



# **BASECAMP ADVENTURE TRUST**

## **ANNUAL REPORT 2021**

FIRST ANNUAL REPORT OF THE BOARD OF  
TRUSTEES AND FINANCIAL ACCOUNTS

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Date of constitution: 29th June 2021 to Year End 31st December 2021

**BASECAMP ADVENTURE TRUST  
ANNUAL REPORT & FINANCIAL STATEMENTS  
FOR YEAR ENDING 31 DECEMBER 2021**

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## BASECAMP ADVENTURE TRUST CHAIR'S COMMENTS

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Welcome to the first annual report of the Basecamp Adventure Trust Board of Trustees. Given this report only references our initial six month's activities it is deliberately limited in its scope but nevertheless sets out our early activities and achievements which we believe will form the building blocks of an interesting 2022.

We've been very lucky in being able to foster productive relationships with two leading Leeds Learning Association (LLA) members, Carr Manor Community School and Wetherby High School. Both have been really encouraging and supportive to us as a fledgling organisation, as well as providing practical support and in-kind resources.

Thanks in particular go to Simon Flowers, Lucie Lakin and Samantha Jefferson for taking a risk with us, and to Abbie Swann and Joe Dixon, our in-school Basecamp Ambassadors, for throwing themselves into their new roles.

Thanks also to the 24 young people who have agreed to join us on our pilot programme. They are giving us such a good first experience of programme delivery and allowing us to learn with them as we go - they've really been up for it and have given us some really good feedback so far - this report includes just a few of the many highlights!

We have initially teamed up with Carnegie Great Outdoors (CGO) who are delivering our outdoor adventures. They are well versed in working with schools and have a good understanding of the role outdoor adventure can play in developmental learning. We are now actively working with them to shape the next few months' activities whilst also exploring additional provision so that we are not wholly reliant on just one provider.

We are also very proud to have recruited Alan Hinkes OBE, perhaps Yorkshire's most famous mountaineer, as our Patron. Given Alan's Yorkshire roots and his early days as a teacher running outdoor programmes, together with his continuing passion and belief in the benefits of outdoors adventure on young people, it's hard to imagine anyone better suited to the role!

Looking ahead, we are now immersed in developing our Dare-to-Dream personal growth programme that we intend will be delivered alongside the outdoor activities. We are also now looking to contract a Project Manager to further develop and deliver this aspect of the programme, and to be our Basecamp host, bringing all the various event together into a cohesive whole.

## BASECAMP ADVENTURE TRUST CHAIR'S COMMENTS

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We further intend to recruit volunteers to become 'Basecamp Coaches' to support the project leader, helping to deliver the Dare-to-Dream curriculum in smaller coaching groups and during the various activities in those valuable micro learning moments that so often present themselves in times of stretch and challenge.

We believe that delivering these outdoor experiences in new and exciting settings, together with our coaching programme over a prolonged and quite unique two-year period, will enable us to make a real and sustainable difference to young people's lives.

Hopefully over the duration of the programme we will get an opportunity to really widen their self-awareness, their self-belief and allow them to see and grasp new opportunities and realise their full potential.

So it's going to be a busy year of learning and creating. Our main focus in 2022 will be on reviewing and evaluating our progress and then adapting our delivery model to ensure we deliver, as close as possible, the end result that we all envisage.

Only when we are confident that we are as close as possible to getting our delivery right, will we then move on to capturing and hopefully demonstrating our successes, so that we can then turn our attention to attracting external funding and hopefully enable us to expand our provision and reach more young people who could benefit from our programme in the future.

Watch this space...

Mark Rowntree

# BASECAMP ADVENTURE TRUST TRUSTEE'S REPORT

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## CHARITY ADMINISTRATIVE DETAILS

This report is the first report of the Board of Trustees of Basecamp Adventure Trust, covering the period since its formal constitution and registration with the Charity Commission on 29th June 2021 to its financial year end 31 December 2021.

Charity registration number: 1194998

The Charity was formally constituted as a Charitable Incorporated Organisation (CIO) and registered with the Charity Commission for England and Wales on 29th June 2021.

