefit.

Major risks and management of those risks

Increase of self earned income.

The principle risk facing the charity in its first year was the ability to apply for funding in the name of the charity due to ongoing problems obtaining the bank account, this resulted in a 0 balance in the first year for the CIO. However, the new bank account was opened in July 2022 which meant the CIO was able to apply for grants and funding in the name of the CIO.

We are currently working with Bolton MBC in the process of the asset of the building being taken over by the CIO. This is taking a lot more time than firstly envisaged due to including the large sports field attached to the buildings, this will be done strategically with our partners Bolton MBC and Bolton CVS, which will enhance the income streams to the CIO. To secure additional grant funding to enable The Hub at Westhoughton CIO to achieve at least a breakeven position year on year. The Hub at Westhoughton CIO will continue to be dependent on the willingness of volunteers to assist to enhance what the paid staff and Trustees can deliver/achieve in widening the appeal of and the offer at the Centre.

The Hub at Westhoughton Charitable Incorporated Organisation

Trustees' Report

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on^{31.3.23} and signed on its behalf by:

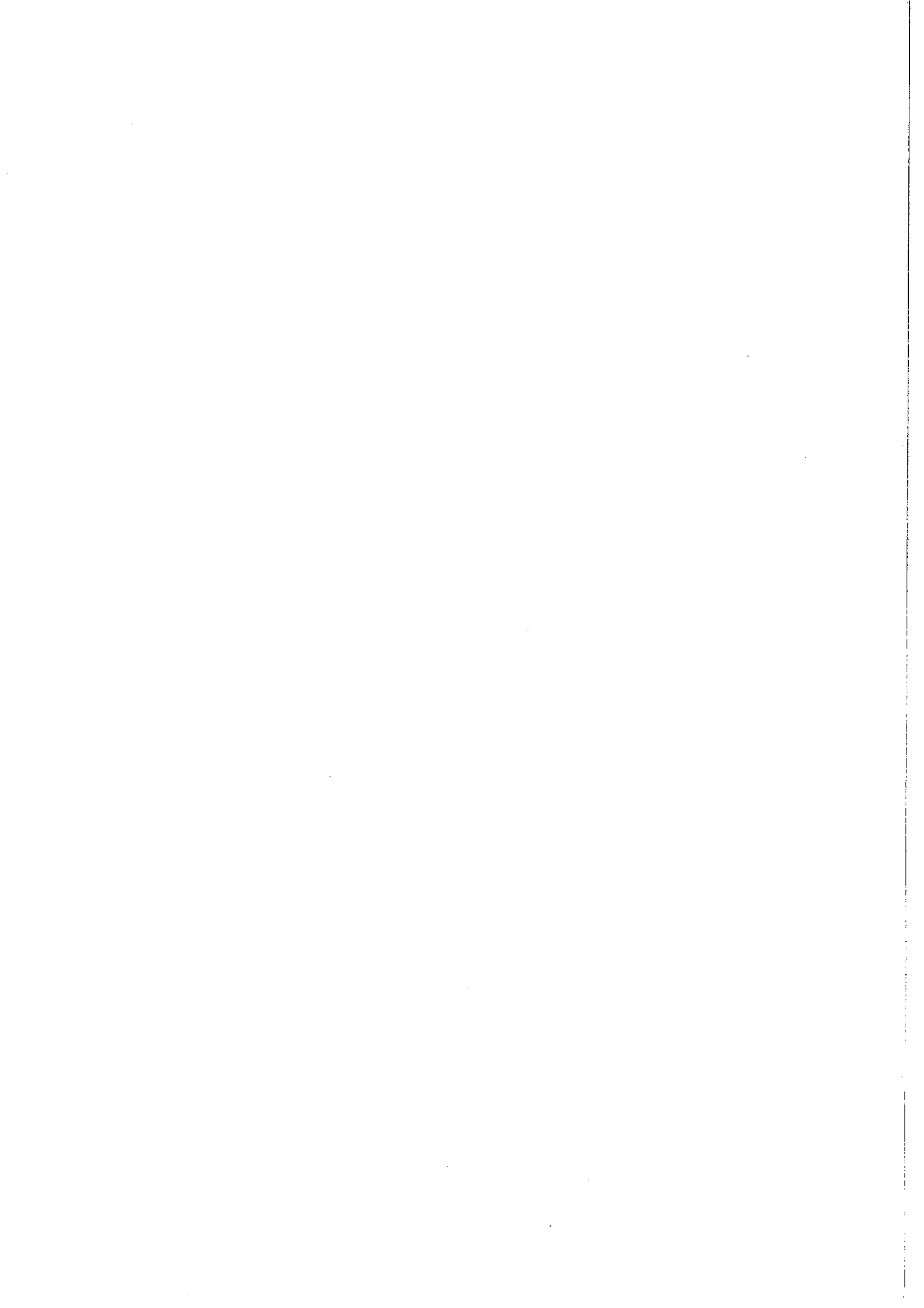
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Ms L Traynor

