



**BASECAMP**  
ADVENTURE TRUST

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# ANNUAL REPORT 2023



REGISTERED CHARITY NUMBER 1194998



# OUR MISSION

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At Basecamp we inspire, challenge and celebrate young people to discover their self-worth and inner power, readying them for the mountain of life.

Life, like a mountain, will be full of both opportunities and challenges. Here at Basecamp, at the foot of the mountain, they get ready for the journey.

At Basecamp we create a space that is safe, supportive and inspirational, where young people come together, build community and break free of limiting beliefs. They gather their kit bag, full of emotional tools and techniques to help them navigate the path ahead with confidence and enthusiasm.





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# CHAIR'S COMMENTS

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Welcome to our 2023 Annual Report which sets out our work and achievements over the last year. It's been another amazing year which saw us reaching the end of our two-year pilot programme and celebrating the achievements of our first Basecamp 'graduates' at a ceremony attended by over 140 people! Friends and family of all our pilot cohort attended, and it was a lovely occasion allowing us to reflect back to the young people themselves as well as their extended family some of their best moments from the programme. A summary of their achievements are highlighted in the report.



It has been a real privilege to have worked with these young people - we have learnt a great deal, and we have now made some significant improvements to the programme as a result.

Going forward we now deliver each programme within one academic year, with the referral, taster day and sign-up process being during the final half-term of year 7. We now 'position' each of the residentials with small group half-day skills workshops where we explore the theme of the upcoming trip through fun activities and games. This allows our newly employed Basecamp Youth Adventure Coaches to seamlessly pick up those themes when they are running their "Huddles", our new smaller coaching groups that we work within when away. We have also added a new badging scheme so students can earn badges for achievements relating to each trip's theme. Our revised programme is set out on page 10 and we are now in the process of delivering this brand new integrated programme to our current cohort.



As ever, we could not have achieved all that we have this year without the strong relationships we have with our delivery partners, The Youth Hostel Association and our outdoor adventure providers, Carnegie Great Outdoors.

We must also acknowledge the extraordinary work of our new employee Jenny. Jenny first joined us as a volunteer back in 2022 and has now come on board as our first paid employee to support us with both fundraising and co-ordination. Our objective of becoming fully financially independent from a standing start is no small task but Jenny has grasped the challenge with her typical passion, determination and drive. She has been hugely productive in her short time with us, attracting funding support from 6 Trusts and Foundations in 2023. As we now look to move into the world of corporate fundraising and all the additional systems and processes that are required for us to increase our delivery next year, she is not going to be short of work!





# CHAIR'S COMMENTS

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As we are still a relatively new organisation we have used 2023 to continue to strengthen further our governance arrangements, embedding a number of key new policies and procedures, finalising our Staff Handbook and undertaking induction training with our new staff, as well as improving our website and operating systems.

Looking ahead, following positive feedback from our current referring partners, we are now being approached by more and more schools looking to get involved and as a result we have agreed to double our delivery in 2024/5, running two concurrent programmes with two additional Leeds based schools.



However, whilst we remain ambitious, we are a determined not to compromise our approach as our unique blend of outdoor adventure, personal development and compassionate coaching is working so incredibly well. The young people themselves, parents, teachers, and our referring schools are all providing very real and positive examples of some of its transformative effects (some examples of which can be seen in this report).

So looking forward to the next academic year 2024/25, we will be doubling our delivery, expanding and developing our staffing resources and bringing new schools on board whilst also transitioning to becoming financially self-sustaining through a series of diversified funding streams! All this is set out in our Strategic Plan which plots our proposed trajectory over the next 3 years (see page 20-21).

It is exciting times here at Basecamp! If you are interested in finding out more about the different ways you can support us or want to know more about what we do, please do not hesitate to get in touch via our website ([www.basecamp.org.uk](http://www.basecamp.org.uk)), or email me directly at [mark@basecamp.org.uk](mailto:mark@basecamp.org.uk)

Yours adventurously,



*Mark Rowntree*

**Chair of Board of Trustees**

NB: Please note that we have changed the names and some of the details quoted in this report to maintain the anonymity of the individuals involved.



# TRUSTEES' REPORT

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## INTRODUCTION

This report is the annual report of the Board of Trustees of Basecamp Adventure Trust, covering the period 1st January 2023 to financial year end 31 December 2023. The charity's certified accounts and notes to the accounts are shown in the Appendix of this report (pages I to VI.). All financial statements comply with the Charities Act 2011, the Constitution and Charity Commission Guidance for Charities preparing their accounts on the Receipts and Payments basis.

**Charity Name:** Basecamp Adventure Trust

**Registered Charity Number:** 1194998

**Structure:** Charitable Incorporated Organisation (CIO)

**Principal Address :**

19 Commer House  
Station Road  
Tadcaster  
LS24 9JF

**Trustees:**

At the date of this report the Trustees were:

Mark Rowntree	Chair from 29th June 2021
Debra Scott	Appointed 29th June 2021
Diane Lowry	Appointed 31st August 2022
Jennifer Haigh	Appointed 30th June 2023


**Bankers:**

CAF BANK  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

**Independent Examiner:**

Rebecca Triffitt MAAT  
Phoenix Accountancy and Business Consultancy Limited  
Morley's, Cottage, Morley's Yard  
Walkergate  
Beverley  
East Yorkshire  
HU17 9BY



A young woman with long dark hair is climbing a steep, rocky hillside. She is wearing a bright orange safety helmet with a headlamp, a red jumpsuit with blue cuffs, and green rubber boots. She is smiling at the camera. The background shows a grassy, rocky slope.