Trustees during the reporting period:

Founding Trustee - Mark Rowntree (Chair)

Founding Trustee - Debra Scott

Founding Trustee - Emily Rowntree

Founding Trustee - Bob Bowman

Principal Address

19 Commer House

Station Road

Tadcaster

LS24 9JF

Bankers

CAF Bank On-line, 25 Kings Hill Avenue, Kings Hill, West Malling

Accountant

Sonia Reynolds, Root Accountants - Chartered Accountant and Chartered Tax Advisor

# **BASECAMP ADVENTURE TRUST TRUSTEE'S REPORT**

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## **STRUCTURE, GOVERNANCE & MANAGEMENT**

Basecamp Adventure Trust is a Charitable Incorporated Organisation formed on 29 June 2021 and is governed by a constitution setting out its agreed objects and conditions of operation. It is governed by a Board of Trustees. It has had no paid staff or volunteers during this reporting period, the trustees having provided both governance and management support to establish the charity and to get the pilot programme off the ground.

Given that we were a newly established charity with no paid staff or volunteers, the Board of Trustees took a decision to minimise risk during the pilot phase by agreeing an arrangement whereby the schools we were working with and our outdoor activity provider enter into a contractual arrangement for delivery of the outdoor element, with Basecamp Adventure Trust acting as commissioner and broker, and providing grant funding to the schools to cover costs. Under this arrangement the schools also provide in-kind match funding in the form of transport and staffing resources in order to undertake supervision and safeguarding.

The Board of Trustees has approved some interim policy statements to reflect the charity's current position and operating arrangements and will keep these under review as our work develops and delivery arrangements change.

## **METHOD OF RECRUITMENT AND APPOINTMENT OF TRUSTEES**

The trustees of the Charity are appointed by the existing Board of Trustees in line with its constitution. There have been no appointments or resignations in the reporting period.

## **OBJECTIVES AND ACTIVITIES**

### **THE CHARITY'S OBJECTS**

The Charity's objects which are set out in its constitution are..." for the public benefit, to advance in life and relieve the need of young people living in Yorkshire who are disadvantaged, vulnerable or experiencing difficulties in life, in particular, but not exclusively, through the provision of outdoor adventure programmes."

### **THE CHARITY'S MAIN ACTIVITIES**

Basecamp Adventure Trust provides outdoor adventure programmes combined with personal growth coaching programmes to young people identified as being in need of additional support to be able to thrive and achieve.

## **BASECAMP ADVENTURE TRUST TRUSTEE'S REPORT**

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In this initial period we have developed and started to deliver a pilot programme with a cohort of 24 year 8 pupils (12/13 year olds) and we are monitoring progress closely to gain an understanding of what works well and to get useful feedback from participants, their schools and families and delivery partners with a view to adjusting our approach and successfully growing our provision over time.

Our programme is delivered over two years and provides progression from day events to overnights and from there to longer periods away, offering young people the chance to experience different environments, learn about themselves, challenge their perceptions and really stretch themselves to achieve things that they might have thought were impossible. Their experiences on the Basecamp programme are designed to support their health and wellbeing as well as help them to develop their character and resilience which will benefit them in all aspects of their lives and improve their life chances.

### **PUBLIC BENEFIT STATEMENT**

Basecamp Adventure Trust gives due regard to the public benefit guidance published by the Charities Commission when exercising any powers or duties to which the guidance is relevant.

### **ACHIEVEMENT & PERFORMANCE**

The Charity was established and began operating during the height of the Covid 19 pandemic which presented some significant challenges. However, we recognised that it was an important opportunity to make an impact to counter some of the negative impacts of the pandemic on our target group and so we were determined to make some headway. In spite of this challenging operating environment, we managed to make some big strides in preparing for and launching our pilot programme. In this initial start-up period we have:

- Established valuable and productive partnership arrangements with Carr Manor Community School and Wetherby High School who are our referring partners for the pilot programme, and the schools have each identified a teacher to act as Basecamp Co-ordinator.
- Secured the services of Carnegie Great Outdoors as our outdoor programme delivery partner and worked with them to develop a range of outdoor activities for our participants.
- Recruited 24 young people onto our pilot programme.
- Held a successful launch event at Leeds Rhinos Stadium on 20 September 2021
- In addition to the launch, we ran 3 very successful separate day events, delivering 67 contact days and averaging 96% attendance, and we received positive feedback from both the participants and school staff.

