

Chesham United

Youth Football Club



Trustees' Report for the year ending 30th June 2022

Welcome to CUYFC's first Trustee Annual Report since the club became a charity! Having been entered onto the Charity Commission's Register of Charities on 24th June 2021, last year's AGM on 8th July 2021 formally adopted our new constitution and we have now completed our first season under our new status as a Charitable Incorporated Organisation.

And what a great season it has been, as we got back to footballing normality after the pandemic. With more than 550 playing members and the fantastic all-weather facilities at Chiltern Hills Academy we have been able to offer more football to more kids, tweens, teens and young adults than ever before!

We are a volunteer-run community club, open to all and reliant on the time and commitment given by dozens and dozens of dedicated parents, friends and family. So before we celebrate the on-field successes of 2021/22 here's a heartfelt thank you to all the coaches, managers, helpers, committee members and other volunteers who make the magic happen.

It's not all about winning things – as a club we want every player to develop a love of the sport which will not only support their physical and mental health throughout their lives but give them skills in teamwork, self-discipline, leadership, resilience, communication and so much more. But tasting success is just as important as bouncing back from defeat, so here are a few highlights of what our teams have achieved this year:

- U5s and U6s enjoyed their first season in our partnership with Football Focussed Excellence, with Shaun and Mani (both UEFA qualified coaches) at the helm
- U11 Rangers: Cup winners
- U12s went on tour to Taunton, playing a game against a local youth side and supporting Chesham United's first team in their match away to Taunton Town FC
- U12 Blues: winners of the Chiltern Church Junior League
- U17s: runners up in Wycombe and South Bucks League Division Two and the Referees Cup
- U16s, U17s and U18s were given the chance to take part in a training session on the pitch at The Meadow led by first team co-manager JD and first team coach Junior Lewis

The following sections set out the club's progress and activities over the last year according to the reporting requirements of the Charity Commission.

Objectives and Activities

Purposes of the charity	<p>To advance in life and relieve the needs of young people based in Chesham and the surrounding areas through:</p> <ul style="list-style-type: none"> the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life; advancing education; and providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Activities carried out in relation to these purposes	<p>The provision of weekly football training and/ or matches in age-appropriate formats for all ages from under 5s to young adults. The club runs more than 40 teams, providing kit, equipment and coaching for a full season of sport to its more than 550 members. It is affiliated to the FA and to the local leagues in which its teams competes, and hires training and match venues from local schools and local councils.</p>
Contribution made by volunteers	<p>CUYFC is a community club entirely run by volunteers, mostly parents of members. Coaches and team managers run training sessions and lead teams on match days, while many helpers, volunteers and committee members carry out the administration required for the running of the club.</p>
Policy on grant-making and social investment	<p>The club is not set up to be a grant-making organisation – we provide the activities mentioned above to our members, rather than funding to others. However during the season the club's Development Fund has been able to support genuine hardship cases through payment of membership subscriptions. In addition this season it has also been able to support Ukrainian refugees to join Chesham United Youth FC.</p>

The Trustees have considered the charity's activities for the year ending 30th June 2022 with regard to the guidance issued by the Charity Commission on public benefit. We remain satisfied that the charity has acted in line with its Objects as set out in the constitution, and that it will continue to do so for the foreseeable future.

Achievements and Performance

Please refer to the first page of this report for a summary of the achievements in the year ending 30th June 2022.

Financial Review

Review of financial position at 30th June 2022	<ul style="list-style-type: none"> The Operations Account saw receipts of £92,608.55 and payments of £103,050.37, resulting in a net loss of £10,396.06 for the season. The Development Fund had net receipts of £14,736.36 and payments of £3,553.88, resulting in a surplus of £11,182.48.
Policy for holding reserves	<p>The club's policy for a number of seasons has been to maintain reserves of at least 20% of annual running costs in the Operations Account. In</p>

Registered Charity Number 1194933

	addition the club's fundraising builds its Development Fund with the objectives of 1) securing the club's future through developing its own playing facilities, and 2) providing membership to genuine hardship cases.
Amount of reserves held	The end of season operating balance (which is typically the low point in the season's finance's) is £15,733.59. This is slightly below the target operating reserves given an unusually high level of cost in the 2021/22 season, however the Trustees do not consider this to be a risk to the sustainability of the club's finances especially when taking into account the health of the Development Fund.
Reasons for holding zero reserves/ fund in deficit/ future of the charity as a going concern	<p>The club is in a strong financial position, with no deficits and a positive reserves.</p> <p>The Trustees note the uncertain economic environment in which the club is operating, however we do not believe the club faces uncertainty about its ability to continue as a going concern.</p>

Structure, Governance and Management

Governing document and constitution	The charity is constituted as a Charitable Incorporated Organisation under a constitution approved by the Charity Commission on 24 th June 2021 and adopted at the club's Annual General Meeting on 8 th July 2021.
Trustee selection methods	To date, Trustees have been representatives of the club's committee (Secretary, Chair, Vice-Chair). However it is the intent of the Trustees and committee to recruit volunteer Trustees with specific skills and experience in child development, football and charity administration to work alongside the committee.
Organisational structure	A central committee formed of Chair, Vice-Chair, Secretary, Treasurer, Welfare Officer, Marketing & Communications, Club Community Development and Adults representative, supported by a wider network of volunteers with specific responsibilities and coaches/ team managers for all teams and age groups.
Relationship with related parties	The club's key relationship is with the Football Association (affiliation number for season '22/23 Y-B&B4881) and it operates under the umbrella of the policy and governance framework set out by the FA. In addition specific age groups join leagues which in turn are affiliated to their local FA organisation.