**"I'VE GONE OUT OF MY  
COMFORT ZONE AND DONE  
SO MUCH I WOULDN'T  
NORMALLY DO. IT'S BUILT  
MY CONFIDENCE UP AND  
I'VE REALLY SURPRISED  
MYSELF WITH WHAT I CAN  
ACHIEVE."**

**- JAZ, 12**



# CHARITY OBJECTIVES & ACTIVITIES

The Charity's objectives which are set out in its constitution are :“For the public benefit, to advance in life and relieve the need of young people living in Yorkshire who are disadvantaged, vulnerable or experiencing difficulties in life, in particular, but not exclusively, through the provision of outdoor adventure programmes.”

As a young organisation, our initial focus has been on addressing disadvantage in Leeds.

## THE NEED

Too many young people in Leeds suffer from disadvantage, leading to a negative perception of themselves and their potential to thrive. When young people are struggling emotionally, socially or academically in their teenage years, it can be difficult for them to realise their potential. The effects of this are sadly likely to be felt well into adulthood, with the biggest impact on employability, wellbeing and relationships.

Disadvantage can look different for every young person. It might be that they're living in poverty, suffering from poor mental health or wellbeing, experiencing or have had past experience of trauma within the family or community or taking on a heavy burden of responsibility within the home, such as caring for family members.

### BELOW IS A SNAPSHOT OF THE SITUATION IN LEEDS:

**15,512**

Young People in Leeds are in the top 10% of income deprivation in the UK.

**CHILDREN IN LEEDS**

Who are eligible for Free School Meals report poorer mental wellbeing than those who are not.

**1 IN 6**

5 to 16 year olds in Leeds have a probable mental disorder such as anxiety or depression, up from 1 in 9 in 2017

**50%**

Rise in Youth Mental Health referrals in Leeds (sadly coinciding with ever-increasing waiting lists for NHS CAMHS services)

**33,580**

Or (19.8%) of 0–17 year olds in Leeds estimated to live in households with any of the so called 'toxic trio' (domestic violence, parental mental health and parental substance abuse).

**45%**

Of disadvantaged pupils in Leeds (KS2) expected to meet the standards for education, compared to 71% of all other pupils in the UK

### ADDITIONAL FACTORS WORSENING THIS PICTURE INCLUDE:

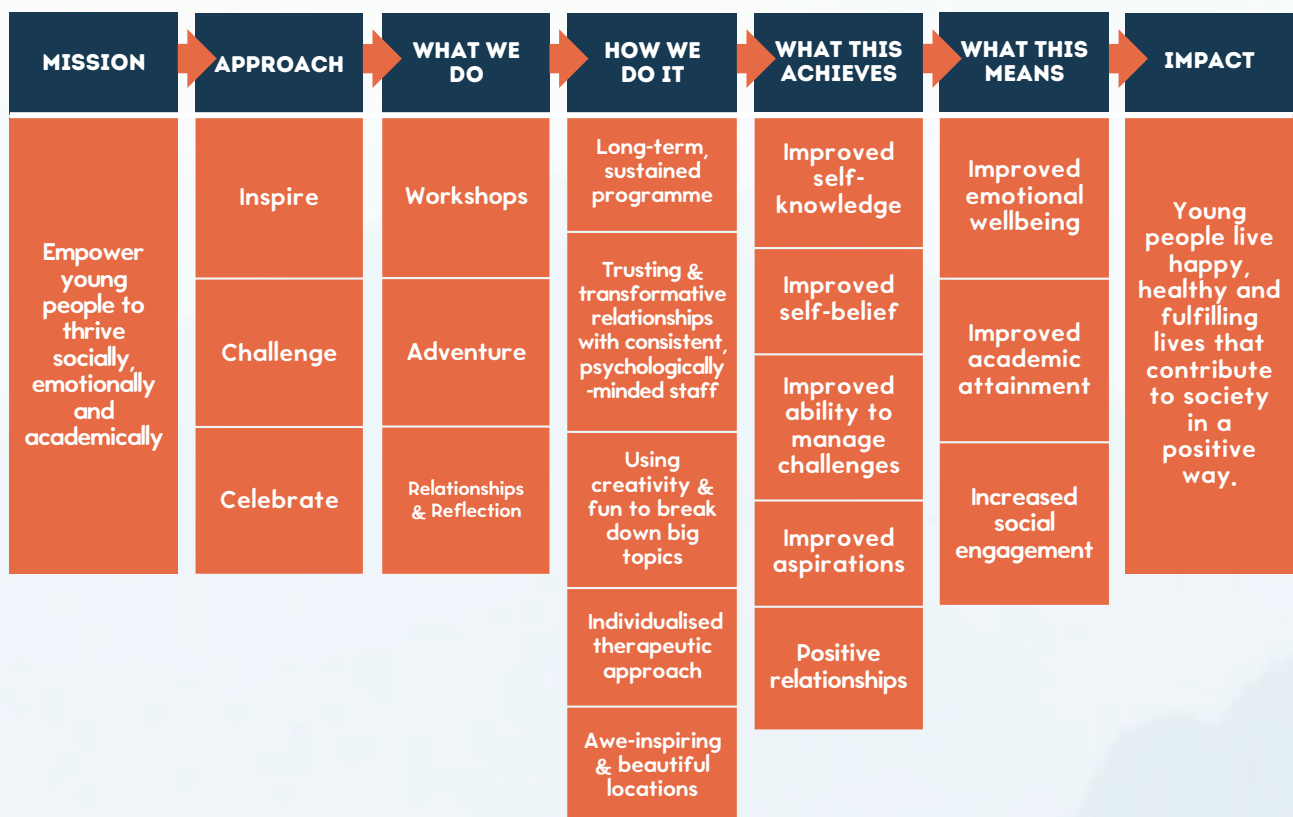
- The effects of the Covid-19 Pandemic, which saw trauma and challenge in the home and family increase, as well as poverty and mental health issues
- The cost of living crisis
- Significant waiting times for mental health intervention services such as CAMHS
- Significant reduction in funding (£1bn in past 10 years) for mental health prevention services such as youth clubs
- The rising use and dependence upon screens and social media, of which the negative implications are manifold, worsening mental health issues such as anxiety, depression and self-harm, exposure to harmful content, reduced ability to process emotions, poorer sleep, reduced access to physical activity and in-person social interaction/play



# CHARITY OBJECTIVES & ACTIVITIES

## OUR THEORY OF CHANGE

Therapeutic outdoor adventure interventions are recognised as being purposeful experiences that enhance health, wellbeing and facilitate personal development. At Basecamp, young people experience life-changing adventures, transformative relationships and life skills workshops. This gives them the chance to develop a new sense of self and a new set of possibilities, empowering them to thrive emotionally, socially and academically. It is a highly individualised, sustained and preventative solution for young people suffering in Leeds.





