



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2024 Period start date To 31/03/2025 Period end date

Charity name: 3rd 5th Lancing Sea Scouts

Charity registration number: 1194984

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is that of a unit of the Scout Association
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity exists for the benefit of the Squirrels, Beavers, Cubs and Scouts of the group by managing its assets to provide a fulfilling programme of activities for its members
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity continues to support the young people of the group by providing a varied programme of activities throughout all sections of the group. Full details provided in the 2025 AGM package of documents.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The group was successfully able to maintain a surplus of income over expenditure
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The group executive considers the level of reserves to enable it to fulfil its objectives and maintains its assets to be adequate for its purposes
Amount of reserves held	Para 1.22	£527,051
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The groups main source of funds are membership subscriptions, donations and both general and specific fundraising. The group has recently been able to obtain grant funding for specific projects.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The group does not hold sufficient funds to invest in longer term, potentially volatile investments. The group has therefore adopted a low risk strategy for the investment of its funds. All funds are held in high street bank account and a small cash float for events.
A description of the principal risks facing the charity	Para 1.46	The group executive committee has identified the major risks to which they believe the group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern are: Damage to the buildings and property and equipment. The group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout groups. Similar reciprocal arrangements exist with these organisations. The group has sufficient buildings and contents insurance in place to mitigate against permanent loss. Injury to leaders, helpers and supporters. The group, through capitation fees, contributed to the Scout Association's national accident insurance policy. Risk assessments are undertaken before all activities.

		Reduced income from fundraising The group is primarily reliant upon income from subscriptions and fundraising. The reserves ensure the continuity of activities should there be a major reduction in income. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level, then there would be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the group. However, we would mitigate against this by co-opting members for the group within the district. The group has in place a system of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, and comprehensive insurance policies to ensure that insurable risks are covered.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The groups governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The group is a trust established under its rules which are common to all Scouts
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are appointed in accordance with The Policy, Organisation and Rules of the Scout Association

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	3 rd /5 th Lancing Seas Scout Group
Other name the charity uses	
Registered charity number	1194984
Charity's principal address	79-81 Manor Road Lancing West Sussex BN15 0HG

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Luke			
2	Owen Thomas			
3	Thomas Smith			
4	Randall Erskine			
5	Charlotte Street			
6	Leanne Strotten			
7	Guy Lunn			
8	Andy Bingham			
9				
10				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

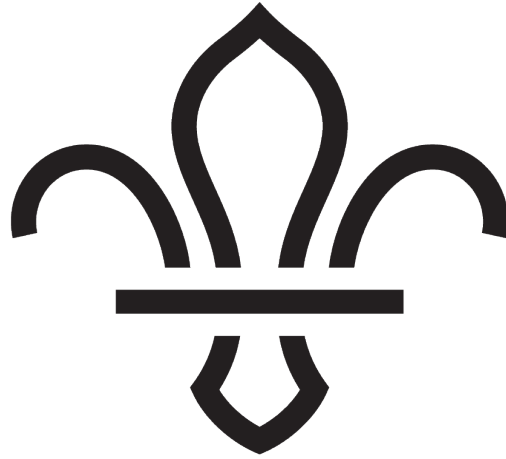
Guy Lunn

Position (eg Secretary,
Chair, etc)

Treasurer

Date

13/09/2025



Scouts

3rd/5th Lancing Sea Scouts

AGM held 13th September 2025

Shoreham Sailing Club

Soldiers Point

223 Harbour Way

Shoreham-By-Sea

BN43 5HZ

Contact information:

Owen Thomas, Group Lead Volunteer – owen.thomas@3rd5thlancingseascouts.org.uk

Alan Luke, Group Lead Volunteer – alan.luke@btinternet.com

Charlotte Street, Chair of Group Trustee Board – charlotte.street@3rd5thlancingseascouts.org.uk



AGM Minutes 2024

3rd/5th Lancing Sea Scouts AGM Meeting

Date: 15/09/2024

Time: 11:15

Location: Scout Hut

Attendees: Hazel Butler, Alan Luke, Owen Thomas, Charlotte Street, Heather Dilkes, Guy Lunn, Emma Sinclair, Katie Wastell, Leanne Strotten, Cameron Baldock (DC), Sophia Wilkes (ADC Cubs), Paul Dilkes, Claire Thomas, Scott Wade, Nicole Wade, Jamie Hull, Finn Wade, Shaun Oliver, Andy Fellingham, Zac Luke, Ben Wain, Chris Williams, Amy Williams, Alex Wastell, Richard Peacock, Lucas Armitage, Alfie Street, Mike Street, Ruby Street, Alfie Oliver, Sam Taylor, Hazel Taylor

