

**Rose Hill Parents Association**

**Annual Report and Accounts**

**Year Ended 31 August 2024**

# Rose Hill Parents Association

Charity registration number: 1194965

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## Trustees' Annual Report for the period

From 1 September 2023 To 31 August 2024

Charity name: Rose Hill Parents Association

Charity registration number: 1194965

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Advance the education of pupils in the school</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Organisation of events that enrich the life of children and the local community. These events give families opportunities to work and play together, have fun and raise funds for equipment or facilities to support the school in advancing the education of pupils.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit when reviewing the charity's aims and objectives, and in planning activities.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

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Contribution made by volunteers	Para 1.38	The successful running of our events is only achievable with the aid of our volunteers and we continue to be grateful for the many hours volunteers contributed this year
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>2024 was another successful fundraising year, predominately via events – a total of 12 were co-ordinated over the school year including the popular bi-annual Summer Ball</b></p> <p><b>The annual Christmas Fair and Founders Day were open to the local community.</b></p> <p><b>The charity funded a variety of equipment for the school again this year including ipads to help stock the new innovation lab accessible to all year groups , outdoor learning equipment and a visit by reindeers at Christmas which was well received by all the children.</b></p> <p><b>Projects were chosen to reflect a balance between educational benefits and benefiting the school community as a whole</b></p>

## Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>At 31 August 24, Rose Hill Parents Association had £24k of unrestricted funds.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>These funds are held to meet various projects planned for the school in the following year.</b>
Amount of reserves held	Para 1.22	<b>See above.</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 16 June 2021</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed or reappointed annually at the Annual General Meeting.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		



## **Rose Hill Parents Association**

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### **Reference and Administrative details**

Charity name	Rose Hill Parents Association
Other name the charity uses	
Registered charity number	1194965
Charity's principal address	Rose Hill School Coniston Avenue Tunbridge Wells TN4 9SY

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## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Dellar	Chair		
2	Anna Williams	Trustee		
3	Dana Rothenburg	Trustee	From 1/9/23	

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	



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### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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# Rose Hill Parents Association

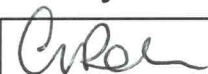
Charity registration number: 1194965

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Gillian Dellar

Position (eg  
Secretary, Chair, etc)

Chair

Date

6/2/25.

# Rose Hill Parents Association

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## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Rose Hill Parents Association

On accounts for the  
year ended

31 August 2024

Charity  
no (if  
any)

1194965

Set out on pages

1-19

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 08 / 2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

06.02.25

Name:

SIMON HAMMOND

Relevant professional  
qualification(s) or body  
(if any):

ACMA CGMA (CHARTERED MANAGEMENT ACCOUNTANT)

# Rose Hill Parents Association

Charity registration number: 1194965

Address:

HADLEY, STOCKLAND GREEN ROAD

TUNBRIDGE WELLS

KENT, TN3 0TY

## Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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## Statement of Financial Activities for the Year Ended 31 August 2024

	Note	Unrest- ricted Funds 2024 £	Total Funds 2024 £	Prior Year Funds 2023 £
<b>INCOME FROM:</b>				
Other trading activities	2	39,223	39,223	25,736
Investments	3	332	332	71
<b>TOTAL INCOME</b>		<b>39,555</b>	<b>39,555</b>	<b>25,807</b>
<b>EXPENDITURE ON:</b>				
Raising funds	4	18,921	18,921	10,673
Charitable activities	5	19,228	19,228	15,518
<b>TOTAL EXPENDITURE</b>		<b>38,148</b>	<b>38,148</b>	<b>21,821</b>
<b>NET INCOME (OUTGOING)</b>		<b>1,407</b>	<b>1,407</b>	<b>(384)</b>
<b>RESOURCES FOR THE YEAR</b>				
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward		22,708	22,708	23,092
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>24,115</b>	<b>24,115</b>	<b>22,708</b>

All incoming resources and resources expended derive from continuing activities.

The charity has no recognized gains or losses for the year other than the results above.