# CHARITY OBJECTIVES & ACTIVITIES

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## PROFILE OF EMILY, OUR PROGRAMME MANAGER

Emily has been with us since the very beginning, first as one of our Founding Trustees and then stepping down from the Board in order to take up the role of Programme Manager to support us to get our Pilot Programme off the ground. She's been instrumental in getting us to where we are now, building on all the learning from the pilot and bringing to bear her knowledge and experience working with vulnerable young people within an alternative education setting, as well as her valuable coaching skills. The programme she has developed and shaped is proving to be incredibly effective, and she's been leading and developing our team of staff to deliver a truly relational experience for our young people that builds trust and helps them grow in both their capabilities and outlook. We're really lucky to have her!



**"I've always felt drawn to help young people who might be struggling, and combining this with my love of outdoor adventure seemed like a real opportunity to make a difference. It's been a privilege to work with our young people and see them grow and achieve, and their reactions, as well as those of their parents and teachers, is showing us that we're on the right track which makes all the hard work worthwhile. We're continually tweaking and improving our curriculum and it's brilliant to look back and see how it's evolved since our pilot programme, thanks to the young people who have taught us so much about what they need and what is beneficial to them."**





# CHARITY OBJECTIVES & ACTIVITIES

We deliver impactful adventure-led personal development programmes that empower young people to thrive. Our curriculum is based on 5 key pillars which are woven into our adventures through dynamic coaching, mentoring and transformative relationships.

The programme spans the academic year of Year 8. For each module, young people attend a 2-hour skills workshop, followed by an adventure trip 2 weeks later. The workshops are games-based learning sessions that give context to the adventure trip, allowing young people to put what they've learned into action and reflect on how it impacts other areas of their life.



PROGRAMME CURRICULUM					
THEME 1: STRENGTHS & SPARKS	THEME 2: COMFORT & GROWTH ZONES	THEME 4: THE FEAR FACTOR	THEME 3: COPING WITH CHALLENGES	THEME 5: TEAMWORK & COMMUNICATION	THEME 6: LIFE AFTER BASECAMP
SKILLS WORKSHOP (IN-SCHOOL)	SKILLS WORKSHOP (IN-SCHOOL)	SKILLS WORKSHOP (IN-SCHOOL)	SKILLS WORKSHOP (IN-SCHOOL)	SKILLS WORKSHOP (IN-SCHOOL)	SKILLS WORKSHOP (IN-SCHOOL)
+	+	+	+	+	+
ADVENTURE TRIP	ADVENTURE TRIP	ADVENTURE TRIP	ADVENTURE TRIP	ADVENTURE TRIP	ADVENTURE TRIP
AUTUMN TERM		SPRING TERM		SUMMER TERM	

## ADVENTURE YOUTH COACHES & BASECAMP HUDDLES

Our trips are led and facilitated by our Basecamp Adventure Youth Coaches (alongside our instructor team). They take part in all the activities alongside the young people, acting as a coach, mentor, supporter and cheerleader figure. Every young person is also part of a Basecamp Huddle for the duration of the programme, a 'family' of 7-8 students led by an Adventure Youth Coach. On Adventure Trips, young people gather in their Huddles for an informal group coaching session and use the time to reflect on the day and their learnings. This gives young people a sense of belonging and achievement, access to individualised support and the chance to build empathy and relationships with their peers.

## BASECAMP BADGES



For each module there is a digital badge that can be earned. Young people have to submit evidence about why they should be awarded that badge on our digital badging app. There are prizes to be won when 2, 4 and 6 badges have been earned.

**'I think I have earned the Strengths and Challenge Badge because I learned that one of my strengths is patience, because I waited for all my friends in the cave to check they were okay. I have learned one of my challenges is meeting new people and I'm going to work on that by speaking to one new person each trip.'**

- Young Person's Strengths and Challenge Badge Evidence



# ACHIEVEMENTS AND PERFORMANCE

2023 saw us concluding our pilot phase and drawing together all of our learning to launch our first programme proper. We have made significant steps organisationally including growing our Basecamp team and enhancing our delivery capabilities.

## WHAT WE HAVE DONE IN 2023:

### 1.

We completed our pilot phase and delivered an additional end of year 'expedition' across the Lake District to those who wanted a final challenge. We hosted a graduation ceremony attended by over 140 young people, families and Basecamp partners, to celebrate all their achievements and hard work over the course of the programme.



### 2.

We reviewed our programme inputs and delivery arrangements in light of our learning from the pilot phase and developed a more integrated, condensed and comprehensive programme which we begun delivering to our new cohort in September (see page 10 for details of our revised programme).

### 3.

We recruited Adventure Youth Coaches to strengthen our delivery. Bex, Scott and Lizzy started with us in September, and have proved to be a real asset to the charity and our programme. They come on every adventure residential trip, providing support, encouragement, guidance and celebration. They also run our 'Huddles', another new addition to our programme which you can read about on page 10.



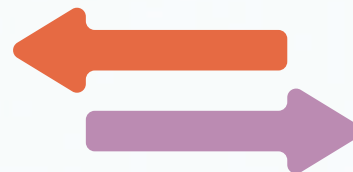
### 4.