Apologies: Tom Smith, Randy Erskine, Vicky Spurgeon, Jo Barnes

Minutes

Point	Note
1.	Welcome and Introduction (led by Group Chair) Hazel welcomed everyone to the meeting, including Cameron Baldock (DC) and Sophia Wilkes (ADC Cubs)
2.	Apologies for Absence given Tom Smith, Randy Erskine, Vicky Spurgeon, Jo Barnes
3.	Review of minutes from AGM held on 20th September 2023 Minutes agreed at the Trustee board after the last AGM. Claire Thomas and Shaun Oliver agreed
4.	Governance Topics a. Adopt Model constitution from Policy, Organisation and Rules (chapter 5 POR) Cameron proposer, Nicole seconded b. Note the Group's financial year Members of the Groups Scout Council 1st April – 31st March c. Agree the number of members that may be elected to the Trustee Board Minimum of 5 and a maximum of 12, including Ex-officio and co-opted. Katie proposer, Heather seconder d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees Quorum for Group Scout Council meetings set to 15 Minimum number of Trustee members that must be in attendance set to 1/3 +1 Cameron proposer, Emma seconded
5.	Review of Previous Year a. The Group Lead Volunteer's review of Scouting in 3rd/5th Lancing Sea Scout Group Reports can be accessed via the QR code on display Owen thanked everyone for the past year. One of the busiest and most challenging we have ever had. Covid hangover, national Scout transformations, Scout inquest bringing changes, modernising as a group – all these combined have meant a lot of work behind the scenes. Thanks to those who have been a part of that. Successes from the year: 1st year with a Trustee Board. Thanks to all the Trustees and especially those who are stepping down. Thanks to Hazel who has decided to step down as Chair. Hazel has been a big support for the GLVs as well as everyone else. Owen presented



Hazel with a thank you gift.
13 new leaders and helpers join. Adult numbers are the highest they have ever been.
2 new woods holders and 2 more to come.
15 new permits gained this year which means we can get more people out on the water, on camps, and doing adventurous activities.
87 yp in the group – highest numbers ever
Waiting list stands at 81 so we could have the capacity to up our sections if we have extra adult support.
All parental feedback is important and noted. The feedback shows what a great programme we run.
This year coming, the fundraising team have already planned Bonfire Night- 1st November, and a Christmas Activity day – 7th December
Thank you for the feedback on the spending plans. Yellow Peril, Streamside renovation, new build progression
Planning to attend more District events, RN scheme, joint section weekend planned for the summer.

b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts

Trustee Board has approved the accounts and they have been approved by the Independent Examiner, Chris Howells
23/24 has been settling back to normal after Covid – Grants are down so we are relying more on fundraising and donations. One donation meant we could buy another safety boat which is being well-used. There have been lots of camps – Poland in particular was an expensive camp. Page 1 of the accounts is a summary, page 2 is separated into camps, Supeta, Streamside, Hut, etc, page 3 is separated into Sections.
Feel free to email the treasurer if you have any questions.

6. Making Appointments

The role of GLV is now shared. It has been decided that Owen Thomas will hold the Ex-Officio role.

a. Appointment of Group Chair

GLV recommends that Charlotte Street take the role of Chair
Chris proposer, Jamie seconded approval

b. Appointment of Group Treasurer

Guy Lunn is recommended
Nicole proposer, Shaun seconded approval

c. Appointment of members to the Group Trustee Board

Andy Bingham - Shaun, Leanne
Randy Erskine – Chris, Scott
Leanne Strotten – Katie, Emma
Tom Smith – Shaun, Chris
Alan Luke – Claire, Cameron

We would like to thank Trustees who are stepping down – Heather, Emma, Katie, Shaun, Scott, Nicole

d. Appointment of Independent Examiner

Treasurer proposes Chris Howell as Independent examiner
Chris proposer, Nicole seconder

7. Close of Meeting

Hazel closed the meeting at 11.30



GLV Report

It has once again been a busy year full of numerous highlights with such a great group of Squirrels, Beavers, Cubs, Scouts and Barracuda Explorers! Each has learnt new skills, formed new friendships and made a difference in their local community. At our peak we had 77 young people registered in the Group, with our waiting list and want to join requests now at around 90 young people (basically another Scout Group)!

Over the last year we have seen 8 new volunteers join the Group, mainly within the SUPETA team. Recruitment of new volunteers is an absolute priority over the next year, to both increase our capacity so more young people can experience the opportunities Scouting has to offer, while also sharing and reducing the volume of tasks placed on individual volunteers. An analysis of roles and responsibilities within the Group has highlighted that, to even out current responsibilities between roles, a further 18 volunteers would be required. It is therefore vital that we continue to encourage more volunteers into the Group, ensuring that they feel welcomed, valued and informed as to the standards that are expected of them.

We are currently halfway through our 'Make a Difference' month, highlighting our current volunteering opportunities with a number of social media posts being made to promote this. Further such campaigns are planned to try and reach out to different areas of our community. The more volunteers we have, the easier tasks are, making the experience of volunteering even more enjoyable. Hence if anyone is considering expressing an interest in joining team 3rd/5th, we would love to hear from you.