## BASECAMP ADVENTURE TRUST TRUSTEE'S REPORT

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- Taken Board decisions to recruit volunteer Basecamp Coaches and to contract for the role of project manager to develop and manage our Dare to Dream personal growth programme and act as Basecamp host at forthcoming events.
- Successfully negotiated for Alan Hinkes to become our Patron, a very well respected individual in the outdoor world and a great supporter of our cause.
- Confirmed donor funding to provide seed capital and underwrite the cost of our pilot programme.

### BASECAMP ADVENTURE TRUST FINANCIAL REVIEW

From a starting balance of £10,000, the charity has a balance of £6,576 at year end. The main area of spend has been the provision of grants to schools to cover the cost of outdoor provision. Other expenditure relates to the setting up and operation of the charity. Further details of income and expenditure are shown in the statement of accounts.

### RESERVES POLICY

The charity does not have a reserves policy at this point in time. During this development phase of the programme our main funder has agreed to underwrite any necessary costs, giving us the confidence to proceed with our plans and develop a successful model of operation. It is expected that this will put us in a good position to attract external funding to support future programmes which will help to provide financial stability for the charity. A reserves policy will be developed to support the charity's sustainability over the longer term.

### RELATED PARTY TRANSACTIONS

During this accounting period no trustees have received any expenses, remuneration or benefits and there has been no transactions between the charity and trustees/related parties, other than the initial donation made by the founding trustee Mark Rowntree.

Signed on behalf of the Board of Trustees:

Signed by one or two trustees/directors on behalf of all the trustees/directors


Mark Rowntree

Signature of director authenticating accounts being sent to Companies House


Debra Scott



# BASECAMP ADVENTURE TRUST ACCOUNTS

BASECAMP ADVENTURE TRUST		Charity No	1194998
		Company No	CE025835
Annual accounts for the period			
Period start date	21st June 2021	To	31st December 2021

## Section A Statement of financial activities (including summary income and expenditure account)

	Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £
<b>Income</b>					
Income and endowments from:					
Donations and legacies	2	10,000	-	-	10,000
		-	-	-	-
<b>Total</b>		10,000	-	-	10,000
<b>Expenditure</b>					
Expenditure on:					
Raising funds		447	-	-	447
Charitable activities		2,191	-	-	2,191
Other		786	-	-	786
<b>Total</b>	3	3,424	-	-	3,424
<b>Net income/(expenditure) before tax for</b>		6,576	-	-	6,576
Tax payable		-	-	-	-
<b>Net income/(expenditure) after tax before investment gains/(losses)</b>		6,576	-	-	6,576
Net gains/(losses) on investments	1.4	-	-	-	-
<b>Net income/(expenditure)</b>		6,576	-	-	6,576
<b>Transfers between funds</b>		-	-	-	-
<b>Net movement in funds</b>		6,576	-	-	6,576
<b>Reconciliation of funds:</b>					
Total funds brought forward		-	-	-	-
<b>Total funds carried forward</b>		6,576	-	-	6,576