We have reviewed and strengthened our referral process. We now work closely with our referral partners to ensure we are able to capture more information about the young people to further tailor our support and better track progress. Our referral criteria remains broad to ensure our support reaches those facing a diverse range of life circumstances.

# ACHIEVEMENTS AND PERFORMANCE

5.

We have developed a two-way feedback process between Basecamp and school coaches to identify the progress young people are making and how this is impacting their school and home lives. This allows us to work together with schools and parents to best address any issues arising and support young people to get the best from the programme.



6.

We have introduced our Badging app, an incentive scheme that helps to reinforce learning and identify and celebrate achievements. It's had great take up so far and young people are really beginning to recognise their strengths and achievements.

7.

In October 2023, we appointed our first full-time employee Jenny, who is our Programme Coordinator and Fundraiser. She has already had a significant impact on our funding position and continues to make a valuable contribution to the charity.



8.

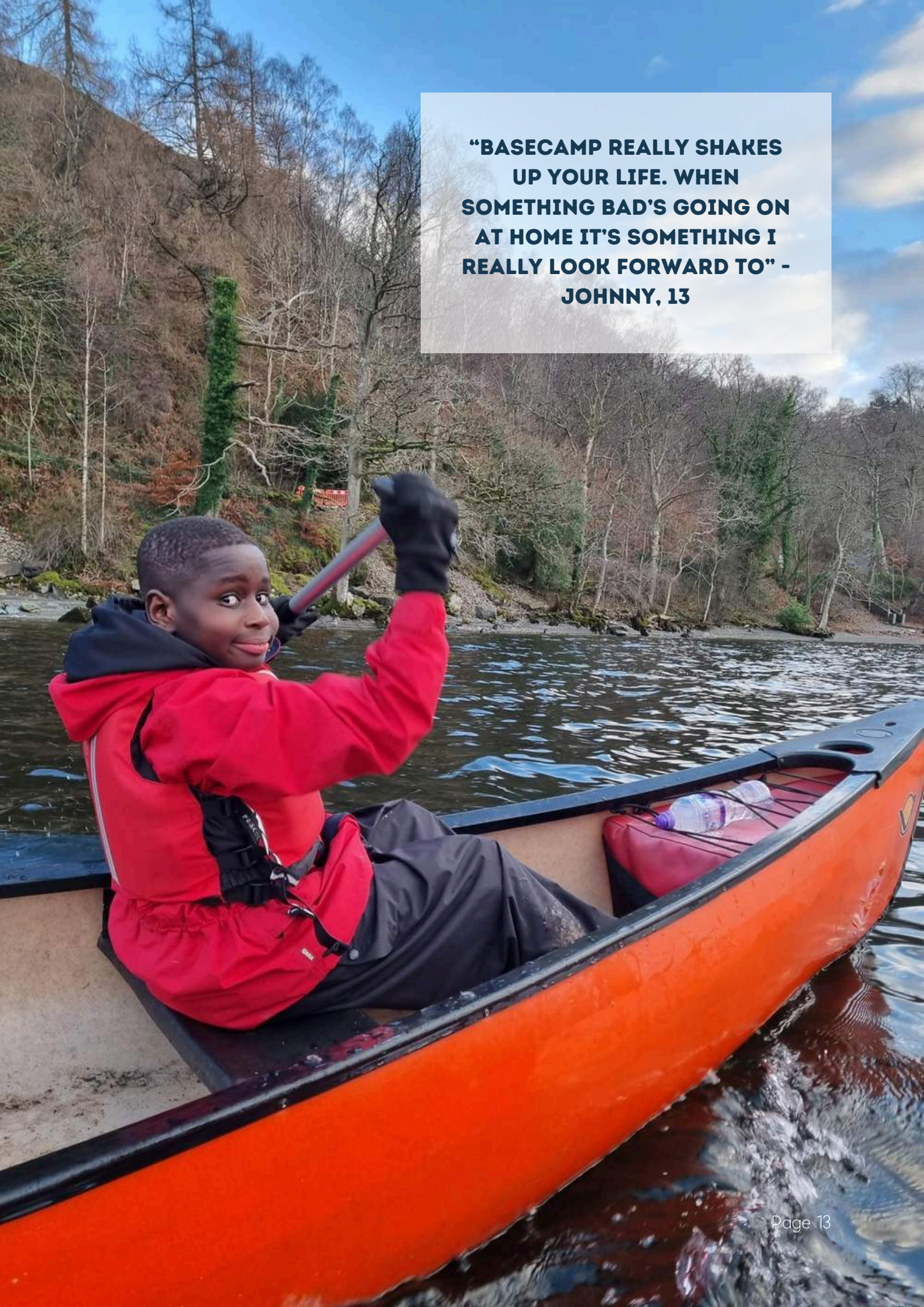
We have strengthened our position organisationally, including enhancing policies and procedures and streamlining our operating systems.

9.

We have forged ahead with our 2023 strategic plan, meeting all targets set out in our 2022 Annual Report. We are currently working towards increasing participants to 60 young people from September 2024, and have entered into preliminary discussions about our next programme with our two existing school partners and two additional schools from the Leeds Learning Alliance.

STRATEGIC PLAN 2023 - 2026			
	2023-24	2024-25	2025-26
<b>PARTICIPANTS</b>	40	50	60
<b>REVENUE</b>	£10,000	£15,000	£20,000
<b>WELFARE, SAFETY AND COMPLIANCE</b>	100% compliance with all policies and procedures	100% compliance with all policies and procedures	100% compliance with all policies and procedures
<b>NATIONAL PLAYERS</b>	100% compliance with all policies and procedures	100% compliance with all policies and procedures	100% compliance with all policies and procedures
<b>INTERNATIONAL PLAYERS</b>	100% compliance with all policies and procedures	100% compliance with all policies and procedures	100% compliance with all policies and procedures
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**“BASECAMP REALLY SHAKES  
UP YOUR LIFE. WHEN  
SOMETHING BAD’S GOING ON  
AT HOME IT’S SOMETHING I  
REALLY LOOK FORWARD TO” -  
JOHNNY, 13**



# ACHIEVEMENTS AND PERFORMANCE

We have maintained great attendance throughout our programmes and have delivered a variety of contact days through skills workshops and outdoor adventures. We've had positive feedback both qualitatively through our Wheel of Life self assessment and feedback from participants, Basecamp coaches, school coaches and families which show our programme is continuing to have an incredibly positive impact on young people and their lives.