While on the topic of volunteers, we once again wish to highlight and thank all our volunteers for their time, effort and dedication to our Group, Scouting, and the ongoing progress we are committed to making. As you will hopefully be aware, all of us volunteer for free, therefore without such dedication from all our Leaders, Trustees, SUPETA Management and Crew, Skills Instructors and Helpers, we would be just another run of the mill Group.

In addition to our volunteers, it is only right to also highlight our parents, carers, badge sewers, uniform washers, car sharers and cake makers who continue to support us; your feedback and comments help us reflect on the positive impact our work is having on our young people. We would like to sincerely thank you all for your involvement in our Scout Group, helping us to achieve and maintain the high standards we have. We are not just a Scout Group; we are also a group of friends with the same aims and values, who support one another. We are a family of families.

To put this year into footballing terms, it has very much been a transition season. As changes continue to be made nationally to the way Scouting operates, the demands on the Group to adapt, modernise and strengthen our practice continues push us forward. Our Trustee Board, now meeting quarterly, has taken time to assess and understand the wide-ranging requirements that we as a Group must meet. Alongside recruitment of volunteers, work to continue to raise our standards of practice within the Group continues as a priority, and to return to football, this is very much just half-time.

Despite the many different teams, activities, facilities and projects that we have going on in the



Group, the management of our finances continues to go from strength to strength. Guy Lunn has been outstanding in the role of Treasurer, operating diligently and meticulously in sometimes difficult circumstances, including seeing us through the COVID pandemic. While we are saddened to see him stepping down, Guy and his family will always be welcomed visitors to the Group, and on behalf of all the young people, parents and volunteers, we thank him and wish him well for the future.

Our project to build a replacement Scout Hut made some significant progress this year with the conditional approval of our planning application. Now the busy summer term has come to an end, the New Build team will meet to start work in tackling the next steps towards getting the build underway. This will involve approaching local and national businesses and organisations for funding, while completing the arrangements to meet the conditions of the approved application.

The coming year will once again see a diary full of fundraising and social events, section specific camps, trips and tours, a further expansion of water sessions and activities, and potentially a couple of surprises thrown in as well. As the old saying goes “did you make a living, or did you make a difference?”. We believe everyone connected to 3rd/5th Lancing is making a difference which will linger on in our current and future Scouts, Cubs, Beavers and Squirrels’ memories forever.

All the best,

Alan Luke and Owen Thomas

Co-Group Lead Volunteers

3rd/5th Lancing Sea Scout Group



Treasurers Report

Is there ever a quiet year for 3rd/5th? 2024/5 has been no different to previous years; throughout the year there have been 13 camps across all sections, including three Royal Navy camps and the Scout camp to Poland, and thanks to the fundraising team we had many fundraising events including the ever-popular bonfire night and Christmas event all taking place in 2024.

Through the support of family, friends and the local community, 2024 saw an increase in donations excluding one off items, and although fundraising was slightly down on the previous year, it remains a very important part of our income.

The Group had successful applications for grant funding from West Sussex Scouts, the Royal Navy and Lancing Parish Council and without these grants, it would prove very difficult to maintain the equipment that the Group has accumulated over the years. In particular, the LPC and RN grants will allow us to continue the rolling maintenance of the water craft into 2025.

One of the biggest costs of the group is insurance, and unfortunately this continues to steadily increase year on year. With the kit and premises that are at the Group's disposal, full cover is an essential cost.

Due to the hard work of the Supeta team, we were able to negotiate a new three-year partnership agreement with Shoreham Port Authority to support our training yacht, Supeta.

Earlier in the year, after lots of hard work and costs overcoming the 'badger issue', the Group was successful in obtaining planning permission to replace our ageing hut. This is a long-term project, and the Group will require many years of accumulating profits to be able to fund such a venture.

Following the previous year of heavy spending on maintaining our infrastructure, thankfully 2024 was a relatively quiet year. However, this will change into 2025 as we overhaul our fleet of watercraft.

Earlier in the year, the Group adopted a new finance policy to ensure the Group's finances are adequately controlled. Part of this policy is that if a camp returns a surplus of more than £10 per child, then this will be offered back to parents. To help us control this, please ensure camp fees are paid on time.

The Board of Trustees continues to look for ways to stretch our income as far as possible to allow the section leaders to be able to provide a full and varied programme of activities for your children. To help us do this, please ensure that all fees are paid on time and gift aid forms are completed if you are in a position to do so. When we claim gift aid on subs and donations, we can claim 25% from HMRC – free money!! If you are fortunate enough to be a higher rate taxpayer, you will also be able to claim additional tax relief yourself.

The attached profit and loss account and balance sheet forming the Group's accounts for the year to 31 March 2025 has been independently verified and approved as being correct.

