



# Receipts and payments accounts

CC16a

For the period  
from

01/09/2023

To

31/08/2024

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Early Years Funding	98,910	-	-	98,910	74,660
SEND Funding	17,838	-	-	17,838	5,910
Pre-school fees and snack	24,589	-	-	24,589	21,478
Fundraising activities and events	5,386	-	-	5,386	1,550
Donations	2,000	-	-	2,000	8,691
Milk grant	468	-	-	468	477
Recharges of telephone, training, cleaning costs, outings and uniform	316	-	-	316	321
Bank interest	251	-	-	251	128
Other Charitable activities	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>149,757</b>	<b>-</b>	<b>-</b>	<b>149,757</b>	<b>113,215</b>
<b>Total receipts</b>	<b>149,757</b>	<b>-</b>	<b>-</b>	<b>149,757</b>	<b>113,215</b>

## A3 Payments

Wages, national insurance and pensions	108,642	-	-	108,642	105,420
Staff training	121	-	-	121	544
Equipment and toys	1,618	-	-	1,618	3,397
Building & utilities (incl. cleaning)	12,571	-	-	12,571	4,601
Insurances	-	-	-	-	698
Telephone, WiFi and Music	1,072	-	-	1,072	971
Memberships	264	-	-	264	365
Professional Services	1,486	-	-	1,486	-
Fundraising expenditure, parties and events	375	-	-	375	1,355
Sports Club/Dance	183	-	-	183	326
Printer Ink	1,554	-	-	1,554	3,010
Snacks (incl milk)	1,416	-	-	1,416	1,342
Uniform	-	-	-	-	90
Staff outing	-	-	-	-	202
PPE & cleaning	499	-	-	499	408
Donations made	-	-	-	-	-
Miscellaneous and gifts	-	-	-	-	-
Refunds	126	-	-	126	20
<b>Sub total</b>	<b>129,927</b>	<b>-</b>	<b>-</b>	<b>129,927</b>	<b>122,749</b>

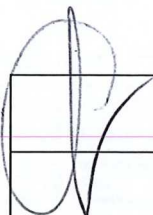
## A4 Asset and investment purchases, (see table)

Electronic tablets, cameras	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>129,927</b>	<b>-</b>	<b>-</b>	<b>129,927</b>	<b>122,749</b>
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<b>Net of receipts/(payments)</b>	<b>19,831</b>	<b>-</b>	<b>-</b>	<b>19,831</b>	<b>- 9,534</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>47,145</b>	<b>-</b>	<b>-</b>	<b>47,145</b>	<b>56,679</b>
<b>Cash funds this year end</b>	<b>66,976</b>	<b>-</b>	<b>-</b>	<b>66,976</b>	<b>47,145</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	37,724	-	-
	Reserve account	29,252	-	-
		-	-	-
	<b>Total cash funds</b>	<b>66,976</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Furniture including tables and chairs	unrestricted	-	-
	Storage cupboards	unrestricted	-	-
	Electrical equipment including computers, printers and cameras	unrestricted	-	-
	Children's indoor toys and equipment	unrestricted	-	-
	Children's bikes, scooters and cars	unrestricted	-	-
	Outside canopy and mud kitchen	unrestricted	-	-
	Fridge and kitchen equipment	unrestricted	-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		CHARLOTTE WALLING	12/12/2024	





## Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
<b>From</b>	1 <sup>st</sup>	September	2023	<b>To</b>	31 <sup>st</sup>	August	2024

### Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Appointee (if any)
Charlotte Vallins	Chair	Appointed 3 <sup>rd</sup> November 2022	
Keith McKinley		Appointed 3 <sup>rd</sup> November 2022	
Leander Bearton		Appointed 3 <sup>rd</sup> November 2022	
Genevieve Fernandez		Appointed 07 <sup>th</sup> December 2023	
Harriet Searle		Appointed 07 <sup>th</sup> December 2023	
Ellie Shelford		Appointed 07 <sup>th</sup> December 2023	

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

### Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO – Association: Registered 22 June 2021
Trustee selection methods (eg. appointed by, elected by)	

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The charity is recognised by HMRC for Gift Aid.  
Registered with Ofsted (Office For Standards in Education).

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The development and education of children and young people in particular by: (1) Promoting their care & safety; (2) Promoting their education and promoting parental involvement; (3) Promoting their health & wellbeing; (4) Providing services to support them & their families & carers; (5) Providing services to individuals holding membership of the CIO; AND (6) furthering the aims of the Pre-school Learning Alliance.

**Summary of the main activities in relation to these objects**

We are a small community pre-school based in the village of Balsham in Cambridgeshire. We operate from a mobile building located in the grounds of the Meadow Community Primary School. We provide care and education for pre-school children from the age of two up to four, when they start school.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers


## Achievements and performance

### Summary of the main achievements of the charity during the year

There were 38 children registered with us during the year, 17 left us at the end of the year to continue their educational adventure at primary school settings. We had 4 children eligible for funded two funding and 6 children eligible for Early Years Pupil Premium. We also had 5 two year olds who were eligible for the new working family entitlement and 13 children eligible for extended entitlement funding.

This year we provided several additional activities for children and their families who attended our pre-school including:

- Postponed 2024 leaver's graduation party. We held this in the September and had a farm come to the setting. We invited the previous years children back and it was also a lovely opportunity to welcome our new children and their families.
- Wednesday morning dance classes in the setting.
- Thursday morning sports sessions with Super Star Sports.
- Decorating a tree for the Church Christmas Tree Festival

Fundraising activities this year included:

- Cake sales
- Bean bag challenge
- Christmas fair
- Christmas/graduation photograph sales
- Christmas card design sales
- Easter event – in the local community. We held an Easter egg hunt, café, crafts, raffle etc.
- Busy Bee Bike-a-thon sponsored activity.

We are looking to recruit new committee members in order to continue these fantastic fundraising efforts throughout the next academic year.

## Financial review

### Brief statement of the charity's policy on reserves

The charity aims to hold sufficient funds to continue its work whilst also being able to cover all expenses in the unlikely event of closure.



Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

CHARLOTTE VALLIN

Position (eg secretary, chair, etc)

CHAIR

Date

5/12/2024



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Buttercups Community Pre-school

On accounts for the year  
ended

31 August 2024

Charity no  
(if any)

1194906

Set out on pages

7 & 8

**I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/08/2024.**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than those disclosed below)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

~~\* Please do not sign this report until the trustees have agreed it.~~

Signed:

*M Bunce*

Date:

14/11/2024

Name:

Ms Mandy Bunce

**Relevant professional  
qualification(s) or body  
(if any):**

CTA  
Chartered Institute of Taxation

**Address:**

Trinity House, 49 High Street,  
West Wickham, Cambridge  
CB21 4RY



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**