Chairman and Trustee

**STATEMENT OF FINANCIAL POSITION
YEAR ENDED MARCH 31ST 2023**

	ASSETS
Cash and Equivalents	57995.64
	LIABILITIES AND NET AS- SETS
Accounts payable and accrued expenses	48379.06



THE HUB AT WESTHOUGHTON

England & Wales - Charity number 1195149

Accounts

The Hub at Westhoughton Charitable Incorporated Organisation

The Hub at Westhoughton CIO has a rolling Tenancy at Will and is due to sign a lease with Bolton Council as the owner to manage these indoor and outdoor facilities. Through community management, we aim to increase usage, to widen the activities/events at the Centre, to secure grant funding to develop these facilities, and to work towards achieving a long term, sustainable future.

The Hub at Westhoughton Charitable Incorporated Organisation
Reference and Administrative Details

Chairman Miss Lynne Traynor

Trustees Mrs Ann Cunliffe
Mr David Chadwick
Mrs Anna-Marie Watters
Mrs Lesley Monks
Miss Lisa Walton

Management Team Jayne Oakley
Anna-Marie Watters

Principal Office The Hub at Westhoughton, Central Drive,
Westhoughton, BL5 3DS

Charity Registration Number 1195149

The Hub at Westhoughton Charitable Incorporated Organisation

Trustees' Report

Chairs Introduction

I never envisaged writing an introduction to a reflection on the previous year and wondering what the world might look like in the future and the obstacles to overcome.

We became a Charity in July 2021, after being a small constituted community group. But found obtaining a bank account in the charities name very difficult and extremely time consuming to do, not due to anything we have done as an organisation, but purely down to processes and procedures within the banking sector and not having any local banks to liaise with and inconsistencies within their own processes. We eventually, sorted all the requirements of the bank account out and formally began operating as The Hub at Westhoughton, in July 2022, thus taking us into the accounting period April 2022 to March 2023 which will be our first full year as a charity.

Our focus and purpose has always been the same to deliver a range of activities for the community to include, health, wellbeing, sports, children's activities, courses for children and adults, self help groups.

During this difficult time, we have gone from strength to strength, having over 50 organisations running services and activities from The Hub at Westhoughton.

We didn't apply for any external funding as a charity in the year 2021 to 2022 or generate income in the charities name. This is been considerably different moving into the financial year 2022-2023.

I look forward to working alongside my fellow Trustees, staff and volunteers. Together we have seen the Centre grow from a small idea to a successful, well established and respected Charity, providing well needed services and activities for the community. The range of skills, knowledge, experience and contact we bring to the table is amazing. I am proud of what we have achieved even with the difficulties arranging the bank account. This has adversely affected our ability to access funding as a charity in our first year, but has allowed us to put new measures in place for new funding. I commend this report and wish our team, participants and friends safety, good health, and warm wishes.