The Trustees have an obligation to file the accounts with the Charities Commission by 31 January 2026, which will be done shortly.

Guy Lunn

Treasurer

guy.lunn@3rd5thlancingseascouts.org.uk



Profit and Loss

3rd/5th Lancing Sea Scouts

For the year ended 31 March 2025

Account	2025	2024	2023	2022
Turnover				
Camp income	19,279	14,933	12,274	8,156
Donations	6,665	12,498	5,153	8,282
Fundraising	5,927	6,563	5,545	7,748
Gift Aid	2,586	4,631	1,308	1,119
Grants	11,900	1,270	15,920	16,779
Hires	10,050	9,585	8,170	4,434
Interest Income	233	188	42	24
Other Income	2,089	2,550	1,016	1,323
Subs	9,011	10,116	8,567	9,073
Uniform contribution/sales	122	119	312	48
Total Turnover	67,862	62,453	58,307	56,986
Cost of Sales				
Activity programme costs	834	2,081	781	828
Badges/uniform etc	1,056	1,540	1,847	1,637
Camp costs	24,807	23,482	12,417	12,960
Capitation	5,535	4,622	4,140	3,853
Fundraising costs	1,829	3,154	1,937	2,098
Total Cost of Sales	34,061	34,879	21,122	21,376
Gross Profit	33,801	27,574	37,185	35,610
Administrative Costs				
Advertising & Marketing	151	-	-	35
Annual dues, inspections & life raft costs	518	1,388	580	883
Bank and Payment platform fees	202	258	167	148
Boat fuel	-	130	766	163
Charitable donations	70	110	390	555
Cleaning & Waste Disposal	201	195	340	280
Depreciation Expense	3,047	3,284	2,485	2,726
General Expenses	244	339	64	91
Insurance	6,720	6,585	6,275	5,574
Legal fees	1,873	480	3,042	-
Light, Power, Heating	1,680	1,872	519	(1,493)
Medical/safety kit	402	260	905	73
Mileage/fuel claims	-	32	184	15
Mooring, canal & boat storage costs	2,134	5,562	4,716	4,375
Printing, Stationery & Postage	2	63	222	175
Rates	149	185	115	243
Repairs & Maintenance	6,204	10,295	19,599	8,238
Training & Courses	290	792	1,940	382
Website & Internet	489	957	1,371	1,706
Total Administrative Costs	24,376	32,787	43,680	24,169
Profit and Loss prior to reserves transfers	9,425	(5,213)	(6,495)	11,441
Reserves transfers	(3,965)	6,135	(2,944)	-
General reserves Profit/(Loss)	5,460	922	(9,439)	11,441

prepared by guy.lunn@3rd5thlancingseascouts.org.uk



Balance Sheet

3rd/5th Lancing Sea Scouts
As at 31 March 2025

Account	31-Mar-25	31-Mar-24	31-Mar-23	31-Mar-22
Fixed Assets				
Tangible Assets				
Boats and boating equipment	175,045	173,808	165,808	164,458
Buildings	280,518	280,518	280,518	280,518
Computer Equipment	604	604	604	604
Contents and camping equipment	47,399	47,399	47,399	46,904
Less Accumulated Depreciation on Boats and boating equipment	(11,948)	(8,942)	(5,704)	(3,461)
Less Accumulated Depreciation on Computer Equipment	(604)	(604)	(604)	(402)
Less Accumulated Depreciation on Contents and Camping equipment	(127)	(87)	(41)	-
Total Tangible Assets	490,887	492,696	487,980	488,621
Total Fixed Assets	490,887	492,696	487,980	488,621
Current Assets				
Cash at bank and in hand				
Beavers section account 2948	420	-	-	-
Boats ac 5024 - Kayak sub ac	1,113	1,113	763	-
Boats account 5024	7,086	2,072	139	5,734
Camp Surplus ac 4903	4,301	299	388	7,203
Cash Control - other events	300	300	422	300
Cubs section account 2442	450	-	-	-
Fundraising ac 7260	240	-	-	-
Group account 0192	4,386	6,756	6,840	15,238
New Build account 7424	-	1,338	1,697	1,957
Spare account 8568	-	-	-	1,475
Summer camp savings account 9924	-	2,218	903	3,391
Paypal account	-	151	-	56
Scout section account 6940	173	-	-	-
Squirrel section account 1642	418	-	-	-
Streamside 0747	1,505	2,862	6,649	-
Summer camp spending ac 1852	290	4,600	7,614	-
Supeta current ac 9391	11,965	6,499	8,431	4,902
Total Cash at bank and in hand	32,647	28,208	33,846	40,256
Accrued income	2,538	638	-	5,494
Costs in advance	439	10,214	586	-
Prepayments	7,749	7,201	6,063	6,199
Suspense	-	7	-	-
Total Current Assets	43,373	46,268	40,495	51,949
Creditors: amounts falling due within one year				
Camp surplus to repay	4,301	-	-	-
Accruals	-	194	105	958
Income in Advance	2,890	10,742	4,632	9,378
Loans	-	9,500	-	-
Suspense	19	-	-	-
Total Creditors: amounts falling due within one year	7,210	20,436	4,737	10,336
Net Current Assets (Liabilities)	36,164	25,832	35,759	41,613
Total Assets less Current Liabilities	527,051	518,528	523,739	530,234
Net Assets	527,051	518,528	523,739	530,234
Capital and Reserves				
Reserves on becoming a charity	44,813	44,813	44,813	44,813
General reserves b/f	(7,761)	(8,681)	757	(10,684)
Current Year Earnings	9,425	(5,213)	(6,495)	11,441
Designated reserves transfer	(3,965)	6,135	(2,944)	-
	5,460			
	42,512	37,054	36,131	45,570
Designated reserves	3,965	900	7,034	4,090
Non monetary assets/Revaluation reserve	480,574	480,574	480,574	480,574
Total Capital and Reserves	527,051	518,528	523,739	530,234