# BASECAMP ADVENTURE TRUST ACCOUNTS

		BASECAMP ADVENTURE TRUST As at 31st December 2021		Charity No	1194998
				Company No	CE025835
Section B		Balance sheet			
		Unrestricted funds	Restricted income funds	Endowment funds	Total this year
		£	£	£	£
<b>Fixed assets</b>					
Intangible assets		-	-	-	-
Tangible assets		-	-	-	-
Heritage assets		-	-	-	-
Investments		-	-	-	-
	<b>Total fixed assets</b>	-	-	-	-
<b>Current assets</b>					
Stocks		-	-	-	-
Debtors		-	-	-	-
Investments		-	-	-	-
Cash at bank and in hand	4	6,876	-	-	6,876
	<b>Total current assets</b>	6,876	-	-	6,876
Creditors: amounts falling due within one year	5	300	-	-	300
	<b>Net current assets/(liabilities)</b>	6,576	-	-	6,576
	<b>Total assets less current liabilities</b>	6,576	-	-	6,576
Creditors: amounts falling due after one year		-	-	-	-
Provisions for liabilities		-	-	-	-
	<b>Total net assets or liabilities</b>	6,576	-	-	6,576
<b>Funds of the Charity</b>					
Endowment funds (Note 27)		-	-	-	-
Restricted income funds (Note 27)		-	-	-	-
Unrestricted funds		6,576	-	-	6,576
Revaluation reserve		-	-	-	-
Fair value reserve		-	-	-	-
	<b>Total funds</b>	6,576	-	-	6,576

# BASECAMP ADVENTURE TRUST

## ACCOUNTS

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*The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.*

*The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.*


*The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.*

Signed by one or two trustees/directors on behalf of all the trustees/directors


Mark Rowntree

Signature of director authenticating accounts being sent to Companies House


Debra Scott

# BASECAMP ADVENTURE TRUST

## NOTES TO THE ACCOUNTS

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### Section C

### Notes to the accounts

#### Note 1 Basis of preparation and accounting policies

##### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014

##### 1.2 Going concern

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

##### 1.3 Funds Structure

The donation of £10,000 was made by one of the trustees mark Rowntree. It is intended that this donation, together with some further limited short term funding, be used as 'seed capital' in order to set up, and demonstrate the value of the provision so that in the future we might make a case for third party funding and therefore assuring the financial viability of the charity.

These funds are unrestricted.

##### 1.4 Income Recognition

All income is recognised once the Charity has an entitlement to the income, and the monetary value can be measured with Reasonable certainty.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Any income from interest and dividends is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Investment gains and losses includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

##### 1.5 Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Grants payable for Charitable activities relate to payments to schools for the provision of Outdoor activities. (All the outdoor activities were organised by Basecamp but then the schools contracted directly with the providers and paid them directly with Basecamp reimbursing the schools via the 'grants'. This is a temporary measure for this pilot programme whilst we fully develop our infrastructure and policies in order to be able to do it directly ourselves in the future)

Other costs includes costs relevant to the running of the charity, such as insurance, and office costs

Costs for raising funds, includes events to assist in achieving the charity objectives.

##### 1.6 Fixed Assets and investments

The company currently has no Tangible or Intangible Fixed assets, or non cash investments.

Any assets costing more than £1000 are capitalised and valued at Historic costs.

# BASECAMP ADVENTURE TRUST

## NOTES TO THE ACCOUNTS

### Section C Notes to the accounts (cont)

#### Note 2 Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
Donations	Donations and gifts	10,000	-	-	10,000
Total		10,000	-	-	10,000

The Donations received were amounts received in the year from Mark Rowntree, as unrestricted funds.

TOTAL INCOME	10,000	-	-	10,000
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#### Note 3 Expenditure

Analysis		This year			
		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
<b>Expenditure on raising funds:</b>					
Start up costs incurred in generating new source of future income		447	-	-	447
Total expenditure on raising funds		447	-	-	447
<b>Expenditure on charitable activities:</b>					
Grants to schools for events (see note 1.5)		2,191	-	-	2,191
Total expenditure on charitable activities		2,191	-	-	2,191
<b>Other</b>					
Insurance		478	-	-	478
Bank charges		8	-	-	8
Accountancy fees		300	-	-	300
Total other expenditure		786	-	-	786
TOTAL EXPENDITURE		3,424	-	-	3,424

#### Other information:

#### Analysis of expenditure on charitable activities

Activity or programme	This year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year
	£	£	£	£
School adventure trips	-	2,191	-	2,191
Other	-	-	-	-
Total	-	2,191	-	2,191

#### Note 4 Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)  
Short term deposits  
Cash at bank and on hand  
Other  
Total

This year £
-
-
6,876
-
6,876

#### NOTE 5 Creditors and accruals

Accrual for accountancy fees

300
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