Lynne Traynor

Chair – The Hub at Westhoughton CIO

The Hub at Westhoughton Charitable Incorporated Organisation

Financial Report

Treasurer's Report

Due to the length of time for the bank account to be set up in the charity's name up to year end 31st March 2022, the balance is 0.

The new bank account was opened in July 2022 and we look forward to submitting full accounts for the next financial year 2022-2023.

I am pleased that we continue to build on our finances, activities and programme of works into our new financial year. This means we have the resources to keep our doors open for the foreseeable future, within the income moving in the right direction from bookings and future external funding plans are starting to take shape, I am confident we will have a strong year ahead with an improved building/facilities and programmes of activity for all.

David Chadwick

Treasurer – The Hub at Westhoughton CIO

The Hub at Westhoughton Charitable Incorporated Organisation

Trustees' Report

Objectives and activities

Objects and aims

The Hub at Westhoughton CIO was set up in July 2021, following 4 year resident-led community organisation. Research, including a community audit, consultation, and negotiation with Bolton Council. As a local Charity the CIO's purpose is to enable the community to manage, promote, hire-out, maintain and improve these community sports/recreational facilities. These comprised 12 classrooms and a large internal space with an outdoor play area, cafe, an outdoor play area and access to football pitch and adjacent land, all of which are owned by Bolton Council. Community management of these facilities aims to: increase usage; widen the range of activities on offer to meet the local interests, to suit all ages and needs; become a hub for the delivery of community support services; and seek to become sustainable and ideally, eventually, to become self-financing.

Objectives, strategies and activities

The Hub at Westhoughton CIO has a full time Chief Executive, part time Centre Manager, 2 part time caretaking/cleaning staff and full time catering assistant, to deliver the day to day management and care of the Centre.. The CIO will encourage the use of these facilities in ways which promote community self-help action, which broaden what is on offer within the Westhoughton area, and which seek to deliver activities to meet locally identified needs. We have plans to deliver outdoor activities over the next 12 months and the possibility of acquiring the adjacent buildings on this site becoming the primary tenant on the site.

Fundraising disclosures

We have not raised any funds in the financial year 2021 – 2022 as The Hub at Westhoughton CIO. This is considerably different moving into the new financial year 2022-2023.

Public benefit

To advertise and encourage the use/hire of these community facilities to offer a more diverse range of community social, active leisure, recreation, self-help support, and sports activities for all ages; to bring people together to break social isolation; to encourage people to become active in the community by either starting/advertising new activities or by joining in existing classes; to promote volunteering at, or involvement with the Centre, for the mutual benefit of the individual and to help the sustainability of the Centre for residents in Westhoughton and neighbouring communities; to apply for small grants to enable the Centre to initiate new activities to meet specific needs that have been identified from community consultation or proposed for delivery. The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Social investment policies

This will be developed in the next year. Initially our priority has been to address the problems due to the age of the building and components within it reaching the end of their life, so requiring replacement and upgrading to ensure the Centre offers is attractive and welcoming to its users; is fit for purpose; and meets all health and safety standards. Our longer term aim is for local residents to see the Centre as a 'place for them' as 'their' Community Centre and for it to become a hub for the delivery of a range of community out-reach services.

Grant making policies

The Hub at Westhoughton CIO is a small local charity. As at March 2021, due to the problems with opening the bank account the CIO did not apply for any funding in the name of the CIO. This has changed however, for the following financial year 2022-2023. This will allow the CIO to be working to benefit specific interest or special needs groups within Westhoughton and its surrounding communities.

Use of volunteers

The Trustees are all local residents who want community management to succeed as a way to get the most use from these existing community facilities, to bring people together locally, to offer activities and services to meet local needs, and for the Centre to become a local community focus/hub to enrich/benefit Westhoughton and surrounding communities. The Trustees are encouraging other people to get involved by offering their time, skills and interests as active volunteers to raise awareness of the Centre and what it can offer, to help to organise community events and activities to bring more people into the Centre, to network, to identify un-met local needs, and to collectively enhance the quality of life for residents in and around Westhoughton. This will take time to achieve. We currently have 20 volunteers.