Profit and Loss

3rd/5th Lancing Sea Scouts

For the year ended 31 March 2025

Account	Squirrels	Beavers	Cubs	Scouts	Group	Total
Turnover						
Camp income	-	633	540	17,671	435	19,279
Donations	22	200	769	2,133	3,541	6,665
Fundraising	-	72	1,554	2,226	2,075	5,927
Gift Aid	-	-	-	292	2,294	2,586
Grants	-	-	-	3,900	8,000	11,900
Hires	-	-	-	-	10,050	10,050
Interest Income	-	-	-	-	233	233
Other Income	-	-	-	84	2,005	2,089
Subs	1,403	2,148	2,737	2,723	-	9,011
Uniform contribution/sales	48	14	-	-	60	122
Total Turnover	1,473	3,067	5,600	29,029	28,693	67,862
Cost of Sales						
Activity programme costs	288	54	-	457	35	834
Badges/uniform etc	86	188	565	128	90	1,056
Camp costs	-	608	329	23,870	-	24,807
Capitation	-	-	-	-	5,535	5,535
Fundraising costs	-	-	579	497	754	1,829
Total Cost of Sales	374	850	1,473	24,952	6,414	34,061
Gross Profit	1,099	2,217	4,127	4,077	22,279	33,801
Administrative Costs						
Advertising & Marketing	-	-	-	-	151	151
Annual dues, inspections & life raft costs	-	-	-	-	518	518
Bank and Payment platform fees	45	66	86	-	4	202
Charitable donations	10	-	-	-	60	70
Cleaning & Waste Disposal	-	-	-	-	201	201
Depreciation Expense	-	-	-	-	3,047	3,047
General Expenses	10	-	-	-	234	244
Insurance	-	-	-	-	6,720	6,720
Legal fees	-	-	-	-	1,873	1,873
Light, Power, Heating	-	-	-	-	1,680	1,680
Medical/safety kit	-	-	-	-	402	402
Mooring, canal & boat storage costs	-	-	-	-	2,134	2,134
Printing, Stationery & Postage	-	-	-	-	2	2
Rates	-	-	-	-	149	149
Repairs & Maintenance	-	-	-	-	6,204	6,204
Training & Courses	-	-	-	-	290	290
Website & Internet	-	-	-	5	484	489
Total Administrative Costs	65	66	86	5	24,153	24,376
Profit and Loss prior to reserves transfers	1,034	2,151	4,041	4,072	(1,874)	9,425

prepared by guy.lunn@3rd5thlancingseascouts.org.uk



Squirrels

Gosh as we approach our 3rd birthday the drey has made so many memories along the way!

From litter picking at the beach to picking our own pumpkins at the patch, we have sailed on SUPETA and learnt how we can do our bit to keep our oceans clean. From crafting to cooking, we have tried it all.

Lots of badges awarded including every squirrel who's joined our drey achieving their chief acorn before moving onto the blue team!

We have lots adventures planned for our upcoming year too including making the grounds a bit more colourful with some fairy gardens for our special fairy scouts!

Some squirrels and ex squirrels who are now Beavers will be off to panto together for the 1st time and we are very excited to trial this!

We remain a strong and happy drey welcoming even more from our waitlist to join our adventures. Sadly, the amount of time some leaders are able to offer is reducing so we are looking to welcome some new volunteers to our woodland crew!

Nutkin – Squirrels Section Lead Volunteer



BEAVERS

Beavers have had another exciting year. We currently have 18 Beavers and just 2 leaders: Seagull and Puffin. Gannet has taken a step back for a while but has still been able to do archery with us, and Josh is busy working. William has continued to give us fantastic support as a Young Leader and he has been joined by Finn B and Fin C. We couldn't continue to run Beavers without the regular help of Paul, Hazel and Sallie.