## IN 2023, WE HAD:

**91%**

ATTENDANCE AT  
PROGRAMME EVENTS

**390**

HOURS OF PERSONAL  
DEVELOPMENT  
CURRICULUM DELIVERED

**609**

ADVENTURE DAYS  
DELIVERED

## WHEEL OF LIFE SELF ASSESSMENT

We use our Wheel of Life self-assessment tool to measure personal development through our programme. At the end of our pilot phase, we are proud to report the wheel of life scores showed that:

**64%** Of young people said they had more determination when facing challenges



**79%** Of young people understood their individual strengths better



**75%** Of young people were more aware of how their actions affect others



**76%** Of young people said they had made progress towards reaching their goals





# ACHIEVEMENTS AND PERFORMANCE

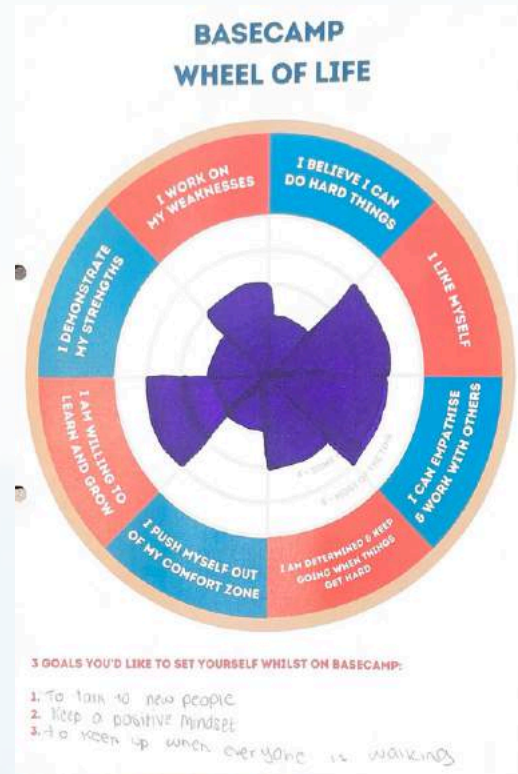
Below are some of the worksheets and activities our young people completed during our skills workshops and Huddles.

**MY STRENGTHS**

Communication  
Bravery  
Honesty  
Teamwork  
Leadership  
Confidence

**CHALLENGES TO WORK ON**

commitment  
leadership  
confidence  
empathy



IMAGINE...	BEING BLOWN AWAY
AND IT MAKES YOU FEEL...	WORRIED, SCARED,
AND THE FEAR MONSTER'S SAYING...	YOU'RE GOING TO BE BLOWN OFF THE CLIFF
BECAUSE IT'S SCARED OF...	MONSTER SAYS,
SO YOU...	SCREW IT AND DO IT ANY WAY.



Dear Bob

I want to thank you for helping me but sometimes I don't need you. I don't need you to control my life I can do things myself. I don't always need you.

**CAN'T CONTROL MY LIFE**

**DON'T TELL ME WHAT TO DO**

# ACHIEVEMENTS AND PERFORMANCE

Here are some examples of digital evidence young people have submitted to win Basecamp badges.



"Three strengths I have are resilience, ambition and courage. I learnt more about my courage was when I was in the caves, and I went down this really dark hole without a torch on. I had done this wormhole before, but this time I did it with the lights off. I plan to work on my challenge of impatience by helping others instead of just waiting around at the front." - Jess, 12

"I pushed myself out of my comfort zone when we went canoeing, I'm scared of big open waters but after I did I'm thinking about doing it again. I would like to push myself out of my comfort zone by going on a hike with people I don't know to get to know them. This is a fear of mine, so it will be really good for me." - Harry, 13



Below is some of the feedback from Adventure Youth Coaches, which they write about each member of their Huddle after each adventure trip. They draw on their observations on each young person and we share this with schools.

"Joe couldn't have embodied the Fear Factor theme more on this trip. During the abseil Joe got to the cliff edge and then decided not to go through with it. However, drawing on the lessons learned from the skills workshop Joe was able to get his fear under control and stepped up to the abseil a second time and this time he went all the way, fighting through the fear but being encouraged by his peers! During the huddle Joe showed vulnerability by sharing how scared he was and subsequently how happy he was once he'd overcome his fears. This admission went a long way to normalising feeling of fear for the group and allowed the others to open up about their own fears."

Written by Scott after The Fear Factor module.

Alexis had another great trip with us. Her comfort zone challenge was to speak up during our evening huddle session. She did this several times, sharing with the group that she felt scared to get into the canoe which was not only really brave of her, but it enabled others in the group to open up about how they were feeling. This sharing of vulnerability is what our huddles are all about. During the climbing wall activity Alexis mentioned to me again how scared she was, however she kept trying to climb despite slipping off the wall several times, showing a persistence and determination that is testament to her character."

Written by Bex after the Comfort and Growth Zones module.



# FEEDBACK: WHAT PEOPLE ARE SAYING

“The biggest impact Basecamp has had is resilience. At the start, some young people were put off by the challenges they had to overcome, but as the trips have progressed, they pushed themselves so much harder than they ever expected.”

