



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From	1 st	September	2022	To	31 st August 2023

Reference and administration details

Charity name Buttercups Community Pre-School

Other names charity is known by

Registered charity number (if any) 1194906

Charity's principal address c/o Meadow Primary School

High Street

Balsham

Cambridge

CB21 4DJ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Appointee (if any)
Charlotte Vallins	Chair	Appointed 3 rd November 2022	
Keith McKinley		Appointed 3 rd November 2022	
Leander Bearton		Appointed 3 rd November 2022	
Genevieve Fernandez		Appointed 07 th December 2023	
Harriet Searle		Appointed 07 th December 2023	
Ellie Shelford		Appointed 07 th December 2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO – Association: Registered 22 June 2021
Trustee selection methods (eg. appointed by, elected by)	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The charity is recognised by HMRC for Gift Aid.
Registered with Ofsted (Office For Standards in Education).

Objectives and activities

Summary of the objects of the charity set out in its governing document	The development and education of children and young people in particular by: (1) Promoting their care & safety; (2) Promoting their education and promoting parental involvement; (3) Promoting their health & wellbeing; (4) Providing services to support them & their families & carers; (5) Providing services to individuals holding membership of the CIO; AND (6) furthering the aims of the Pre-school Learning Alliance.
Summary of the main activities in relation to these objects	We are a small community pre-school based in the village of Balsham in Cambridgeshire. We operate from a mobile building located in the grounds of the Meadow Community Primary School. We provide care and education for pre-school children from the age of two up to four, when they start school.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year

There were 38 children registered with us during the year, 22 left us at the end of the year to continue their educational adventure at primary school settings. We had 2 children eligible for funded two funding and we had 8 children eligible for Early Years Pupil Premium. We also had 14 children eligible for extended entitlement funding.

The autumn term progressed as normal, and we provided several additional activities for children and their families who attended our pre-school including:

- Wednesday morning dance classes in the setting.
- Decorating a tree for the Church Christmas Tree Festival

At the start of the spring term the children were able to enjoy a new sensory garden created on the playdeck and had great fun exploring the new resources.

Sadly the graduation party scheduled for the end of the summer term had to be postponed until autumn due to bad weather.

Fundraising activities this year included:

- cake sale
- Christmas raffle
- Christmas photograph sales
- Christmas card design sales
- sand pit and mud kitchen refurbishment easyfundraising campaign

Recently elected committee members are aiming to double fundraising efforts throughout the next academic year.

Financial review

Brief statement of the charity's policy on reserves

The charity aims to hold sufficient funds to continue its work whilst also being able to cover all expenses in the unlikely event of closure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg secretary, chair, etc)

Date

CHARLOTTE WALLING

CHAIR

11/1/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Buttercups Community Pre-school

1194906

Receipts and payments accounts

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For the period
from

01/09/2022

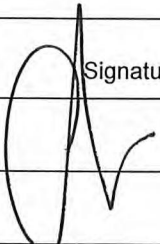
To

31/08/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Early Years Funding	80,570	-	-	80,570	100,053
Pre-school fees and snack	21,478	-	-	21,478	18,185
Grants	-	-	-	-	2,000
Fundraising activities and events	1,550	-	-	1,550	1,032
Donations	8,691	-	-	8,691	1,008
Milk grant	477	-	-	477	376
Recharges of telephone, training, cleaning costs, outings and uniform	321	-	-	321	-
Bank interest	128	-	-	128	7
Other Charitable activities	-	-	-	-	2,201
Sub total (Gross income for AR)	113,215	-	-	113,215	124,862
Total receipts	113,215	-	-	113,215	124,862
A3 Payments					
Wages, national insurance and pensions	105,420	-	-	105,420	75,652
Staff training	544	-	-	544	1,380
Equipment and toys	3,397	-	-	3,397	6,862
Building & utilities (incl. cleaning)	4,601	-	-	4,601	7,481
Insurances	698	-	-	698	651
Telephone, WiFi and Music	971	-	-	971	149
Memberships	365	-	-	365	433
Fundraising expenditure, parties and events	1,681	-	-	1,681	877
Photocopying & printing supplies	3,010	-	-	3,010	329
Snacks (incl milk)	1,342	-	-	1,342	1,000
Uniform	90	-	-	90	-
Staff outing	202	-	-	202	635
PPE & cleaning	408	-	-	408	725
Donations made	-	-	-	-	10
Miscellaneous and gifts	-	-	-	-	157
Refunds	20	-	-	20	-
Sub total	122,749	-	-	122,749	96,341
A4 Asset and investment purchases. (see table)					
Electronic tablets, cameras	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	122,749	-	-	122,749	96,341
Net of receipts/(payments)	- 9,534	-	-	- 9,534	28,521
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	56,679	-	-	56,679	28,158
Cash funds this year end	47,145	-	-	47,145	56,679

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	18,257	-	-
	Reserve account	28,888	-	-
		-	-	-
	Total cash funds	47,145	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Furniture including tables and chairs	unrestricted	-	-
	Storage cupboards	unrestricted	-	-
	Electrical equipment including computers, printers and cameras	unrestricted	-	-
	Children's indoor toys and equipment	unrestricted	-	-
	Children's bikes, scooters and cars	unrestricted	-	-
	Outside canopy and mud kitchen	unrestricted	-	-
	Fridge and kitchen equipment	unrestricted	-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		CHARLOTTE WALLING	18/12/2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Buttercups Community Pre-school

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1194906

Set out on pages

7 & 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

~~* Please delete the words in the brackets if they do not apply.~~

Signed:

Date:

06/12/23

Name:

Mr Richard J Ling

Relevant professional
qualification(s) or body
(if any):

ACCA (FCCA)
The Association of Chartered Certified Accountants

Address:

Trinity House, 49 High Street,

West Wickham, Cambridge

CB21 4RY