Our evenings have included visitors such as an under 21 Brighton player running a training session, and a dog trainer. We've been out and about on Supeta, our 42' sailing yacht, visited Lancing College Farm and hunted down the North Lancing scarecrows. We've celebrated Burns Night and the Chinese New Year, improved our archery skills each term, learned how to use VHF radios, built dens that mostly failed the rain test, and had end of term Nerf and water fights. Most of these evenings complete elements of the badges Beavers work on but we have great fun doing so.

As usual we took part in the District parade for St George's Day, and Lancing Remembrance Day Parade, before which we helped to sell poppies and made our own wreath.

Our older Beavers were invited to join in the annual District climbing wall event in February and in June we attended the amazing Go Beavers County event at Blackland Farm taking part in activities such as grass sledging, bouldering, climbing, clambering through a cave bus and water games. This is our 6th year and is something we all really enjoy.

We continue to collect recycling for Recycling in Lancing and Sue came in to chat to us about how it all works. If any other sections would like to help, we collect milk bottle tops, Pringle tubes, cheese wrappers, cracker biscuit wrappings and most printer cartridges.

We need more Leaders for Beavers to continue, so if you can help, please let us know – you could get out of making dinner one night and you'd be welcomed with open arms!

*The Beaver leaders
Seagull (Heather) and Puffin (Trudy)*





It has been another busy and successful year for the Cubs!

We have handed out 222 challenge, staged and activity badges through our various activities and are delighted to have 6 Cubs achieve the Chief Scout Silver Award, the highest award possible in the Cub section.

Autumn term saw us visiting the scarecrows around North Lancing and practicing our map reading skills. We learnt how to use a paddle properly in a car park kayak session, visited the lifeboat station amongst evenings of archery and scouting skills of pioneering, first aid and navigation.

In Spring, we had visits from Owen and Jamie. Owen spent a couple of weeks updating our emergency aid and Jamie introduced us to the world of radio and we created our own Cub radio show. The cubs loved both these evenings and we are hoping to do similar activities this year.

The summer term saw us making the most of the sunshine and we spent many evenings at the Manor playing games, completing our athletics badge and exploring. In June, we joined up with other Cubs across the District for the annual weekend District Cub Camp. This was Harry Potter themed, and the Cubs participated in various activities including quidditch, potions, broomstick lessons, horcrux hunting and edible wands. Despite the thunderstorm on the first night keeping us up a little later than usual, a good time was had by all.

We are grateful to the paddleteam for taking us on the water for a paddle sports session and we hope to increase our water opportunities further next year.

As we head into the new Scouting year, we are looking forward to more fun and adventures including another District camp, a sleepover or two, and an activity day alongside our weekly meetings.

Jo Barnes (Akela)

Cub Lead Volunteer



SCOUTS

It's been another busy year for the scout section with lots of memories made and new friendships formed for the young people.

Take it back to September 2024 and that saw us spend another weekend in Portsmouth on water camp and we spent the day sailing again at GoSport Activity Centre in Gosport thanks to Nathan and Alex who I work alongside doing RN. The Sunday saw us visit Fort Nelson and had a look around the Royal Armouries.

October saw our annual Halloween Party. Poppy Appeal and Remembrance Parade in November, as usual the whole group not just the scout section were wonderful and very well presented in the Parade, it's a proud sight to see.

We finished off the year with our Christmas awards night and Christmas meal for the Scouts; a night they always like.

January through to spring saw us do many activities, cooking, knot learning, map reading, entertainers' badge, sports night, pizza making, a patrol leaders and assistant patrol leaders camp, group camping again back at Broadstone warren, with lots of new kids starting and moving up from Cubs, attending St Georges Parade and meeting the new District Lead Volunteer, Greg.

Summer saw us hit the water again and it was great to have Jenny Wren and Yellow Peril on the water with us alongside Supeta. We have been able to sail a lot this summer with the help of Steve Popple and his brother Phil; the feedback from the kids has been great as both are very skilled sailors, especially Phil. We have been on the river and even been able to use the recently purchased XL Paddleboard thanks to the fundraising from Chris and the Cubs.

Summer Camp this year was due to be on the Isle of Wight however, due to circumstances beyond anyone's control, we had to abandon that very last minute. After lots of late nights planning, and getting help from people we have made contacts with, we managed to still give the Scouts a week long summer camp full of excitement.

We made use of our own campsite, Streamside, and camped in the field and the young people had camp beds for the first time. Having to wake them up in the morning was a new experience as they all slept well and said how comfortable they were and how much warmer at night they were. Safe to say they were a huge hit!

The camp being local allowed some of our newer scouts to attend on a daily basis rather than stay overnight; this was a great success and allowed full accessibility for all.