School Staff



“I couldn’t be more grateful to the Basecamp Team for giving Jayden this opportunity. Jayden was totally out of his comfort zone but with the support of the Basecamp Team he pushed all his fears and discomforts to one side and had a truly amazing experience”  
Jayden’s Mum



““When Jared goes back into school after Basecamp he’s absolutely glowing. It’s really great to see him thrive as a result of these opportunities” - School Staff



“Aaron has loved being outdoors from a young age. However, we haven’t had the opportunity to do the activities he would like as his sister is a wheelchair user and requires 1-to-1 care.

Basecamp gave Aaron access to opportunities that he wouldn’t otherwise have been able to do and he’s gained a sense of achievement at developing his outdoor skills.

He’s made friends and developed social confidence with people he doesn’t know, developing greater insight into people’s life experiences and how it affects them,

He’s created really good bonds with the adults running the project and has a lot of respect and admiration for them - they remain important role models for him.

Basecamp has definitely been a highlight of secondary school for him!”

Aaron’s Mum



“From an educational point of view, Basecamp far outweighs sitting in a classroom and getting GCSE results at the end. We’re setting young people up to be successful for the rest of their lives” - Assistant Headteacher, Wetherby High School

# STRUCTURE, GOVERNANCE AND MANAGEMENT

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## Governing Document

The Charity was established under a Constitution (Association model) dated 29th June 2021 and is a registered Charitable Incorporated Organisation (CIO).

## Governing Body

The responsibility to ensure appropriate governance and management of the charity is vested in the Trustees.

## Appointment of Trustees

The appointment of trustees is in accordance with the Constitution. Other than the first Trustees, which at this time is only two, all other Trustees must be appointed for a term of three years. Any person retiring as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment. The Constitution states that there must be at least 3 charity trustees and the maximum number of charity trustees is 8. There are currently 4 Trustees.

## Trustee Induction and Training

New trustees undergo induction, provided by the current Trustee Board. The induction includes a discussion about the role and responsibilities of trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Board of Trustees, general procedures of the organisation. New Trustees are introduced to members of staff and other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the latest statutory financial statements, Annual Report, and financial reports provided to the Board of Trustees.

## Organisational Structure

The Trustee Board managed the Charity, and together with the Management team considers both day to day operations of the Charity and strategic decisions at its meetings. Trustees are aware that any conflicts of interest are to be declared and minuted. The board has agreed a COI

policy and manages a register.

## Risk Management

The Trustees have developed a high-level Risk Register covering the major risks to which the charity is exposed, and have developed systems and taken actions to mitigate those risks. Risk is a standard agenda item on every Board meeting and risks are continually reviewed. Emerging risks and issues are also identified and escalated by senior management to the Board as and when necessary. Procedures are in place to ensure compliance with health and safety legislation and we take all reasonable steps to maintain the health and safety of trustees, charity and partner staff, volunteers and participants. In terms of outdoor adventure delivery, our delivery partner is an AALA registered provider and we undertake all necessary check prior to contracting. We also comply with the requirements of schools' risk management framework for off-site trips (Evolve).

## Safeguarding

The charity acts in accordance with its legal and moral safeguarding responsibilities. It has a policy and procedures within which it works and these are reviewed at least annually. All staff, volunteers and trustees are subject to an enhanced DBS checks before they commence their duties and these are updated at least every three years, and staff and trustees receive regular safeguarding training relevant to their roles. It also requires its delivery partners to comply with safeguarding requirements and will undertake any necessary due diligence checks prior to contracting.

## Public Benefit

The Trustees have complied with the duty, contained in Section 4 of the Charities Act 2011, to have due regard to the guidance on public benefit issued by the Charity Commission. The charitable purpose of the charity within the meaning of the act is contained within its objects stated in the report (page 7). All the charity's activities, as outlined in this report, are undertaken in pursuance of the objects of the charity for the public benefit.



# STRUCTURE, GOVERNANCE AND MANAGEMENT

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## Financial Regulations

The financial statements have been prepared in accordance with the accounting policies set out in the Appendix and comply with the Constitution, the Charities Act 2011, and Charity Commission Guidance for Charities preparing their accounts on the receipts and Payments Basis.

## Financial Results

Total income for 2023 was £115,229. Whilst a large proportion continues to be provided by M Rowntree with a new fundraiser in post from October increasingly funds are now being raised externally with £34,760 coming from Trusts and Foundations in the final few months of the year. Total expenditure was £69,750. The surplus for the period was £45,479.

## Policy on Reserves

It is the intention of the Trustee Board to retain at least three months' costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision making and ensure there are reserves available for unexpected expenditure.

## Statement of Disclosure of Information to Independent Examiner

We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware that:

- there is no relevant information of which the Charity's Independent Examiner is unaware, and

- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's independent examiners are aware of that information.

## Statement of Trustees' Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true picture of the transactions that have occurred in relation to the charity. The charity have prepared their accounts on the Receipts and Payments basis which is an acceptable format for a non-company charity with an income below £250,000.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Independent Examiner

Rebecca Triffitt MAAT of Phoenix Accountancy and Business Consultance Limited, a trading subsidiary of Community VISION (Voluntary Infrastructure Support Involving Organisations and Networks CIO) was the appointed Independent Examiner.

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Signed on behalf of the Board of Trustees:



Debra Scott (Trustee)  
Date: 11/04/2024



Mark Rowntree (Chair of Trustees)  
Date: 11/04/2024

# DELIVERING OUR 3-YEAR STRATEGY

Last year we developed a 3-year strategic plan to help us build on our successes and work towards our twin aims of steady growth and sustainability. We're pleased to report that things are progressing well, with all our targets for 2023 having been either achieved or exceeded!