Financial review

Policy on reserves

For the year 2021-2022, The Hub at Westhoughton have a nil balance, due to problems opening a new bank account. We are also working alongside Bolton MBC to address the asset transfer of the building which will allow the CIO to apply for funding in relation to capital and also within the social enterprise area. Currently Bolton MBC carry out 25% of the repairs of the building which is over 100 years old. Any reserves at the end of each year will be re-invested into the capital of the building and maintaining the employment of the current staff within the CIO.

Plans for future periods

Going forward we plan to complete some renovation and improvements to the interior and exterior of the building and site. There may be a potential to acquire the other buildings on the site as we are the biggest organisation currently on the site with active use, this includes the use of a large football field that can provide a wide breadth of activities to meet the community's needs. We will look into developing more outdoor recreational land to be used by sports groups including rounders, running, cycling and walking football. We are planning to recruit more staff as we enhance and increase our health and wellbeing offer. We have a full programme of activity now for the over 50s and will look to add to this with a new programme of activity for younger children. Moving into 2022/23 we are developing the role of the charity as we start to move away from managing the building to providing a wide range of activities and project management to different programmes of work.

Going concern

At this stage, Trustees felt that the income was being managed effectively according to the needs of the CIO. In 2021-2022 there was no funding or income for the CIO, but moving into 2022-2023 the CIO is self sufficient based on its own activities and room hire, without having to rely on funding or grant income, but do recognise that such funding would enable growth in the organisation and provide a wider range of opportunities and activities for the community of Westhoughton and surrounding areas.

Structure, governance and management

Nature of governing document

The first Trustees of The Hub at Westhoughton CIO discussed and agreed the constitution of the organisation during 2021 with advice from Bolton CVS. It was finalised in 2021 for submission to the Charity Commission. It is based on the CIO 'Foundation' model constitution. The Hub at Westhoughton CIO was set up as a Charitable Incorporated Organisation, based on the Foundation model.

Recruitment and appointment of trustees

The Hub at Westhoughton CIO Trustees must be appointed in line with the governing document of the CIO. The Hub at Westhoughton CIO, trustee vacancies will be advertised for when required and respond to applications of interest to be considered as a Trustee.

Induction and training of trustees

The Hub at Westhoughton CIO will provide initial training and information, when the draft constitution was put together both from within its own Trustees with relevant expertise and externally. This will be repeated for new Trustees. The Hub at Westhoughton CIO is a member of Bolton Council for Voluntary Services. Individual Trustees have taken part in relevant training. BCVS regularly advertises Trustee, staff and volunteer training opportunities. Trustees have taken part.

Organisational Structure

The Hub at Westhoughton CIO, works in partnership with: Bolton Council and BCVS who advise and support charitable and voluntary organisations: consultation with the users of the Centre: other agencies to develop local networks, volunteering and working relationships to mutual benefit.

Major risks and management of those risks

Increase of self earned income.

The principle risk facing the charity in its first year was the ability to apply for funding in the name of the charity due to ongoing problems obtaining the bank account, this resulted in a 0 balance for the CIO, however, the new bank account was opened in July 2022 which has now meant the CIO can readily apply for grants and funding in the name of the CIO. |

The CIO is looking to take over the full asset control of the whole site this year, including the large sports field attached to the buildings, this will be done strategically with our partners Bolton MBC and BVCS, which will enhance the income streams to the CIO. and to secure additional grant funding to enable The Hub at Westhoughton CIO too achieve at least a breakeven position year on year. The Hub at Westhoughton CIO will continue to be dependent on the willingness of volunteers to assist to

enhance what the paid staff and Trustees can deliver/achieve in widening the appeal of and the offer at the Centre.

The Hub at Westhoughton Charitable Incorporated Organisation

Trustees' Report

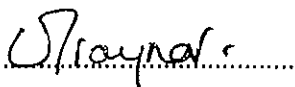
Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 6.1.2023 and signed on its behalf by:



Ms L Traynor

Chairman and Trustee