The week saw us head to Southampton on the Sunday to go sailing on the River Itchen with 9th Itchen Scout Group. They sailed Zests and Quests and played games and did capsizes. The day was a huge success and we will definitely be heading back down there for sailing again.

Monday was a paddle up the River Adur to Bramber, a stop for a quick refreshment with lunch and games before heading back down.



Tuesday was beach swimming, followed by camp Nando's and Chips for dinner, outdoor cinema with pick and mix, popcorn and cola slushies.

Wednesday was treasure hunt day with cryptic clues to solve to find Where's Wally! The clues led us to a word scramble that spelt out THORPE PARK.

Thursday was Thorpe Park, the kids had the best day there and we rode all the rides multiple times. We were joined by Alex and Nathan from RN camp and they were definitely two big kids who rode all the rides with the Scouts, one was not scared and the other, well if you have seen the photos, you can see just how much he added to my entertainment all day. I do have to thank them for coming and for getting the great photos from the park for us.

Friday saw the end of camp with families joining us for a BBQ and to have a go at Paddleboarding and take Powerboat trips on Tiddy and Jenny Wren down at Shoreham Sailing Club. It was well received and enjoyed by all and was a fantastic way to end camp and end the summer term with all the scouts and their families.

A very big thank you to Heather and Paul, Trudy, Doug and Martyn for coming to help the scout section out during the week.

All in all, it's been a great year with lots of new Scouts joining, Scouts moving on, and new adventures. None of this would be possible without support from the Group. Thank you to all the leaders that help on a weekly basis or as and when they can.

This term we will be heading on a combined group hike camp, a trip to the RNLI lifeboat station, plenty of badge work, maybe a little mystery cooking and we'll see what other badges the Scouts may like to do. Halloween, Bonfire, Poppy Appeal and Remembrance Day will soon be upon us before finishing the year with the end of year Christmas Party.

"A scout is never taken by surprise; they know exactly what to do when anything happens" Lord Baden-Powell.

Here's to another exciting year with new adventures and skill building allowing scouting to inspire you to put forth your best.

Vicky

Acting Scout Section Lead Volunteer





Barracudas Explorers

Barracudas have had a great year with many activities.

We have Hiked, Paddle Boarded, Canoeed, Kayaked, Climbed, Played Wide Games and enjoyed many more activities over the last year.

Our Explorers enjoyed a summer camp in Wye Valley with activities such as Paddleboarding the river Wye to Monmouth and back, Climbing, Big Pit mine tour, we stayed at Biblins Youth Campsite next to the river.

We continue our work with the Lions to support Santa Sleigh during December around Lancing & Sompting and helping the community bring some Christmas cheer.

We have been running more activities with the other Explorer units in Adur and the Explorers have built good relationships with the other Explorers, on camps and DofE Expeditions.

This year we have had another 2 Explorers / Network complete their Gold DofE. 1 become the 1st King Scout in Adur and receive their award at Windsor castle, and 1 completed their Explorer Belt in Denmark over the summer.

Many thanks to all the leaders and support we have been given to help provide scouting for many young people

Andy Fellingham

Barracudas Explorers Leader Volunteer



Fundraising Report

The fundraising team have been pleased to Support 3rd /5th Lancing Sea Scout Group this year at various events. We ran 4 events throughout the year and raised just under £1,600 for group funds. The events this year were our annual bonfire night, Christmas craft session, Easter raffle and running the food stall at the District St George's Day Parade.

We have lots of future events in the pipeline. We are hoping to run:

- Scout run quiz night (October)
- Bonfire night (November)
- Breakfast with Santa (December)
- Race Night (April)

We will advertise the confirmed dates as soon as we have them available. Please share these events with your family and friends to help us raise money for the group!

We would really love it if some more parents were able to come on board to help us with these events, and to help us put on other fundraising ideas we have on our list. The more people helping means we would be able to run more events and raise some much-needed funds for the group. We are also looking for someone who can complete grant forms for the larger pots of money that are out there.

If you would like to get involved, please contact Owen Thomas, Group Lead Volunteer.

We look forward to seeing you at our next events!

Katie Wastell (on behalf of the fundraising team)

Contact: owen.thomas@3rd5thlancingseascouts.org.uk



Streamside Report

2024-25 has been a hit and miss sort of year but on the bright side we have new electrics thanks to Jamie and his dad, and a new Gas certificate. On the other side, Streamside has been devastated by a number of moles who took up residence in the grounds and the field across the bridge due to the wet winter and spring, as well as the floor in the galley that needs replacing due to water damage.

The water quality was questioned by the Local Authority who two years later admitted it was their responsibility to check the water quality the users of Streamside have been drinking since 1994 - we are still waiting!!