	YEAR 1 - 2023/24	
<b>PARTICIPANTS</b>	30	→ ✓ We have in fact been catering for 34 young people, after being approached by one school to take on additional children that need us.
<b>REFERRALS</b>	2 LLA Schools	→ ✓ We continue to work with our two pilot schools who have faith in our programme and share our vision and ambitions.
<b>DELIVERY ACTIVITY AND OBJECTIVES</b>	Crystallise our Pilot Programme learnings and use them to develop our next Basecamp programme.	→ ✓ Our programme has been refined and condensed and now fully integrates the outdoor adventure and personal development aspects, aligning with our five pillars.
<b>REFERRAL PARTNERS</b>	Continue relationship with WHS and OMCS and sign-off a new partnership agreement.	→ ✓ Both pilot schools have signed partnerships with us and two additional Leeds schools are keen to sign up for the forthcoming year.
<b>STRATEGIC/ BOARD</b>	Continue to recruit trustees with emphasis on filling the gaps in areas of education, finance and child psychology.	→ ✓ Jenny Haigh has joined the Board of Trustees to support us with finance and payroll, and we are in dialogue with an educationalist with a view of inviting them to join us.
<b>OPERATIONAL RESOURCES/ STAFFING</b>	Recruit our own additional staff to support programme delivery, allowing less reliance on school staff. This will also allow us to run small 'huddles'.	→ ✓ Emily continues to amaze us in her Programme Manager role and she has been instrumental in recruiting and training our Adventure Youth Coaches who are now running 'Huddles' and supporting our young people to achieve great things.
<b>PARTNERSHIPS (OPERATIONAL &amp; STRATEGIC)</b>	Cement partnerships with CGO and YHA both informally and formally and consolidate arrangements with LLA schools.	→ ✓ Our strong partnerships with the YHA and CGO continue, and we are now officially a Supporter of the Leeds Learning Alliance (LLA). We have now taken our partnerships working with schools to new heights, working in tandem with school coaches to track the progress of young people and share information on their needs and achievements.
<b>FUNDRAISING</b>	Recruit member of staff to support & establish a fundraising effort, in order to attract match-funding to finance our second cohort.	→ ✓ We now have Jenny in post as our Fundraiser and Coordinator, and her fundraising achievements so far have been outstanding. This has given us much needed confidence that we can achieve our expansion plans and secure our financial future as a charity.



## SO WHATS NEXT?

We are constantly reviewing our 3-year plan to ensure we are on track and will bring forward actions that help us to keep up the momentum and capitalise on emerging opportunities. However, we are doing this in a controlled way so that we are able to maintain the quality of our delivery and take an informed approach to expansion, which might include accommodating new target groups/referring partners and reviewing options for locations and adventures.

We are already looking ahead to consider what years 4 and 5 might look like - it's an exciting time for the charity, and we're up for the challenge!



# STRATEGIC PLAN SUMMARY 2023-2026

	Achieved or exceeded	Currently in progress	Future forecast
	YEAR 1 - 2023/24	YEAR 2 - 2024/25	YEAR 3 - 2025/26
PARTICIPANTS	30	45  Now 60!	90
REFERRALS	2 LLA Schools	 3 LLA Schools Now 4 LLA Schools!	Upto 6 LLA Schools
DELIVERY ACTIVITY AND OBJECTIVES	Crystalise our Pilot Programme learning and use them to develop our next Basecamp programme.	Increase cohort size, staffing, resources and logistics.	Double the whole programme from Yr 2, potentially running events across the week.
REFERRAL PARTNERS	Continue relationship with WHS and CMCS and sign-off a new partnership agreement.	Continue to partner with the LLA but now with an additional school involved.  Now 2 additional schools!	Continue with the LLA as our main referring partner, potentially working with up to 6 schools.
STRATEGIC/ BOARD	Continue to recruit trustees with emphasis on filling the gaps in areas of education, finance and child psychology.	Board continues to grow and is increasingly focused on year 4 and 5 strategy options.	Board closer to being fully formed, focusing on new 3 year strategy and the governance that will be required to support it.
OPERATIONAL RESOURCES/ STAFFING	Recruit our own additional staff to support programme delivery, allowing less reliance on school staff. This will also allow us to run small 'huddles.'	Recruit additional staff to support growing logistical requirements and also support direct programme delivery.	Employing another Programme Manager to manage delivery to the additional cohort and explore the idea of creating a team of volunteers who can assist us.
PARTNERSHIPS (OPERATIONAL & STRATEGIC)	Cement partnerships with CGO and YHA both informally and formally and consolidate arrangements with LLA schools.	Explore new partnership possibilities with alternative accommodation and outdoor providers, minimising reliance on one partner.	Continuing to widen our network of partners and position ourselves as a contributor to LLA objectives.
FUNDRAISING	Recruit member of staff to support & establish a fundraising effort, in order to attract match-funding to finance our second cohort	Continue to build the infrastructure, processes and strategy to identify likeminded trusts and foundations with whom we can build meaningful partnerships.	Quantify ROI of current fundraising resources and develop future fundraising strategy accordingly. Look to start engaging key corporate partners and explore other initiatives.





**“BASECAMP WAS A LIFELINE FOR SOPHIE. SHE DISCOVERED HER OWN RESILIENCE AND COURAGE THROUGH UNWAVERING SUPPORT FROM BASECAMP. WE’RE IMMENSELY GRATEFUL FOR THE TRANSFORMATIVE IMPACT IT HAD ON OUR DAUGHTER”. - SOPHIE’S MUM**



# ACCOUNTS

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BASECAMP ADVENTURE TRUST CIO

Charity Number: 1194998

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BASECAMP ADVENTURE TRUST**

I report on the accounts of the Charitable Incorporated Organisation for the period ended 31 December 2023 which are set out on pages 8 to 11.