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## Balance Sheet as at 31 August 2024

	Note	2024		2023	
		£	£	£	£
<b>Current assets</b>					
Debtors	8	-		730	
Cash at bank		<u>24,257</u>		<u>22,038</u>	
			24,257		22,768
Creditors: Amounts falling due within one year	9		(142)		(60)
<b>Net current assets</b>			<u>24,115</u>		<u>22,708</u>
<b>Total assets less current liabilities</b>			<u>24,115</u>		<u>22,708</u>

### The funds of the charity:

<b>Unrestricted income funds</b>			
Other reserves		-	-
Unrestricted income funds		<u>24,115</u>	<u>22,708</u>
<b>Total unrestricted funds</b>		<u>24,115</u>	<u>22,708</u>
<b>Total charity funds</b>		<u>24,115</u>	<u>22,708</u>

The financial statements were approved by the Trustees and authorized for issue on . They were signed on the Trustees' behalf by:



Gillian Dellar  
Chair of Trustees



Anna Williams  
Treasurer



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## **Notes to the Financial Statements**

**Year ended 31 August 2024**

### **1. ACCOUNTING POLICIES**

#### **Basis of accounting**

The financial statements are prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2015)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued on 16 July 2014, and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity meets the definition of a small public benefit entity under FRS 102 and has therefore taken advantage of the disclosure exemption available to it in relation to presentation of a cash flow statement.

The principal accounting policies are set out below.

#### **Preparation of financial statements - going concern basis**

The Trustees consider that the going concern assumption is an appropriate basis on which to prepare these financial statements.

#### **Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income derived from donations received, sponsorship, raffles, ticket sales and the sale of food, drink and other goods at fundraising events are only included in the SoFA (Statement of Financial Activities) when the general income recognition criteria are met.

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The value from any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

## **Expenditure and liabilities**

Expenditure and liabilities are recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds includes the costs incurred in generating fundraising income; and
- Expenditure on charitable activities includes grants payable without performance conditions. Where there are no conditions attaching to the grant that enables the charity to realistically avoid the commitment, a liability for the full funding obligation is recognised.

Support costs are those costs that assist the work of the charity but are not directly attributable to charitable activities. Support costs include governance costs which comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. These costs have been allocated to the cost of raising funds.

No material item of deferred income has been included in the accounts.

## **Fund accounting**

The charity holds general reserves that are not subject to any restriction or designation.

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## 2. ANALYSIS OF INCOME FROM OTHER TRADING ACTIVITIES

	12 months ended 31 August 2024	12 months ended 31 August 2023
	£	£
<b>Fundraising activities:</b>		
Camp Night	1,070	4,869
Pumpkin party/spooky walk	720	460
Christmas Fair	7,557	7,829
Wreath workshop	520	650
Escape Room/Disco	795	790
Film Night	420	540
Quiz Night	1,282	1,861
Easter Egg Hunt	-	569
Founders Day Fair	1,545	5,677
Summer ball	19,220	-
Wine tasting	700	-
Tuck Shop	308	135
<b>Other activities:</b>		
Christmas Cards	2,664	285
Tea Towels	1,965	1,942
Labels	58	
Donations via fundraising websites	99	129
Other donations	300	
	<hr/> 39,223	<hr/> 25,736

## 3. ANALYSIS OF INCOME FROM INVESTMENTS

	12 months ended 31 August 2024	12 months ended 31 August 2023
	£	£
Interest received	<hr/> 332	<hr/> 71

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## 4. ANALYSIS OF EXPENDITURE ON RAISING FUNDS

	12 months ended 31 August 2024	12 months ended 31 August 2023
<b>Operating fundraising events:</b>	<b>£</b>	<b>£</b>
Camp Night	404	2,120
Pumpkin Party/Spooky walk	496	285
Christmas Fair	2,071	2,025
Wreath workshop	450	456
Escape Room/Disco	210	434
Film Night	122	321
Quiz Night	674	950
Easter Egg Hunt	195	179
Founders Day Fair	98	2,313
Summer ball	10,490	-
Wine tasting	299	-
Tuck Shop	165	-
<b>Other activities:</b>		
Christmas Cards	2,191	-
Tea Towels	801	775
Labels	-	-
Other event related expenditure	-	612
Advertising events	103	63
Support costs	153	140
	<b>18,921</b>	<b>10,673</b>

## 5. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	12 months ended 31 August 2024	12 months ended 31 August 2023
	<b>£</b>	<b>£</b>
School equipment	18,128	15,518
Reindeer visit	1,100	-
	<b>19,228</b>	<b>15,518</b>

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## 6. TRUSTEES

None of the Trustees (or any persons connected with them) received any remuneration from the charity during the year.

## 7. EMPLOYEES

There were no employees during the year.

## 8. DEBTORS

	31 August 2024	31 August 2023
	£	£
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	-	730
	-	730

## 9. CREDITORS

	31 August 2024	31 August 2023
	£	£
<b>Amounts falling due within one year:</b>		
Accruals and deferred income	142	60
	142	60

## 10. RELATED PARTY TRANSACTIONS

There were no disclosable related party transactions during the year.