Reference and Administrative details

Charity Name	Chesham United Youth Football Club
Registered Charity Number	1194933
Principal address	c/o Chesham United FC, The Meadow, Amy Lane, Chesham, Buckinghamshire HP5 1NE
Trustees (at the time of report submission, following AGM)	<ul style="list-style-type: none"> • Matthew Boss • Ian Ellis • Giles Hayward (Treasurer)

The charity has no corporate trustees, nor any trustees holding title to property belonging to the charity. The charity does not act as a custodian trustee on behalf of any other entity and does not hold any assets other than its own.

Declarations

The Trustees declare that they approve the Trustees' Report above.

Signature			
Full Name	Matthew Boss	Ian Ellis	Giles Hayward
Position	Trustee	Trustee	Trustee, Treasurer
Date	22/4/2023	22/4/23	22/4/23

Statement of Financial Activities for the Period
1st July 2021 - 30th June 2022

Income and Endowments from	Note	
<i>Donations</i>		
<i>Income from subscriptions</i>	1	84,377
<i>Income from sponsorship</i>	2	4,431
<i>Grant Income</i>		
<i>Fundraising events & Donations</i>	3	10,306
Total		99,113

Expenditure on		
<i>Fund raising</i>	4	3,223
<i>Charitable activities</i>	5	95,103
<i>Other</i>		
Total		98,325

Net Income/ (Loss) and Movement of Funds for the period	787
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Reconciliation of Funds	
<i>Total funds brought forward</i>	56,040
Total funds carried forward	56,827

Balance Sheet at 30th June 2022

Current assets	
<i>Debtors</i>	6
<i>Cash at bank and in hand</i>	7
	56,827
Total current assets	56,827
Liabilities	
<i>Creditors: amounts falling due within one year</i>	8
Net current assets	56,827

The Funds of the Charity	
<i>Unrestricted Funds</i>	56,827
Total Funds	56,827

2022 Accounts

Approved by the Board of Trustees

on Behalf of Trustees

Date

The notes below form part of the financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD
1st July 2021 to 30th June 2022

Accounting Policies

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) and applicable accounting standards.

Fund accounting

Funds represent those resources which may be used towards meeting any of the charitable objectives at the discretion of the trustees

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Club is entitled to the funds, certainty of receipt and the amount can be measured with sufficient reliability. Grants are included on a receivable basis. Where income is received in advance of entitlement its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received the income is accrued. Donations are recognised on a receivable basis where there is a certainty of receipt. Other income is recognised in the period in which it is receivable and to the extent the goods have been delivered or on completion of the service.

Resources expended

Expenditure is recognised in the period in which the liability is incurred and has been classified under the headings that aggregate all costs related to that category. Costs of generating funds are costs incurred in attracting voluntary income and those incurred in trading activities that raise funds. All resources expended are inclusive of irrecoverable VAT.

Going Concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast doubt on the ability to continue as a going concern. The Trustees make this assessment in the period of one year from the date of the financial statements.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Club to pay out resources.

Liquid resources

The Club classifies liquid resources as debtors and cash in the bank and in hand less creditors due within one year which it attempts to maintain at a level such that working capital can be used effectively.

Taxation

The Club is exempt from income or capital gains tax to the extent that income is applied exclusively to charitable purposes.

Notes to the Accounts

	2021/22 Total Fund
1. Income from subscriptions	£
Fees - members	84,762
Fees - members refunds	-385
Grants	
	<u>84,377</u>
2. Income from sponsorship	
Kit Sponsorship received	<u>4,431</u>
	<u>4,431</u>
3. Fundraising Events & Donations	
Events	7,961
Donations	<u>2,344</u>
	<u>10,306</u>

Notes to the Accounts

5. Fund Raising Expenditure	£
Shirt Framing for sponsor	101
Tournament spending	<u>3,123</u>
Total Expenditure	<u>3,224</u>

6. Expenditure on Charitable Activities	£
Pitch Rent	42,565
Kit	23,691
League fees	1,445
Referees	3,143
Coaches	4,385
Equipment	12,389
Training	220
Advertising & marketing	546
Awards Day	3,707
Miscellaneous	<u>3,011</u>
Total Expenditure	<u>95,103</u>

4. Debtors	
Fees outstanding	<u>0</u>
	<u>0</u>

5. Creditors: amounts falling due within one year

Payments outstanding	0
Unpresented cheques	<u>0</u>
	<u>0</u>

Independent examiner's report to the trustees of Chesham United Youth Football Club

I report on the accounts of the Trust for the period from 1 July 2021 to 30 June 2022 which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) as the income is below £500,000.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- ; accounting records were not kept in respect of the the charity as required by section 130 of the Act; or
- ; the accounts do not accord with those records
- ; the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in Charities(Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Anne Taylor



Dated: 19 April 2023