### **Responsibilities and basis of report**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

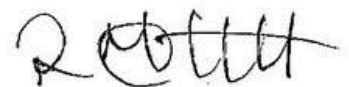
### **Independent Examiners Statement:**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt MAAT  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage  
Morley's Yard  
Walkergate  
Beverley  
HU17 9BY



Date: 6<sup>th</sup> Feb 2024

# ACCOUNTS

BASECAMP ADVENTURE TRUST CIO

Charity Number: 1194998

## RECEIPTS AND PAYMENTS ACCOUNT

Income	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022
Grants	4	20,000	14,760	34,760	6,632	-	6,632
Donations		80,440	-	80,440	40,080	-	40,080
Interest		29	-	29	6	-	6
<b>Total Income</b>		<b>100,469</b>	<b>14,760</b>	<b>115,229</b>	<b>46,718</b>	<b>-</b>	<b>46,718</b>
<b>Expenditure</b>							
Staffing Costs	2	2,921	-	2,921	-	-	-
Subcontracted staffing Costs	2	24,342	-	24,342	15,450	-	15,450
Charitable Activities Costs		32,284	-	32,284	35,065	-	35,065
Travel Expenses		2,170	-	2,170	-	-	-
Office Costs		752	-	752	659	-	659
Development Costs		1,704	-	1,704	-	-	-
Advertising/Marketing		557	-	557	-	-	-
Accounts		960	-	960	-	-	-
Insurance		515	-	515	492	-	492
Training		894	-	894	-	-	-
Refreshments		414	-	414	-	-	-
DBS Checks		313	-	313	-	-	-
IT Equipment		380	-	380	-	-	-
Uniform		1,484	-	1,484	-	-	-
Other		-	-	-	465	-	465
Bank Charges		60	-	60	82	-	82
<b>Total Expenditure</b>		<b>69,750</b>	<b>-</b>	<b>69,750</b>	<b>52,213</b>	<b>-</b>	<b>52,213</b>
Net Surplus/(Deficit)		30,719	14,760	45,479	(5,495)	-	(5,495)



# ACCOUNTS

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## BASECAMP ADVENTURE TRUST CIO

Charity Number: 1194998

Total monetary fund brought forward	1,081	-	1,081	6,576	-	6,576
Total monetary funds carried forward	31,800	14,760	46,560	1,081	-	1,081

*notes on pages 9 to 10 form an integral part of these accounts*  
**for the period ended 31 December**

# ACCOUNTS

BASECAMP ADVENTURE TRUST CIO

Charity Number: 1194998

## STATEMENT OF ASSETS & LIABILITIES at 31 December 2023

	Notes	2023 £	2022 £
<b>MONETARY FUNDS</b>			
Petty Cash		-	-
CAF Bank		46,560	1,081
		<u>46,560</u>	<u>1,081</u>
Comprising:			
Restricted	4	14,760	-
Unrestricted		31,800	1,081
		<u>46,560</u>	<u>1,081</u>
<b>NON-MONETARY ASSETS AND LIABILITIES</b>			
<b>FIXED ASSETS</b>			
Projector		380	-
		<u>380</u>	<u>-</u>
<b>CURRENT ASSETS</b>			
Prepayments		-	935
		<u>-</u>	<u>935</u>
<b>CREDITORS: amounts falling due within one year</b>			
Accounts Fee		240	960
Trade Creditors		-	5,483
		<u>240</u>	<u>6,443</u>

*The notes on pages 9 to 10 form an integral part of these accounts*

Approved by the trustees on date 6th February 2024 and signed on their behalf by:

  
Mark Rowntree

Chair



# ACCOUNTS

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BASECAMP ADVENTURE TRUST CIO

Charity Number: 1194998

## NOTES TO THE FINANCIAL STATEMENTS

For the period ending 31 December 2023

### 1. ACCOUNTING POLICIES

#### Basis of preparation

The charity have prepared their accounts on the Receipts and Payments basis in line with Charity Commission guidance. This is an acceptable format for a non-company charity with an income below £250,000.

The comparatives have been restated from Accruals basis to Receipts and Payments. The comparatives are for the year ended 31 December 2022.

#### Going concern

The trustees consider the charity to be a going concern and the accounts have been prepared on this basis.

#### Fund accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Restricted funds are accounted for separately to each other and to the core funding of the Charity.

General funds are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes

### 2 STAFF COSTS

	2023	2022
	£	£
Payroll Costs (Fundraiser)	2,921	-
Subcontractors Costs (Programme Manager and Adventure Coaches)	24,342	15,450
	<b><u>27,263</u></b>	<b><u>15,450</u></b>

The average monthly number of full time equivalent employees was 1.

### 3. TRUSTEES REMUNERATION

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee.

One trustee was reimbursed for expenditure he made on behalf of the charity. The trustee paid for the services and then re-claimed from the charity. These totalled to £2,025 for the period.

# ACCOUNTS

BASECAMP ADVENTURE TRUST CIO

Charity Number: 1194998

## NOTES ON THE FINANCIAL STATEMENTS For the period ending 31 December 2023

### 4. RESTRICTED FUNDS

	<i>January 2023</i>	<i>Receipts</i>	<i>Payments</i>	<i>Transfer Between funds</i>	<i>December 2023</i>
	£	£	£	£	£
The Albert Hunt Trust	-	2,000	-	-	2,000
The Hedley Foundation	-	4,500	-	-	4,500
Sir George Martin Trust	-	3,630	-	-	3,630
The Johnnie Johnson Trust	-	3,630	-	-	3,630
The Woodward Charitable Trust	-	1,000	-	-	1,000
<b>Total restricted funds</b>	-	14,760	-	-	14,760

A brief description of the restricted funds are shown below:

#### **The Albert Hunt Trust**

Restricted funding received from Albert Hunt Fund to contribute towards payroll costs for Adventure Youth Coach's

#### **The Hedley Foundation**

Restricted funding received from The Headley Fund to contribute towards our January - Derwent Water Residential trip.

#### **Sir George Martin Trust**

Restricted funding received to pay for 2 young people to attend the fully years programme.

#### **The Johnnie Johnson Trust**

Restricted funding received to pay for 2 young people to attend the fully years programme.

#### **The Woodward Charitable Trust**

Restricted funding received from The Woodward Trust to contribute towards core costs.