Streamside has still been popular with many groups including our own sections, from Scouts, Cubs, Beavers and Squirrels. Outside groups include Cub packs, Beaver Colonies, a range of Scout and Explorer Groups, Guide Units, Brownie packs, DoE participants, Lancing College, Schools, District Scout Events from outside Adur together with various School visits, Church Groups, Environmental Groups and Trefoil Groups to name but a few from all over the Country. They all have found using Streamside an amazing experience for the young people. Feedback from the various groups using Streamside is amazing and feels so lucky for the young people to have such a wonderful opportunity in such a beautiful site.

2025 is shaping up to be a better year with bookings from various groups new to Streamside already booked in.

What is very gratifying is the feed-back from the groups using Streamside, verbal and written, thanking us for the professional and friendly way Streamside is presented and managed and that nothing is too much trouble.

The successful management that allows Streamside to go from strength to strength is due to the dedication of the 3rd/5th leaders, from the hands-on practical side, to looking after the purse strings and getting the books in a proper order (many thanks to Guy for all his time spent sorting things out!).

Streamside is an ongoing asset to our group and has built up a great reputation with its users and 3rd/5th; long may this remain and be enhanced.

All the best

Alan aka Skip/Tash

Group Lead Volunteer



Royal Navy Report

This year, we settled into our new home at HMS Sultan in Gosport.

I remain on the team and now serve as Welfare Manager Team Leader for the RN Sea Scouts.

Several young people attended camp this May, with some returning for their third time.

With Royal Navy support, four team members completed a 4-day training on specialized craft and now hold full Paddle Sport instructor certification from Paddle UK (formerly British Canoeing Association).

One of our Young Leaders joined the Paddle Sports Team, using their instructor qualification to teach and learn skills throughout the week, with excellent feedback.

A highlight for our group and the RN was personally attending the May signing of the new affiliation agreement between the Royal Navy and The Scout Association with Nathan Cole. Afterward, we marched with the band on base, and Harrison Spurgeon was chosen to lower the flag at sunset, a first for our group and not done before on base. A memorable and proud moment as a mother also.

The Group managed to secure the full £2500 Admiralty Grant following application, using it mainly for Yellow Peril refurbishment, with the rest allocated for paddles and buoyancy aids as intended (still to be purchased).

The Royal Navy funded Mark and Harrison to attend 17th Colchester for PB2 RYA Certified training, without requiring an application or fees.

Two leaders from 3rd/5th and I have attended camps this last year, which offer valuable networking and learning opportunities. I encourage more to participate and learn from other leaders and instructors. The group provided support to these camps by making Jenny Wren available, enabling many young people to participate in water activities. This arrangement would like to be continued if the Group agrees.

During the Scout Summer Camp, the large rib Tiddy was also used with permission from the RN.

Jenny's propeller was damaged during the May camp, but a new custom-made propeller was installed in August, funded by the RN.

Explorer Camp will take place during October half term. I'll advertise it to interested Explorers and Young Leaders. The week will feature activities and trips for older attendees.

Vicky Spurgeon

Acting Scout Section Lead Volunteer

ALNSASU Management Team, Welfare Manager Team Leader.



Supeta Report

In June/July, Supeta celebrated 5 years in service since her launch. This was just after the pandemic after 3 years of hard work. Again, she has done remarkably well with just under 1100 people carried aboard for the year ending December 2024. A tremendous effort by our volunteer crew; without these people, nothing would happen.

It was not realised that it was 5 years until finding out that was due her survey to comply with the Maritime and Coastguard Agency safety certification. To mark this anniversary, Alan Luke presented a picture of her in sail to Lancing Parish Council and Tom Smith did likewise to the West Sussex County Commissioner at the County AGM.

Sadly, this year we did not have as much volunteer support to get her annual overhaul done so spent longer out of the water than wanted. However, with a great effort by very few, we were able to remove the fitted teak deck which has caused tremendous problems with rainwater leaks but now these seem to be overall, cured.

Currently, she is out of service with mast off as it was discovered on a safety inspection that there was possible corrosion of some mast fittings securing rivets. These are currently being replaced.

Usage and yacht income will be lower this year due to the extra time not being able to use Supeta.

The Squirrels, Beavers, Cubs and Scouts of our Group have continued to make good use of her this year. It is great to see all the happy faces looking out for jellyfish in a counting competition or each steering the yacht. The younger ones also like seeing how many they can fit in the sail locker as I tell them that it is the place we put naughty children. The Scouts are now using her more on Friday evenings with the yacht coming through the lock gates early on Troop nights and Scouts taken out to her by small boat to enjoy heading out the harbour.

We are always looking for people to help with sailing, administration and maintenance. If you have time to offer and would like to know more, please contact Tom Smith or Doug Taylor.

Thank you

Tom Smith







Section A

Independent Examiner's Report

Report to the trustees

3RD/5TH Lancing Sea Scout Group

On accounts for the year
ended

31 March 2025

Charity no
(if any)

1194984

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

8 September 2025

Name:

Christopher Howells

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:	29 Clarke Avenue
	Hove
	BN3 8GA

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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